



## Town of North Kingstown, Rhode Island

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### MINUTES OF THE MEETING OF THE INFORMATION TECHNOLOGY ADVISORY COMMITTEE HELD ON JANUARY 11<sup>th</sup>, 2017 AT THE NORTH KINGSTOWN SENIOR CENTER, 44 BEACH STREET.

The Information Technology Advisory Committee convened at the North Kingstown Municipal Offices on January 11<sup>th</sup>, 2017 at 7:00 p.m.

Present: Jeffrey Wilhelm, Expert Member, Chairman  
Jason Umbenhauer, At-large Member, Secretary  
Jennifer Bousquet, Alternate Expert Member  
Steven Groves, Alternate At-large Member  
Jill Johnen, At-large Member  
Mark Marinello, Expert Member

Also Present: Michael Forlingieri

Not Present: Joseph Nagele, Expert Member

All of the following votes (except as otherwise noted) were passed by unanimous voice vote of the members present.

1. Call to Order

The Meeting of the Information Technology Advisory Committee held January 11<sup>th</sup>, 2017 was called to order by Chairman Jeffrey Wilhelm at 7:06 p.m.

2. Notice of Meeting being posted.

Pursuant to RIGL 42-46-6(c), notice of this meeting has been posted on the Secretary of State's website

3. Approval of Minutes – November 16<sup>th</sup>, 2016

- Hearing no correction or additions, the minutes stand approved

4. Review presentation to Town Council and Council decision to move forward on website vendor recommendation.

- Chairman Wilhelm briefed the committee on the last council meeting presentation. The Chairman advised the committee that the Town Council approved the recommended vendor, Civic Plus, for the new Town website.
5. Discuss request from Finance Director (Ted Przybyla) to review similar analysis tools to Socrata
    - The Chairman was asked by the Finance Director to investigate possible solutions to open government finances. The Chairman informed the committee of several different solutions that may be cost effective and/or free to use. One example was opengov.com; but the committee was asked to investigate other solutions for discussion at the next committee meeting.
  6. Discuss the Town of North Kingstown Disaster Recovery Plan.
    - The IT Director explained the current state of the BC/DR plan in place in the Town. The committee offered several areas in need of improvement and prioritized the timeline of implementation.
    - The committee is to discuss possible deliverables at the next meeting.
  7. Discuss learning management (for training / onboarding) and if we want RIDOT to present on what they do.
    - Jen Bousquet spoke of her experience with LMS and suggested possibly contacting the State to assist in solutions and implementation. Jen agreed to reach out to her contact at the State and also to work on some questions to be presented.
  8. Discussion of priorities and goals for next meeting.
    - BC/DR
    - Training and onboarding
  9. Public Comment
    - None
  10. Correspondence
    - None

The Chairman declared the meeting adjourned at 08:55 p.m.

Jason Umbenhauer  
Secretary