



Town of North Kingstown, Rhode Island

80 Boston Neck Road
North Kingstown, RI 02852-5762
Phone: (401) 294-3331
Fax: (401) 294-2436

INVITATION FOR BIDS

ONE (1) ANIMAL CONTROL VAN

Sealed proposals for the above will be accepted in the Office of the Purchasing Agent, Town Hall, 80 Boston Neck Road, North Kingstown, RI 02852-5762, until **12:30 P.M. on MARCH 12, 2014**, and will then be publicly opened and read aloud.

NO BIDS WILL BE ACCEPTED AFTER THE 12:30 P.M. DEADLINE

The bid will be evaluated as to R.I.G.L. 45-55-5. (2) "Competitive Sealed Bidding", and the award shall be made on the basis of the lowest evaluated or responsive bid price.

The Town of North Kingstown reserves the right to reject any or all proposals or parts thereof; to waive any formality in same, or accept any proposal deemed to be in the best interest of the Town.

The Town of North Kingstown will provide interpreters for the hearing impaired at any pre-bid or bid opening, provided a request is received three (3) days prior to said meeting by calling 294-3331, ext. 144.

Kendra Stringer
Purchasing Agent

Vender Signature: _____

**TOWN OF NORTH KINGSTOWN, RHODE ISLAND
INFORMATION FOR BIDDERS**

ARTICLE 1. RECEIPT AND OPENING OF BIDS

Sealed bids must be submitted in SEALED ENVELOPES, addressed to the Purchasing Agent, Town Hall, 80 Boston Neck Road, North Kingstown, Rhode Island 02852, and clearly marked with the name of the item bid, and the date and time of opening. Bids will be received by the Purchasing Agent up to the specified time as noted on the Invitation To bid, and publicly opened and read aloud at the specified time.

Proposals submitted for a specified item must not be combined under the same cover with any other bid item.

It is the bidder's responsibility to see that his bid is delivered within the time and at the place prescribed. Proposals received prior to the time of opening will be securely kept unopened. No responsibility will attach to any officer or person for the premature opening of a proposal not properly addressed and identified.

Any bid received after the time and date specified shall not be considered, by messenger or by mail, even if it is determined by the Town that such non-arrival before the time set for opening was due solely to delay in the mails for which the bidder is not responsible. Conditional or qualified bids will not be accepted.

ARTICLE 2. PREPARATION OF BID

Each bid must be submitted on the prescribed form. All blank spaces for bid prices must be filled in, in ink or typewritten, both in words and figures. Erasures or other changes must be explained or noted over the signature of the bidder.

Each bid must be submitted in sealed envelopes, clearly labeled, so as to guard against opening prior to the time set therefore.

The Town may consider any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to reject any or all proposals in whole or in part, toward any item, group of items, or total bid; to waive any technical defect or formality in same, or to accept any proposal deemed to be in the best interest of the Town.

In the event more than one item is requested and/or listed on the Proposal Form, bidders may bid on any or all items. The Town reserves the right to make award on an item for item basis or aggregately, whichever may be in the best interest of the Town.

ARTICLE 3. TELEGRAPHIC MODIFICATION

Telephonic, telegraphic or oral bids, amendments or withdrawals will not be accepted.

ARTICLE 4. WITHDRAWAL OF BIDS

Bids may be withdrawn personally or by written request at any time prior to the time specified for the opening. Bids may be modified in the same manner. Negligence on the part of the bidder in preparing the bid confers no right of withdrawal or modification of his bid after such bid has been opened.

ARTICLE 5. QUALIFICATIONS OF THE BIDDER

The Town reserves the right to request each bidder to present evidence that he is normally engaged in purveying the type of product or equipment bid on. No bid shall be considered from bidders who are unable to show that they are normally engaged in purveying the type of product or equipment specified in the bid proposal.

To receive full consideration, the bidder must submit literature and necessary details, when applicable, on the material or service he proposes to furnish in order that the Town may have full information available when analyzing the proposals.

ARTICLE 6. OBLIGATIONS OF THE BIDDER

At the time of opening of bids, each bidder will be presumed to have inspected the Specifications and Contract Documents (including all Addenda) which has been sent to the address given by such bidder. The failure or omission of any bidder to receive or examine any form, instrument, or document or to inspect any item specified as a Trade-in shall in no way relieve any bidder from any obligation in respect to his bid.

Any exceptions or deviations from the provisions contained in this Specification must be explained in detail and attached to proposal. If such deviations do not depart from the intent of this notice and are in the best interest of the Town, the proposal will receive careful consideration.

ARTICLE 7. "OR EQUAL" BIDDING

The Town intends to permit liberal scope in bidding and specifically does not intend to limit bidding to any one make or model. Whenever a material, article or piece of equipment is identified by reference to manufacturers' or vendors' names, trade names, catalogue numbers, etc., it is intended merely to establish a standard; and any proposed material, article, or equipment of other manufacturers and vendors which will perform adequately the duties imposed by the general design will be considered equally acceptable provided it is in the opinion of the Town to be of equal substance and function.

ARTICLE 8. PRICES

Bidders shall state the proposed price in the manner as designated in the Bid Proposal Form. In the event that there is a discrepancy between unit prices and the extended totals, the unit prices shall govern. In the event that there is a discrepancy between the price written in words and written in figures, the prices written in words shall govern.

In the event a column headed "Vendor's Offering" is provided in the bid proposal, enter your offering, compliance or non-compliance in each space. **DO NOT** enter dollar amounts.

The prices in this bid shall be irrevocable for ninety (90) days, or until the bid is awarded by the Town Council. After award by the Town Council, said prices shall then remain firm for the duration of the Contract.

ARTICLE 9. TAX EXEMPTIONS

The Town is exempt from payment of the Rhode Island Sales Tax under the 1956 General Laws of the State of Rhode Island, 44-18-30 Para. I, as amended. The Town is exempt from payment of Federal Excise Taxes. The prices bid must be exclusive of taxes and will be so construed. Exemption certificates will be completed as required by the successful bidder.

ARTICLE 10. DELIVERY

Delivery shall be F.O.B. North Kingstown, Rhode Island or as specified on the Bid Proposal Form.

ARTICLE 11. LAWS, ORDINANCES AND CODES

All applicable Federal and State Laws, Ordinances and Codes of the Town of North Kingstown and regulations of all authorities having jurisdiction over this Project shall apply to this contract the same as though written herein in full. The Town of North Kingstown will not award the Contract to any Contractor who is, at the time, ineligible under the provisions of any applicable regulations issued by the Secretary of Labor, United States Department of Labor, or is not qualified under applicable Ordinances of the Town of North Kingstown, or the laws of the State of Rhode Island.

SELECTION CRITERIA

The bid will be evaluated as to R.I.G.L. 45-55-5.(2) “Competitive Sealed Bidding”, and the award shall be made on the basis of the lowest evaluated or responsive bid price.

The following factors will be considered in determining the lowest evaluated or responsive bid price:

Meets or exceeds bid specifications;

Bid Price;

Delivery date;

Warranty/Guarantee;

Past performance for the Town of North Kingstown by brand name bid;

Early Payment Discount.

SELECTION CRITERIA

Town of North Kingstown
Notice to Bidders

Animal Control Van

1. 2000 GMC VIN 1GTDM19W6YB507889 (Van 252) / TRADE-IN

NOTES:

1. The trade-in vehicles may be viewed at Police Headquarters located at 8166 Post Road, North Kingstown, Rhode Island, between 8:00 a.m. and 3:30 p.m., Monday through Friday, by calling 401-294-3316, ext. 8201, Captain Patrick D. Flanagan for an appointment.
2. The failure or omission of any bidder to inspect said vehicles to be traded shall in no way relieve any bidder from any obligation in respect to this bid.
3. Radio equipment, siren and all lighting, or other related equipment with the exception of the partition will be removed by the Town of North Kingstown on cars to be traded in.
4. The vendor WILL NOT include sirens, radios, lighting or other equipment in calculating the allowance to the Town of North Kingstown.
5. The successful bidder(s) shall contact the office of the Chief of Police regarding the paint and upholstery color choices. By calling 401-294-3316, ext. 8201 (Captain Patrick Flanagan).
6. A copy of the dealer order form indicating the vehicles ordered and factory installed equipment ordered must be supplied to the Purchasing Agent at the time the successful bidder(s) places the order with the factory for said vehicle(s). **NO VEHICLES WILL BE ACCEPTED UNLESS THESE FORMS ARE PROVIDED.**
7. **PARTS AND SERVICE MANUAL:** A complete set of parts and service manuals must be delivered on all equipment at time of purchase. Service manual must be the full workshop service manual for the equipment. These parts and service manuals must be included in the quoted price, with no additional costs.
8. All bids received will be considered both in total and by individual terms.
9. At the time of bid submission a list of equipment offered in these vehicles, in excess of the bid specifications, must accompany the bid proposal.
10. All vehicles to be traded are in "AS IS" condition.

Town of North Kingstown
Bid Specifications

ONE (1) ANIMAL CONTROL VAN

The Town of North Kingstown Police Department is seeking to purchase ONE (1) new 2014 or 2013 left over commercial van with ONE (1) trade-in.

Adequate information of all bids is required.

Line by line item specifications are included with this bid form. **Each is to be filled in, “yes” or “no”, with any exceptions noted and explained.**

The specifications describe a FORD TRANSIT CONNECT VAN and are intended to set minimum qualifications. Any vehicle that meets or exceeds the specifications will be given equal consideration, provided adequate information is included in the bid return.

One – Animal Control Van Specifications	Meets Specification	
	Yes	No
Model Year: 2014 or 2013 left over		
Color: White		
Wheel base: 104.8” minimum		
Engine: 2.5 LDOHC Duratec 1-4		
Front seat side airbags driver and front passenger		
Engine idle meter		
POWERTRAIN 6 speed Select Shift automatic transmission (FWD)		
FRONT WHEEL DRIVE (FWD)		
Rear door		
Remote keyless entry 2 keys fobs		
Mirrors – Power side-view, manual foldaway with integrated blind spot mirrors.		
Standard dual sliding doors		
Power windows with one-touch-up/down driver’s side with disable feature.		
Power door locks		
Seat – Front heavy duty cloth, 6-way power driver’s with manual lumbar.		
Vinyl floor covering front and back		
Tilt / Telescoping steering wheel		

Vender Signature: _____

Manual air conditioning		
Brakes – Power front / rear brakes with Anti-lock Brake System (ABS)		
Electronic emergency brake assist		
590 Cold cranking amps		
Advance Trac / roll stability control (RSC)		
AM/FM stereo		
Set of 5 heavy-duty 16”- steel wheels with wheel covers. (5 th wheel is FULL SIZE SPARE)		
Suspensions – front independent strut and rear suspensions twist beam with stabilizer bar		
Rear door with glass		
Dual front map lights		
12 volt single front power point in center console		
Service parts manual		
Warranty/Guarantee: To Be Provided		
Vendor must provide all factory technical bulletins and recall notices issued for a two year period subsequent to bid award		

Town of North Kingstown

Proposal Form

To: Town Of North Kingstown
80 Boston Neck Road
North Kingstown, RI 02852-5762

I, (We) the undersigned, agree to furnish to the Town Of North Kingstown, ONE (1)
2014 or 2013 left over new commercial van, according to the specifications:

Year: _____ Make: _____ Model: _____

_____ \$ _____
(Price EACH in words) (Price EACH in figures)

Less Trade-In: Animal Control Van

1. 2000 GMC VIN 1GTDM19W6YB507889 (Van 252) / TRADE-IN \$ _____

TOTAL, TRADE-INS \$ _____

GRAND TOTAL \$ _____

Warrantee / Guarantee: _____

DELIVERY DATE: NO LATER THAN 06/30/2014: _____

TERMS: _____

EARLY PAYMENT DISCOUNT: _____

COMPANY NAME: _____

ADDRESS: _____

SIGNATURE: _____

(Please print name and title)

TELEPHONE #: _____ DATE: _____

EMAIL: _____