Town of North Kingstown
Rhode Island
2010 – 2011
Budget

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PREFACE

The Fiscal Year 2011 budget reflects a zero based budgeting process as required by the Town Council. According to "**Zero Base '80: The Status of Zero-base budgeting in the States"** zero based budgeting is "the review of all budget requests from point zero...". The proposed Fiscal Year 2011 Operating Budget follows the same format as previous budget submissions, other than some minor format changes. The Town Manager's Budget Message summarizes the Budget and reviews the current Fiscal Year activities**.** The **Individual Department Sections** include mission statements, objectives, work plan, performance measures, personnel details, a financial summary and the zero based budget for each department. The **Capital Section** is a summary of all capital proposals relating to this coming fiscal year. Detail is provided on all capital projects that are included in the Town's Capital Improvement Plan, which has been forwarded to the Town Council separately. The Capital Improvement Program is based upon the recommendations made by the Asset Management Commission. In accordance with adopted budget policy, capital projects for the enterprise funds are funded from a separate fund. The actual planned projects, however, are listed and the funding for them explained in the capital section of the budget.

The following funds are part of this budget:

General Fund – accounts for resources devoted to financing the general services that the Town performs for its citizens.

Debt Service Fund – accumulates resources for the repayment of general long-term debt principal and interest (other than those that are payable from Enterprise Funds).

Library Fund – provides for the operational activities of the North Kingstown Free Library.

Municipal Court Fund – provides for the operation of the court for the adjudication of civil violations.

School Fund – accounts for both the operational activities and federal and state grant monies used for the benefit of the North Kingstown School Department.

Water Fund – an enterprise (self-supporting) fund used to account for the operations of the Town's Water System and Wastewater Management activities.

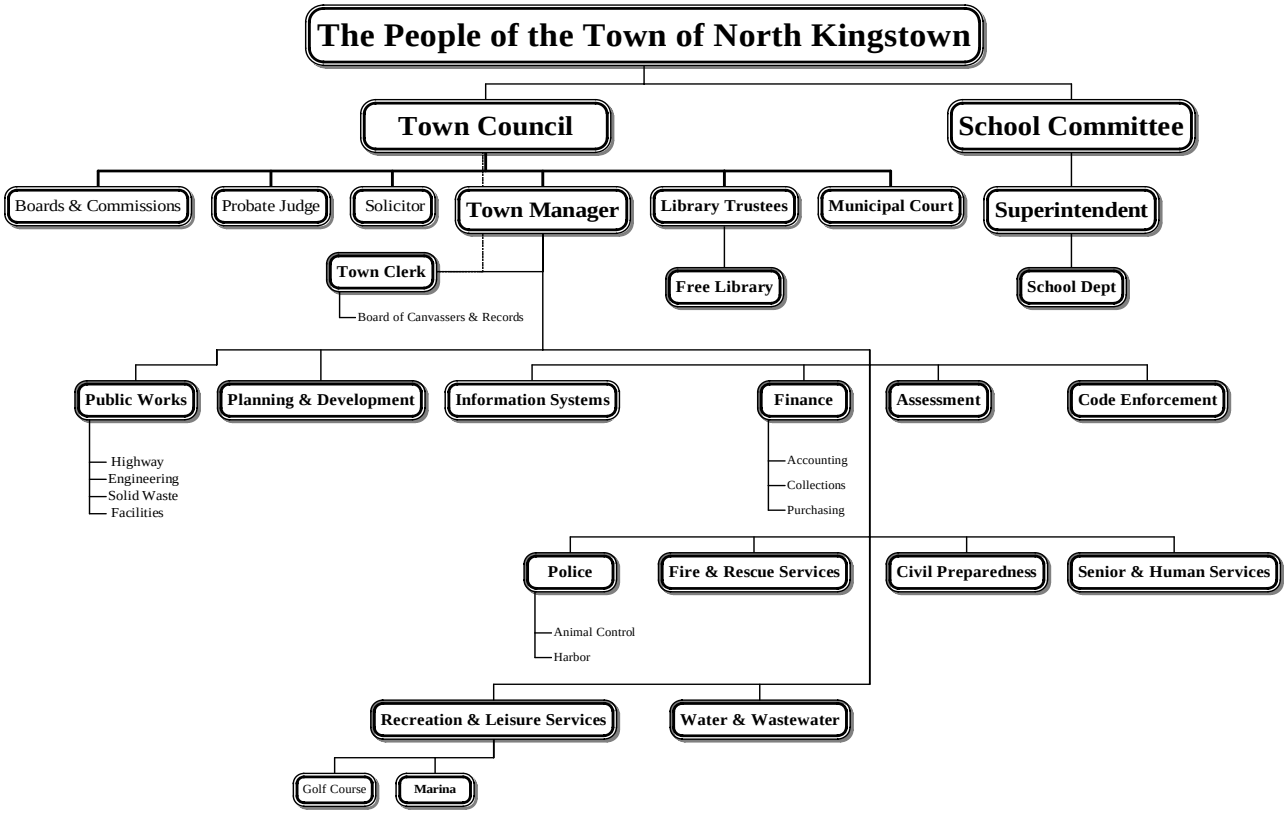
Quonset Davisville Recreation Fund – an enterprise (self-supporting) fund used to account for the operations of the Town's Recreation Department, North Kingstown Municipal Golf Course and the Allen Harbor Marina.

School Capital Reserve – accounts for financial resources used for the renovation, acquisition or construction of major capital facilities and/or equipment for the School Department.

Town Department Heads provided the analysis and expenditure data that serve as the basis for this budget and requests. Their efforts are to be commended.

Michael Embury
Town Manager

NORTH KINGSTOWN GOVERNMENTAL ORGANIZATIONS



TOWN OF NORTH KINGSTOWN OFFICIALS

TOWN COUNCIL

Elizabeth S. Dolan – President
Michael S. Bestwick
Steven R. Detoy
Carol H. Hueston
Charles H. Stamm

TOWN MANAGER	Michael Embury
TOWN SOLICITOR	James Reilly
DIRECTOR OF FINANCE	Patricia Sunderland
DIRECTOR OF PLANNING	Jonathan Reiner
DIRECTOR OF PUBLIC WORK	Phil Bergeron
POLICE CHIEF	Edward Charboneau
FIRE CHIEF	Patrick Campion
DIRECTOR OF WATER SUPPLY	Susan Licardi
TOWN CLERK	James Marques
TAX ASSESSOR	Linda Cwiek
BUILDING OFFICIAL	Gary Tedeschi
DIRECTOR OF RECREATION & LEISURE ACTIVITIES	Allen Southwick
DIRECTOR OF SENIOR & HUMAN SERVICES	Kathleen Carland
DIRECTOR OF INFORMATION SYSTEMS	Jason Albuquerque
CONTROLLER	Jeanna Krukowski
TOWN ENGINEER	Kim Wiegand
LIBRARY DIRECTOR	Susan Aylward
SCHOOL SUPERINTENDENT	Dr. Philip Thornton

TOWN OF NORTH KINGSTOWN FISCAL 2011 GOALS

The **Vision** of the Town's identity and future is set forth in the Comprehensive Plan, updated on August 20, 2007. Future development must be consistent with the goals and objectives set forth in the Comprehensive Plan. This vision should be communicated to the community and visitors regularly through the media and all relevant public documents, including the interactive Town web site.

The Council will strive to improve the **Quality of Life** of all residents, business persons and visitors to the Town. We will continue to support equitably dispersed affordable housing opportunities consistent with the Town's approved Affordable Housing Plan. The Council will continue to support senior programs and recreational activities for all segments of the population. We believe that it is vital to provide a superior public education with goals of excellence, equity, and continued improvement in all our schools and to do so with a fiscally responsible budget. We are committed to protecting the peace, health, safety and public welfare of the community.

The Town Council will continue to maintain **Fiscal** responsibility, integrity and transparency in the budget process and will invite community input and discussion. The Council will seek to provide cost effective government services and make every effort to limit any tax increase. The Town Council will prudently manage long-term debt and strive to maintain our favorable bond rating. We will advocate for change in the current property tax system and continue to seek opportunities to assist our elderly residents with tax exemption programs. The fiscal environment in which the Town's budget is being formulated presents a significant increase in non-discretionary costs continued dependency on residential property tax revenues and declining non-property tax revenue sources. The Town Council has directed that all activities and spending be examined to identify areas for reductions; to identify redundant functions between the town and school; and to identify functions/services which can be consolidated or shared within and between the Town administration and School Department. The Town Council will also consider opportunities to fund the budget by means other than the residential property tax. If these measures are not successful in producing a budget within an acceptable residential tax levy, it will be necessary to implement service and staff reductions. The Town Council intends to invest in and maintain the Town's infrastructure based on a carefully developed asset management plan.

The Council will protect and preserve our **Environment** by continuing to implement new growth management tools with emphasis on those which sustain groundwater and other natural resources.. The Council will continue to preserve open space and farmland for groundwater protection and to preserve the character of our community.

The Council will encourage and assist in the **Economic Development** of the Town's industrial and commercial tax base. In cooperation with the state, we and the Town staff will advocate an open process that delivers financially prudent and environmentally sound development of Quonset Business Park. The Council supports educational and tourism opportunities at the Quonset Business Park that ensure the realization of a world class, mixed-used facility. The Council will support the local economy by encouraging commercial and industrial activity in areas designated by the Comprehensive Plan, including the existing retail center in Wickford and the Post Road corridor, and promote the Town's historic resources and regional tourism attractions. Finally, the Council will ensure that local business owners are invited to become stakeholders in any redevelopment or redesign plans for the future.

The Town Council will continue to promote an open, honest and ethical **Government**, ensure that Town policies and practices respect the residents of North Kingstown, ensure that Town employees are treated fairly and that Town offices operate in an effective, efficient manner and that all who deal with the Town are treated in a courteous manner. The Council will continue to encourage citizen participation in government through service on Boards and Commissions and other volunteer opportunities.

On November 17, 2009, the Town Council adopted the following Budget Policy and Procedures:

FISCAL YEAR 2010 – 2011 BUDGET POLICY

The Town Council hereby adopts the following budget polices and procedures regarding the preparation of the Town Budget:

- The Town Council requires all budgets submitted for consideration to be prepared incorporating a zero-based budgeting approach.

- The Town Council continues to direct that all activities and spending be examined to identify non-value added activities, identify redundant functions between the Town and School and identify areas for shared and consolidated functions/services. The Town Council will consider the recommendations of the Town/School Consolidation Committee, the North Kingstown/East Greenwich Town Council Consolidation Committee and other opportunities as they present themselves.

- In order to allow adequate time to prepare a budget which meets the Town Council's spending increase limitations, the following factors are considered:

    - the Town Manager and School Department shall be directed to present alternative budget scenarios which reflect a 0% increase over FY2010; and
    - an amount not to exceed a 2% increase in spending over FY2010; and
    - an amount not to exceed the 4.5% Levy Cap as stipulated by Rhode Island General Laws 44-5-2.

- When budgeting for expenses related to new services and/or functions that are revenue producing, the Town Manager may recommend the exemption of those expenses from the calculation of the spending cap. In applying the budget cap, departments will not be penalized when adopting practices which reflect all revenue and expenditures broadly in the budget but do not add a net increase in expenditures.

- Requests for funding beyond the Town Council's established cap may receive consideration but only to the extent that there is a documented critical need that cannot be met within the established spending cap.

Debt Policy
&
Management/Fiscal Policy

A. Purpose

1. To ensure the quality of decision-making while considering the debt affordability to the taxpayer;

2. To provide justification for the structure of debt issuance so as to not exceed acceptable levels of indebtedness;

3. To demonstrate a commitment to long-term financial planning to meet infrastructure needs through a planned program of future financing, which is evident through the Town's Capital Improvement Program; and

4. To illustrate to rating agencies and capital markets that the Town is well managed and attentive to maintaining a favorable debt position.

B. General Principles

1. Under the governance and guidance of Rhode Island State Law, (R.I.G.L. 45-12) – "Indebtedness of Towns and Cities", the Town may issue debt as it pertains to the requirements of charter and under the state mandated debt limitations.

2. In order to maintain and enhance its existing credit ratings the Town will monitor its debt management process. Prudent debt management can have a positive impact on these ratings if the Town demonstrates adherence to the policy over time.

3. The Town may periodically enter into debt obligations to finance the costs of construction or to improve and expand infrastructure and other assets to maintain and improve its quality of life. In order to meet its obligation of due diligence and prudent financial management to its residents, the Town shall strive that debt obligations are issued in such a fashion so as to obtain the best long-term financial advantage and investment terms. The Town may also refinance existing debt in order to reduce future debt service. (The Town shall determine the costs of incurring a sufficient amount of debt funding to complete the proposed project(s) when determining the amount of debt to issue. Debt is a mechanism to equalize the costs of improvement to present and future residents.) The decision to issue debt should fall within the following criteria:

   (a) The asset's life cycle shall exceed the term of the debt issue.

   (b) Life expectancy shall be considered when determining the issuance of debt to finance capital projects. The current operating budgets shall serve as the financing source for capital requirements that are recurring, relatively low-cost or are short-lived improvements.

   (c) The Town will not issue debt long term obligations or utilize debt proceeds to finance the current operations of the government.

   (d) The Town will seek to minimize the burden on its residents and businesses to repay debt, which thereby enhance its ability to attract and retain those same residents and businesses.

C. Capital Improvement Program

1. Town Staff, in cooperation with the Asset Management Commission (AMC) will prepare a yearly Capital Improvement Program (CIP). The AMC is a nine-member committee.

2. The AMC is to review all capital improvement and asset protection requests for both town and school facilities, assign priorities to the projects, recommend funding levels and assemble a comprehensive capital improvement program to be submitted to the Town Council for their review and consideration. The Plan is a multi-year, prioritized listing of long-term capital projects.

3. The Capital Improvement Plan shall be submitted by the AMC to the Town Council and approved yearly as part of the budget process.

D. Capital Reserve Funds

1. A Capital Reserve Fund provides a leveling effect in departmental budgets. The annual appropriation for future purchases, repairs and improvements on a timely basis eliminates the need for peaks and valleys in the budget and offers a more stabilized method of budgeting, which helps in maintaining infrastructure improvements. Eliminating the opportunity to set money aside for the future will expedite deterioration of the Town's assets and infrastructure.

2. The Capital Reserve Fund considers the following when determining the criteria for qualification of the fund:

   (a) An asset shall have a minimum dollar value of $20,000 for any single bid item, construction project or vehicle.

   (b) The Town Council shall make funding for Capital Reserve items by separate resolution if required.

E. Debt Issuance Ratios/Limits

1. The Town shall establish the following limits while considering the issuance of debt:

   (a) The Town shall not exceed its statutory debt limits except as set forth below in 2(c)

   (b) The Town's legal debt limit as set forth by RIGL 45-12-2 is limited to three (3%) percent of total assessed value.

   (c) Nevertheless the Town direct debt burden should be maintained at less than two (2%) percent of full assessed valuation.

2. The useful life of the asset or infrastructure improvement shall be considered when determining the repayment schedules:

   (a) Twenty (20) years for most public improvement debt issued through a general obligation bond.

   (b) Twenty (20) to Twenty-Five (25) years for the issuance of debt for the large construction of a new school which is supported by State Housing Aid.

   (c) The Town may from time to time seek permission from the state legislature, by special legislation, to incur indebtedness outside the statutory limitation established by RIGL 45-12-2. Any such special legislation adopted by the legislature is subject to a referendum by the voters of the town.

(d) Overall, all general obligation debt shall be structured to retire at least fifty (50%) percent of the Town's indebtedness over the first half of the term of the debt.

F. Reserves

1. Operating reserves are significant factors being considered by the bond rating agencies when assigning credit ratings. Therefore, proper maintenance and significant control over operating reserves is important to the financial strength and flexibility of the Town. Healthy reserves make it possible for the Town to issue debt at favorable rates and help maintain the character of the infrastructure.

2. The following guidelines shall help the Town to maintain reserves:

   (a) The Unreserved/Undesignated General Fund reserve shall be maintained at 10% of the current period's total budgeted expenditures for all Town Funds.

   (b) The enterprise funds should maintain an unrestricted net asset balance adequate to meet unanticipated expenditures to remain self supported.

   (c) The Town Council shall have as a goal to appropriate a $100,000 contingency each year in the General Fund Operating Budget.

G. Recommended Alternative Plan

The Town Manager reserves the right to recommend to the Town Council an alternative plan for financing of proposed capital projects if the alternative plan is in the best interest for the Town of North Kingstown. (This allows Tax Incentive Financing (TIF) or revenue pledges.)

H. Temporary Suspension of Policy

The Town Council, at its discretion, acting in the best interest for the financial health of the Town may temporarily suspend any portion of said policy not otherwise restricted by state law or charter by vote of the Town Council.

I. Policy Supersedes Previous Policies

This policy shall take effect upon passage and all policies or parts of policies inconsistent herewith are hereby repealed.

Amended and adopted April 7, 2008.

Town of North Kingstown, Rhode Island

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TOWN MANAGER'S BUDGET MESSAGE

The FY 2011 budget found the State of Rhode Island and the Town in their most difficult financial time ever. There are several quotes that come to mind which are applicable to the current situation:

"Once we had an easy ride and always felt the same. Time was on our side and we had everything to gain. Let it be like yesterday. Please let me have happy days."

Kinks: "Where Have All the Good Times Gone."

"…But I think there is a perilous pride in hewing too strongly to the view that the past was an infinitely simpler time…"

"…But systemic fixes will never solve the core issue before us: that improving our economic competitiveness and achieving sustainable fiscal responsibility will require some sacrifice."

Jon Meacham: "We Are All Co-Conspirators Now."
Newsweek Magazine –March 8, 2010.

I use these to set the tone for the issues that are addressed in the FY 2010-2011 spending plan. First and foremost, the good old days are not coming back and if they do it will not be any time soon. If we cling too long to the notion that we can recapture less complex budgetary times, we will miss the opportunities that come our way in the near and long-term. As you review this document, you will see that there are no easy answers, there are no shortcuts to implementing the difficult and some would call radical changes that are necessary to maintain this community in a cost effective manner.

The decisions that were ultimately made by the Town Council were not black and white, yes or no decisions. They affected all segments of the community and change many of the ways we conduct business, as well as the types and levels of services we can afford to provide now and in the future. Their perspective was a two year analysis, with FY 2011 being a detailed model and FY 2012 an aggregate view.

The staff assembled their budget requests as they always have, from a zero based perspective. Their submissions were not wish lists but honest appraisals of the resources required to provide the services that taxpayers expect and demand. (I emphasize the "expect and demand" perspective because it stands in contrast to the desire of not raising taxes.) It is never a good time or year to raise taxes and it is never a good time to reduce the level of services to our residents.

This budget reduced costs to address the realities inside and outside the community. The stagnant economy and major reduction in revenues requires reductions in personnel and spending. The Federal government's debt position, national economic picture, State of Rhode Island's economic and financial picture have all joined forces to create a situation that calls for fiscally conservative budgeting. In addition, the tax levy cap mandated by what is commonly known as "3050", strictly limits the amount of tax dollars that can be raised by local government. As part of this year's budgetary process, it is important for the taxpaying public to understand the limitations imposed by this legislation and its ramifications for the future.

RIGL 44-5-2 or "3050" establishes gradually reduced limits on the local tax levy as well as limiting the amount of new tax dollars that can be requested by certain municipal operations:

- Establishes a declining scale of tax levy limits beginning at 5.25% and continuing on a yearly basis to a level of 4%. For FY 2011, the law mandates a levy limit of 4.50%.
- Limitation is on the tax levy and **not** the tax rate of the community.
- School Department's request for new tax dollars is limited to the applicable levy limit for that year over the previous year's appropriation.

If the 4.5% levy was implemented, it would produce **$2,848,211** of new tax dollars. The following tables show a comparison of levy limits, new tax dollars and the respective tax rates.

TABLE 1: Levy/Tax Dollar/Tax Rate Estimates

Tax Levy Estimates	5.00%	4.75%	4.50%
	FY 2009 Levy	FY 2010 Levy	Est. FY 2011 Levy
Levy	59,500,197	63,293,577	66,141,788
			2,848,211
Tax Rate	13.83	13.97:16.59*	17.38*

*Adjusted for the results of the required statistical valuation update.

TABLE 2: Tax Rates Impacted by Revaluation if took place this year

Tax Rates Impacted by Reval IF Reval took place last year

FY 2010	FY 2010 Values	FY 2011 Values	FY 2011 Values
Real Estate	$ 4,229,952,205	$ 3,537,673,000	$ 3,537,673,000
Motor Vehicles	$ 115,536,318	$ 188,656,289	$ 188,656,289
Tangible Personal Property	$ 118,987,280	$ 118,659,950	$ 118,6559,950
Grand Total Estimated Assessed Value	**$ 4,464,475,803**	**$ 3,844,989,239**	**$ 3,844,989,239**

TAX RATE CALCULATION	2010 ADOPTED	2010 ADOPTED	2011 ADOPTED
Tax Dollars			
General Fund	$ 13,147,909	$ 13,147,909	$ 14,532,160
Library Fund	$ 1,124,589	$ 1,124,589	$ 1,124,589
School & Cap Res Fund	$ 42,680,515	$ 42,680,515	$ 43,420,838
Debt Service Fund	$ 4,467,764	$ 4,467,764	$ 4,467,795
Total Tax Dollars	$ 61,420,777	$ 61,420,777	$ 63,545,638
Collection Factor 97.0%	$ 1	$ 1.030928	$ 1.030928
	$ 63,320,388	$ 63,320,388	$ 65,510,977
Spread (Abatements)	$ (90,000)	$ (90,000)	$ 250,000
Levy	$ 63,293,576	$ 63,293,576	$ 65,760,977
Minus Motor Vehicle Revenue	$ 2,546,420	$ 2,546,420	$ 4,158,220
Levy from Tangible and Real Estate	$ 60,683,968	$ 60,683,968	$ 61,602,757
DIVIDED BY ASSESSED VALUE	$ 4,348,487,345	$ 4,348,487,345	$ 3,656,332,950
EQUALS TAX RATE/M	**13.97**	**16.59**	**16.85**

Rhode Island General Law requires North Kingstown to conduct a statistical revaluation of property every three years. Revaluation changes the total assessed value of all real estate and tangible property in town. These values (determined as of December 31, 2009) are then implemented as part of the FY 2011 budgetary process. Table 2 demonstrates what the tax rate would have been if the revaluation was implemented in FY 2010. (The tax rate of 13.97 would have been 16.59.) This provides you with a true picture of the revaluation's effect.

TABLE #3: PROPERTY TAXES BY FUND

Revenue Description	2007 Actual	2008 Actual	2009 Actual	2010 Budget	2011 Estimates
Levy Limit	5.50%	5.25%	5.00%	4.75%	4.50%
Current Year Taxes - Gen Fund	11,848,150	12,008,025	12,567,960	13,147,909	14,532,160
Current Year Taxes - Debt Service	3,881,732	4,062,065	4,265,198	4,467,795	4,467,795
Current Year Taxes - Library	1,004,186	1,050,036	1,102,538	1,124,589	1,124,589
Current Year Taxes - Schools	38,981,677	40,820,215	42,827,726	42,680,515	43,420,838
Total	**55,715,745**	**57,940,341**	**60,763,422**	**61,420,808**	**63,545,638**
		2,224,596	2,823,081	657,386	2,124,830
		3.99%	4.87%	1.08%	3.46%

Table 3 depicts a history of revenues, the distribution between the four major tax affected funds, levy limits, new tax dollars, percentage increase since the inception of the levy cap in FY 2007 at a 5.50% level.

On the following page, Table #4 provides a summary detail of all budgeted funds that meet the mandates of the Town Council. (Water Fund and Quonset Davisville Recreation Fund are enterprise funds – non-tax supported.) The last two columns of this table show the Departmental Requests (2% Levy Increase) and the Town Manager's Recommended Budget which recommends a 3.96% increase in the tax levy. Each fund has a proposed expenditure line with the required revenue line beneath it.

This table demonstrates significant revenue/expenditure numbers that had to be addressed to meet the goals of the Council's adopted budget.

- In the Town Manager's Proposed Column, anticipated General Fund Revenues and Expenditures for FY 2011 will be **$780,587 more than FY 2010.**

- The anticipated loss in General Fund revenues requires a tax increase to prevent additional major service reductions. (See the Revenue Line Item Budget Report)

- The Library budget is recommended to remain the same which will necessitate reduction in hours of operation, most likely Sunday hours.

- The School budget would increase by $300,000 of new tax money, less than the 1.7% increase contained in the budget submitted to the Town Manager.

Town of North Kingstown

Detail for Program Summary of All Budgeted Funds

FYE 2010 Adopted Budget to Manager's-Town Council FYE 2011 Budget

Func. #	Function Description/ Area of Service	Actual FYE 2009	Adopted FYE 2010	Department's Request FYE 2011	Balanced Budget Town Manager's Proposed FYE 2011
GENERAL FUND EXPENDITURES TOTAL		$ 24,254,990	$ 23,704,552	$ 25,603,883	$ 24,556,487
GENERAL FUND REVENUES TOTAL		$ 23,925,743	$ 23,704,652	$ 22,486,657	$ 24,485,239
	Revenues over (under) Expenditures			$ (3,117,226)	$ (71,248)
	Other Funds				
DEBT FUND EXPENDITURES TOTAL		$ 5,681,428	$ 5,858,343	$ 5,946,283	$ 5,946,283
DEBT FUND REVENUES TOTAL		$ 5,695,452	$ 5,858,376	$ 5,946,284	$ 5,946,284
	Revenues over (under) Expenditures			$ 1	$ 1
LIBRARY FUND EXPENDITURES TOTAL		$ 1,332,284	$ 1,376,106	$ 1,393,794	$ 1,393,794
LIBRARY FUND REVENUES TOTAL		$ 1,364,115	$ 1,376,106	$ 1,393,794	$ 1,393,794
	Revenues over (under) Expenditures			$ (0)	$ (0)
SCHOOL DEPARTMENT EXPENDITURES TOTAL		$ 54,621,402	$ 57,199,191	$ 56,257,234	$ 55,816,911
SCHOOL DEPARTMENT REVENUES TOTAL		$ 55,665,146	$ 57,199,191	$ 56,257,234	$ 55,816,911
	Revenues over (under) Expenditures			$ -	$ -
QUONSET DAVISVILLE REC EXPENDITURES TOTAL		$ 1,300,302	$ 2,003,168	$ 2,003,735	$ 2,003,735
QUONSET DAVISVILLE REC REVENUES TOTAL		$ 1,350,783	$ 2,003,168	$ 1,802,070	$ 1,820,170
	Revenues over (under) Expenditures			$ (201,665)	$ (183,565)
WATER DEPT EXPENDITURES TOTAL		$ 2,216,049	$ 2,648,684	$ 2,916,204	$ 2,916,204
WATER DEPT REVENUES TOTAL		$ 2,783,695	$ 2,648,684	$ 2,916,204	$ 2,916,204
	Revenues over (under) Expenditures			$ -	$ -

TABLE #5

Tax Rate Change	*FY 2008 Tax Rate*	*FY 2009 Tax Rate*	*FY 2010 Tax Rate*	*FY 2011 Est. Levy 3.96 %*
Municipal	3.02	3.14	3.25	4.15
School	9.35	9.72	9.70	11.51
Debt Service	.93	0.97	1.02	1.18
Total	13.30	13.83	13.97	16.85

1) The $16.85 tax rate results in a tax bill increase of 1.74% or $98.23 for a home valued at $329,744.

The following guidelines were considered when assessing expenditures and services for FY 2011:

- Maintaining core governmental functions
- Minimizing and/or reducing personnel costs

- Continuing to invest in the Town's infrastructure
- Reducing certain annual expenditures with a policy of not having them creep back into the budget in future years.
- Evaluate and recommend appropriate one-time, non-recurring expenditures

While the aforementioned guidelines were considered at the beginning of this process, many factors contributed to several of these falling by the wayside in the FY 2011 budget. Reductions in revenue items such as State Aid to Education, General Revenue Sharing, Investment Income and various other revenue line items, as well as the intent to minimize this budget's impact on the taxpayer, necessitated a reduction in services, personnel and capital expenditures.

Table 6 demonstrates the School Department Fund from FY 2003 through FY 2009 – Expenditures, Revenues and enrollment figures. (Enrollment is depicted on Page 7 of the FY 2011 Budget document submitted by the School Department to the Town Manager.)

Fiscal Year		Revenues	%		Expenditures	%	Enrollment
2003	$	45,077,718		$	44,789,905		
2004	$	47,895,836	6.3%	$	47,588,837	6.2%	
2005	$	49,296,631	2.9%	$	49,229,674	3.4%	4714
2006	$	51,087,288	3.6%	$	50,295,331	2.2%	4653
2007	$	53,779,848	5.3%	$	53,670,925	6.7%	4536
2008	$	56,238,874	4.6%	$	55,749,789	3.9%	4528
2009	$	55,665,146	-1.0%	$	54,621,402	-2.0%	4466

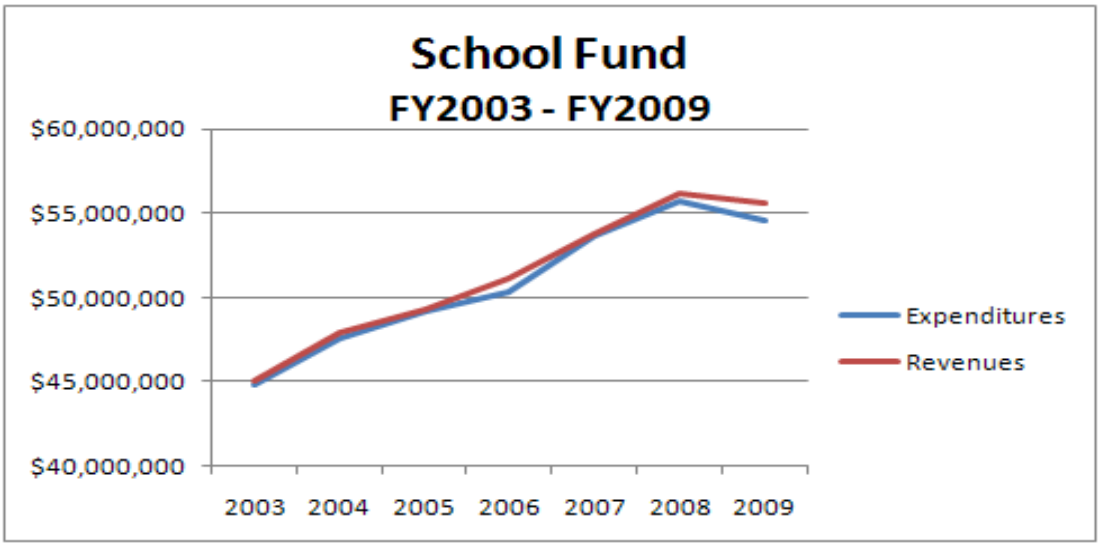
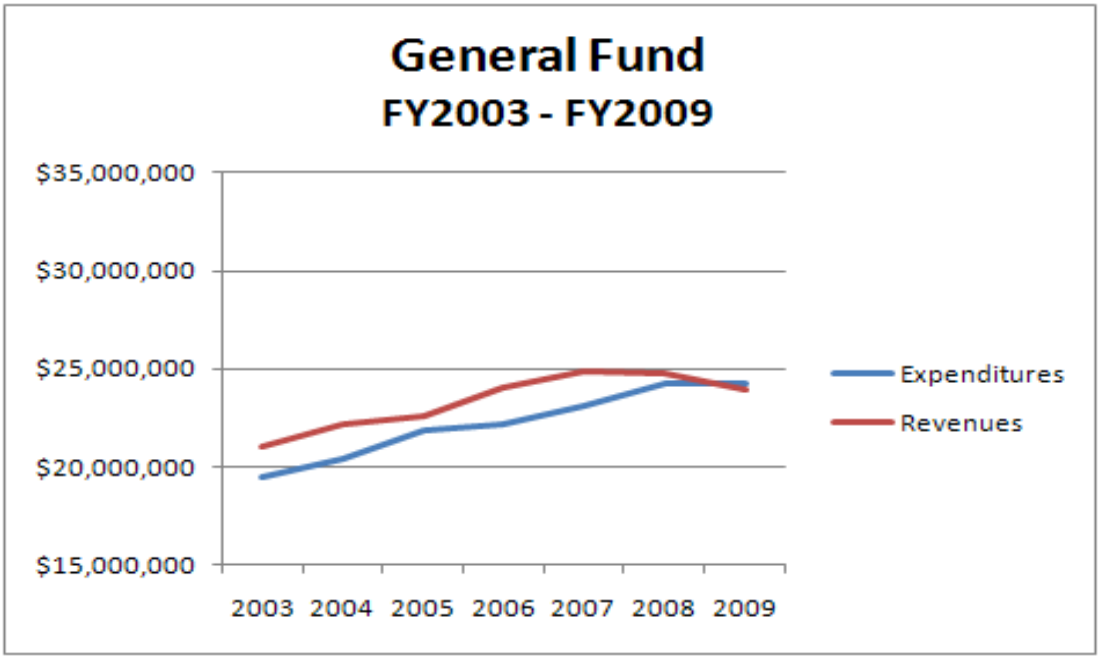


Table 7 shows the same information for the General Fund for the same time frame.

Fiscal Year		**Revenues**		**Expenditures**
2003	$	21,071,160	$	19,476,114
2004	$	22,206,397	$	20,433,629
2005	$	22,611,729	$	21,817,084
2006	$	24,043,333	$	22,166,232
2007	$	24,876,642	$	23,158,579
2008	$	24,809,773	$	24,301,711
2009	$	23,938,953	$	24,254,111



In closing, there were numerous decisions the Town Council made based upon the information contained in this budget document. The objective was to provide enough funding to keep basic services on-going but also implementing some significant changes such as the proposed elimination of curbside recycling as a Town funded service. After reducing expenditures by over $1 million dollars for General Fund activities, a recommendation for increased tax funding was necessary to avoid even larger service reductions to the general public.

FLOW OF FUNDS STRUCTURE

Funding Sources:

- Property Tax
- Licenses & Permits
- Interest on Investment
- State & Federal Funds
- Fees
- Other Revenues

GENERAL FUND

Users:

General Government
General Services
Fire Department
Police Department
Public Works
Planning & Development
Dept of Senior/Human Svc
Code Enforcement
Recreation
Benefits
General Operating
Capital/Debt Service

- Property Tax
- User Fees
- Interest on Investment
- State Grants
- Donations
- Payments from Other Funds

SPECIAL REVENUE FUNDS

Users:

Debt Fund
Library Fund
School Department
Quonset/Davisville Recreation
Water Department
Municipal Court

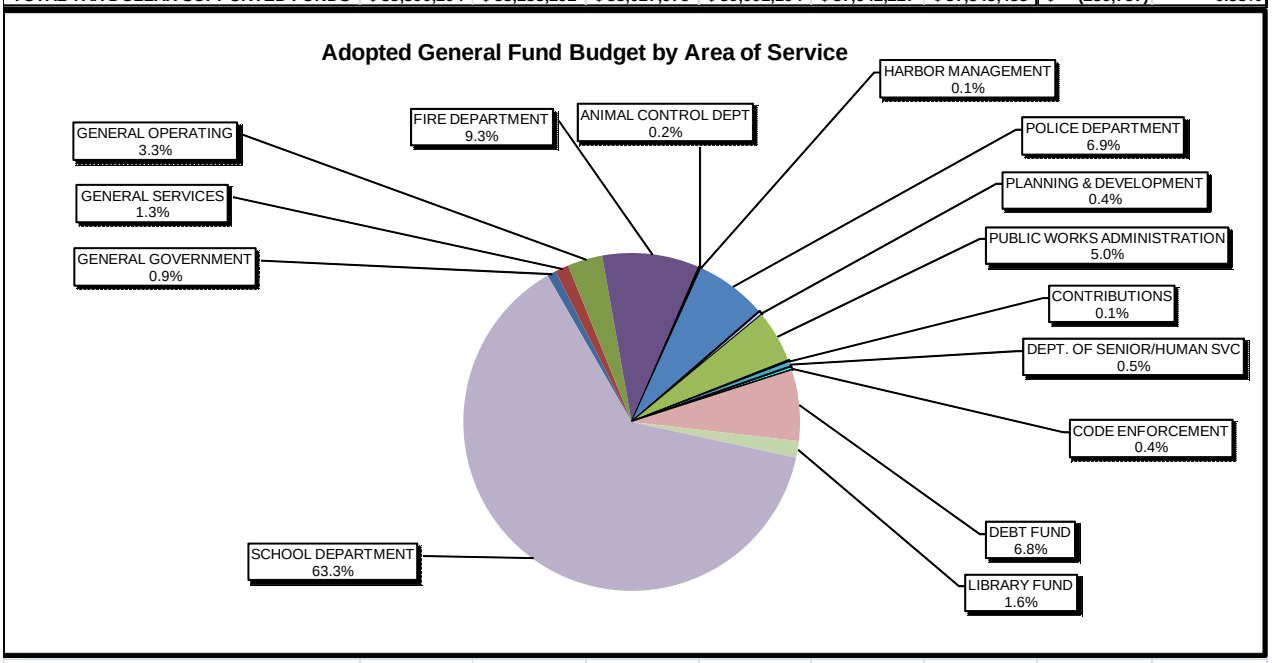
ACCOUNT		REVENUE DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2011 REQUEST	2011 PROPOSED	2011 ADOPTED	INCREASE/ DECREASE	% CHANGE
GENERAL PROPERTY TAXES											
141005	410000	PMTS IN LIEU OF TAXES	1,797,214	1,731,508	1,832,908	1,900,086	2,090,593	2,090,593	2,566,148	666,062	35.05%
141005	411010	CURRENT YEAR TAXES	11,848,150	12,008,025	12,564,100	13,147,909	13,147,909	15,146,391	14,532,160	1,384,251	10.53%
141005	411200	PRIOR YEAR TAXES	1,023,877	1,123,856	1,288,947	1,000,000	1,000,000	1,000,000	1,250,000	250,000	25.00%
142005	420000	INTEREST AND PENALTIES	258,387	289,909	316,715	250,000	250,000	250,000	250,000	-	0.00%
TOTAL GENERAL PROPERTY TAXES			**14,927,627**	**15,153,298**	**16,002,669**	**16,297,995**	**16,488,502**	**18,486,984**	**18,598,308**	**2,300,313**	
TOWN CLERK											
143003	431001	BEVERAGE	51,161	51,420	53,845	51,100	51,100	51,100	51,100	-	0.00%
143003	431002	VICTUALLING	5,525	5,685	8,000	7,700	7,700	7,700	7,700	-	0.00%
143003	431003	DANCE	850	800	800	800	700	700	700	(100)	-12.50%
143003	431004	SUNDAY SALES	4,840	5,010	6,550	5,100	5,100	5,100	5,100	-	0.00%
143003	431005	TRAILER	4,000	4,000	4,000	4,000	4,000	4,000	4,000	-	0.00%
143003	431006	JUKE BOX	350	175	350	350	350	350	350	-	0.00%
143003	431007	LAUNDRY	10	10	10	10	10	10	10	-	n/a
143003	431008	FARMERS MARKET	-	-	110	-	110	110	110	110	
143003	431011	SECOND HAND	805	735	1,300	805	1,300	1,300	1,300	495	61.49%
143003	431012	GARBAGE & TRASH	2,065	1,970	1,925	2,000	1,900	1,900	1,900	(100)	-5.00%
143003	431013	PEDDLERS	3,846	4,740	5,730	3,800	5,000	5,000	5,000	1,200	31.58%
143003	431014	GAMES OF CHANCE	355	355	315	300	300	300	300	-	0.00%
143003	431015	EXHIBITIONS	1,500	400	250	400	400	400	400	-	0.00%
143003	431016	JUNK YARD LICENSE	300	300	300	300	300	300	300	-	0.00%
143003	431018	AMUSEMENT	2,745	2,160	2,750	2,800	2,800	2,800	2,800	-	0.00%
143003	431019	BILLIARD	100	100	200	100	200	200	200	100	100.00%
143003	431020	ENTERTAINMENT LICENSE	-	415	2,466	2,000	2,110	2,110	2,110	110	n/a
143003	431021	TRANSFER BUSINESS LICENSE	125	319	850	300	300	300	300	-	0.00%
143003	432001	FISHING & HUNTING	16	12	45	20	40	40	40	20	100.00%
143003	432003	MARRIAGE	1,296	1,136	1,160	1,000	1,100	1,100	1,100	100	10.00%
143003	432004	DOG AND KENNEL LICENSES	13,856	13,319	13,544	14,000	13,500	13,500	13,500	(500)	-3.57%
143003	432005	DUPLICATE DOG	7	15	9	20	10	10	10	(10)	-50.00%
143003	432007	YARD SALES	1,222	1,100	1,045	1,200	1,100	1,100	1,100	(100)	-8.33%
143003	432008	FIREWORKS LICENSE	10	10	5	10	10	10	10	-	0.00%
144003	441011	TOWN CLERK RECORDING	344,493	307,094	287,116	350,000	350,000	350,000	350,000	-	0.00%
144003	441012	PROBATE	33,211	50,266	23,471	50,000	50,000	50,000	50,000	-	0.00%
144003	441013	ADVERTISING	3,615	2,226	3,066	3,000	3,000	3,000	3,000	-	0.00%
144003	441014	MISC.	22,113	22,272	20,353	20,000	20,000	20,000	20,000	-	0.00%
144003	441015	COPY MACHINE COMMISSION	1,200	4,985	6,899	4,000	4,000	4,000	4,000	-	0.00%
144003	441016	TOWN CLERK-CHANGE OF ZONE A	3,500	750	2,000	2,000	4,000	4,000	4,000	2,000	100.00%
TOTAL TOWN CLERK			**503,115**	**481,780**	**448,463**	**527,115**	**530,440**	**530,440**	**530,440**	**3,325**	
POLICE											
143008	431009	RETAIL WEAPONS	5	5	5	-	-	-	-	-	n/a
143008	431010	DETECTIVE	2,250	2,250	2,550	2,250	2,250	2,250	2,250	-	0.00%
143008	432002	PISTOL PERMITS	10	80	40	40	40	40	40	-	0.00%
144008	441006	WICKFORD HARBOR WAITING LIST	310	110	100	25	25	25	25	-	0.00%
144008	441030	POLICE COPIES	-	-	-	2,500	1,000	1,000	1,000	(1,500)	-60.00%
144008	441031	DOG FINES	4,273	2,906	3,335	1,000	1,000	1,000	1,000	-	0.00%
144008	441032	POLICE FINES	224	50	39	3,500	3,500	3,500	3,500	-	0.00%
144008	441033	COURT FINES	1,162	1,212	1,180	1,000	1,000	1,000	1,000	-	0.00%
144008	441034	STATE FINES	194,757	172,350	115,611	200,000	-	-	-	(200,000)	-100.00%
144008	441035	ADMIN FEES FOR DETAILS	171,465	259,493	231,317	75,000	75,000	75,000	75,000	-	0.00%
144008	441036	TOWN CLERK DOG FINES	952	775	750	250	250	250	250	-	0.00%
144008	441037	FINGERPRINTING FEES	877	1,155	1,106	1,200	1,200	1,200	1,200	-	n/a
144008	441038	VEHICLE IDENTIFICATION NUMBER	8,480	8,290	9,060	8,000	8,000	8,000	8,000	-	0.00%
144008	441040	ALARM ORDINANCE FEE	11,650	2,770	5,900	2,000	2,000	2,000	2,000	-	0.00%
144008	441061	DOG IMPOUNDMENT	-	-	-	500	500	500	500	-	n/a
144008	441063	DOG ADOPTION	455	1,143	286	500	500	500	500	-	0.00%
144008	443000	MISC POLICE DEPT REVENUE	-	2,479	3,534	300	50	50	50	(250)	n/a
TOTAL POLICE			**396,870**	**455,067**	**374,812**	**298,065**	**96,315**	**96,315**	**96,315**	**(201,750)**	**(2)**
PLANNING											
144009	441078	ZONING/SUBDIVISION REG SALES	731	483	640	2,400	5,000	5,000	5,000	2,600	108.33%
144009	441091	SUBDIVISION REVIEW FEES	16,645	10,615	12,136	11,000	10,000	10,000	10,000	(1,000)	-9.09%
144009	441092	CLUSTER REVENUES	14,021	4,434	6,024	29,500	30,000	30,000	30,000	500	1.69%
144009	441093	ZONING FEES	16,390	12,472	33,003	26,000	30,000	30,000	30,000	4,000	15.38%
TOTAL PLANNING			**47,787**	**28,004**	**51,803**	**68,900**	**75,000**	**75,000**	**75,000**	**6,100**	
PUBLIC WORKS											
144010	441079	SOLID WASTE -MISC USE OF SCAL	1,460	1,773	1,535	1,500	1,500	1,500	1,500	-	0.00%
144010	441080	PUBLIC WORKS (SUB DIV INSP & M	56,082	22,459	5,943	5,000	7,000	7,000	7,000	2,000	n/a
144010	441081	PUBLIC WORKS - RECYCLING	34,109	27,506	101,194	50,000	-	-	-	(50,000)	-100.00%
144010	441083	SOLID WASTE TIPPING FEES-COM	38,387	46,039	33,000	40,000	32,000	32,000	32,000	(8,000)	-20.00%
144010	441084	SOLID WASTE TIPPING FEES - MUN	181,380	165,163	147,608	175,000	140,000	140,000	140,000	(35,000)	-20.00%
144010	441085	TRANS STATION PROPANE DISPOS	804	668	327	500	300	300	300	(200)	-40.00%
144010	441089	RESIDENTIAL TIP FEE ASSIGNED T	177,618	165,919	186,100	170,000	157,000	157,000	157,000	(13,000)	-7.65%
144010	441090	UNCLASSIFIED TRANSFER STATIO	(362)	(397)	(441)	-	-	-	-	-	n/a
144010	441095	TRANSFER STATION - REFRIGERA	6,213	4,688	3,800	5,000	4,000	4,000	4,000	(1,000)	-20.00%

144010	441096	TRANSFER STATION - TIRES	692	876	752	750	750	750	750	-	0.00%
144010	441097	COMMERCIAL YARD WASTE STICK	5,337	6,558	6,384	7,500	7,000	7,000	7,000	(500)	-6.67%
144010	441098	TRANSFER STATION BAG TAGS	173,122	163,032	162,992	193,000	170,000	170,000	170,000	(23,000)	-11.92%
144010	441099	TRANS STATION MATRESS BOX SF	7,780	9,020	8,151	8,000	8,000	8,000	8,000	-	0.00%
TOTAL PUBLIC WORKS			**682,622**	**613,305**	**657,346**	**656,250**	**527,550**	**527,550**	**527,550**	**(128,700)**	**(2)**
BUILDING OFFICIAL											
144015	441040	LATE PERMIT FILING FEE	13,977	8,437	7,761	7,650	6,000	6,000	6,000	(1,650)	-21.57%
144015	441041	BUILDING PERMITS	285,885	252,591	196,911	173,409	190,300	190,300	190,300	16,891	9.74%
144015	441042	ELECTRICAL PERMITS	79,004	45,726	41,124	38,244	36,000	36,000	36,000	(2,244)	-5.87%
144015	441043	PLUMBING PERMITS	22,596	17,222	15,662	15,117	13,000	13,000	13,000	(2,117)	-14.00%
144015	441044	MECHANICAL PERMITS	56,860	43,157	43,670	47,709	45,000	45,000	45,000	(2,709)	-5.68%
144015	441045	BUILDING PERMIT - REINSPECTION	6,350	5,300	3,200	2,295	1,750	1,750	1,750	(545)	-23.75%
144015	441049	CERTIFICATE OF USE AND OCCUP	20,050	13,375	11,625	8,542	8,000	8,000	8,000	(542)	-6.35%
TOTAL BUILDING OFFICIAL			**484,722**	**385,808**	**319,953**	**292,966**	**300,050**	**300,050**	**300,050**	**7,084**	**(1)**
INTERGOVERNMENTAL											
146005	461002	GENERAL PURPOSE STATE AID	890,042	754,148	342,099	-	-	-	-	-	n/a
146005	461003	CONNECTICUT PLAN (IN LIEU-NONI	6,836	6,836	6,591	-	-	-	-	-	n/a
146005	461007	REALTY TAXES	290,387	280,449	183,330	280,000	240,000	240,000	240,000	(40,000)	-14.29%
146005	461009	EXCISE TAX PHASE-OUT	2,478,693	2,891,033	2,813,829	2,834,560	2,083,015	2,083,015	2,423,460	(411,100)	-14.50%
146005	461012	TELEPHONE TAX	259,512	256,272	231,151	231,151	231,151	231,151	231,151	-	0.00%
146005	461014	HOTEL TAX AND MEAL & BEVERAG	456,469	436,399	443,209	400,000	400,000	400,000	400,000	-	0.00%
146008	461008	WITNESS FEE	156	133	134	250	134	134	134	(116)	-46.40%
TOTAL INTERGOVERNMENTAL			**4,382,095**	**4,625,271**	**4,020,343**	**3,745,961**	**2,954,300**	**2,954,300**	**3,294,745**	**(451,216)**	**(1)**
MISCELLANEOUS											
143003	432010	MUNICIPAL COURT FEE	-	-	-	-	-	-	-	-	n/a
144005	441020	TAX COLLECTOR (CERT.)	26,364	25,050	31,526	25,000	25,000	25,000	25,000	-	0.00%
144005	441021	GIS FEES	326	253	247	300	300	300	300	-	0.00%
144006	441026	TAX ASSESSORS	774	815	837	750	750	750	750	-	0.00%
144008	441110	FIRE DEPARTMENTAL REVENUES	512,317	558,147	492,101	530,000	500,000	500,000	500,000	(30,000)	-5.66%
147005	471006	MOORINGS	89,325	88,100	119,905	99,100	91,100	91,100	91,100	(8,000)	-8.07%
147005	471007	COMMUNICATION TOWER RENT	362,518	382,512	454,494	365,000	400,000	400,000	400,000	35,000	9.59%
147005	471011	LITTLE RED SCHOOL HOUSE RENT	3,500	3,500	4,400	4,400	4,600	4,600	4,600	200	4.55%
147005	471014	STREET LIGHTING POLES RENTAL	4,004	2,973	4,428	4,000	4,000	4,000	4,000	-	0.00%
147008	471001	DOCK	20,240	16,670	19,925	51,350	51,350	51,350	51,350	-	0.00%
147016	471008	RECREATION BEACH & FIELD USE	10,412	10,899	9,875	-	-	-	-	-	n/a
148005	481000	INTEREST ON INVESTMENTS	1,215,825	923,544	429,061	600,000	300,000	300,000	300,000	(300,000)	-50.00%
148005	483000	MISC. REVENUE	43,729	81,761	50,165	40,000	40,000	40,000	40,000	-	0.00%
148005	484000	TRANSFER FROM Q/D RECREATIO	250,000	250,000	331,520	-	-	-	-	-	n/a
148005	485000	APPROPRIATION FROM SELF INSU	42,431	52,015	101,871	97,500	97,500	97,500	97,500	-	0.00%
148005	490000	APPRO. PRIOR YEAR SURPLUS	870,000	671,000	-	-	-	-	-	-	n/a
TOTAL MISCELLANEOUS			**3,451,764**	**3,067,240**	**2,050,354**	**1,817,400**	**1,514,600**	**1,514,600**	**1,514,600**	**(302,800)**	**(0)**
Total For Fund	**001**	**GENERAL FUND**	**########**	**24,809,773**	**23,925,743**	**########**	**22,486,757**	**24,485,239**	**24,937,007**	**1,232,356**	**5.20%**
DEBT SERVICE FUND											
10000000	411001	CURRENT YEARS' TAXES	3,881,732	4,062,065	4,265,198	4,467,795	4,653,408	4,653,408	4,467,795	**0**	0.00%
10000000	439002	LIBRARY CONSTRUCTION REIMBUF	42,368	41,301	40,219	39,125	38,003	38,003	38,003	(1,122)	-2.87%
10000000	439003	CHAPTER 26, HOUSING	1,042,011	1,048,819	1,253,532	1,237,079	1,204,873	1,204,873	1,204,873	(32,206)	-2.60%
10000000	483000	IMPACT FEES/PMTS IN LIEU	56,220	49,014	51,386	55,000	44,000	44,000	44,000	(11,000)	-20.00%
10048000	481000	INTEREST ON INVESTMENTS	28,904	161,504	1,354	25,000	6,000	6,000	6,000	(19,000)	-76.00%
10049000	490000	APPRO. PRIOR YEAR SURPLUS	200,000	-	83,763	34,377	-	-	185,613	151,236	439.93%
Total for Fund	**100**	**DEBT SERVICE FUND**	**5,251,236**	**5,362,703**	**5,695,452**	**5,858,376**	**5,946,284**	**5,946,284**	**5,946,284**	**87,908**	**1.50%**
LIBRARY FUND											
11241000	411000	CURRENT YEAR TAXES	1,004,186	1,050,036	1,102,538	1,124,589	1,124,589	1,124,589	1,124,589	-	0.00%
11242000	422000	STATE GRANTS-IN-AID	199,517	199,517	199,862	199,517	211,534	211,534	211,534	12,017	6.02%
11242000	423000	RESOURCE SHARING GRANT	-	-	-	-	-	-	-	-	n/a
11243000	430000	DEPARTMENTAL REVENUE	42,993	42,701	41,762	42,000	42,000	42,000	42,000	-	0.00%
11246000	460000	APPRO. PRIOR YEAR SURPLUS	12,000	12,000	19,953	10,000	10,000	10,000	10,000	-	0.00%
11248000	483000	MISCELLANEOUS REVENUE	95	12	-	-	5,671	5,671	5,671	5,671	n/a
Total for Fund	**112**	**LIBRARY FUND**	**1,258,792**	**1,304,266**	**1,364,115**	**1,376,106**	**1,393,794**	**1,393,794**	**1,393,794**	**17,688**	**1.29%**
MUNICIPAL COURT											
13044003	441023	TRAFFIC COURT	-	-	1,529	-	30,000	30,000	30,000	30,000	n/a
13044003	441024	MUNI COURT	-	-	70	-	1,000	1,000	1,000	1,000	n/a
13044003	441025	RITT ASSESSMENT	-	-	299	-	70,000	70,000	70,000	70,000	n/a
13044003	441026	TRAFFIC FINES	-	-	6,590	-	96,000	96,000	96,000	96,000	n/a
13044003	441027	FINES MUNI	-	-	160	-	6,000	6,000	6,000	6,000	n/a
13044003	441028	TRAFFIC MISC.	-	-	300	-	100	100	100	100	n/a
13044003	441029	MUNICIPAL MISC1	-	-	-	-	1,000	1,000	1,000	1,000	n/a
13044003	441034	STATE FINES	-	-	-	-	50,000	50,000	50,000	50,000	n/a
13044003	483000	MISC REVENUTE	-	-	-	-	-	-	-	-	n/a
Total for Fund	**130**	**MUNICIPAL COURT**	**-**	**-**	**8,948**	**-**	**254,100**	**254,100**	**254,100**	**254,100**	**n/a**
SCHOOL FUND											
50000001	40002	STUDENT EQUITY NEW FUND	629,309	629,309	629,309	629,309	-	-	-	(629,309)	-100.00%
50000001	40003	LANGUAGE INVESTMENT	42,611	42,611	42,611	42,611	-	-	-	(42,611)	-100.00%
50000001	40004	PROFESSIONAL DEVELOPMENT	169,550	169,550	-	-	-	-	-	-	n/a
50000001	40005	TECHNOLOGY FUND	98,889	98,889	98,889	98,889	-	-	-	(98,889)	-100.00%
50000001	40006	EARLY CHILDHOOD	188,546	188,546	188,546	188,546	-	-	-	(188,546)	-100.00%
50000001	41101	CURRENT YEARS' TAXES	38,981,677	40,820,215	42,827,726	42,680,515	**43,420,838**	**42,980,515**	**43,420,838**	740,323	1.73%
50000001	41310	TUITION FROM INDIVIDUALS	22,395	-	11,642	30,000	20,000	20,000	20,000	(10,000)	-33.33%
50000001	41321	TUITIONS FROM OTHER LEAS	2,066,214	2,081,963	2,369,109	2,260,097	2,317,485	2,317,485	2,317,485	57,388	2.54%
50000001	41510	INVESTMENT EARNINGS - SCHOOL	9,499	11,010	753	6,000	6,000	6,000	6,000	-	0.00%
50000001	41701	ATHLETIC GATE RECEIPTS	13,259	7,380	11,854	9,000	9,000	9,000	9,000	-	0.00%

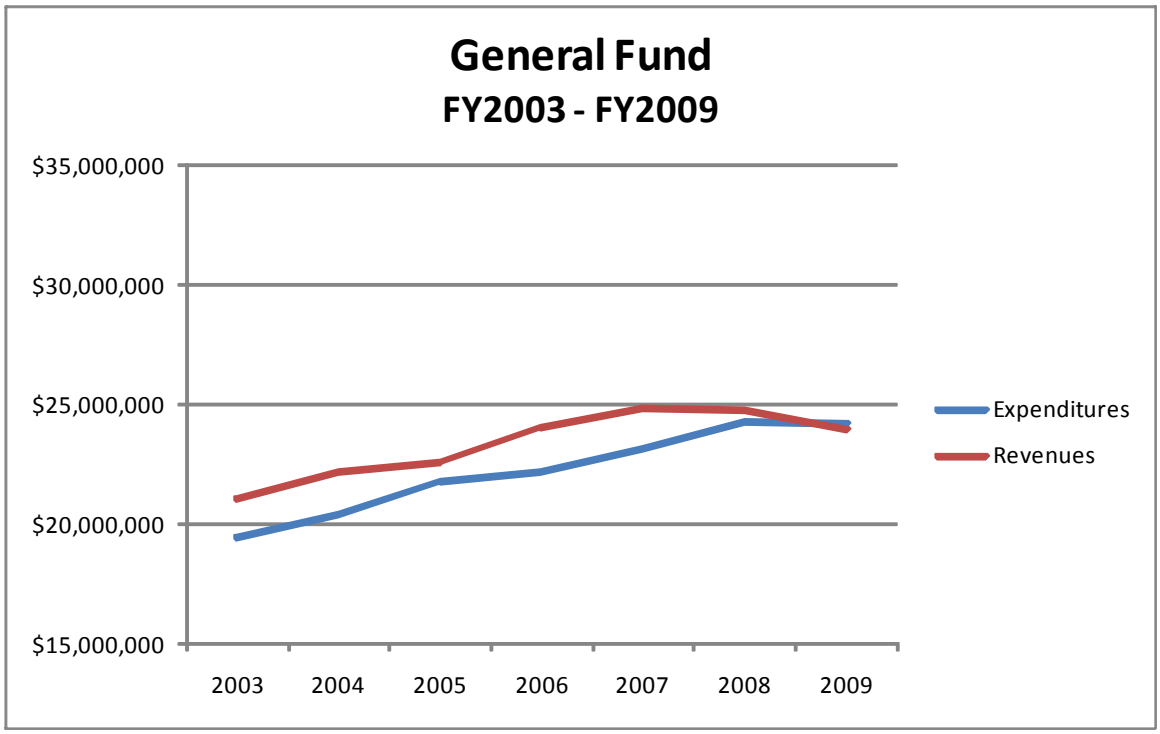
50000001	41901	RENTALS	70,031	85,841	68,546	67,500	67,500	67,500	67,500	-	0.00%
50000001	41920	GIFTS	-	74	45	500	500	500	500	-	0.00%
50000001	41940	SALE/RENTAL OF TEXTBOOKS	1,833	923	-	1,000	1,000	1,000	1,000	-	0.00%
50000001	41980	REFUNDS OF PRIOR YEAR EXPENI	831	47,073	58,414	1,000	1,000	1,000	1,000	-	0.00%
50000001	41990	MISCELLANEOUS REIMBURSEMEN	673	753	808	535	500	500	500	(35)	-6.54%
50000001	43101	STATE AID UNRESTRICTED	10,567,977	10,567,977	9,138,224	10,503,589	9,101,156	9,101,156	8,585,337	(1,918,252)	-18.26%
50000001	44107	INDIRECT COSTS	40,313	34,915	49,173	45,000	45,000	45,000	45,000	-	0.00%
50000001	44202	MEDICAID REVENUE	-	-	-	560,000	600,000	600,000	600,000	40,000	7.14%
50000001	45202	PRIOR YEARS' REVENUE	507,833	412,000	134,637	75,000	75,000	75,000	75,000	-	0.00%
50000001	45203	APPROPRIATION OF CAPITAL RES	202,578	686,521	-	-	-	-	-	-	n/a
50000001	45204	APPROPRIATION FROM SELF INS	165,828	187,962	33,897	-	-	-	-	-	n/a
50000001	45205	APPROPRIATION EMPLY SETTLEMI	-	76,851	-	-	-	-	-	-	n/a
50000001	45206	APPROPRIATION RIDE SETTLEMEN	-	87,890	-	-	-	-	-	-	n/a
50000001	45301	SALE OF SCHOOL PROPERTY	-	621	963	100	100	100	100	-	n/a
24140001	44501	ARRA SFSF - Federal AID offset to S	-	-	-	-	592,155	592,155	422,091	422,091	n/a
Total for Fund	**117**	**SCHOOL FUND**	**53,779,847**	**56,238,874**	**55,665,147**	**57,199,191**	**56,257,234**	**55,816,911**	**55,571,351**	**(1,627,840)**	**-2.85%**
SCHOOL CAPITAL RESERVE FUND											
		CURRENT YEAR TAXES	97,713	102,252	107,365	-	-	-	-	-	#DIV/0!
		INVESTMENT EARN/STATE SCHOC	142,608	202,258	159,127	156,189	63,914	63,914	63,914	(92,275)	-59.08%
Total for Fund		**SCHOOL CAPITAL RESERVE FUN**	**240,321**	**304,510**	**266,492**	**156,189**	**63,914**	**63,914**	**63,914**	**(92,275)**	**-59.08%**
QUONSET/DAVISVILLE RECREATION FUND											
43041000	411000	DAILY GREENS FEE	974,345	1,010,721	927,101	960,000	960,000	960,000	960,000	-	0.00%
43041000	412000	ANNUAL GREENS FEE	137,161	141,744	133,975	150,350	145,000	163,100	163,100	12,750	8.48%
43042000	420000	CLOTHING SALES	15,113	15,342	13,316	14,000	14,000	14,000	14,000	-	0.00%
43042000	420100	MERCHANDISE SALES	35,151	39,600	29,092	30,000	30,000	30,000	30,000	-	0.00%
43043000	430000	CONCESSION RENT	58,599	60,896	54,501	58,000	58,000	58,000	58,000	-	0.00%
43043000	431000	GAS CARTS	257,495	265,598	245,729	255,000	255,000	255,000	255,000	-	0.00%
43043000	431100	HAND CARTS	2,621	2,267	2,277	2,500	2,500	2,500	2,500	-	0.00%
43043000	431300	CLUB STORAGE	400	690	350	400	400	400	400	-	0.00%
43043000	431400	CLUB RENTALS	491	672	489	600	600	600	600	-	0.00%
43043000	432000	DRIVING RANGE	22,644	22,888	19,865	18,000	18,000	18,000	18,000	-	0.00%
43043000	433000	HANDICAPS	3,823	4,925	4,607	4,100	4,100	4,100	4,100	-	0.00%
43044000	440000	ALLEN HARBOR ANNUAL FEES	210,371	269,614	262,652	255,000	255,000	255,000	255,000	-	0.00%
43044000	441000	ALLEN HARBOR RAMP FEES	5,585	5,885	4,359	5,500	5,500	5,500	5,500	-	0.00%
43044000	441100	ALLEN HARBOR BOAT LAUNCHING	11,452	7,571	6,150	11,250	11,250	11,250	11,250	-	0.00%
43044000	442000	ALLEN HARBOR MERCHANDISE	3,306	3,192	2,764	3,100	3,100	3,100	3,100	-	0.00%
43044000	442100	ALLEN HARBOR MISC	26,874	28,469	17,854	18,000	18,000	18,000	18,000	-	0.00%
43044000	443000	QDNYC RENT	75,739	77,544	85,472	39,449	-	-	-	(39,449)	-100.00%
43044000	499001	TRANSFER TO CAPITAL RESERVE	(108,780)	(96,640)	(90,000)	-	-	-	-	-	#DIV/0!
43046000	471008	RECREATION BEACH & FIELD USE	-	-	-	6,500	6,500	6,500	6,500	-	0.00%
43048000	481000	INVESTMENT EARNINGS	37,302	36,960	15,580	25,000	15,000	15,000	15,000	(10,000)	-40.00%
43048000	483000	MISC INCOME	116	173	60	120	120	120	120	-	0.00%
43049000	490000	APPROP PRIOR YEAR SURP - GOLI	-	-	-	146,299	-	-	-	(146,299)	-100.00%
43049000	499000	TRANSFER TO GENERAL FUND	(250,000)	(250,000)	(331,520)	-	-	-	-	-	#DIV/0!
43049000	499001	TRANSFER TO CAPITAL RESERVE	(140,575)	(135,714)	(53,889)	-	-	-	-	-	n/a
Total for Fund	**430**	**Q/D RECREATION FUND**	**1,379,231**	**1,512,396**	**1,350,783**	**2,003,168**	**1,802,070**	**1,820,170**	**1,820,170**	**(182,998)**	**-9.14%**
WATER FUND											
44041000	411000	METERED SALES	2,002,488	2,304,457	2,441,862	2,770,176	2,802,816	2,802,816	2,802,816	32,640	1.18%
44041000	414000	MINIMUM CHARGE	495,075	499,268	551,031	561,465	549,296	549,296	549,296	(12,169)	-2.17%
44041000	415000	UNMETERED SALES TO GENERAL	8,704	8,622	9,184	5,240	5,240	5,240	5,240	-	0.00%
44041000	419000	SURCHARGES	15,546	15,360	14,644	16,320	16,343	16,343	16,343	23	0.14%
44042000	420000	INTEREST & PENALTIES	16,234	16,520	29,064	12,000	17,000	17,000	17,000	5,000	41.67%
44042000	421000	PRIVATE FIRE PROTECTION SERVI	60,184	63,417	68,914	54,086	55,986	55,986	55,986	1,900	3.51%
44043000	431000	METER SALES	6,108	7,574	6,284	6,820	5,325	5,325	5,325	(1,495)	-21.92%
44043000	432000	METER RENTALS	9,722	9,478	9,816	9,649	9,637	9,637	9,637	(12)	-0.12%
44043000	433000	SPECIAL SERVICES (TURN OFF/TU	31,093	32,246	33,419	24,000	24,000	24,000	24,000	-	0.00%
44043000	434000	SERVICE INSTALLATIONS (NON PL	27,857	31,444	22,392	26,529	21,735	21,735	21,735	(4,794)	-18.07%
44043000	435000	HYDRAULIC MODELING FEES	-	-	6,014	-	-	-	-	-	
44044000	440000	APPROP PRIOR YEAR SUPRLUS	-	-	-	-	-	-	-	-	
44044000	442000	APPROP INFRASTRUCTURE REPL	225,910	216,900	226,634	196,737	-	188,058	188,058	(8,679)	-4.41%
44044000	499001	TRANSFER TO CAPITAL RESERVE	(868,170)	(823,549)	(840,217)	(1,132,718)	(680,682)	(871,740)	(871,740)	260,978	-23.04%
44045000	450000	INVESTMENT EARNINGS	215,140	160,199	76,376	35,000	10,000	10,000	10,000	(25,000)	-71.43%
44046000	410000	SEWER FLAT FEE	64,078	61,605	39,216	45,000	65,016	65,016	65,016	20,016	44.48%
44046000	411000	SEWER FEES	4,427	5,177	5,037	-	-	-	-	-	n/a
44046000	412000	ADMINISTRATIVE & MAINT FEES	11,314	11,497	11,348	11,180	10,732	10,732	10,732	(448)	-4.01%
44046000	413000	CAPITAL REPLACEMENT FEE	-	-	-	2,200	1,760	1,760	1,760	(440)	-20.00%
44048000	483000	MISC INCOME	61,540	16,680	72,677	5,000	2,000	2,000	2,000	(3,000)	-60.00%
Total for Fund	**440**	**WATER FUND**	**2,387,250**	**2,636,896**	**2,783,695**	**2,648,684**	**2,916,204**	**2,913,204**	**2,913,204**	**264,520**	**9.99%**
			89,173,280	92,169,416	91,060,374	92,946,366	91,120,356	92,693,616	92,899,823	(300,641)	-0.32%

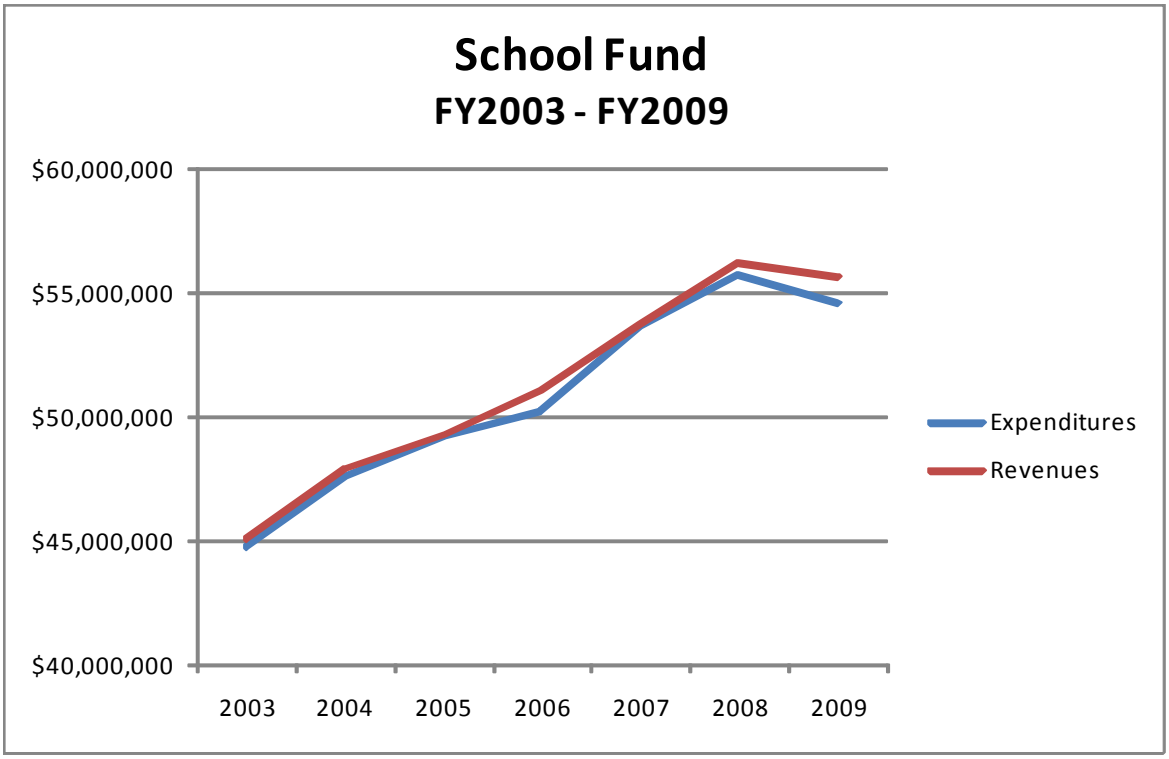
Town Of North Kingstown
TOWN OPERATION
FYE 2011 Adopted Budget
Program Summary General Fund

AREA OF SERVICE	ACTUAL FYE 2009	ADOPTED FYE 2010	ESTIMATE FYE 2010	REQUEST FYE 2011	MANAGER FYE 2011	COUNCIL FYE 2011	Difference in $'s Adopted to Council	Difference in % Adopted to Council
GENERAL GOVERNMENT	$ 913,908	$ 803,787	$ 787,948	$ 833,828	$ 764,843	$ 752,826	$ (50,961)	-6.47%
GENERAL SERVICES	$ 1,250,627	$ 1,115,097	$ 1,168,004	$ 1,194,955	$ 1,154,811	$ 1,154,811	$ 39,714	3.40%
GENERAL OPERATING	$ 2,314,640	$ 2,342,524	$ 2,303,707	$ 3,094,984	$ 2,955,489	$ 2,937,989	$ 595,465	25.85%
FIRE DEPARTMENT	$ 7,760,428	$ 7,835,856	$ 7,991,363	$ 8,454,325	$ 8,328,560	$ 8,197,766	$ 361,910	4.53%
ANIMAL CONTROL DEPARTMENT	$ 114,161	$ 134,898	$ 128,723	$ 141,630	$ 140,910	$ 140,910	$ 6,012	4.67%
HARBOR MANAGEMENT	$ 83,651	$ 85,574	$ 83,752	$ 86,147	$ 85,349	$ 85,349	$ (225)	-0.27%
POLICE DEPARTMENT	$ 5,796,862	$ 5,841,846	$ 5,831,155	$ 6,064,149	$ 6,065,809	$ 6,055,000	$ 213,154	3.66%
PLANNING & DEVELOPMENT	$ 297,317	$ 330,616	$ 325,398	$ 347,615	$ 341,316	$ 341,316	$ 10,700	3.29%
PUBLIC WORKS ADMINISTRATION	$ 4,684,071	$ 4,411,661	$ 4,435,801	$ 4,472,655	$ 3,774,254	$ 4,422,581	$ 10,920	0.25%
CONTRIBUTIONS	$ 89,254	$ 130,549	$ 136,147	$ 155,477	$ 115,752	$ 115,752	$ (14,797)	-10.87%
DEPT. OF SENIOR/HUMAN SERVICES	$ 371,231	$ 368,157	$ 372,854	$ 448,311	$ 447,859	$ 422,420	$ 54,263	14.55%
CODE ENFORCEMENT	$ 272,497	$ 303,987	$ 284,925	$ 309,807	$ 310,287	$ 310,287	$ 6,300	2.21%
RECREATION	$ 306,343	$ -	$ -	$ -	$ -	$ -	$ -	0.00%
SUBTOTAL TOWN DEPARTMENTS	**$ 24,254,990**	**$ 23,704,552**	**$ 23,849,777**	**$ 25,603,883**	**$ 24,485,239**	**$ 24,937,007**	**$ 1,232,455**	**5.17%**
DEBT SERVICE FUND	**$ 5,681,428**	**$ 5,858,343**	**$ 5,732,114**	**$ 5,746,283**	**$ 5,946,283**	**$ 5,946,283**	**$ 87,940**	**1.53%**
LIBRARY FUND	**$ 1,332,284**	**$ 1,376,106**	**$ 1,331,444**	**$ 1,393,794**	**$ 1,393,794**	**$ 1,393,794**	**$ 17,688**	**1.33%**
SCHOOL DEPARTMENT	**$ 54,621,402**	**$ 57,199,191**	**$ 57,113,740**	**$ 56,257,234**	**$ 55,816,911**	**$ 55,571,351**	**$ (1,627,840)**	**-2.85%**
TOTAL TAX DOLLAR SUPPORTED FUNDS	**$ 85,890,104**	**$ 88,138,192**	**$ 88,027,075**	**$ 89,001,194**	**$ 87,642,227**	**$ 87,848,435**	**$ (289,757)**	**-0.33%**



General Fund and School Fund Historical Revenues/Expenditures





Projected Changes in Undesignated Fund Balance					
Three-Year Comparison General Fund					
	2009	2010	2010	2011	Percent
	Actual	Adopted	Estimated	Proposed	Change
Revenues					
Payments in Lieu of Tax	1,832,908	1,900,086	1,900,086	2,566,149	35%
Tax	60,866,897	61,420,776	60,976,802	63,545,347	3%
Prior Years' Tax (plus 60 days)	1,288,947	1,000,000	1,545,984	1,250,000	25%
Penalties and Interest	316,715	250,000	343,796	250,000	0%
Licenses	108,154	100,405	101,780	101,730	1%
Departmental Revenue	2,277,284	2,298,941	1,884,591	1,953,675	-15%
State and Federal	4,020,343	3,745,961	3,704,169	3,294,745	-12%
Rental Fees	613,026	523,850	571,250	551,050	5%
Investment Earnings	429,061	600,000	200,000	300,000	-50%
Miscellaneous	50,165	40,000	42,000	40,000	0%
Transfer from Q/D & Self Insurance	433,391	97,500	97,500	97,500	0%
Total Revenues	72,236,890	71,977,519	71,367,958	73,950,196	3%
Expenditures					
Town Council	123,969	111,415	104,151	91,035	-18%
Town Manager	202,922	204,830	203,654	208,067	2%
Town Clerk	575,480	487,542	480,143	453,724	-7%
Municipal Court	11,538	0	0	0	n/a
Town Solicitor	300,659	251,400	229,903	251,400	0%
Finance	514,424	392,831	419,836	408,346	4%
Information Technology	192,791	231,085	226,527	233,257	1%
Assessor	242,752	239,881	291,738	261,808	9%
General Operating	2,314,640	2,342,524	2,303,707	2,937,989	25%
Fire	7,760,428	7,835,856	7,991,363	8,197,766	5%
Police	5,994,674	6,062,318	6,043,630	6,281,259	4%
Planning	297,317	330,616	325,398	341,316	3%
Public Works	4,684,071	4,411,661	4,435,801	4,422,581	0%
Contributions to Outside Agencies	86,634	130,549	136,147	115,752	-11%
Senior Citizens	371,231	368,157	372,854	422,420	15%
Code Enforcement	272,497	303,987	284,925	310,287	2%
Recreation	306,343	0	0	0	0%
Cancelled PYEs/Changes to FB	(40,229)				
Total Expenditures	24,212,141	23,704,652	23,849,777	24,937,007	5%
Transfers to Other Funds	-48,302,797	-48,272,867	-48,272,867	-49,013,189	2%
Excess of revenue over (under) expenditur	-278,048	0	-754,686	0	
Appropriation of Prior Year Surplus	0	0	0	0	
Fund Balance at beginning of year	**8,633,263**	**8,355,215**	**8,355,215**	**7,600,529**	
Fund Balance at end of year	**8,355,215**	**8,355,215**	**7,600,529**	**7,600,529**	

Three-Year Comparison School Fund					
Revenues					
Tax Dollars Transferred In	42,827,726	42,680,515	42,680,515	43,420,838	2%
State Aid	10,097,579	11,462,944	11,462,944	8,585,337	-25%
Tuitions	2,380,752	2,290,097	2,290,097	2,337,485	2%
Federal	49,173	605,000	605,000	1,067,091	76%
Miscellaneous	141,383	85,635	85,635	85,600	0%
Transfer from Self Insurance Fund	33,897	0	0	0	0%
Cancelled PYEs	23,473				
	55,553,982	57,124,191	57,124,191	55,496,351	-3%
Expenditures	54,621,402	55,950,713	57,113,740	55,571,351	-1%
Transfers from Other Funds	0		0		
Excess of revenue over (under) expenditur	932,580	1,173,478	10,451	-75,000	
Transfer from Fund Bal	134,637	75,000	75,000	75,000	
Fund Balance at beginning of year	**739,863**	**1,597,442**	**2,845,920**	**2,931,371**	
Fund Balance at end of year	**1,597,442**	**2,845,920**	**2,931,371**	**2,931,371**	
Three-Year Comparison School Capital Reserve Fund					
Tax Dollars Transferred In	107,365	0	0	0	-100%
Appropriation Prior Year Surplus (School	0	0	0	0	n/a
Investment Earnings/State Aid	159,127	156,189	95,593	63,914	
Revenues	266,492	156,189	95,593	63,914	-59%
Expenditures					
Transfer to School fund	0	425,693	129,728	1,468,563	
Excess of revenue over (under) expenditur	266,492	-269,504	-34,135	-1,404,649	
Fund Balance at beginning of year	**979,355**	**1,245,847**	**1,245,847**	**1,211,712**	
Fund Balance at end of year	**1,245,847**	**976,343**	**1,211,712**	**-192,937**	
Three-Year Comparison Library Fund					
Tax Dollars Transferred In	1,102,538	1,124,589	1,124,589	1,124,589	0%
State Aid	199,862	199,517	201,362	211,534	6%
Other Revenue&PYE canc	43,020	42,100	42,000	47,671	13%
Revenues	1,345,420	1,366,206	1,367,951	1,383,794	1%
Expenditures	1,332,284	1,376,106	1,331,444	1,393,794	1%
Excess of revenue over (under) expenditur	13,136	-9,900	36,507	-10,000	
Appropriation Prior Year Surplus	19,953	10,000	10,000	10,000	
Fund Balance at beginning of year	**31,578**	**64,667**	**64,667**	**111,174**	
Fund Balance at end of year	**64,667**	**64,767**	**111,174**	**111,174**	
Three-Year Comparison Debt Service Fund					
Tax Dollars Transferred In	4,265,198	4,467,762	4,467,762	4,467,762	0%
State Revenues	1,293,751	1,276,204	1,215,613	1,242,876	-3%
Other Revenues	136,503	80,000	84,524	50,000	-38%
Revenues	5,695,452	5,823,966	5,767,899	5,760,638	-1%
Expenditures	5,681,428	5,858,343	5,732,114	5,946,283	2%
Appro. Prior Year Surplus/Trans out	0	34,377	34,377	185,645	
Excess of revenue over (under) expenditur	14,024	0	70,162	0	
Fund Balance at beginning of year	**581,039**	**595,063**	**595,063**	**665,225**	
Fund Balance at end of year	**595,063**	**595,063**	**665,225**	**665,225**	

TOWN OF NORTH KINGSTOWN							
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS							
2010-2011 North Kingstown Budget							
	2009	2010	2010	2010	2011	2011	2011
	ACTUAL	ORIG BUD	REVISED BUD	PROJECTION	DEPT REQUEST	MNGR'S RECOMMEND	TOWN COUNCIL ADOPTED
00101010 TOWN COUNCIL							

UNCLASS PT	10,800	13,200	13,200	10,800	13,200	13,200	13,200
SPECIAL EM	-	250	250	-	250	250	250
FICA	826	1,030	1,030	826	1,010	1,010	1,010
DUES & MEM	10,480	10,480	10,480	10,480	10,480	10,480	10,480
AUDITING	21,045	21,455	21,455	22,045	21,095	21,095	21,095
CONTINGENCY	80,818	65,000	59,000	60,000	100,000	45,000	45,000
TOTAL TOWN COUNCIL	**123,969**	**111,415**	**105,415**	**104,151**	**146,035**	**91,035**	**91,035**
00102010 TOWN MANAGER							

CLASS FT	-	-	-	-	-	-	
CLASS PT	-	-	-	30	-	-	
UNCLASSFT	148,988	149,854	149,854	149,238	152,879	152,879	152,879
UNCLASS PT	-	-	-	-	-	-	
OVERTIME	-	-	-	-		-	
FICA	10,885	11,464	11,464	11,420	11,695	11,695	11,695
RETIREMENT	18,936	18,073	18,073	17,998	17,505	17,505	17,505
HEALTH INS	14,780	15,891	15,891	15,700	18,362	15,809	15,809
DENTAL INS	1,213	1,243	1,243	1,211	1,236	1,236	1,236
LIFE INSUR	299	305	305	299	305	305	305
MILEAGE AL	5,958	6,000	6,000	5,958	5,958	5,958	5,958
ASSOCIATIO	1,862	2,000	2,000	1,800	2,000	2,000	2,000
POSTAGE	-	-	-	-	180	180	180
CONTRACTUA	-	-	-	-	-	-	-
OFFICE SUP	-	-	-	-	500	500	500
BOOKS & PU	-	-	-	-	-	-	-
TOTAL TOWN MANAGER	**202,922**	**204,830**	**204,830**	**203,654**	**210,620**	**208,067**	**208,067**
00103010 TOWN CLERK							

CLASS FT	133,887	141,702	141,702	141,853	150,785	150,785	150,785
CLASS PT	26,097	-	-	1,100	-	-	
UNCLASS FT	137,282	138,737	138,737	138,201	73,033	73,033	62,943
UNCLASS PT	19,089	-	-	1,425	6,000	6,000	6,000
OVERTIME	2,686	-	-	2,400	4,000	2,000	2,000
SPECIAL EM	1,373	3,000	3,000	2,300	3,000	3,000	3,000
FICA	24,857	21,683	21,683	21,977	18,117	17,964	17,192
RETIREMENT	37,783	33,821	33,821	33,775	25,627	25,627	24,472
UNEMPLOYMENT	-	-	-	13,365	-	-	-
HEALTH INS	48,046	46,270	46,270	44,572	37,198	36,719	36,719
DENTAL	5,102	4,047	4,047	3,478	2,651	2,651	2,651
LIFE INSUR	922	962	962	943	802	802	802
MILEAGE AL	-	25	25	25	25	25	25
TUITION &	370	400	400	400	400	400	400
ASSOCIATIO	365	360	380	360	360	360	360
TRAVEL & E	3,334	2,000	2,000	2,000	3,000	3,000	3,000
POSTAGE	-	-	-	-	2,000	2,000	2,000
LEGAL SERV	2,500	3,000	3,000	1,750	3,000	3,000	3,000
MEDICAL SE	-	-	-	-	-	-	-
RECORD MAI	47,977	45,000	45,000	40,000	48,000	42,000	42,000
RECORD MAI	8,913	6,000	6,000	2,300	6,000	6,000	6,000
OTHER RENT	2,651	2,600	2,832	2,832	2,800	2,800	2,800

LEGAL ADS	3,500	4,000	3,768	2,000	4,000	4,000	4,000
COMMUNICAT	497	500	500	480	500	500	500
OFFICE EQU	1,585	2,000	2,000	500	2,000	2,000	2,000
CONTRACTUA	1,213	3,000	1,930	1,500	5,100	2,500	2,500
OFFICE SUP	2,495	2,500	2,926	2,500	2,500	2,500	2,500
BOOKS & PU	1,085	1,100	1,100	500	1,200	1,000	1,000
OFFICE EQU	1,981	-	624	1,090	-	-	-
OTHER CAPIT	-	-	-	-	-	-	-
TOTAL TOWN CLERK	**515,588**	**462,707**	**462,707**	**463,626**	**402,098**	**390,666**	**378,649**
00103020 MUNICIPAL COURT							

CLASS FT	-	-	-	-	-	-	-
UNCLASS PT	750	-	-	-	-	-	-
OVERTIME	-	-	-	-	-	-	-
FICA	57	-	-	-	-	-	-
RETIREMENT	-	-	-	-	-	-	-
HEALTH INS	-	-	-	-	-	-	-
DENTAL IN	-	-	-	-	-	-	-
LIFE INSUR	-	-	-	-	-	-	-
CONFERENCE	-	-	-	-	-	-	-
PRINTING	5,648	-	-	-	-	-	-
OFFICE EQUIP	186	-	-	-	-	-	-
OFFICE SUP	562	-	-	-	-	-	-
BOOKS & PU	161	-	-	-	-	-	-
OFFICE EQUIP	4,174	-	-	-	-	-	-
TOTAL MUNICIPAL COURT	**11,538**	**-**	**-**	**-**	**-**	**-**	**-**
00103050 BOARD OF CANVASSERS							

UNCLASS PT	-	-	-	-	-	-	
OVERTIME	9,436	3,000	3,000	1,213	10,000	10,000	10,000
SPECIAL EM	40,175	8,800	8,800	9,280	40,000	40,000	40,000
FICA	852	1,000	1,000	803	3,825	3,825	3,825
POSTAGE	-	-	-	-	1,800	1,800	1,800
LAND AND B	-	-	-	-	1,000	1,000	1,000
OTHER RENT	1,117	3,015	3,015	1,000	2,300	2,300	2,300
LEGAL ADS	2,251	1,600	3,055	3,000	3,000	3,000	3,000
REPORTS	-	-	-	-	1,500	1,500	1,500
OFFICE SUP	1,952	500	500	300	2,000	2,000	2,000
PRINTED FO	391	6,200	4,745	500	6,500	6,500	6,500
FOOD	3,597	600	600	421	3,150	3,150	3,150
OFFICE EQU	120	120	120	-	-	-	-
TOTAL BOARD OF CANVASS	**59,891**	**24,835**	**24,835**	**16,517**	**75,075**	**75,075**	**75,075**
00104010 TOWN SOLICITOR							

LEGAL SERVICES	4,816	-	-	-	-	-	
CONTRACTUAL	3,655	5,200	5,200	1,950	5,200	5,200	5,200
TOTAL TOWN SOLICITOR	**8,471**	**5,200**	**5,200**	**1,950**	**5,200**	**5,200**	**5,200**
00104011 TOWN SOLICITOR LABOR							

LEGAL SERVICES	60,663	50,000	50,000	55,000	50,000	50,000	50,000
TOTAL TOWN SOLICITOR LA	**60,663**	**50,000**	**50,000**	**55,000**	**50,000**	**50,000**	**50,000**
00104012 TOWN SOLICITOR POLICE PROSECUT							

LEGAL SERVICES	45,742	43,400	43,400	43,400	43,400	43,400	43,400
TOTAL TOWN SOLICITOR PO	**45,742**	**43,400**	**43,400**	**43,400**	**43,400**	**43,400**	**43,400**

00104013 TOWN SOLICITOR LAND USE MATTER							

LEGAL SERVICES	42,600	42,600	42,600	42,600	42,600	42,600	42,600
TOTAL TOWN SOLICITOR LA	**42,600**	**42,600**	**42,600**	**42,600**	**42,600**	**42,600**	**42,600**
00104014 TOWN SOLICITOR TAX ASSESS/COLL							

LEGAL SERVICES	5,900	5,900	5,900	5,900	5,900	5,900	5,900
TOTAL TOWN SOLICITOR TA	**5,900**	**5,900**	**5,900**	**5,900**	**5,900**	**5,900**	**5,900**
00104015 TOWN SOLICITOR TOWN COUNCIL MATTERS							

LEGAL SERVICES	53,517	50,000	50,000	41,903	50,000	50,000	50,000
TOTAL TOWN SOLICITOR TO	**53,517**	**50,000**	**50,000**	**41,903**	**50,000**	**50,000**	**50,000**
00104016 TOWN SOLICITOR PENDING LITIGAT							

LEGAL SERVICES	39,213	45,000	45,000	34,400	45,000	45,000	45,000
TOTAL TOWN SOLICITOR PE	**39,213**	**45,000**	**45,000**	**34,400**	**45,000**	**45,000**	**45,000**
00104017 TOWN SOLICITOR PUBLIC WORKS							

PUBLIC WKS	4,300	7,300	7,300	4,500	7,300	7,300	7,300
TOTAL TOWN SOLICITOR PU	**4,300**	**7,300**	**7,300**	**4,500**	**7,300**	**7,300**	**7,300**
00104018 TOWN SOLICITOR BOND COUNSEL							

LEGAL SERVICES	100	2,000	2,000	250	2,000	2,000	2,000
TOTAL TOWN SOLICITOR BO	**100**	**2,000**	**2,000**	**250**	**2,000**	**2,000**	**2,000**
00104019 TOWN SOLICITOR TAX REVERTED PROP							

LEGAL SERVICES	40,154	-	-	-	-	-	-
TOTAL TOWN SOLICITOR TA	**40,154**	**-**	**-**	**-**	**-**	**-**	**-**
00105010 FINANCE							-
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CLASS FT	153,841	102,690	102,690	139,862	129,965	129,965	129,965
CLASS PT	1,629	-	-	-	-	-	
UNCLASS FT	134,150	161,565	161,565	137,219	141,329	141,329	141,329
UNCLASS PT	228	500	500	1,750	1,000	1,000	1,000
OVERTIME	2,453	4,500	4,500	3,465	4,000	3,000	3,000
FICA	22,196	20,600	20,600	21,596	21,137	21,060	21,060
RETIREMENT	36,810	31,870	31,870	33,416	31,063	31,063	31,063
UNEMPLOYMENT		-	-	300	-	-	-
HEALTH INS	52,778	38,580	38,580	53,505	49,538	46,296	46,296
DENTAL INS	5,243	3,372	3,372	4,072	3,400	3,400	3,400
LIFE INSUR	1,048	899	899	959	978	978	978
ASSOCIATIO	470	355	355	355	355	355	**355**
POSTAGE	-	-	-	-	10,000	10,000	10,000
MEDICAL SE	-	-	-	-	-	-	
FISCAL AGENT	-	750	750	1,250	750	1,250	1,250
OTHER ADS	(0)	6,000	6,000	3,320	5,000	5,000	5,000

OFFICE EQU	4,303	150	150	1,380	150	150	150
CONTRACTUA	15,978	15,000	15,000	10,000	7,500	7,500	7,500
OFFICE SUP	16,683	6,000	6,000	7,313	6,000	6,000	**6,000**
BOOKS & PU	478	-	-	74	-	-	
TOTAL FINANCE	**448,285**	**392,831**	**392,831**	**419,836**	**412,165**	**408,346**	**408,346**
00105040 PURCHASING							

CLASS FT	39,828	-	-	-	-	-	-
OVERTIME	363	-	-	-	-	-	-
FICA	3,075	-	-	-	-	-	-
RETIREMENT	5,062	-	-	-	-	-	-
HEALTH INS	11,297	-	-	-	-	-	-
DENTAL INS	1,168	-	-	-	-	-	-
LIFE INSUR	157	-	-	-	-	-	-
OTHER ADS	5,188	-	-	-	-	-	-
TOTAL PURCHASING	**66,139**	**-**	**-**	**-**	**-**	**-**	**-**
00105050 DATA PROCESSING							**-**

UNCLASS FT	116,399	137,738	137,738	136,985	141,881	141,881	141,881
UNCLASS PT	6,174	-	-	-	-	-	
FICA	9,034	10,537	10,537	10,480	10,854	10,854	10,854
RETIREMENT	11,741	16,612	16,612	16,520	16,245	16,245	16,245
HEALTH INS	15,514	25,735	25,735	25,726	29,734	25,600	**25,600**
DENTAL INS	1,294	2,048	2,048	2,030	2,038	2,038	2,038
LIFE INSUR	313	449	449	445	449	449	449
DATA PROC	(110,056)	(109,056)	(109,056)	(109,056)	(109,056)	(109,056)	(109,056)
OTHER EXPE	646	810	810	782	1,585	1,585	1,585
OFFICE EQU	129,690	128,212	128,212	125,950	125,661	125,661	125,661
CONTRACTUA	-	-	-	-	-	-	
OFFICE SUP	533	-	-	-	-	-	
OFFICE EQU	11,510	18,000	18,000	16,665	18,000	18,000	18,000
TOTAL DATA PROCESSING	**192,791**	**231,085**	**231,085**	**226,527**	**237,391**	**233,257**	**233,257**
00106010 TAX ASSESSMENT							
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CLASS FT	88,727	32,938	32,938	72,257	75,672	75,672	36,739
UNCLASS FT	68,758	70,018	70,018	69,750	71,090	71,090	71,090
UNCLASS PT	13,117	13,000	13,000	13,000	13,000	13,000	13,000
OVERTIME	351	1,000	1,000	1,000	1,000	1,000	1,000
FICA	12,988	8,947	8,947	11,935	11,227	12,300	**12,300**
RETIREMENT	20,016	12,417	12,417	17,130	16,804	16,804	16,804
UNEMPLOYMENT		-	-	448	-	-	
HEALTH INS	24,063	10,430	10,430	21,161	23,679	23,415	23,415
DENTAL INS	2,031	685	685	1,847	1,871	1,871	1,871
LIFE INSUR	566	321	321	472	481	481	481
ASSOCIATIO	230	300	300	300	300	300	**300**
POSTAGE	-	-	-	-	2,000	2,000	2,000
RECORD MAI	3,895	3,900	3,900	3,800	3,900	3,900	3,900
LEGAL ADS	34	100	100	100	100	100	100
REPORTS	604	800	800	700	800	800	800
OFFICE EQU	435	450	450	450	450	450	450
SUBSCRIPTI	645	700	700	650	700	700	700
CONTRACTUA	5,500	7,000	7,000	7,000	7,000	7,000	7,000
OFFICE SUP	519	600	585	250	600	600	600
PRINTED FO	274	275	290	290	325	325	325
OFFICE EQUIP		-	4,198	4,198	-	-	-
REVALUATIO	-	76,000	71,802	65,000	50,000	30,000	30,000
							-
TOTAL TAX ASSESSMENT	**242,752**	**239,881**	**239,881**	**291,738**	**280,999**	**261,808**	**261,808**

00107010 GENERAL OPERATING TERMINATION							
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TERMINATIO	-	-	-	-	100,000	50,000	50,000
INSRESERVE	-	-	-	-	450,000	375,505	358,005
FICA	23,891			-			-
HEALTH INS	905,382	982,974	982,974	940,760	1,150,080	1,150,080	1,150,080
							-
TOTAL GENERAL OPERATINC	**929,273**	**982,974**	**982,974**	**940,760**	**1,700,080**	**1,575,585**	**1,558,085**
							-
00107020 GENERAL OPERATING INSURANCE							
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UNEMPLOYME	1,405	5,000	5,000	10,000	10,000	10,000	10,000
GENERAL IN	450,218	435,700	435,700	410,200	430,944	430,944	430,944
							-
TOTAL GENERAL OPERATINC	**451,623**	**440,700**	**440,700**	**420,200**	**440,944**	**440,944**	**440,944**
00107030 GENERAL OPERATING UTILITIES							

TELEPHONE	147,076	155,000	155,000	170,500	190,000	190,000	190,000
ELECTRICIT	148,247	140,000	140,000	153,000	141,975	141,975	141,975
GAS	55,071	40,000	40,000	36,700	42,500	42,500	42,500
FUEL OIL	81,354	96,000	96,000	84,600	96,500	96,500	96,500
SEWAGE	553	750	750	670	700	700	700
WATER	11,447	9,000	9,000	12,675	12,800	12,800	12,800
HYDRANTS	77,657	79,000	79,000	79,050	80,235	80,235	80,235
STREET LIG	312,419	290,000	290,000	323,975	310,000	310,000	310,000
TOTAL GENERAL OPERATINC	**833,822**	**809,750**	**809,750**	**861,170**	**874,710**	**874,710**	**874,710**
00107040 GENERAL OPERATING OTHER							

CONFERENCE	8,196	10,000	10,000	5,000	8,000	6,000	6,000
POSTAGE	52,015	58,600	58,600	35,000	25,000	25,000	25,000
OFFICE EQU	2,752	9,500	9,500	8,000	7,500	7,500	7,500
EMPLOY ADS	3,151	1,500	1,500	1,550	3,000	3,000	3,000
DAVISVILLE	9,000	9,000	9,000	9,000	9,000	4,000	4,000
WILLETT LI	9,000	3,000	9,000	9,000	9,000	4,000	4,000
MOTOR VEHI	620	500	500	750	750	750	750
CONTRACTUA	5,563	7,000	7,000	6,000	7,000	5,000	5,000
OFFICE SUP	8,400	10,000	10,000	6,500	10,000	9,000	9,000
BOOKS & PU	1,224	-	-	777	-	-	
CAPITAL OF	-	-	-	-	-	-	
TOTAL GENERAL OPERATINC	**99,922**	**109,100**	**115,100**	**81,577**	**79,250**	**64,250**	**64,250**
00108030 FIRE							

CLASS FT	4,124,901	4,255,440	4,255,440	4,153,015	4,341,794	4,341,794	4,267,112
UNCLASS FT	49,230	87,518	87,518	87,134	88,810	88,810	76,934
UNCLASS PT	33,666	-	-	23,500	-		
OUT OF RAN	18,315	20,000	20,000	9,776	24,975	24,975	24,975
OVERTIME	566,623	557,124	557,124	937,206	988,860	875,000	875,000
PAID TRAIN	28,805	15,000	15,000	5,375	20,000	20,000	20,000
COLLATERAL	58,705	24,180	24,180	18,331	30,000	25,000	25,000
HOLIDAY PA	340,381	339,900	339,900	344,315	353,010	353,010	346,468
FICA	387,652	405,390	405,390	426,115	447,329	438,240	431,618
RETIREMENT	759,171	759,090	759,090	656,960	667,489	667,489	654,428
HEALTH INS	893,858	944,390	944,390	928,707	1,055,923	1,058,107	1,042,469
DENTAL INS	69,565	70,975	70,975	67,495	67,749	67,749	66,718
LIFE INSUR	14,682	14,784	14,784	14,293	14,591	14,591	14,399
UNIFORM AL	88,550	87,400	87,400	86,250	86,250	86,250	85,100
TUITION &	8,583	10,000	7,850	4,500	10,000	10,000	10,000
ASSOCIATIO	380	1,185	1,185	500	1,185	1,185	1,185

TRAINING E	207	3,000	1,980	1,065	3,500	3,500	3,500
TRAINING	4,121	4,000	6,150	6,100	4,000	4,000	4,000
TELEPHONE	5,555	6,500	6,500	6,170	9,380	9,380	9,380
POSTAGE	-	-	-	-	1,500	1,500	1,500
RADIO SYST	9,983	10,000	9,000	8,900	10,000	10,000	10,000
ALARM SYST	585	2,000	500	-	500	500	500
FUEL OIL	-	-	-	-	-	-	-
SOLID WAST	5,383	7,960	7,960	7,960	7,960	7,960	7,960
PERSONNEL	1,458	2,610	2,610	2,260	2,610	2,610	2,610
MEDICAL SE	689	1,000	1,000	500	1,000	1,000	1,000
MOTOR VEHI	59,976	37,500	37,500	37,300	40,000	40,000	40,000
CONSTRUCTI	465	-	-	-	500	500	500
COMMUNICAT	13,683	9,660	12,660	13,867	11,660	11,660	11,660
MAINTENANC	55,559	15,000	14,500	14,280	15,000	15,000	15,000
CONTRACTUA	-	-	-	-	-	-	-
OFFICE SUP	3,481	2,500	2,500	2,130	2,500	2,500	2,500
PRINTED FO	721	1,500	1,500	1,500	1,500	1,500	1,500
MINOR OFFI	974	500	500	400	500	500	500
BOOKS & PU	11,242	4,500	5,000	4,850	4,500	4,500	4,500
SAFETY EQU	1,861	5,000	4,600	2,000	4,600	4,600	4,600
BADGES & E	3,443	1,000	1,000	51	1,000	1,000	1,000
PERSONAL E	10,723	15,000	15,000	10,000	15,000	15,000	15,000
FIRE SUPPR	1,017	2,000	1,500	1,000	2,000	2,000	2,000
RESCUE SUP	23,825	28,000	28,000	25,000	28,000	28,000	28,000
GASOLINE &	62,133	62,250	62,650	62,650	66,650	66,650	66,650
LUBRICANTS	1,865	2,000	2,500	2,500	2,500	2,500	2,500
TIRES	102	6,000	6,000	2,200	6,000	6,000	6,000
BATTERIES	1,478	2,500	2,500	2,000	2,500	2,500	2,500
REPAIR PAR	(101)	500	-	-	500	500	500
BUILDING R	4,634	4,000	4,000	4,000	4,000	4,000	4,000
JANITORIAL	4,942	5,000	5,000	6,708	5,000	5,000	5,000
HAND TOOLS	703	2,000	1,500	1,000	2,000	2,000	2,000
BUILDING A	26,653	-	1,520	1,500	-	-	-
VEHICULAR	-	-	-	-	-	-	-
OTHER CAPI	-	-	-	-	-	-	-
TOTAL FIRE	**7,760,428**	**7,835,856**	**7,835,856**	**7,991,363**	**8,454,325**	**8,328,560**	**8,197,766**
00108040 ANIMAL CONTROL							

CLASS FT	69,248	79,120	79,120	73,252	82,541	82,541	82,541
OVERTIME	6,502	5,500	5,500	6,708	5,500	5,500	5,500
FICA	5,606	6,475	6,475	6,117	6,735	6,735	6,735
RETIREMENT	8,784	9,542	9,542	8,835	9,451	9,451	9,451
HEALTH INS	13,233	14,245	14,245	15,412	15,773	16,253	16,253
DENTAL INS	1,243	1,273	1,273	1,336	2,387	2,387	2,387
LIFE INSUR	314	321	321	341	321	321	321
UNIFORM AL	700	700	700	700	700	700	700
POSTAGE	100	100	100	200	100	100	100
VEHICLE RE	11	11	11	11	11	11	11
SOLID WAST	1,856	1,911	1,911	1,911	1,911	1,911	1,911
MEDICAL SE	-	300	300	300	300	300	300
MOTOR VEHI	175	1,200	1,200	1,200	1,200	1,200	1,200

CONTRACTUA	1,607	6,000	4,800	3,000	6,000	4,800	4,800
OFFICE SUP	204	100	100	100	100	100	100
UNIFORM RE	180	100	100	100	100	100	100
PERSONAL E	-	-	-	-	-	-	-
ANIMAL FOO	1,020	3,500	3,114	3,114	3,500	3,500	3,500
GASOLINE &	2,318	3,000	3,000	3,000	3,000	3,000	3,000
TIRES	-	600	600	600	600	600	600
JANITORIAL	674	500	1,700	1,700	1,000	1,000	1,000
COMMODITIE	386	400	786	786	400	400	400
TOTAL ANIMAL CONTROL	**114,161**	**134,898**	**134,898**	**128,723**	**141,630**	**140,910**	**140,910**
00108060 HARBOR MANAGEMENT							

UNCLASS FT	48,137	48,440	48,440	48,255	49,182	49,182	49,182
UNCLASS PT	9,422	8,500	8,500	8,500	8,773	8,773	8,773
OVERTIME	-	1,000	1,000	-	-	-	-
FICA	4,321	4,435	4,435	4,342	4,489	4,435	4,435
RETIREMENT	6,118	5,845	5,845	5,820	5,631	5,631	5,631
HEALTH INS	4,341	4,630	4,630	4,572	5,350	4,606	4,606
DENTAL INS	301	304	304	296	302	302	302
LIFE INSUR	157	160	160	157	160	160	160
POSTAGE	850	800	800	800	800	800	800
COMMUNICAT	1,186	810	810	810	810	810	810
BOATS & EQ	2,436	2,300	2,300	2,200	2,300	2,300	2,300
CONTRACTUA	1,818	2,950	2,950	2,900	2,950	2,950	2,950
PRINTED FO	480	450	450	250	450	450	450
UNIFORM RE	458	300	300	300	300	300	300
GASOLINE &	3,575	4,000	4,000	4,000	4,000	4,000	4,000
REPAIR PAR	19	300	300	200	300	300	300
PAINT & EM	-	200	200	200	200	200	200
SIGNS & MA	7	-	-	-	-	-	-
COMMODITIE	25	150	150	150	150	150	150
OTHER CAPI	-	-	-	-	-	-	-
TOTAL HARBOR MANAGEMI	**83,651**	**85,574**	**85,574**	**83,752**	**86,147**	**85,349**	**85,349**
00108120 POLICE							

CLASS FT	3,084,033	3,122,160	3,122,160	3,105,769	3,233,958	3,233,958	3,233,958
CLASS PT	40,523	48,198	48,198	43,543	50,904	50,904	50,904
UNCLASS FT	86,938	87,470	87,470	86,799	88,810	88,810	80,267
UNCLASS PT	830	2,000	2,000	2,000	1,500	1,500	1,500
OVERTIME	409,437	308,805	308,805	417,313	308,805	308,805	308,805
COURT FEES	21,159	24,000	24,000	19,232	21,000	21,000	21,000
HOLIDAY PA	165,644	171,542	171,542	149,485	176,688	176,688	176,688
FICA	281,240	288,000	288,000	292,547	295,227	296,947	296,293
RETIREMENT	593,346	656,030	656,030	603,815	609,017	609,017	607,405
UNEMPLOYMENT		-	-	15,000	-	-	
HEALTH INS	601,558	629,430	629,430	604,770	753,406	754,846	754,846
DENTAL INS	50,036	48,835	48,835	47,555	47,411	47,411	47,411
LIFE INSUR	10,894	10,745	10,745	10,396	10,903	10,903	10,903
UNIFORM AL	77,200	75,700	75,700	72,700	75,700	75,700	75,700
TUITION &	35,479	35,000	35,000	35,000	35,000	35,000	35,000
ASSOCIATIO	770	850	850	850	850	850	850
CONFERENCE	-	-	-	-	-	-	-
TRAVEL AND	1,691	1,000	1,000	500	1,000	1,000	1,000
TRAINING	11,204	9,500	9,500	9,500	9,500	9,500	9,500
POSTAGE	2,592	2,750	2,750	2,750	2,750	2,750	2,750
VEHICLE RE	20	25	25	25	25	25	25
SOLID WAST	4,428	6,006	6,006	6,006	6,000	6,000	6,000
MEDICAL SE	1,502	2,500	2,500	2,400	2,500	2,000	2,000
RECORD MAI	31,219	31,000	31,000	31,000	31,000	31,000	31,000
OTHER RENT	1,950	3,000	3,000	2,800	3,000	3,000	3,000
CONSTRUCTI	-	100	100	-	100	100	100
COMMUNICAT	26,224	23,500	23,500	23,500	23,500	23,000	23,000
OFFICE EQU	81	750	750	750	750	750	750

CONTRACTUA	7,858	7,000	7,300	7,000	7,000	7,000	7,000
OFFICE SUP	3,976	4,000	4,000	4,000	4,000	4,000	4,000
PRINTED FO	940	1,500	1,500	1,500	1,500	1,500	1,500
PRINTING &	235	1,000	1,000	550	1,000	1,000	1,000
BOOKS & PU	2,205	2,750	2,750	2,500	2,750	2,750	2,750
PERSONAL E	17,445	10,000	10,000	9,500	10,000	10,000	10,000
PRISONER F	1,002	1,000	1,000	1,000	1,000	1,000	1,000
AMMUNITION	4,827	8,000	8,000	8,000	9,000	8,500	8,500
MEDICINES	10	200	200	-	200	200	200
MEDICAL SU	-	500	500	-	500	500	500
GASOLINE &	99,094	102,000	102,000	102,000	102,000	102,000	102,000
LUBRICANTS	1,030	1,200	1,200	500	1,200	1,200	1,200
TIRES	10,559	8,500	8,500	8,500	9,000	9,000	9,000
REPAIR PAR	32,435	34,000	33,630	30,000	34,000	34,000	34,000
SIGNS & MA	1,650	1,650	1,650	1,000	1,650	1,650	1,650
ELECTRICAL	-	-	-	-	-	-	-
JANITORIAL	4,054	3,700	3,400	3,000	3,700	3,700	3,700
FIREARMS	2,521	1,600	1,600	1,600	2,000	2,000	2,000
COMMODITIE	5,228	1,350	1,720	1,500	1,350	1,350	1,350
OFFICE EQU	-	-	-	-	7,995	7,995	7,995
VEHICULAR	61,795	63,000	63,000	63,000	75,000	75,000	75,000
UNALLOCATE	-	-	-	-	-	-	-
TOTAL POLICE	**5,796,862**	**5,841,846**	**5,841,846**	**5,831,155**	**6,064,149**	**6,065,809**	**6,055,000**
00109010 PLANNING & DEVELOPMENT							

CLASS FT	39,787	41,174	41,174	41,017	42,954	42,954	42,954
UNCLASS FT	135,009	176,537	176,537	173,779	181,717	181,717	181,717
UNCLASS PT	7,943	-	-	-	-	-	-
FICA	14,120	16,655	16,655	16,432	17,187	17,187	17,187
RETIREMENT	22,217	26,260	26,260	25,905	25,725	25,725	25,725
HEALTH INS	22,343	32,955	32,955	34,200	37,302	34,166	34,166
DENTAL INS	2,052	2,830	2,830	2,720	2,804	2,804	2,804
LIFE INSUR	477	673	673	574	673	673	673
ASSOCIATIO	953	1,636	1,636	1,255	1,636	1,636	1,636
CONFERENCE	1,860	1,150	1,150	1,150	2,500	2,000	2,000
TRAVEL & E	1,352	2,667	2,667	2,000	2,667	2,667	2,667
POSTAGE	-	-	-	-	2,100	2,100	2,100
LEGAL ADS	101	618	618	500	618	618	618
OTHER ADS	186	297	297	297	297	297	297
REPORTS	1,340	1,200	600	600	1,200	1,200	1,200
OFFICE EQU	1,700	4,900	5,500	5,500	4,900	4,900	4,900
SUBSCRIPTI	432	384	384	350	400	400	400
CONTRACTUA	-	-	-	-	-		
OFFICE SUP	3,747	1,440	1,440	1,350	3,440	3,440	3,440
BOOKS & PU	677	150	150	100	150	150	150
SPECIAL PR	25,650	10,000	10,000	10,000	10,000	7,500	7,500
TOTAL PLANNING & DEVELO	**281,946**	**321,526**	**321,526**	**317,729**	**338,270**	**332,134**	**332,134**
00109020 PLANNING COMMISSION							

OVERTIME	4,673	3,450	3,450	3,238	3,550	3,450	3,450
FICA	357	275	275	248	300	264	264
LEGAL ADS	-	50	50	-	50	50	50
OFFICE SUP	-	100	100	-	100	100	100
TOTAL PLANNING COMMIS	**5,030**	**3,875**	**3,875**	**3,486**	**4,000**	**3,864**	**3,864**

00109030 ZONING BOARD OF REVIEW							

OVERTIME	2,350	2,400	2,400	1,680	2,500	2,500	2,500
FICA	175	185	185	120	200	200	200
CONTRACTUA	5,479	600	600	500	600	600	600
OFFICE SUP	-	80	80	-	80	80	80
TOTAL ZONING BOARD OF R	**8,004**	**3,265**	**3,265**	**2,300**	**3,380**	**3,380**	**3,380**
00109040 HISTORIC ZONING COMMISSION							

OVERTIME	2,170	1,800	1,800	1,796	1,800	1,800	1,800
FICA	166	150	150	137	165	138	138
TOTAL HISTORIC ZONING CC	**2,336**	**1,950**	**1,950**	**1,933**	**1,965**	**1,938**	**1,938**
00110010 PUBLIC WORKS ADMINISTRATION							

CLASS FT	27,739	-	-	-	-	-	
UNCLASS FT	138,838	141,050	141,050	140,509	144,603	144,603	144,603
OVERTIME	109	-	-	-	2,500	1,800	1,800
FICA	12,666	10,791	10,791	10,750	11,062	11,200	11,200
RETIREMENT	21,172	17,011	17,011	16,946	16,557	16,557	16,557
HEALTH INS	25,821	18,700	18,700	16,150	18,897	16,269	16,269
DENTAL INS	2,274	1,515	1,515	1,478	1,507	1,507	1,507
LIFE INSUR	440	321	321	314	321	321	321
ASSOCIATIO	70	25	75	80	25	25	25
CONFERENCE	-	150	150	150	150	150	150
TRAVEL & E	332	100	100	100	100	100	100
LICENSE FE	-	250	250	250	250	250	250
MEDICAL SE	90	400	400	400	400	400	400
LEGAL ADS	171	500	450	450	450	450	450
CONTRACTUA	119	150	150	125	125	125	125
OFFICE SUP	79	200	200	200	200	200	200
PRINTING &	187	200	200	150	150	150	150
BOOKS & PU	-	150	150	125	125	125	125
OFFICE EQU	-	-	-	-	-	-	-
TOTAL PUBLIC WORKS ADM	**230,107**	**191,513**	**191,513**	**188,177**	**197,422**	**194,232**	**194,232**
00110020 HIGHWAY							

CLASS FT	640,818	670,391	670,391	654,639	701,773	701,773	701,773
UNCLASS FT	65,651	66,322	66,322	68,402	72,045	72,045	64,964
UNCLASS PT	9,416	-	-	-	-		
OVERTIME	99,694	45,000	45,000	70,000	45,000	45,000	45,000
FICA	61,772	59,415	59,415	60,670	59,197	62,640	62,098
RETIREMENT	89,565	88,848	88,848	87,200	88,602	88,602	87,791
HEALTH INS	161,990	165,575	165,575	160,078	178,091	179,145	179,145
DENTAL INS	16,323	15,839	15,839	15,558	15,619	15,619	15,619
LIFE INSUR	2,653	2,566	2,566	2,570	2,566	2,566	2,566
UNIFORM AL	4,600	5,600	5,600	4,900	5,600	5,600	5,600
ASSOCIATIO	15	50	50	50	50	50	50
VEHICLE RE	240	220	220	250	250	250	250
LICENSE FE	690	575	575	575	575	575	575
OTHER RENT	11,875	3,000	3,000	3,000	3,000	3,000	3,000
MOTOR VEHI	17,441	7,500	7,500	7,500	7,500	7,500	7,500
CONSTRUCTI	1,918	3,000	3,000	3,700	3,000	3,000	3,000
COMMUNICAT	5,643	3,000	3,000	3,000	3,000	3,000	3,000
HIGHWAYS &	5,805	30,000	30,000	25,000	25,000	25,000	25,000
OVERLAY	11,091	100,000	100,000	100,000	100,000	100,000	100,000

SNOW PLOWI	32,673	30,000	30,000	30,000	25,000	25,000	25,000
CONTRACTUA	122,850	60,000	39,500	50,000	50,000	50,000	50,000
LINE PAINT	25,280	25,000	25,000	24,000	24,000	24,000	24,000
OFFICE SUP	345	350	350	350	350	350	350
SAFETY EQU	918	1,000	1,000	1,000	1,000	1,000	1,000
FOOD	46	100	100	100	100	100	100
ROAD SALT	178,532	95,000	126,000	111,409	95,000	95,000	95,000
GASOLINE &	61,173	44,000	44,000	44,000	44,000	44,000	44,000
LUBRICANTS	16,946	10,000	16,000	16,000	10,000	10,000	10,000
TIRES	6,949	7,000	7,000	7,000	7,000	7,000	7,000
BATTERIES	-	400	400	400	400	400	400
REPAIR PAR	103,260	75,000	110,000	76,540	75,000	75,000	75,000
PAINT & EM	57	150	150	150	150	150	150
SOIL SAND	54,497	37,000	52,900	50,802	37,000	37,000	37,000
ASPHALT PR	15,269	25,000	25,000	22,000	22,000	22,000	22,000
SIGNS & MA	7,273	7,000	7,000	7,000	7,000	7,000	7,000
SEEDS & PL	400	400	400	400	400	400	400
CONSTRUCTI	1,669	1,500	1,631	1,549	1,500	1,500	1,500
HAND TOOLS	2,324	2,000	2,000	2,000	2,000	2,000	2,000
POWER TOOL	699	700	700	700	700	700	700
COMMODITIE	1,271	2,000	1,869	1,869	2,000	2,000	2,000
CAPITAL OU	86,991	90,000	23,100	75,000	90,000	90,000	90,000
TOTAL HIGHWAY	**1,926,620**	**1,780,501**	**1,781,001**	**1,789,361**	**1,805,468**	**1,809,965**	**1,801,531**
							-
00110030 TREES							-
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SPECIAL EM	2,618	5,000	5,000	3,900	5,000	5,000	5,000
FICA	200	383	383	300	-	383	383
CONT SERVC	9,424	10,000	10,000	10,000	10,000	10,000	10,000
TOTAL TREES	**12,242**	**15,383**	**15,383**	**14,200**	**15,000**	**15,383**	**15,383**
00110040 SOLID WASTE LANDFILL							

LAB & TEST	7,000	7,000	7,000	7,000	7,000	7,000	7,000
CONTRACTUA	15,000	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL SOLID WASTE LANDF	**22,000**	**22,000**	**22,000**	**22,000**	**22,000**	**22,000**	**22,000**
00110050 ENGINEERING							

CLASS FT	25,461	38,628	38,628	38,885	40,092	40,092	40,092
UNCLASS FT	150,717	153,383	153,383	148,183	151,272	151,272	144,354
OVERTIME	164	-	-	-	-	-	
FICA	14,041	14,689	14,689	14,315	14,639	14,639	14,110
RETIREMENT	17,600	23,157	23,157	22,561	21,911	21,911	21,119
HEALTH INS	35,055	34,990	34,990	25,355	28,078	26,199	26,199
DENTAL INS	3,162	3,512	3,512	2,067	2,100	2,100	2,100
LIFE INSUR	501	545	545	518	545	545	545
UNIFORM AL	700	700	700	700	700	700	700
TUITION &	165	500	500	450	450	450	450
LICENSE FE	240	100	235	235	100	100	100
CONSULTING	79,288	83,000	80,350	75,000	75,000	75,000	75,000
LAB & TEST	-	1,500	1,500	1,500	1,500	1,500	1,500
MOTOR VEHI	-	-	-	-	-	-	-
OFFICE EQU	3,479	2,000	2,379	2,200	2,000	2,000	2,000
CONTRACTUA	6	200	65	65	200	200	200
OFFICE SUP	11	250	250	250	250	250	250

PRINTING &	1,401	1,750	1,350	1,350	1,600	1,600	1,600
ENGINEERIN	981	1,000	3,000	2,000	1,000	1,000	1,000
OFFICE EQU	-	-	-	-	-	-	-
TOTAL ENGINEERING	**332,971**	**359,904**	**359,233**	**335,634**	**341,437**	**339,558**	**331,319**
00110060 SOLID WASTE							

CLASS FT	105,123	81,430	81,430	66,928	69,051	69,051	69,051
CLASS PT	-	-	-	10,325	21,195	21,195	21,195
OVERTIME	32,736	20,000	20,000	28,500	20,000	20,000	20,000
FICA	10,546	7,760	7,760	8,100	8,434	8,434	8,434
RETIREMENT	13,336	9,820	9,820	8,072	10,333	10,333	10,333
UNEMPLOYMENT		-	-	1,675	-	-	
HEALTH INS	27,723	14,925	14,925	17,140	29,297	29,837	29,837
DENTAL INS	2,889	2,725	2,725	1,675	2,685	2,685	2,685
LIFE INSUR	387	361	361	249	361	361	361
UNIFORM AL	350	350	350	350	350	350	350
VEHICLE RE	11	40	40	40	40	40	40
SOLID WAST	247,653	268,000	268,000	255,000	255,000	255,000	255,000
LICENSE FE	-	3,000	3,000	3,000	1,500	1,500	1,500
LAB & TEST	-	500	500	300	300	300	300
RECYCLING	651,910	665,000	665,000	665,000	665,000		665,000
LEGAL ADS	494	500	500	500	500	500	500
CONSTRUCTI	5,400	8,000	8,000	8,000	8,000	8,000	8,000
CONTRACTUA	149,853	160,000	160,000	149,000	149,000	149,000	149,000
OFFICE SUP	497	250	250	200	200	200	200
SAFETY EQU	-	100	100	100	100	100	100
GASOLINE &	6,378	6,000	6,000	4,500	4,500	4,500	4,500
LUBRICANTS	144	350	350	350	350	350	350
TIRES	500	2,000	2,000	2,000	2,000	2,000	2,000
BATTERIES	-	150	150	150	150	150	150
REPAIR PAR	4,100	4,400	4,400	4,000	4,000	4,000	4,000
JANITORIAL	-	50	50	50	50	50	50
COMMODITIE	138	300	300	275	275	275	275
COLL BAGS	3,580	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL SOLID WASTE	**1,263,747**	**1,260,011**	**1,260,011**	**1,239,479**	**1,256,671**	**592,211**	**1,257,211**
00110070 PUBLIC FACILITIES							

CLASS FT	235,118	212,169	212,169	251,626	268,019	268,019	268,019
CLASS PT	25,239	-	-	5,940	-		
UNCLASS PT	45,077	35,000	35,000	47,500	35,000	35,000	35,000
OVERTIME	34,445	27,000	27,000	41,390	27,000	27,000	27,000
FICA	25,860	20,975	20,975	26,504	25,246	25,246	25,246
RETIREMENT	32,995	25,588	25,588	30,350	30,688	30,688	30,688
HEALTH INS	41,965	38,120	38,120	43,375	42,980	44,228	44,228
DENTAL INS	4,398	3,695	3,695	3,972	3,360	3,360	3,360
LIFE INSUR	897	802	802	943	994	994	994
UNIFORM AL	2,283	1,750	1,750	2,100	2,170	2,170	2,170
SOLID WAST	12,504	14,500	14,500	14,000	15,000	15,000	15,000
LICENSE FE	223	300	300	300	300	300	300
OUTSIDE CL	40,365	50,000	50,000	33,500	30,000	30,000	30,000
OTHER RENT	1,354	1,600	1,600	1,200	1,200	1,200	1,200
MOTOR VEHI	-	-	-	-	-	-	-

CONSTRUCTI	-	1,000	1,000	500	1,000	1,000	1,000
CAP RES	268,674	175,000	175,000	175,000	175,000	140,000	140,000
ELECTRICAL	5,910	6,000	11,500	10,600	6,000	6,000	6,000
PLUMBING S	390	5,000	5,000	5,000	5,000	5,000	5,000
HVAC SYSTE	14,469	15,500	19,500	16,600	15,000	15,000	15,000
STRUCTURAL	17,629	25,000	17,000	17,000	25,000	25,000	25,000
LANDSCAPIN	1,060	700	700	700	700	700	700
SEWAGE DIS	4,934	1,000	1,000	1,000	2,000	2,000	2,000
CONTRACTUA	17,385	15,000	15,000	15,000	15,000	15,000	15,000
OFFICE SUP	-	50	50	-	50	50	50
SAFETY EQU	308	700	700	500	700	700	700
FERTILIZER	4,354	4,000	4,000	4,000	4,000	4,000	4,000
PEST CONTR	-	100	100	-	100	100	100
GASOLINE &	11,506	13,000	13,000	12,900	14,000	14,000	14,000
LUBRICANTS	18	500	-	-	300	300	300
TIRES	1,246	1,000	1,000	1,000	1,000	1,000	1,000
BATTERIES	-	50	50	50	50	50	50
REPAIR PAR	6,832	9,000	9,000	8,600	9,000	9,000	9,000
BUILDING R	11,289	13,000	13,000	13,000	13,000	13,000	13,000
SOIL SAND	1,892	2,500	2,500	2,500	2,500	2,500	2,500
SEEDS & PL	2,535	3,000	3,000	3,000	3,000	3,000	3,000
PLUMBING S	965	1,750	1,750	1,500	1,500	1,500	1,500
ELECTRICAL	2,766	4,000	2,500	4,000	4,000	4,000	4,000
JANITORIAL	12,125	12,000	12,000	10,000	13,000	13,000	13,000
HVAC SUPPL	8	500	500	300	300	300	300
HAND TOOLS	-	500	500	500	500	500	500
POWER TOOL	561	1,000	1,000	1,000	1,000	1,000	1,000
COMMODITIE	5,422	5,000	5,000	5,000	5,000	5,000	5,000
CAPITAL OU	1,379	35,000	35,671	35,000	35,000	35,000	35,000
TOTAL PUBLIC FACILITIES	**896,383**	**782,349**	**782,520**	**846,950**	**834,657**	**800,905**	**800,905**
00113010 CONTRIBUTIONS							
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SOUTH COUN	7,628	7,628	7,628	7,628	15,255	-	-
PHOENIX HS	1,430	-	-	-	1,430		
SO. SHORE	9,556	9,556	9,556	9,556	9,556	9,556	9,556
BAYSIDE FA	19,668	19,668	19,668	19,668	20,000	20,000	20,000
WOMEN'S RE	2,000	-	-	-	4,000	-	-
VNS	17,500	17,500	17,500	17,500	17,500	17,500	17,500
VETERANS &	1,000	-	-	-	-	-	-
USSSARATOG	1,250	1,250	1,250	1,250	-	-	-
SAMARITANS	250	-	-	-	-	-	-
SENIORS HE	275	-	-	-	1,500	-	-
HTH CNT SC	2,500	2,500	2,500	2,500	2,500	-	-
SOUTH KINGSTOWN ADULT DAYCARE		50,000	50,000	55,598	55,000	42,696	42,696
WASHCTYADL	750	-	-	-	-	-	-
WCREGPLAN	6,000	3,000	3,000	3,000	6,000	6,000	6,000
ART FESTIV	-	-	-	-	-	-	-
ARTSCOUNCL	19,447	19,447	19,447	19,447	20,000	20,000	20,000
REDUCTION	-	-	-	-	-	-	-
NEW AGENCI	-	-	-	-	2,736	-	-
TOTAL CONTRIBUTIONS	**89,254**	**130,549**	**130,549**	**136,147**	**155,477**	**115,752**	**115,752**

00113050 SENIOR AND HUMAN SERVICES							

CLASS FT	34,295	35,456	35,456	35,320	75,080	75,080	75,080
CLASS PT	70,991	77,327	77,327	76,397	80,976	80,976	80,976
UNCLASS FT	107,936	112,529	112,529	112,026	116,445	116,445	95,086
UNCLASS PT	31,816	21,688	20,722	33,349	28,592	28,592	28,592
OVERTIME	43	-	-	300	-		
FICA	18,468	18,896	18,896	19,691	20,152	23,035	21,401
RETIREMENT	23,039	20,414	20,414	17,770	24,562	24,562	22,116
HEALTH INS	38,380	40,080	40,080	34,922	50,530	47,195	47,195
DENTAL INS	4,159	3,585	3,585	4,411	4,558	4,558	4,558
LIFE INSUR	472	481	481	472	609	609	609
ASSOCIATIO	559	310	310	280	310	310	310
POSTAGE	-	-	-	-	2,600	2,600	2,600
VEHICLE RE	17	-	-	-	10	10	10
TRAVEL & E	2,334	2,530	2,530	2,450	2,700	2,700	2,700
LICENSE FE	50	-	80	80	147	147	147
MEDICAL SE	14	75	75	-	75	75	75
MOTOR VEHI	10,116	3,500	3,500	3,390	3,800	3,800	3,800
SUBSCRIPTI	156	186	186	195	230	230	230
CONTRACTUA	4,615	4,500	5,466	5,423	11,255	11,255	11,255
PUBLIC ASS	10,057	10,000	10,000	10,000	10,000	10,000	10,000
OFFICE SUP	3,412	3,000	3,000	2,980	3,500	3,500	3,500
MEDICINES	105	100	20	16	110	110	110
GASOLINE &	5,458	8,200	8,200	8,123	6,270	6,270	6,270
TIRES	1,089	1,500	1,500	1,500	1,500	1,500	1,500
COMMODITIE	3,651	3,800	3,800	3,759	4,300	4,300	4,300
OTHER CAPI	-	-	-	-	-	-	-
TOTAL SENIOR AND HUMAN	**371,231**	**368,157**	**368,157**	**372,854**	**448,311**	**447,859**	**422,420**
00115010 CODE ENFORCEMENT							

CLASS FT	81,755	86,221	86,221	84,392	88,380	88,380	88,380
CLASS PT	25,266	18,620	18,620	24,789	25,753	25,753	25,753
UNCLASS FT	62,496	65,517	65,517	65,150	67,384	67,384	67,384
OVERTIME	951	1,000	1,000	586	800	800	800
SPECIAL EM	31,841	54,000	54,000	34,000	42,700	42,700	42,700
FICA	16,322	17,240	17,240	15,985	17,566	17,566	17,566
RETIREMENT	21,546	20,545	20,545	21,024	20,784	20,784	20,784
HEALTH INS	22,999	19,900	19,900	19,715	20,965	21,445	21,445
DENTAL INS	2,227	2,301	2,301	1,200	1,193	1,193	1,193
LIFE INSUR	472	481	481	472	481	481	481
MILEAGE AL	-	-	-	-	900	900	900
ASSOCIATIO	390	150	170	210	175	175	175
CONFERENCE	295	3,500	3,230	3,230	3,000	3,000	3,000
TRAVEL & E	-	500	500	500	500	500	500
POSTAGE	-	-	-	-	1,095	1,095	1,095
MOTOR VEHI	393	500	500	500	600	600	600
CONTRACTUA	870	5,000	5,000	5,000	8,500	8,500	8,500
OFFICE SUP	1,186	1,300	1,550	1,280	1,800	1,800	1,800
PRINTED FO	1,003	800	800	800	400	400	400
BOOKS & PU	695	500	500	500	1,650	1,650	1,650
GASOLINE &	1,055	1,500	1,500	1,200	600	600	600
TIRES	-	-	-	-	-		
OFFICE EQU	564	4,000	4,000	4,000	4,000	4,000	4,000
TOTAL CODE ENFORCEMENT	**272,325**	**303,575**	**303,575**	**284,533**	**309,226**	**309,706**	**309,706**
00115020 BLDG CODE BD OF REV/MIN HOUSIN							

OVERTIME	160	383	383	364	400	400	400
FICA	12	29	29	28	31	31	31
CONTRACTUA	-	-	-	-	150	150	150
TOTAL BLDG CODE BD OF RE	**172**	**412**	**412**	**392**	**581**	**581**	**581**
TOTAL GENERAL FUND	**24,254,991**	**23,704,652**	**23,704,652**	**23,849,827**	**25,590,883**	**24,485,239**	**24,937,007**

ACCOUNTS FOR:							
DEBT SERVICE FUND							
10012010 GENERAL FUND DEBT							
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DEBT PRINC	1,064,090	1,064,090	1,064,090	1,064,090	1,179,434	1,179,434	1,179,434
DEBT INTER	596,578	870,562	870,562	838,237	750,607	750,607	750,607
TOTAL GENERAL FUND DEBT	**1,660,668**	**1,934,652**	**1,934,652**	**1,902,327**	**1,930,041**	**1,930,041**	**1,930,041**
10092000 SCHOOL DEPARTMENT EXPENSES							
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DEBT PRINC	2,495,100	2,485,100	2,485,100	2,410,100	2,507,260	2,707,260	2,707,260
DEBT INTER	1,525,660	1,438,591	1,438,591	1,419,687	1,308,982	1,308,982	1,308,982
TOTAL SCHOOL DEPARTMEN	**4,020,760**	**3,923,691**	**3,923,691**	**3,829,787**	**3,816,242**	**4,016,242**	**4,016,242**
10099000 DEBT SERVICE RESERVE							

RESERVE	-	-	-	-	-	-	-
TOTAL DEB SERVICE RESERVI	**-**	**-**	**-**	**-**	**-**	**-**	**-**
TOTAL DEBT SERVICE FUND	**5,681,428**	**5,858,343**	**5,858,343**	**5,732,114**	**5,746,283**	**5,946,283**	**5,946,283**

ACCOUNTS FOR:							
LIBRARY FUND							
11219010 LIBRARY							

CLASS FT	425,525	513,324	513,324	471,262	508,691	508,691	508,691
CLASS PT	69,750	54,832	54,832	72,887	72,700	72,700	72,700
UNCLASS FT	176,247	138,799	138,799	135,087	141,468	141,468	141,468
UNCLASS PT	29,398	25,500	25,500	30,624	33,959	33,959	33,959
TERMINATIO	38,640	5,461	5,461	15,000	3,477	3,477	3,477
FICA	56,865	56,033	56,033	53,886	57,868	57,868	57,868
RETIREMENT	82,613	84,402	84,402	80,982	82,430	82,430	82,430
HEALTH INS	140,934	153,224	102,739	96,490	114,409	114,409	114,409
DENTAL INS	13,729	13,784	13,784	10,208	12,567	12,567	12,567
LIFE INSUR	2,214	2,358	2,358	2,227	2,245	2,245	2,245
RETIREE HEALTH	-	-	50,485	48,416	50,709	50,709	50,709
TOTAL LIBRARY	**1,035,914**	**1,047,717**	**1,047,717**	**1,017,069**	**1,080,523**	**1,080,523**	**1,080,523**
11219020 LIBRARY STAFF DEVELOPMENT							

TUITION &	235	250	250	368	250	250	250
TRAVEL & E	997	945	945	1,224	945	945	945
DUES & MEM	300	300	300	300	300	300	300
CONSULTING	-	-	-	-	-	-	-
TOTAL LIBRARY STAFF DEVE	**1,532**	**1,495**	**1,495**	**1,892**	**1,495**	**1,495**	**1,495**
11219030 LIBRARY OFFICE/OPERATIONAL							

TELEPHONE	5,017	5,200	5,200	3,471	4,500	4,500	4,500
POSTAGE	1,390	1,400	1,400	1,400	1,200	1,200	1,200
DATA PROCE	500	500	500	500	1,500	1,500	1,500
AUDITING	2,400	2,520	2,520	2,520	2,695	2,695	2,695
OFFICE EQU	804	836	836	836	836	836	836
STATIONERY	138	150	150	150	150	150	150
OFFICE EQU	4,877	5,639	5,639	7,795	5,000	5,000	5,000
OPER SUPPL	8,423	7,800	7,800	8,935	7,964	7,964	7,964
TOTAL LIBRARY OFFICE/OPE	**23,549**	**24,045**	**24,045**	**25,607**	**23,845**	**23,845**	**23,845**
11219040 LIBRARY CLAN COSTS							

CONTRACTUA	48,103	49,451	49,451	49,451	49,967	49,967	49,967
TOTAL LIBRARY CLAN COSTS	**48,103**	**49,451**	**49,451**	**49,451**	**49,967**	**49,967**	**49,967**
11219050 LIBRARY COLLECTION/INFORMATION							

BOOKBINDIN	-	-	-	-	-	-	-
OFFICE EQU	-	-	-	-	-	-	-
BOOKS & PU	118,570	119,000	119,000	132,364	119,000	119,000	119,000
TOTAL LIBRARY COLLECTION	**118,570**	**119,000**	**119,000**	**132,364**	**119,000**	**119,000**	**119,000**

11219060 LIBRARY PHYSICAL PLANT							

ELECTRICIT	48,866	57,000	57,000	68,600	57,000	57,000	57,000
FUEL OIL	9,512	25,000	25,000	16,076	21,000	21,000	21,000
SOLID WAST	1,954	2,075	2,075	2,075	2,179	2,179	2,179
WATER	949	1,025	1,025	1,576	1,025	1,025	1,025
GENERAL IN	10,018	13,311	13,311	11,023	13,710	13,710	13,710
OTHER ADS	-	-	-	-	-	-	-
STRUCTURAL	2,260	1,000	1,000	2,005	1,000	1,000	1,000
INTERIORS	11,702	10,850	10,850	15,538	11,000	11,000	11,000
LANDSCAPIN	-	-	-	-	-	-	-
CONTRACTUA	5,426	6,500	6,500	11,366	6,500	6,500	6,500
ELECTRICAL	1,483	1,550	1,550	1,550	1,550	1,550	1,550
JANITORIAL	5,783	4,000	4,000	5,010	4,000	4,000	4,000
TOTAL LIBRARY PHYSICAL PI	**97,953**	**122,311**	**122,311**	**134,819**	**118,964**	**118,964**	**118,964**
11219070 SUNDAY HOURS							

CLASS FT	2,619	6,500	6,500	6,016	-	-	-
CLASS PT	767	-	1,000	1,810	-	-	-
UNCLASS FT	311	-	-	-	-	-	-
UNCLASS PT	2,486	4,728	3,728	2,808	-	-	-
FICA	480	859	859	814	-	-	-
TOTAL SUNDAY HOURS	**6,663**	**12,087**	**12,087**	**11,448**	**-**	**-**	**-**
TOTAL LIBRARY FUND	**1,332,284**	**1,376,106**	**1,376,106**	**1,372,650**	**1,393,794**	**1,393,794**	**1,393,794**

ACCOUNTS FOR:								
MUNICIPAL COURT								
13003020 MUNICIPAL COURT								

CLASS FT	-	-	-	-	25,780	25,780	25,780	25,780
CLASS PT	-	-	-	-	68,635	68,635	68,635	68,635
UNCLASS PT	-	-	-	8,500	10,000	10,000	10,000	10,000
OVERTIME	-	-	-	14,073	16,000	16,000	16,000	16,000
SPECIAL EM	-	-	-	-	-	-	-	-
FICA	-	-	-	1,727	9,212	9,212	9,212	9,212
RETIREMENT	-	-	-	-	10,811	10,811	10,811	10,811
HEALTH INS	-	-	-	-	16,589	15,161	15,161	15,161
DENTAL INS	-	-	-	-	1,741	1,741	1,741	1,741
LIFE INSUR	-	-	-	-	321	321	321	321
CONFERENCE	-	-	-	1,000	200	200	200	200
TRAVEL AND	-	-	-	-	200	200	200	200
POSTAGE	-	-	-	-	500	500	500	500
RITT FINES	-	-	-	25,978	70,000	70,000	70,000	70,000
RITT VIOLA	-	-	-	3,800	12,000	12,000	12,000	12,000
LEGAL ADS	-	-	-	-	200	200	200	200
PRINTING	-	-	-	500	2,000	2,000	2,000	2,000
OFFICE EQUI	-	-	-	4,500	4,600	10,589	10,589	10,589
CONTRACTU SVC	-	-	-	-	-	-	-	-
OFFICE SUP	-	-	-	400	250	250	250	250
BOOKS & PU	-	-	-	-	500	500	500	500
OFFICE EQUI	-	-	-	750	-	-	-	-
TOTAL MUNICIPAL COURT	**-**	**-**	**-**	**61,228**	**249,539**	**254,100**	**254,100**	**254,100**

ACCOUNTS FOR:							
QUONSET/DAVISVILLE RECREATION							
43021010 GOLF COURSE OPERATIONS							

CLASS FT	108,632	111,274	111,274	111,829	116,087	116,087	116,087
UNCLASS FT	72,890	73,336	73,336	73,055	74,460	74,460	74,460
UNCLASS PT	66,052	63,100	63,100	61,452	63,100	55,100	55,100
OVERTIME	5,302	7,000	7,000	4,800	7,000	7,000	7,000
FICA	19,336	19,485	19,485	19,212	14,577	19,940	19,940
RETIREMENT	22,961	22,264	22,264	22,194	21,818	21,818	21,818
UNEMPLOYME	7,790	5,000	5,000	3,600	5,000	5,000	5,000
HEALTH INS	39,707	47,500	47,500	38,676	43,481	42,157	42,157
DENTAL INS	3,919	4,033	4,033	3,935	3,985	3,985	3,985
LIFE INSUR	524	534	534	524	535	535	535
UNIFORM AL	1,050	1,166	1,166	1,050	1,200	1,200	1,200
MILEAGE AL	50	222	222	100	234	234	234
ASSOCIATIO	540	550	550	550	550	550	550
CONFERENCE	224	2,050	2,050	2,050	2,050	500	500
TELEPHONE	2,511	2,600	2,600	2,600	2,600	2,600	2,600
DATA PROCE	12,951	12,951	12,951	12,951	12,951	12,951	12,951
VEHICLE RE	42	12	12	17	12	12	12
ELECTRICIT	5,510	5,500	5,500	5,500	5,500	5,500	5,500
GAS (LP)	14,763	15,000	15,000	15,000	15,000	15,000	15,000
SEWERAGE	690	800	800	800	800	800	800
SOLID WAST	3,777	6,000	6,000	6,000	6,000	4,000	4,000
WATER	40,931	49,000	49,000	40,000	26,000	26,000	26,000
FISCAL AGE	63	24	24	24	65	65	65
OTHER RENT	2,478	2,300	2,300	2,300	2,300	2,300	2,300
ADVERTISIN	689	1,200	1,200	1,200	1,200	1,200	1,200
MOTOR VEHI	19,600	20,000	20,000	20,000	20,000	17,000	17,000
ALARMS SYS	-	225	225	225	225	225	225
OFFICE EQU	147	500	500	500	500	500	500
PLUMBING S	3,340	1,000	1,000	1,000	1,000	1,000	1,000
LANDSCAPIN	2,300	5,000	5,000	5,000	5,000	5,000	5,000
REIMB G/F FOR IRRIGATION	-	150,000	150,000	150,000	150,000	150,000	150,000
CONT SVCS	9,572	15,500	15,500	15,500	15,500	10,500	10,500
BOOKS & PU	-	150	150	-	150	150	150
PERSONAL E	-	400	400	400	400	400	400
FERTILIZER	15,072	19,000	19,000	19,000	22,000	18,000	18,000
PEST CONTR	39,079	47,000	47,000	47,000	47,000	35,000	35,000
GASOLINE O	22,690	20,000	20,000	20,000	20,000	20,000	20,000
BUILDING &	1,958	2,000	2,000	2,000	2,000	2,000	2,000
SAND SOIL	367	9,500	9,500	9,500	9,500	5,500	5,500
SEEDS & PL	6,671	9,250	9,250	9,250	9,250	7,250	7,250
HAND TOOLS	120	900	900	900	900	900	900
COMMO NOT	5,879	6,000	6,000	6,000	6,000	6,000	6,000
VEHICULAR	34,958	40,000	40,000	40,000	40,000	30,000	30,000
TOTAL GOLF COURSE OPERA	**595,132**	**799,326**	**799,326**	**775,694**	**775,930**	**728,419**	**728,419**
43021020 CLUB HOUSR OPERATIONS							

CLASS FT	39,455	37,315	37,315	42,008	39,026	39,026	39,026
UNCLASS FT	111,370	118,011	118,011	101,773	122,962	122,962	122,962
UNCLASS PT	58,452	63,000	63,000	61,900	63,000	63,000	63,000
OVERTIME	4	200	200	200	200	200	200
FICA	15,686	16,717	16,717	15,750	12,395	17,227	17,227

RETIREMENT	17,439	18,732	18,732	22,327	18,550	18,550	18,550
HEALTH INS	26,681	31,810	31,810	28,173	32,276	29,658	29,658
DENTAL INS	2,492	2,558	2,558	2,471	2,535	2,535	2,535
LIFE INSUR	513	524	524	514	525	525	525
UNIFORM ALLOW	-	-	-		-	-	-
MILEAGE AL	446	500	500	500	500	500	500
ASSOCIATIO	1,867	1,800	1,800	1,800	1,800	1,800	1,800
CONFERENCE	918	1,600	1,600	1,600	1,600	1,600	1,600
TRAVEL & E	108	275	275	275	275	275	275
TELEPHONE	9,439	15,750	15,750	15,750	15,750	10,750	10,750
POSTAGE	78	200	200	200	200	200	200
ALARM SYST	681	725	725	725	725	725	725
ELECTRICIT	10,475	16,000	16,000	14,500	14,500	14,500	14,500
GAS	8,674	8,500	8,500	8,500	8,500	8,500	8,500
SEWAGE	364	600	600	600	600	600	600
WATER	401	1,200	1,200	1,200	1,200	1,200	1,200
INSURANCE	42,268	47,000	47,000	47,000	47,000	47,000	47,000
AUDITING	3,840	3,920	3,920	3,920	4,116	4,116	4,116
OTHER ADS	2,875	5,000	5,000	5,000	5,000	5,000	5,000
OFFICE EQU	33	450	450	450	450	450	450
ELECTRICAL	801	2,500	2,500	2,500	2,500	2,500	2,500
DEBT PRINC	30,810	30,810	30,810	30,810	33,306	33,306	33,306
DEBT INTER	14,333	13,085	13,085	13,085	7,369	7,369	7,369
CONT SVCS	13,147	13,000	13,000	13,000	13,000	13,000	13,000
OFFICE SUP	1,440	1,000	1,000	1,000	1,000	1,000	1,000
PRINTED FO	2,751	2,500	2,500	2,500	2,500	2,500	2,500
OPER SUPPL	-	100	100	100	100	100	100
BADGES AND	-	150	150	150	150	150	150
PERSONAL E	250	500	500	500	500	500	500
MEDICINES	103	100	100	100	100	100	100
BUILDING R	137	4,000	4,000	4,000	4,000	2,000	2,000
JANITORIAL	2,443	2,000	2,000	2,000	2,000	2,000	2,000
PAPER PROD	374	800	800	800	800	800	800
EQUIPMENT	45	300	300	300	300	300	300
COMMO NOT	23,488	17,000	17,000	17,000	17,000	17,000	17,000
MERCHANDIS	18,619	27,500	27,500	27,500	27,500	18,500	18,500
CLOTHING	5,929	10,000	10,000	10,000	10,000	4,100	4,100
CAPITAL OU	-	46,500	46,500	46,500	46,500	-	-
TOTAL CLUB HOUSE OPERAT	**469,229**	**564,232**	**564,232**	**548,981**	**562,310**	**496,124**	**496,124**
43021040 ALLEN HARBOR OPERATIONS							

CLASS FT	7,016	6,927	6,927	7,621	7,291	7,291	7,291
UNCLASS FT	14,578	14,601	14,601	14,611	14,892	14,892	14,892
UNCLASS PT	129,615	115,722	115,722	140,083	172,409	172,409	172,409
OVERTIME	91	2,000	2,000	500	2,000	500	500
FICA	11,574	10,653	10,653	12,455	1,697	15,040	15,040
RETIREMENT	2,730	2,596	2,596	2,681	2,540	2,540	2,540
HEALTH INS	3,271	3,500	3,500	3,268	3,674	3,574	3,574
DENTAL INS	310	307	307	296	314	314	314
LIFE INSUR	63	64	64	63	64	64	64
CONFERENCE	-	500	500	500	500	-	-
TELEPHONE	687	1,500	1,500	1,500	1,500	1,500	1,500
POSTAGE	-	300	300	300	300	300	300
VEHICLE RE	6	12	12	12	12	12	12
ELECTRICIT	2,813	4,000	4,000	4,000	4,000	4,000	4,000
FUEL OIL	291	1,500	1,500	1,500	1,500	1,500	1,500

SOLID WAST	2,919	4,300	4,300	4,300	4,300	3,800	3,800
WATER	2,088	2,000	2,000	2,000	2,000	2,000	2,000
INSURANCE	9,715	13,230	13,230	13,230	13,230	13,230	13,230
A & E STUD	-	-	-	-	-	-	-
LEGAL SERV	-	100	100	100	100	100	100
MEDICAL SE	-	200	200	200	200	200	200
OTHER ADS	144	1,000	1,000	1,000	1,000	500	500
MOTOR VEHI	1,612	3,750	3,750	3,750	3,750	3,750	3,750
ELECTICSYS	-	3,000	3,000	2,000	2,000	1,500	1,500
BOAT PUMP	-	2,000	2,000	2,000	2,000	2,000	2,000
LANDSCAPIN	-	500	500	500	500	500	500
CONT SVCS	5,623	12,250	12,250	12,250	12,250	12,250	12,250
OFFICE SUP	315	1,200	1,200	1,200	1,200	700	700
PRINTED FO	246	700	700	700	700	700	700
PERSONAL E	-	500	500	500	500	-	-
GASOLINE &	-	1,500	1,500	1,500	1,500	500	500
SOIL SAND	-	1,000	1,000	1,000	1,000	250	250
SEEDS & PL	774	1,000	1,000	1,000	1,000	750	750
JANITORIAL	275	1,000	1,000	1,000	1,000	1,000	1,000
PAINT & PR	338	550	550	550	550	550	550
CONSTRUCTI	13,910	17,537	17,537	17,537	18,000	15,750	15,750
COMMO NOT	5,900	10,800	10,800	10,800	10,800	8,884	8,884
CAPITAL - IMP	-	-	-	-	-	-	-
CAPITAL OU	17,750	-	-	-	-	-	-
OPERATION	1,281	-	-	-	-	-	-
OTHERCAPIT	-	90,000	90,000	90,000	40,000	-	-
TOTAL ALLEN HARBOR OPER	**235,933**	**332,299**	**332,299**	**356,507**	**330,273**	**292,850**	**292,850**
43021060 RECREATION							

CLASS FT	-	17,317	17,317	19,053	18,228	18,228	18,228
UNCLASS FT	-	36,668	36,668	36,530	37,230	37,230	37,230
UNCLASS PT	-	41,440	41,440	50,293	42,700	42,700	42,700
OVERTIME	-	1,450	1,450	1,000	1,450	1,450	1,450
SPECIAL EM	-	-	-	-	-	-	-
FICA	-	7,694	7,694	8,176	4,243	7,620	7,620
RETIREMENT	-	6,511	6,511	6,700	6,350	6,350	6,350
UNEMPLOYMN	-	200	200	200	200	200	200
HEALTH INS	-	8,750	8,750	8,171	9,186	8,934	8,934
DENTAL INS	8	796	796	739	786	786	786
LIFE INSUR	-	160	160	157	160	160	160
MILEAGE AL	-	200	200	200	200	200	200
CONFERENCE	-	100	100	100	100	100	100
TRAVEL & E	-	1,986	1,986	1,986	2,050	2,050	2,050
VEHICLE RE	-	20	20	15	20	20	20
ELECTRICIT	-	12,000	12,000	12,000	12,000	12,000	12,000
GAS	-	1,100	1,100	1,100	1,100	1,100	1,100
WATER - BA	-	33,828	33,828	33,828	33,828	33,828	33,828
DUES & MEM	-	380	390	390	358	358	358
MEDICAL SE	-	350	350	350	350	350	350
OUTSIDE CL	-	1,700	1,700	1,700	1,700	1,700	1,700
LAND AND B	-	18,000	18,000	18,000	18,000	18,000	18,000
OTHER RENT	-	4,460	4,460	4,460	4,460	4,460	4,460
OTHER ADS	-	294	284	294	294	294	294
LAFAYETTE	-	1,000	1,000	1,000	1,500	1,500	1,500
MOTOR VEHI	-	6,000	6,000	6,000	6,000	4,000	4,000
CONTRACTUA	-	79,760	79,760	79,760	79,760	79,760	79,760
OFFICE SUP	-	1,250	1,250	1,250	1,250	750	750
MEDICINES	-	670	670	670	670	670	670
GASOLINE &	-	4,675	4,675	4,675	4,675	3,675	3,675
EQUIPMENT	-	1,000	1,000	1,000	1,000	500	500
COMMODITIE	-	17,552	17,552	17,552	17,500	13,804	13,804
OFFICE EQU	-	-	-	-	-	-	-
TOTAL RECREATION	**8**	**307,311**	**307,311**	**317,348**	**307,348**	**302,777**	**302,777**
						-	-
TOTAL QUONSET/DAVISVILL	**1,300,302**	**2,003,168**	**2,003,168**	**1,998,530**	**1,975,861**	**1,820,170**	**1,820,170**

ACCOUNTS FOR:							
WATER FUND							
44040000 WATER SUPPLY FACILITIES							

LP GAS	23,353	25,000	25,000	23,000	26,000	26,000	26,000
TOTAL WATER SUPPLY FACI	**23,353**	**25,000**	**25,000**	**23,000**	**26,000**	**26,000**	**26,000**
44040010 PUMPING							

CLASS FT	134,409	138,529	138,529	138,704	146,107	146,107	146,107
OVERTIME	24,154	33,000	33,000	22,800	34,000	34,000	34,000
FICA	12,130	13,122	13,122	12,355	13,778	13,778	13,778
RETIREMENT	17,001	16,707	16,707	16,728	16,729	16,729	16,729
HEALTH INS	34,010	35,820	35,820	35,308	39,062	39,782	39,782
DENTAL INS	2,351	2,422	2,422	3,337	3,580	3,580	3,580
LIFE INSUR	472	481	481	472	481	481	481
UNIFORM AL	1,050	1,050	1,050	1,050	1,050	1,050	1,050
ELECTRICIT	174,033	204,000	204,000	186,000	200,000	200,000	200,000
OPERATING	41,064	30,000	30,000	35,000	40,000	40,000	40,000
LANDSCAPIN	104	300	300	300	300	300	300
CONTRACTUA	8,609	25,000	25,000	25,000	26,000	26,000	26,000
CONSTRUCTI	3,000	2,000	2,000	2,000	3,000	3,000	3,000
TOTAL PUMPING	**452,387**	**502,431**	**502,431**	**479,054**	**524,087**	**524,807**	**524,807**
44040020 WATER TREATMENT							

LAB TESTIN	51,386	75,000	75,000	75,000	85,000	85,000	85,000
WATER SUPP	97,279	185,000	185,000	190,000	220,400	220,400	220,400
TOTAL WATER TREATMENT	**148,665**	**260,000**	**260,000**	**265,000**	**305,400**	**305,400**	**305,400**
44040030 WATER TRANS & DISTRIBUTION							

CLASS FT	305,707	322,705	322,705	267,321	337,710	337,710	337,710
OVERTIME	20,332	22,000	22,000	20,672	24,000	24,000	24,000
FICA	24,774	26,370	26,370	22,031	27,670	27,670	27,670
RETIREMENT	38,853	38,918	38,918	32,240	38,668	38,668	38,668
HEALTH INS	58,460	66,945	66,945	57,775	77,956	79,636	79,636
DENTAL INS	5,709	7,024	7,024	4,818	6,028	6,028	6,028
LIFE INSUR	1,100	1,122	1,122	917	1,122	1,122	1,122
UNIFORM AL	2,450	2,450	2,450	2,450	2,450	2,450	2,450
TELEPHONE/	35,913	36,000	36,000	33,000	36,000	36,000	36,000
ALARM SYST	-	-	-	-	3,600	3,600	3,600
LICENSE FE	13,870	14,170	14,170	14,170	14,200	14,200	14,200
MOTOR VEHI	11,093	20,000	20,000	10,000	20,000	20,000	20,000
CONSTRUCTI	9,343	10,000	10,000	10,000	11,000	11,000	11,000
WATER SYST	-	300	300	300	300	300	300
SAFETY EQU	395	600	800	900	1,000	1,000	1,000
TIRES	4,617	2,000	2,000	2,000	2,500	2,500	2,500
CEMENT PRO	1,999	1,500	1,500	1,500	2,000	2,000	2,000
WATER MAIN	24,000	25,000	55,000	35,000	60,000	60,000	60,000
WATER REPA	22,798	25,000	24,800	24,800	24,000	24,000	24,000
HAND TOOLS	860	1,000	1,000	1,000	1,000	1,000	1,000
POWER TOOL	485	2,000	2,000	2,000	2,000	2,000	2,000
TOTAL WATER TRANS & DIS	**582,761**	**625,104**	**655,104**	**542,894**	**693,204**	**694,884**	**694,884**
44040040 ACCOUNTING & COLLECTIONS							

CLASS FT	22,729	23,898	23,898	23,400	24,505	24,505	24,505
FICA	1,739	1,830	1,830	1,790	1,875	1,875	1,875
RETIREMENT	2,888	2,882	2,882	2,822	2,806	2,806	2,806
HEALTH INS	2,696	1,955	1,955	2,893	3,137	3,257	3,257
DENTAL INS	187	190	190	185	187	187	187
GROUP LIFE	79	80	80	79	80	80	80
AUDITING	5,760	5,880	5,880	5,880	6,174	6,174	6,174
TOTAL ACCOUNTING & COL	**36,077**	**36,715**	**36,715**	**37,049**	**38,764**	**38,884**	**38,884**

40040050 ADMINISTRATION & GENERAL EXPEN							

CLASS FT	45,525	46,979	46,979	46,799	49,010	49,010	49,010
CLASS PT	21,963	21,460	21,460	22,953	22,993	22,993	22,993
UNCLASS FT	221,083	198,625	198,625	191,120	201,494	201,494	201,494
UNCLASS PT	1,325	1,500	1,500	1,500	-	-	-
OVERTIME	4,092	2,000	2,000	6,000	6,000	6,000	6,000
FICA	22,056	20,698	20,698	20,530	20,925	20,925	20,925
RETIREMENT	34,130	32,208	32,208	31,461	31,315	31,315	31,315
HEALTH INS	54,621	33,885	33,885	43,600	33,087	30,327	30,327
DENTAL INS	3,201	3,136	3,136	2,784	2,687	2,687	2,687
LIFE INSUR	684	698	698	583	697	697	697
TUITION &	878	3,000	3,000	3,000	3,500	3,500	3,500
ASSOCIATIO	2,210	2,000	2,000	2,000	2,300	2,300	2,300
CONFERENCE	630	1,200	1,200	1,200	1,200	1,200	1,200
TRAVEL & E	204	500	500	500	500	500	500
POSTAGE	12,053	16,500	16,500	16,500	16,500	16,500	16,500
DATA PROCE	96,695	95,605	95,605	95,605	95,605	95,605	95,605
VEHICLE RE	60	175	175	175	175	175	175
TRANSFER S	413	300	300	300	350	350	350
INSURANCE	69,598	85,000	85,000	85,000	80,000	80,000	80,000
REAL ESTAT	7,454	26,000	26,000	26,000	27,000	27,000	27,000
A & E SERV	25,000	24,300	24,300	24,300	25,000	25,000	25,000
CONSULTANT	50,000	50,000	20,000	50,000	50,000	50,000	50,000
MEDICAL SE	-	300	300	300	300	300	300
ADVERTISEM	2,696	2,800	2,800	2,800	2,800	2,800	2,800
COMMUNICAT	5,833	6,500	6,500	6,500	6,700	6,700	6,700
LEAD REMEDIATION	-	-	156,387	156,387	-	-	-
CONT SVCS	15,058	18,400	18,400	12,400	16,000	16,000	16,000
OFFICE SUP	479	1,000	1,000	1,000	1,000	1,000	1,000
PRINTED FO	678	1,500	1,500	1,500	2,000	2,000	2,000
OPERATING	559	2,000	2,000	2,000	2,000	2,000	2,000
BOOKS & PU	199	300	300	300	300	300	300
GASOLINE &	27,152	31,000	31,000	31,000	32,240	32,240	32,240
OFFICE EQU	-	1,000	1,000	1,000	1,000	1,000	1,000
OTHER CAPI	-	15,000	15,000	15,000	15,000	15,000	15,000
TOTAL ADMINISTRATION &	**726,528**	**745,569**	**871,956**	**902,097**	**749,678**	**746,918**	**746,918**
44040060 CUSTOMER SERVICES							

CLASS FT	32,574	35,017	35,017	26,621	38,024	38,024	38,024
OVERTIME	2,066	-	-	1,610	1,200	1,200	1,200
FICA	2,594	2,679	2,679	2,160	2,909	2,909	2,909
RETIREMENT	4,139	4,223	4,223	3,210	4,354	4,354	4,354
HEALTH INS	4,526	9,367	9,367	4,819	10,465	10,705	10,705
DENTAL INS	301	969	969	297	955	955	955
LIFE INSUR	157	160	160	157	160	160	160
UNIFORM AL	350	350	350	350	350	350	350
RENTALS OP	-	-	-	-	-	-	-
CONTRACTUR	3,734	50,000	50,000	50,000	50,000	50,000	50,000
ASPHALT PR	36,877	35,000	35,000	35,000	35,000	35,000	35,000
TOTAL CUSTOMER SERVICES	**87,318**	**137,765**	**137,765**	**124,224**	**143,417**	**143,657**	**143,657**
44040070 GROUND WATER PROTECTION							

CONSULTANT	4,000	6,000	6,000	6,000	10,000	10,000	10,000
LEGAL SERV	-	8,000	8,000	8,000	8,000	8,000	8,000
SO R.I.CON	1,350	1,350	1,350	1,350	1,350	1,350	1,350
NARROWRIVE	2,700	2,700	2,700	2,700	2,700	2,700	2,700
WOODPAWCAT	-	250	250	250	250	250	250
CONT SVCS	5,496	8,000	8,000	8,000	8,000	8,000	8,000
ENGINEERIN	-	1,800	1,800	1,800	1,800	1,800	1,800
TOTAL GROUND WATER PR(	**13,546**	**28,100**	**28,100**	**28,100**	**32,100**	**32,100**	**32,100**
44040080 WATER FUND DEBT							

DEBT PRINC	-	-	-	-	770	770	770
DEBT INTER	-	-	-	-	105,984	105,984	105,984
TOTAL WATER FUND DEBT	**-**	**-**	**-**	**-**	**106,754**	**106,754**	**106,754**
44040090 CAPITAL OUTLAY							

VEHICULAR	-	50,000	50,000	50,000	35,000	35,000	35,000
A R B SYST	-	2,000	2,000	2,000	2,000	2,000	2,000
LEAD SOIL	-	-	944,226	-	-	-	-
CAPITAL	24,895	25,000	25,000	25,000	30,000	30,000	30,000
TOTAL CAPITAL OUTLAY	**24,895**	**77,000**	**1,021,226**	**77,000**	**67,000**	**67,000**	**67,000**

44040091 INFRASTRUCTURE REPLACEMENT							

BUILDINGMA	922	23,000	23,000	23,000	25,000	25,000	25,000
HYDRANTS	3,455	2,500	3,715	3,715	2,500	2,500	2,500
PUMPINGEQU	-	25,000	23,785	25,000	20,000	20,000	20,000
CONST. MET	61,156	70,000	70,000	70,000	70,000	70,000	70,000
ELECTRICMT	-	2,000	2,000	2,000	2,000	2,000	2,000
WELL REHAB	2,400	30,000	30,000	30,000	40,000	40,000	40,000
TANK REHAB	3,535	2,500	2,500	2,500	3,500	3,500	3,500
TOTAL INFRASTRUCTURE RE	**71,468**	**155,000**	**155,000**	**156,215**	**163,000**	**163,000**	**163,000**
44040100 WASTEWATER							

ELECTRICIT	1,224	3,000	1,687	1,800	1,800	1,800	1,800
FLAT FEE	42,873	45,000	45,000	45,000	47,000	47,000	47,000
EQ REPAIR	690	3,000	5,253	7,000	8,000	8,000	8,000
CONT SERVC	2,880	4,000	3,060	5,000	6,000	6,000	6,000
WASTEWATER	1,384	1,000	1,000	1,000	1,000	1,000	1,000
TOTAL WASTEWATER	**49,051**	**56,000**	**56,000**	**59,800**	**63,800**	**63,800**	**63,800**
TOTAL WATER FUND	**2,216,049**	**2,648,684**	**3,749,297**	**2,694,433**	**2,913,204**	**2,913,204**	**2,913,204**

TOWN OF NORTH KINGSTOWN

FULL-TIME EMPLOYEES

FYE 2010 ACTUAL AS COMPARED TO FYE 2011 ADOPTED

FUNCTION NUMBER & DESCRIPTION	LAST YEAR FYE 2008 ACTUAL	LAST YEAR FYE 2009 ACTUAL	THIS YEAR FYE 2010 ADOPTED	THIS YEAR FYE 2010 REVISED	NEXT YEAR FYE 2011 ADOPTED	THIS YEAR FYE 2010 REV VS. NEXT YEAR FYE 2011 ADOPTED # DIFFERENCE
0010201-TOWN MANAGER	1.90	1.90	1.90	1.90	1.90	0.00
001030-TOWN CLERK	6.00	7.00	6.00	6.00	5.00	5.00
SUBTOTAL: GENERAL GOVERNMENT	**7.90**	**8.90**	**7.90**	**7.90**	**6.90**	**-1.00**
0010501-FINANCE	8.00	8.00	5.60	5.60	5.60	0.00
00105050-INFORMATION TECHNOLOGY	1.80	1.80	2.80	2.80	2.80	0.00
0010601-TAX ASSESSMENT	3.60	3.60	2.00	3.00	2.25	-0.75
SUBTOTAL: GENERAL SERVICES	**13.40**	**13.40**	**10.40**	**11.40**	**10.65**	**-0.75**
00108030-FIRE DEPARTMENT	81.00	81.00	77.00	77.00	77.00	0.00
00108040-00108120-POLICE DEPARTMENT	63.00	63.00	60.00	61.00	61.00	0.00
SUBTOTAL: PUBLIC SAFETY	**144.00**	**144.00**	**137.00**	**138.00**	**138.00**	**0.00**
001101-001107-PUBLIC WORKS	32.65	31.65	28.65	29.65	28.85	-0.80
SUBTOTAL: PUBLIC WORKS	**32.65**	**31.65**	**28.65**	**29.65**	**28.85**	**-0.80**
001090-PLANNING & DEVELOPMENT SVCS	4.20	3.20	3.70	3.70	3.70	0.00
001150-CODE ENFORCEMENT	3.00	3.00	3.00	3.00	3.00	0.00
SUBTOTAL: PLANNING & CODE ENFORCEME	**7.20**	**6.20**	**6.70**	**6.70**	**6.70**	**0.00**
001130-SENIOR SERVICES	3.00	3.00	3.00	3.00	3.80	0.80
SUBTOTAL: SENIOR SERVICES	**3.00**	**3.00**	**3.00**	**3.00**	**3.80**	**0.80**
001160-RECREATION	1.00	1.00	0.00	0.00	0.00	0.00
SUBTOTAL: PARKS & RECREATION	**1.00**	**1.00**	**0.00**	**0.00**	**0.00**	**0.00**
GENERAL FUND: SUB-TOTAL	**209.15**	**208.15**	**193.65**	**196.65**	**194.90**	**-1.75**
112-LIBRARY	14.00	14.00	14.00	14.00	14.00	0.00
130-MUNICIPAL	0.00	0.00	0.00	0.00	1.00	1.00
430-QUONSET/DAVISVILLE FUND	7.00	7.00	8.00	8.00	8.00	0.00
440-WATER DEPT	15.85	15.85	15.35	15.35	15.35	0.00
OTHER FUNDS: SUB-TOTAL	**36.85**	**36.85**	**37.35**	**37.35**	**38.35**	**1.00**
T O T A L S - ALL FUNDS	**246.00**	**245.00**	**231.00**	**234.00**	**233.25**	**-0.75**

DEPARTMENT SUMMARIES

TOWN COUNCIL

Elizabeth S. Dolan, Town Council President
Michael S. Bestwick, Town Council Member
Steven R. Detoy, Town Council Member
Carol H. Hueston, Town Council Member
Charles H. Stamm, Town Council Member

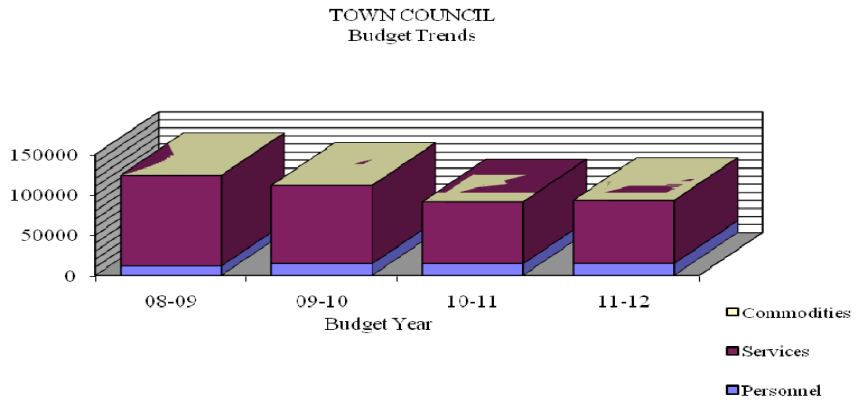
The Town Council consists of five (5) members elected at large to serve for a term of two (2) years. The Town Council holds regular, special and work session meetings on a regular basis. All meetings are open to the public, except as provided in the State Open Meetings law. Citizens are encouraged to attend Council meetings and are given an opportunity to be heard unless otherwise noted. (Citizens also have the option of viewing the meeting live on the Town's web site utilizing the Granicus streaming system.) Meetings are posted and advertised and a written agenda is available in advance of each meeting. The Town Council has the authority to enact ordinances and resolutions for the preservation of the public peace, health, safety, comfort and welfare of the inhabitants of the Town and for the protection of persons and property.

PERSONNEL LIST

POSITION TITLE	*BUDGET 08/09*	*BUDGET 09/10*	*BUDGET 10/11*
Town Council President	1	1	1
Town Council Member	4	4	4
TOTAL	5	5	5

Town Council

	Expenditures Last Year 08-09	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**	Projected Budget Following Year 11-12
Personnel	$11,626	$11,626	$14,480	$14,460	($20)	-0.14%	$14,749
Services	$112,343	$92,525	$96,935	$76,575	($20,360)	-21.00%	$78,107
Commodities	$0	$0	$0	$0	$0	n/a	$0
Total	**$123,969**	**$104,151**	**$111,415**	**$91,035**	**($20,380)**	**-18.29%**	**$92,856**



ZERO BASED BUDGET
TOWN COUNCIL

Account Number	Description	Adopted
00101010 510104 -	UNCLASSIFIED PART TIME	13,200.00
00101010 510109 -	SPECIAL EMPLOYEE	250.00
00101010 524001 -	FICA	1,010.00
00101010 530501 -	DUES & MEMBERSHIPS	10,480.00
	Rhode Island League of Cities and Towns	
00101010 530607 -	AUDITING	21,095.00
	Includes $19,955 for Audit; Includes $500 for Financial Accounting Board Assessment; Includes $500 for GFOA award assessment; Includes $500 for GFOA budget award assessment	
00101010 531206 -	CONTINGENCY	100,000.00
	TOTAL TOWN COUNCIL	**146,035.00**
	TOWN MANAGER'S REDUCTIONS	**(50,000)**
	FINAL BUDGET	**91,035.00**

TOWN MANAGER

Michael Embury, Town Manager

Mission Statement - The Office of the Town Manager provides general administrative management and oversight of municipal operations and is dedicated to ensuring that town government operates in an effective, efficient and businesslike manner relating to the community with a customer service orientation. The Town Manager is appointed by the Town Council for an indefinite term and is chosen by the Council based solely on his/her executive and administrative qualifications and experience. To fulfill this primary function, the Town Manager provides the following functions:

- implement the policy direction of the Town Council and to ensure the Town is in compliance with the laws of the State of Rhode Island and the Town Charter
- insure that all personnel decisions are made in impartial, qualifications based manner
- direct and coordinate the activities and work programs of Town Departments
- advise the Town Council on municipal policy and programs affecting the community
- interact with federal and state agencies and other local governments and agencies
- conduct short and long-range financial planning including preparation of the annual operating budget and six-year capital improvement program
- perform special studies and issue analyses and evaluations as needed to promote informed decision making
- review and oversee the submission and administration of federal, state and municipal grants
- monitor proposed state legislation and represent local government interests
- is the lead public spokesperson for the Town and also serves as the Town's Personnel Officer, Director of Public Safety and Director of Emergency Management.

2010/2011 DEPARTMENT GOALS

Goal	**Vision reference**	**Timeframe**
Prepare Budget (Goal 1)	Fiscal	December 09-June 10
Inform Town Council of town operations (Goal 2)	Vision	July-June
Implement budget initiatives (Goal 3)	Fiscal	July-June
Negotiate Union Contracts (Goal 4)	Fiscal	July 10 forward
Represent Town at State and National activities (Goal 5)	Vision	July-June
Implement and oversee stimulus program activities (Goal 6)	Fiscal	July-June

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/`0 to 9/30/10)	Send Capital Improvement Program direction to department heads; implement organizational changes resulting from budget adoption; determine stimulus program activities.
SECOND QUARTER (10/1/10 to 12/31/10)	Forward FY 2012 budget instructions to department heads; complete capital improvement program with Asset Management Commission, Finance Director and Public Works Director; begin review and reporting on new legislative initiatives.
THIRD QUARTER (1/1/11 to 3/31/11)	Budget preparation; budget hearings; Community Development Block Grant application; Union Negotiations
FOURTH QUARTER (4/1/11 to 6/30/11)	Budget Adoption; Fiscal Year Close-out; Union Negotiations; FY 2012 budget implementation planning

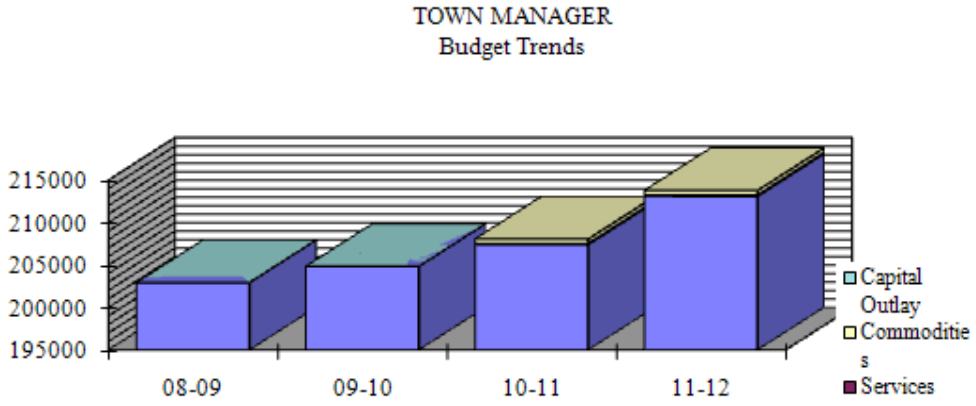
PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2010/11*
Council Meetings	2	40	30	30
Council Packets	2	50	46	50
Union Negotiations	5	1	1	2
Positions Filled	3, 5	3	0	0
Bond Sales	4	3	1	0
Land Preservation Closings	6	1	2	2
League of Cities and Towns Board Meetings	8	8	14	14

PERSONNEL LIST

POSITION TITLE	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 10/11*
Town Manager	1	1	1
Executive Secretary	.9	.9	.9
TOTAL	1.9	1.9	1.9

Town Manager	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$202,922	$203,654	$204,830	$207,387	$2,557	1.25%
Services	$0	$0	$0	$180	$180	n/a
Commodities	$0	$0	$0	$500	$500	n/a
Capital Outlay	$0	$0	$0	$0	$0	
Total	**$202,922**	**$203,654**	**$204,830**	**$208,067**	**$3,237**	**1.58%**



ZERO BASED BUDGET
TOWN MANAGER

Account Number	***Description***	***Adopted***
00102010 510103 -	UNCLASSIFIED FULL TIME	152,879.00
00102010 524001 -	FICA	11,695.00
00102010 524302 -	RETIREMENT	17,505.00
00102010 524304 -	HEALTH INSURANCE	18,362.00
00102010 524305 -	DENTAL INSURANCE	1,236.00
00102010 524306 -	LIFE INSURANCE	305.00
00102010 524308 -	MILEAGE ALLOWANCE	5,958.00
00102010 524403 -	ASSOCIATION DUES ICMA & RITMA	2,000.00
00102010 530103	POSTAGE	180.00
00102010 540101	OFFICE SUPPLIES	500.00
TOTAL TOWN MANAGER		**210,620.00**
	TOWN MANAGER'S REDUCTIONS	**(2,553.00)**
	FINAL BUDGET	**208,067.00**

TOWN CLERK
James D. Marques, CMC, Town Clerk

Mission Statement- To keep official Town records, issue licenses and administer the electoral process consistent with the Town charter and State and Federal Law and to provide public information in an efficient and courteous manner. To meet our customers' expectations and provide effective communication/information services.

The Office of the Town Clerk consists of seven (7) divisions: Town Council, Board of Canvassers, Vital Records, Land Records, Licenses, Probate Court, and Communication/Information Services. Responsibilities include the recording of a variety of official records and permanent documents, issuance of business and non-business licenses; issuance of birth, death, and marriage certificates; and the recording of all transactions of the Town Council. The office is also responsible for the administration of the Board of Canvassers, Probate Court, Filing Coordinator for Secretary of State Open Meetings Website and Communication/Information Services.

2010/2011 DEPARTMENT GOALS

Goal	**Vision Reference**	**Timeframe**
Continue digitalizing land evidence records	Fiscal	2010/2011
Build an offsite Vault for Records Storage	Fiscal	2010/2011
Purchase Committee and Licensing Software	Fiscal	2010/2011
Complete mandatory review of Town Charter	Calendar	2010/2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Business License Renewals; Maintain Vital Records; Continue digitization of land evidence records; Prepare Semi-annual Ordinance Supplement; advertise and docket Committee Appointment, conduct Probate Court sessions, conduct Primary Election.
SECOND QUARTER (10/1/10 to 12/31/10)	Business License Renewals; Maintain Vital Records; Prepare Semi-annual Ordinance Supplement; advertise and docket Committee Appointments; Dog License Renewals, conduct Probate Court sessions, conduct General Election.
THIRD QUARTER (1/1/11 to 3/31/11)	Business License Renewals; Maintain Vital Records; Prepare Budget Submission; Advertise and Docket committee Appointments, conduct Probate Court sessions
FOURTH QUARTER (4/1/11 to 6/30/11)	Business License Renewals; Maintain Vital Records; Advertise and Docket Committee Appointments; Dog License Renewals, conduct Probate Court sessions; Budget Hearings; prepare for Budget Referenda; Conduct Budget Referenda if necessary

PERFORMANCE MEASURES

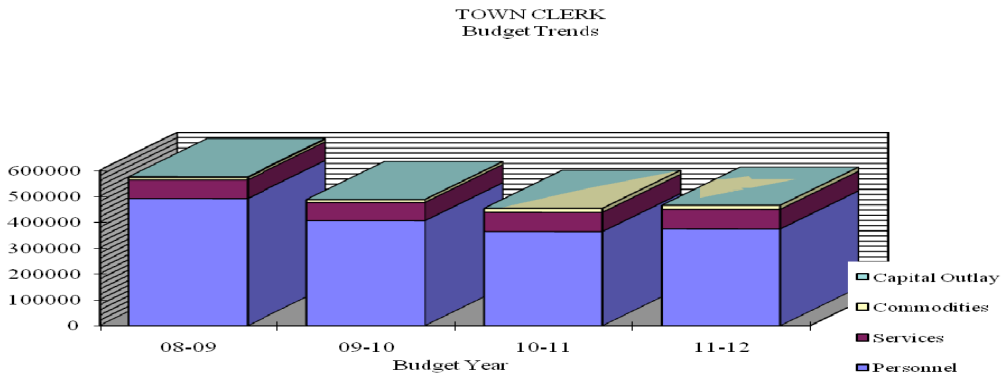
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Town Council Meetings		29	35	26	26
Recordings		6840	7200	7200	7200
Licenses		2500	2700	2700	2700
Record Certify Vital Records		2203	2200	2200	2200
Yard Sales		203	250	250	250
Probate Cases		122	120	120	120
Probate Sessions		16	16	16	16
Municipal Court Session		4	36	38	38
Municipal Court Cases		477	3600	3600	3600
Maps Recorded		36	35	35	35
Discharges Recorded		36	70	70	70
Ordinances Changes		12	30	20	20
Committee Appointments		90	100	100	100
License Transfers		12	20	20	20
Elections		2	0	1	2
Budget Referenda		0	1	1	1
Voter Registration		1504	200	850	850
Zone Changes		2	4	4	4

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Town Clerk	1	1	1
Deputy Town Clerk	1	1	1
Clerk II	2	2	2
Clerk I	3	2	2
Total	7	6	6

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Clerical assistant	2	0	0
Town Sergeant	1	1	1
Total	3	1	1

Town Clerk	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**	Projected Budget Following Year 11-12
Personnel	$491,655	$419,470	$405,807	$364,174	($41,633)	-10.26%	$374,189
Services	$72,204	$55,362	$70,715	$74,400	$3,685	5.21%	$75,888
Commodities	$9,520	$4,221	$10,900	$15,150	$4,250	38.99%	$15,453
Capital Outlay	$2,101	$1,090	$120	$0	($120)		$0
Total	**$575,480**	**$480,143**	**$487,542**	**$453,724**	**($33,818)**	**-6.94%**	**$465,530**



TOWN CLERK

Account Number	Description	
00103010 510101 -	CLASSIFIED FULL TIME 4 Clerks	150,785.00
00103010 510102 -	CLASSIFIED PART TIME	0.00
00103010 510103 -	UNCLASSIFIED FULL TIME Town Clerk and Deputy Town Clerk	62,943.00
00103010 510104	UNCLASSIFIED PART TIME Town Sergeant attendance at 14 meetings @ $50/mtg . Deliver packets to Town Council @ $12.21 per hour. Election support duties for the Board of Canvassers for 2 elections and Budget Referendum. $300 each	6,000.00
00103010 510107 -	OVERTIME	2,000.00
00103010 510109 -	SPECIAL EMPLOYEE Salary for Video Technician	3,000.00
00103010 524001 -	FICA	17,192.00
00103010 524302 -	RETIREMENT	24,472.00
00103010 524304 -	HEALTH INSURANCE	36,719.00
00103010 524305 -	DENTAL INSURANCE	2,651.00
00103010 524306 -	LIFE INSURANCE	802.00
00103010 524308 -	MILEAGE ALLOWANCE Mileage reimbursement for court etc.	25.00
00103010 524401 -	TUITION & FEES Courses to maintain Certified Municipal Clerk Certification	400.00
00103010 524403 -	ASSOCIATION DUES Dues for Town Clerk and Deputy Town Clerk RI Town Clerk's Association - $50 each, New England Association of City & Town Clerks - Clerk $25. Deputy $15, IIMC - Town Clerk $125/Deputy $91	360.00
00103010 524405 -	TRAVEL & EXPENSES Mileage for Town Sergeant to deliver packets to the Council, pick up supplies from vital records, various deliveries and pick ups from the Secretary of State's office, Elections and Board of Canvassers, posting of signs and voter lists at various locations	3,000.00
00103010 530103	POSTAGE	2,000.00
00103010 530603 -	LEGAL SERVICES Salary for Probate Judge $250.00/mo	3,000.00
00103010 530605 -	RECORD MAINTENANCE RECORDING Recording and filming of land records, committee minutes, Council minutes, Honorable Discharges, Business Names, Recorded plats, etc. 12 months @ $3,081 and fees for micro-film jackets and aperture cards.	42,000.00

TOWN CLERK

Account Number	Description	
00103010 530609 -	RECORD MAINTENANCE-CODIFICATION Supplements to Town Ordinances printed twice a year and purchase of Zoning, Subdivision and Charter pamphlets	6,000.00
00103010 530704 -	OTHER RENTALS Rental fee for storage of microfilm at Iron Mountain NY	2,800.00
00103010 530801 -	LEGAL ADS Legal Ads in Standard Times and Providence Journal	4,000.00
00103010 531003 -	COMMUNICATIONS MAINTENANCE Maintenance for sound and recording equipment	500.00
00103010 531004 -	OFFICE EQUIPMENT MAINTENANCE Maintenance contracts for printer/reader and typewriters. Also repairs to existing equipment not under contracts.	2,000.00
00103010 531206 -	CONTRACTUAL SERVICES NOT OTHER Stenography service for Town Council Meetings 10 @ $300.00 per meeting and purchase of Committee Tracking and License tracking Software	2,500.00
00103010 540101 -	OFFICE SUPPLIES Office Supplies include; toner for 5 printers, paper and toner for microfilm machine, paper, ink for time/date and book and page stamps, misc. envelopes, folders, labels, etc	2,500.00
00103010 540108 -	BOOKS & PUBLICATIONS RI General Law supplements, and RI Reporter	1,000.00
00103010 550301	OFFICE EQUIPMENT AND FURNITURE	0.00
TOTAL TOWN CLERK		**378,649.00**
FINAL ADOPTED		**390,666.00**

BOARD OF CANVASSERS

Account Number	Description	
00103050 510107 -	OVERTIME Primary Election: Saturday Voter Registration (7 hours 2 people) 2 Poll Workers Classes (4 hours 2 people) Election day (10 hours 2 people) Mail Ballot Certification (5 hours 2 people) 12 Board Meetings (3 hours 1 person) General Elections: Saturday Voter Registration (7 hours 2 people) 2 Poll Workers Classes (4 hours 2 people) Election day (10 hours 2 people) Mail Ballot Certification (5 hours 2 people) 12 Board Meetings (3 hours 1 person) Budget Referendum Attendance at approximately 5 Board Meetings (3) Poll Worker Classes Election Day (10 hours) Referendum day (10 hours 2 people) 8 Board Meetings (3 hours 1 person) 2 Poll Workers Classes (4 hours 2 people)	10,000.00
00103050 510109 -	SPECIAL EMPLOYEE Workers and BOC meetings Primary and General Election: 25 Polls	40,000.00

TOWN CLERK

Account Number	Description	
	Moderators and Clerks 50 @ 185 Supervisors 130 @ 170 BOC Meetings 22 meetings x 3 board members @ $25/per meeting Election Day 3 board members @ $300/per election Budget Referendum 4 polls Moderators and Clerks 4 @ 185 Supervisors 16 @ 170 BOC Meetings 8 meetings x 3 board members @ $25/per meeting Referendum Day 3 board members @ $300/per election	
00103050 524001 -	FICA	3825.00
00103050 530103	POSTAGE	1,800.00
00103050 530701	Land and Buildings Rental of NK Grange and schools for polling places	1000.00
00103050 530704 -	OTHER RENTALS Rental of Tables for primary and general election General & Primary – 24 Tables @ $9.00 Rental of voting machines for budget referenda Budget Ref – 6/2011 (if needed) 10 Tables @ $9.00, 4 opti-scan $400, 4 machines deliver @ 80.00	2,300.00
00103050 530801 -	LEGAL ADS Legal ads to be published in the Standard Times, North-East Independent and Providence Journal. Primary - $1,000 General - $1,000 Referendum - $1,000	3,000.00
00103050 530805 -	REPORTS Referendum questions, Bond issues explanation Charter changes explanation as insert in North Kingstown Villager	1,500.00
00103050 540101 -	OFFICE SUPPLIES Paper for voter lists, poll books, envelopes, printer toner, misc. supplies for the 2 Elections and Budget Referendum	2,000.00
00103050 540102 -	PRINTED FORMS Budget Referendum Opti-scan ballots and coding for 10,000 @ $ .25 Ballot Applications 10.000 @ .07 Poll Book Labels for 3 elections @ $1,100/election	6,500.00
00103050 540311 -	FOOD Food for Poll Workers and BOC Budget Referendum, General and Primary Election 210 workers @ $15 each	3,150.00
00103050 55301	OFFICE EQUIPMENT MAINTENANCE	0.00
TOTAL BOARD OF CANVASSERS		**75,075.00**

TOWN SOLICITOR

The Council appoints the Town Solicitor for a term of office concurrent with that of the Council. The Charter requires that the Solicitor be an attorney at law in good standing that is admitted to practice law in Rhode Island. The Solicitor is the attorney for the Town and legal advisor to the Council, Town Manager and all other officers, departments and agencies of the Town.

Currently the Council has appointed James Reilly as Town Solicitor (and his law firm Kelly, Kelleher, Reilly & Simpson) to represent the Town in all matters other than for labor relations and bond matters. The law firm of Little Medeiros Kinder Bulman & Whitney PC. has been appointed to represent the Town for labor relations and Attorney Daniel Kinder has been appointed Town Solicitor for labor relations. The Town has appointed David Ferrara, Taft & McSally, as Bond Counsel to represent the Town for bond related matters. As well as First Southwest has been appointed as the Town's financial advisors.

Legal services in the categories of police prosecutions, land use matters, tax assessment and collection, general pending litigation and Town Council matters are billed on a monthly basis at a yearly retainer rate. Legal services for labor relations and Bond Counsel are billed at an hourly rate on a monthly basis.

Town Solicitor	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Services	$300,659	$229,903	$251,400	$251,400	$0	0.00%
Commodities	$0	$0	$0	$0	$0	n/a
Total	**$300,659**	**$229,903**	**$251,400**	**$251,400**	**$0**	**0.00%**

ZERO BASED BUDGET
TOWN SOLICITOR

Account Number	**Description**	**Requested**
00104010 531206	CONTRACTUAL SERVICES NOT OTHER	5,200.00
	Court reporter, appraisals, assessments	
00104011 530603	LEGAL SERVICES – LABOR	50,000.00
	Police & Fire Contracts expire 2010	
	Grievances Arbitration, Employee issues	
00104012 530603	LEGAL SERVICES - POLICE PROSECUTIONS	43,400.00
00104013 530603	LEGAL SERVICES - LAND USE MATT	42,600.00
00104014 530603	LEGAL SERVICES - TAX ASSESSMENT	5,900.00
00104015 530603	LEGAL SERVICES - TOWN COUNCIL	50,000.00
00104016 530603	LEGAL SERVICES - PENDING LITIGATION	45,000.00
00104017 530603	MISCELLANEOUS	7,300.00
00104018 530603	LEGAL SERVICES - BOND COUNSEL	2,000.00
TOWN SOLICITOR		**251,400.00**

FINANCE
Patricia A. Sunderland, Finance Director

Mission Statement- Provide clear, accurate, and timely financial information services and reporting within the organization and to the public. The timely delivery of this service is essential for proper and effective financial management of the Town. Provide for the safekeeping and the prudent investment of all Town funds as well as strict financial budgetary control over all departments. Collect all revenues of the Town in a courteous and equitable manner.

Administration

All phases of financial activities of Town government, coordination of all divisional activities and planning, and implementation of new financial and information technology procedures fall within the area of responsibility of the Office of Finance Director. The Finance Director works directly with the Town Manager, assisting in financial research, statistical analysis, budgeting, and fiscal policy making, as well as providing general supervision over all divisions of the Finance Department. The Finance Director administers the general government insurance programs and assures that proper compliance, reporting and accounting requirements are met.

Controller

Directly responsible to the Finance Director is the Controller or Chief Accounting Officer of the Town. The Controller maintains all books and performs a "continuing" internal audit of various governmental activities. The Controller provides accounting supervision over all departmental activities as well as the day-to-day cash flow analysis, investment scheduling and maintenance of Town's fixed asset system.

Collections/Accounts Receivable

This Division receives and is responsible for all revenues of the Town. Division personnel provide detailed analysis of the various revenues received by category as well as the maintenance of individual accounts payments and receivables records for property taxes, water user fees and many varied miscellaneous fees charged by the Town. Division personnel provide tax and water information.

Accounts Payable/Payroll & Employee Benefits

This Division maintains appropriate ledger control for all funds and disburses all monies from these accounts as well. The pre-audit of vendor invoices is an important function, as are payroll processing and benefits management for general Town employees.

Purchasing

The Finance Department continues to oversee the Purchasing function and provide assistance to other departments when required. However, the outlying departments have taken on some of their own purchasing responsibilities. The finance staff has cross-trained to learn the duties of the Purchasing Agent with respect to the procurement of materials, supplies and services required by the Town, and to ensure that the Town receives the desired quantity, quality, and reliability of goods and services and that such goods and services are obtained at the lowest possible cost to the Town.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Inform the public and provide the information requested in a timely, professional, and ethical manner to encourage involvement from the public to ensure confidence in the Town's decision-making (Goal 1)	Government	Fiscal 2011
Continue to cross-train and restructure the workflow within the department due to the staff reductions which has substantiated the critical need for the development of an accounting manual (Goal 2)	Government/Vision	Fiscal 2011
Implement technological advancements to continue to provide our customers with efficiencies in services (Goal 3)	Government	Fiscal 2011
Publish receivables via internet to provide taxpayers with up-to-date information on their accounts (Goal 4)	Vision	Quarter 1
Improve collections of delinquent taxes on motor vehicles by utilizing our collection agency and will continue to hold any motor vehicle bills less than two years old in hopes of collecting the overdue taxes by holding an individual's registration renewal until all delinquent taxes are paid (Goal 5)	Government	Quarterly
Investigate other options with our financial institution for our customers to pay their taxes, electronically, avoiding unnecessary charges for fees such as automatic quarterly payments by ACH transfers from their bank (Goal 6)	Vision/Fiscal/ Government	Fiscal 2011
Continue digital video of Audit Committee meetings to the web for public access and publish other financial information to the web (Goal 7)	Vision/Government	Fiscal 2011
Preserve our recognition in achieving the Certificate of Achievement Award for our Comprehensive Annual Financial Report(CAFR) from the Government Finance Officers Association (Goal 8)	Vision/Fiscal/ Government	Fiscal/Qtr 4
Proactively issue bids for services to provide taxpayers with an honest process and ensure they are getting a high level of trustworthy/dependable services (Goal 9)	Fiscal	Fiscal 2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Encourage and foster trust among Town employees and the public (Goal 1); Development/creation of written financial procedure manuals and continue cross training staff (Goal 2);
SECOND QUARTER (10/1/10 to 12/31/10)	CAFR recognition from GFOA (Goal 8); Implement technological advancements to continue to provide our customers with efficiencies (Goal 3 & 6);
THIRD QUARTER (1/1/11 to 3/31/11)	Production of FY 2012 annual budget and capital improvements program with imaged documents published on the town's web and continue to Assist the Audit Committee with their financial policy charge (Goal 7)
FOURTH QUARTER (4/1/11 to 6/30/11)	Collection of delinquent real estate taxes via tax sale (Goal 5); Prepare for tax 2011 billing (Goals 1, 4, 5)

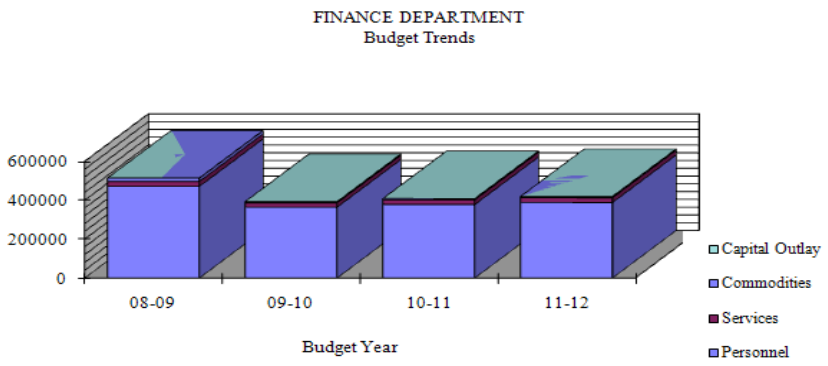
PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Number of Bids	Goal 1,7, 9	24	22	15	15
State/Cooperative Bid Utilization	Goal 1,7, 9	28	30	26	30
Checks Processed	Goal 1,2	43,166	42,000	39,367	39,000
Bank Lock-box Transactions	Goal 1,2,5, 6	31,875		8,000	50,000
Lien Certificates	Goal 5	1,261	3,000	1,200	1,500
Capital Assets Maint.	Goal 9	649	607	655	645
Funds Maintained	Goal 1, 2	181	242	175	170
Vehicle Renewals	Goal 4,5,6	17,264	17,500	17,225	17,500
Counter Transactions	Goal 1, 3				7,500
Tax Sale Parcels	Goal 4,5,6	170	200	186	200
Tangible Legal Collection Process	Goal 4,5	68	100	45	50

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Finance Director	1	1	1
Controller	1	1	1
Tax Collector	0	.5	0
Accounts Receivable Manager 50% funded by Water Fund	.5	0	.5
Financial Assistant II	1	1	0
Financial Assistant I	0	1	0
Clerk II – Purchasing	1	0	0
Clerk II – Payroll	1	0	1
Clerk I – Collections, Accounts Pay	2.4	0	2
Executive Secretary	.1	.1	.1
Secretary	1	0	0
Fiscal Clerk	0	1	0
Total	8	5.6	5.6

Finance Department	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$471,795	$396,499	$364,931	$378,446	$13,515	3.70%
Services	$25,469	$15,950	$21,900	$23,900	$2,000	9.13%
Commodities	$17,161	$7,387	$6,000	$6,000	$0	0.00%
Capital Outlay	$0	$0	$0	$0	$0	n/a
Total	**$514,424**	**$419,836**	**$392,831**	**$408,346**	**$15,515**	**3.95%**



ZERO BASED BUDGETING
FINANCE DEPARTMENT

Account Number	Description	Adopted
00105010 510101 -	CLASSIFIED FULL TIME	129,965.00
	2-Clerk I, 1-Clerk II and .5 A/R Manager	
00105010 510103 -	UNCLASSIFIED FULL TIME	141,329.00
	Finance Director, Controller, 10% of Exec. Sec	
00105010 510104	UNCLASSIFIED PART TIME	1,000.00
	Filing/Misc catch up work (New Year, End of Year)	
00105010 510107 -	OVERTIME	3,000.00
	No overtime except for emergency situations	
00105010 524001 -	FICA	21,060.00
00105010 524302 -	RETIREMENT	31,063.00
00105010 524304 -	HEALTH INSURANCE	46,296.00
00105010 524305 -	DENTAL INSURANCE	3,400.00
00105010 524306 -	LIFE INSURANCE	978.00
00105010 524403 -	ASSOCIATION DUES	355.00
	RIGFOA –Director & Controller $100, National GFOA – Director $255,	
00105010 530103	POSTAGE	10,000.00
00105010 530606	FISCAL AGENT – Disclosure for bond issues – First SW	1,250.00
00105010 530804	OTHER ADS	5,000.00
	Advertising in Pro Jo for public bids, RFP's & RFQ's all advertising for bids on Town web site and direct mailings with specifications.	
00105010 531004 -	OFFICE EQUIPMENT MAINTENANCE	150.00
	Repairs to Typewriters, locksmith, validators	
00105010 531206	CONTRACTUAL SERVICES	7,500.00
	InSource Services for Tax Billings – Annual Billings + Supplies	
00105010 540101 -	OFFICE SUPPLIES	6,000.00
	Multi part forms $1,325 Cash Receipts, Receiving Reports	
	Minor Office Equip $150 - Calculators, chair mats etc	
	Window Envelopes $400, Printer Toner $1,000	
	Cash Register Supplies $425, Central Supply $900	
	Check stock, direct dep. forms, payroll checks & toner $1,800	
00105010 540108 -	BOOKS & PUBLICATIONS	
	TOTAL FINANCE	**408,346.00**
	FINAL PROPOSED BUDGET	**408,346.00**

INFORMATION TECHNOLOGY
Jason Albuquerque, Director of Information Technology

Mission Statement- The Department Information Services (IS) consists of three (3) full time employees (Director of Information Technology, Network Administrator, and Technology Support Technician). This department provides technology and telecommunications services to all municipal departments at twenty (20) facilities including Assessors, Code Enforcement, Finance, Fire, North Kingstown Free Library, North Kingstown Golf Course, Police, Planning, Public Works, Recreation Town Clerk, Senior Center, Town Manager, and Water Departments as well as the School Administration Offices. These services include but are not limited to PC and peripheral installation, repair, maintenance, network infrastructure administration/development, database administration/development, administration and maintenance of Internet Protocol (IP) Telephony systems, and technical support/upgrades of all software applications. The IS Department is responsible for maintaining the Town's network infrastructure which consists of twenty one (21) servers, thirty one (31) networking devices, two hundred and seventy five (275) workstations, five (5) fiber optic connected sites (Annex Building, Police, Fire, North Kingstown Free Library, and the North Kingstown School Administration offices), nine (9) Virtual Area Network (VAN) connections (North Kingstown Municipal Golf Course, two (2) remote Fire stations, Fire Department of Training, Wilson Park Facility, Water Pump Station, North Kingstown Transfer Station, DPW facility, and the North Kingstown Senior Center. This department is also responsible for maintaining and developing the Town's web site, video streaming/archive (Town and School), Whistleblower application (Town and School) and Geographic Information Systems (GIS).

2010/2011 DEPARTMENT GOALS

Goal	**Vision reference**	**Timeframe**
Continue to build and support a self service eTown portal to promote open government and online services	Vision, Government, Quality of Life	Continuing
Continual updates to the Geographic Information System to assist with town-wide objectives (GIS)	Economic Development	Continuing
Improvements and consolidation of services, records, hardware, software systems and data storage	Fiscal	Continuing
Support Police and Fire locations in delivering 24x7 365 Public Safety services	Fiscal	continuing
Continue to pioneer, promote and implement "Green" Data center technologies. Deploy technologies that decrease energy consumption and reduce the town's carbon footprint.	Vision	Continuing
Support Tax Assessor with Tax Roll and Motor Vehicle bills	Fiscal	Continuing
Support Water Department with Water billings	Fiscal	Continuing
Support Town Finance and NKSD Business Office MUNIS applications	Fiscal	Continuing
Support Town and NKSD Video Streaming, and Whistle blower systems	Vision, Government, Quality of Life	Continuing
Relocation of municipal Data Center	Vision, Government, Quality of Life	FY 2011

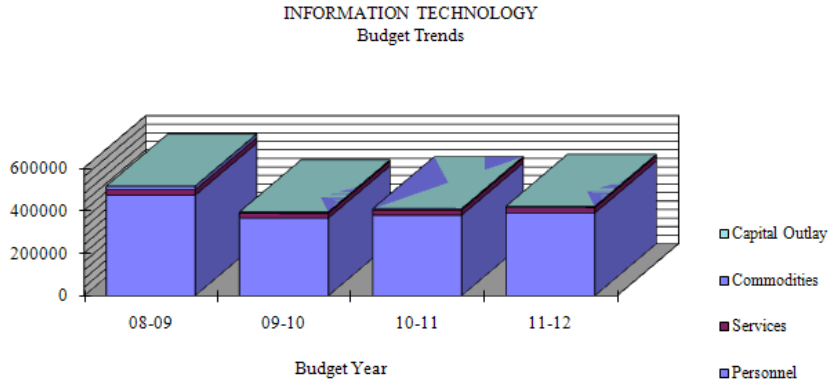
WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Continue to build and support a self service eTown portal to promote open government and online services. Provide Technical Services to municipal, public safety and school district administration offices. Relocation to new municipal Data Center.
SECOND QUARTER (10/1/10 to 12/31/10)	Continue to deploy technologies that decrease energy consumption and reduce the town's carbon footprint. Provide Technical Services to municipal, public safety and school district administration offices.
THIRD QUARTER (1/1/11 to 3/31/11)	Updates to the Geographic Information System to assist with town-wide objectives (GIS). Provide Technical Services to municipal, public safety and school district administration offices.
FOURTH QUARTER (4/1/11 to 6/30/11)	Improvements and consolidation of services, records, hardware, software systems and data storage. Provide Technical Services to municipal, public safety and school district administration offices.

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
MIS Director	1	1	1
Network Admin 20% funded by Planning	.8	.8	.8
Technology Support Technician	1	1	1
Total	2.8	2.8	2.8

Information Technology	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$160,469	$192,186	$193,119	$197,067	$3,948	2.04%
Services	$20,280	$17,676	$19,966	$18,190	($1,776)	-8.90%
Commodities	$533	$0	$0	$0	$0	0.00%
Capital Outlay	$11,510	$16,665	$18,000	$18,000	$0	0.00%
Total	**$192,791**	**$226,527**	**$231,085**	**$233,257**	**$2,172**	**0.94%**



ZERO BASED BUDGET
INFORMATION TECHNOLOGY

Account Number	Description	Adopted
00105050 510103 -	UNCLASSIFIED FULL TIME	141,881.00
	80% of MIS Director (Planning pays 20%) 80% of Network Administrator 100% Technology Support Technician	
00105050 510104 -	UNCLASSIFIED PART TIME	
00105050 524001 -	FICA	10,854.00
00105050 524302 -	RETIREMENT	16,245.00
00105050 524304 -	HEALTH INSURANCE	25,600.00
00105050 524305 -	DENTAL INSURANCE	2,038.00
00105050 524306 -	LIFE INSURANCE	449.00
00105050 530105 -	DATA PROC - WATER, LIBRARY, Q/	<109,056.00>
	Contribution from Enterprise Funds & Library for IS services an increase of 4.09% based on direction from Council re: cap	
00105050 530704 -	OTHER EXPENSES	1,585.00
	Power Term $160 and ADT Alarm Maint $650	
00105050 531004 -	OFFICE EQUIPMENT MAINTENANCE	125,661.00
	Hardware Software Maintenance :IBM $1300, Dell $7060, Printer $3000, Cisco Router $9320, Cisco PIX Firewall $690, Formax sealer $301	
	Software Lic & Maint: RINET ISP & Monitoring $6,100, MUNIS $28,438, MUNIS GUI $1,860, OS/DBA $6,348, WAN/LAN/GIS $18,000 GIS Software $6000, IBM OS $1,250, VISION CAMA/GIS $4900, IronMail maint. (Spam software) $4,579, Data/Email Archiving $3,000, Granicus VideoStreaming $10,350 EGOV CRM $5,000, Credit Card Interface $500, FBG Permitting Software $5,166, Ethics Point Whistleblower Software $2,800	
00105050 540101 -	OFFICE SUPPLIES	
	Printer cartridges, backup tapes, office supplies	
00105050 550301 -	OFFICE EQUIPMENT AND FURNITURE	18,000.00
	Replace PCs that fail - out of warranty (network wide)	
	INFORMATION TECHNOLOGY	**233,257.00**
	FINAL BUDGET	**233,257.00**

ASSESSOR
Linda L. Cwiek, Assessor

Mission Statement- The mission of the Tax Assessor's Office is to respond to all taxpayers in a courteous and timely manner and to make the information on real and tangible property easy to understand and readily available. To insure that revaluations are completed per state laws and follow assessment practices and that all property is being assessed in a uniform manner. To continue to encourage owners of substandard lots of record to combine their lots which could have an impact on future development and reduces cost of revaluation and billing.

The Tax Assessor's office is responsible for generating a tax roll each year, which consists of all taxable real estate, motor vehicles, and business personal property. It is the responsibility of the Tax Assessor's Office to list all real property and value the property consistently with existing real property and to locate and value all business personal property. It is the responsibility of the Tax Assessor's Office to keep accurate records of market and cost trends to prepare for triennial property valuation updates and revaluations. The positions within the Department are responsible for all the clerical functions necessary to prepare the tax roll. Examples of the clerical tasks performed are reading of property transfers and maintaining ownership information, updating mailing addresses, processing of death and probate records, maintenance of tangible personal property returns, processing of applications for exemptions, processing applications for the Assessment Board of Review, and handling telephone and in-person inquiries for tax information. Because of the December, 2009 revaluation, there will be additional questions regarding the new assessments and appeals.

2010/2011 DEPARTMENT GOALS

Goal	**Vision reference**	**Timeframe**
Process tax roll (Goal 1)	Fiscal	Continuing
Explain assessments & appeal process (Goal 2)	Fiscal	Continuing
Update field cards on the web (Goal 3)	Fiscal	Continuing
Encourage combination of sub-standards lots (Goal 4)	Environment	Continuing
Revaluation Implementation & Appeals (Goal 5)	Fiscal	Continuing

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Prepare and distribute reports pertaining to the 2010 tax roll (Goal 1) Respond to taxpayer questions and appeals of the 2010 tax roll (Goal 2) Update field cards on web (Goal 3)
SECOND QUARTER (10/1/10 to 12/31/10)	Prepare and mail all forms for the 2011 tax roll (Goal 1 and 2) Review sub-division and survey information for end of year (Goal 1 and 4) Board of Review applications reviewed (Goal 2) Start Assessment Board of Review Meetings (Goal 1, 2, and 5)
THIRD QUARTER (1/1/11 to 3/31/11)	Enter all permit data in the CAMA system for the 2011 tax Roll (Goal 1) Process motor vehicle data for the 2011 tax roll (Goal 1) Update field cards on web (Goal 3) Continue with the Assessment Board of Review meetings (Goal 2)
FOURTH QUARTER (4/1/11 to 6/30/11)	Process tangible information for the 2011 tax roll (Goal 1) Finalize all real estate data, motor vehicle data, personal property data, exemption applications, and ownership information for the 2011 tax roll (Goal 1) Update field cards on the web (Goal 3)

PERFORMANCE MEASURES

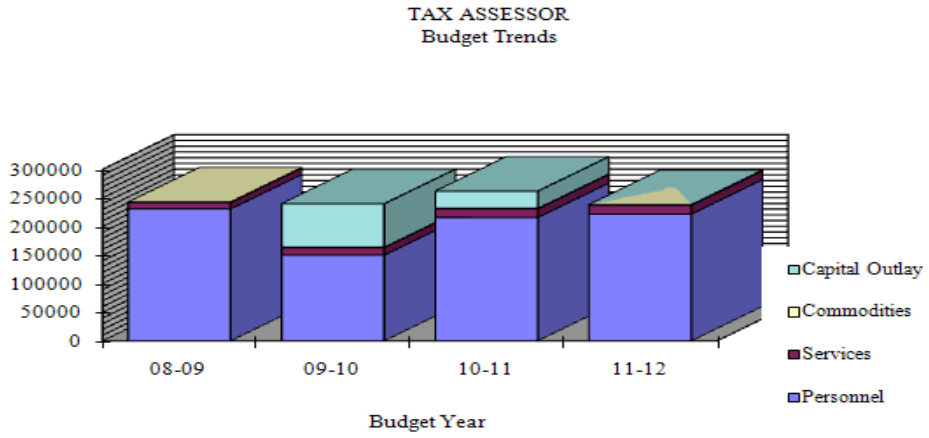
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Parcels	1	11,500	11,600	11,520	11,600
Lots eliminated	4	75	100	100	100
Field Review Real Estate	1	1,400	1,500	1,500	1,500
Land Evidence Records	1	1,200	1,400	1,300	1,400
Assessor Hearings	2	175	200	200	200
Board of Appeals	2	45	75	15	300
Motor Vehicles Processed	1	34,390	38,000	37,000	38,000
Tangible Accounts	1	1,350	1,450	1,450	1,500
Exemptions	1	3,600	3,700	3,600	3,700
Death & Probate	1	280	300	270	300
Supplemental Bills	1	45	50	43	50

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Tax Assessor	1	1	1
Clerk II	1	1	1
Clerk I	1.6	1	1
Total	3.6	3	3

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Field Lister/Appraiser	1	1	1
Total	1	1	1

Tax Assessment	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$230,846	$209,300	$150,056	$215,933	$65,877	43.90%
Services	$11,112	$12,700	$12,950	$14,950	$2,000	15.44%
Commodities	$793	$540	$875	$925	$50	5.71%
Capital Outlay	$0	$69,198	$76,000	$30,000	($46,000)	
Total	**$242,752**	**$291,738**	**$239,881**	**$261,808**	**$21,927**	**9.14%**



ZERO BASED BUDGET

ASSESSOR

Account Number	Description	Adopted
00106010 510101	CLASSIFIED FULL TIME	36,739.00
00106010 510103	UNCLASSIFIED FULL TIME	71,090.00
00106010 510104	UNCLASSIFIED PART TIME	13,000.00
	Field work for building permits and under construction parcels. Pricing of unpriced motor vehicles - large trucks & campers	
00106010 510107	OVERTIME	1,000.00
	Cover office at lunch & vacation (due to reduced clerical staff) & processing of motor vehicles	
00106010 524001	FICA	12,300.00
00106010 524302	RETIREMENT	16,804.00
00106010 524304	HEALTH INSURANCE	23,415.00
00106010 524305	DENTAL INSURANCE	1,871.00
00106010 524306	LIFE INSURANCE	481.00
00106010 524403	ASSOCIATION DUES	300.00
	One membership NRAAO $35 One membership RIAAO $35 One membership IAAO $200 One membership MAIAAO $30	
00106010 530103	POSTAGE	2,000.00
00106010 530605	RECORD MAINT	3,900.00
	Town's share of motor vehicle value commission budget. Web site hosting of field cards on Vision site	
00106010 530801	LEGAL ADS	100.00
	Elderly & disability exemption ads required by ordinance	
00106010 530805	REPORTS	800.00
	Tax roll binding. Motor vehicle work lists printed	
00106010 531004	OFFICE EQUIPMENT MAINTENANCE	450.00
	Fix printer & typewriter and repair or replace digital camera	
00106010 531203	SUBSCRIPTIONS	700.00
	Marshall Swift Commercial Manual, NADA Motor Vehicle Pricing Guides, National Market Reports - Large Trucks, RI General Laws Section 7 Supplement, Dealers Cost Price Guide - American & Foreign Cars, Newspapers- Independent, Standard Used To Update Business Lists, Deaths, Real Estate Transactions	

ZERO BASED BUDGET

ASSESSOR

Account Number	Description	Adopted
00106010 531206	CONTRACTUAL SERVICES NOT OTHER	7,000.00
	Have the businesses inspected by an independent company and create pricing tables - new businesses and those that do not report annually. If this is not done on an annual basis, would require a larger budget item every 3 years to cover revaluation of business accounts	
00106010 540101	OFFICE SUPPLIES	600.00
	Toner Cartridges, Fax Cartridges, Typewriter Ribbons, Correction Ribbons, Discs, Envelopes, Scotch Tape, Pens, Pencils, Labels	
00106010 540102	PRINTED FORMS	325.00
	Print tangible forms - required to send forms to all businesses each December	
00106010 550701	REVALUATION	30,000.00
	Prepare for 2012 revaluation which must be paid 100% by Town	
	TOTAL ASSESSEMENT	**261,808.00**

GENERAL OPERATING

The General Operating group of accounts contains the budget line items used to conduct operations for the whole Town government, which are not broken down to specific departments.

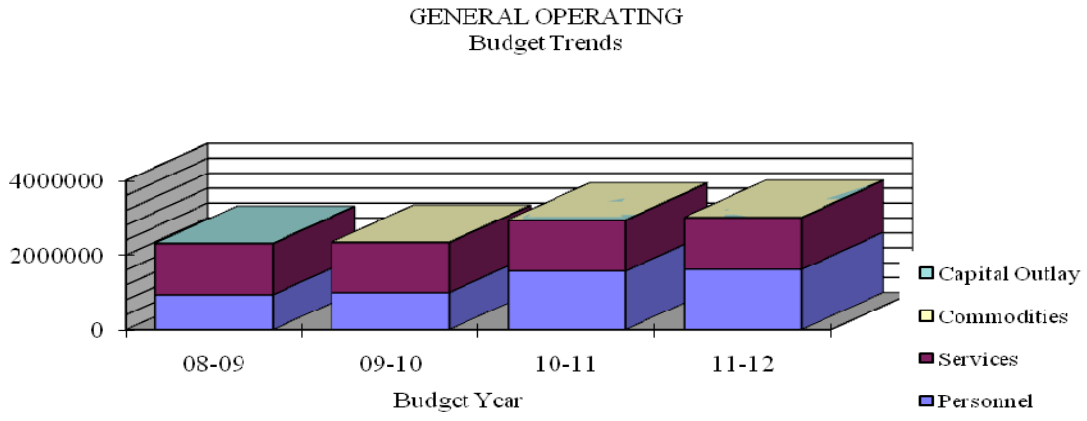
General Operating - Retirement Allowance Within this category is the account used for funding the payment of termination pay to retiring employees. Under collective bargaining agreements and the personnel rules and regulations, the Town is required to pay those employees who retire from service with the Town their accumulated vacation and sick leave up to a maximum amount as designated in their contracts as well as to pay health insurance for retirees.

General Operating - Insurance The unemployment reimbursement and insurance costs of the Town are paid from this account. The unemployment reimbursement is paid for those employees who are laid off or terminated by the Town. The Town is required to reimburse the State of Rhode Island for those expenses. The general insurance account includes payment for insurance coverage from the R.I. Interlocal Risk Management Trust. Funding for coverage for workers' compensation insurance from R.I. Interlocal Risk Management Trust has been included as well with a partial offset coming from the Workers Compensation Reserve Fund which has been the process for the past few years.

General Operating - Utilities All costs for telephone, electricity, natural gas, heating fuel, water and street lighting for Town operations are allocated within this account. The maintenance for 154 hydrants at QDC is also incurred within this account.

General Operating - Other The accounts funded within this category are postage, town-wide copy machines lease payments, and service contracts and supplies. The general Town stationery is purchased from this account. A conference and meetings account is used to fund Town personnel attendance at conferences and seminars relating to the function of their respective departments, however, this account has decreased due to budget constraints.

General Operating	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next
Personnel	$938,874	$955,760	$997,974	$1,574,085	$593,611	57.73%
Services	1,366,142	1,340,670	1,334,550	1,354,904	$20,354	1.53%
Commodities	$9,624	$7,277	$10,000	$9,000	($1,000)	-10.00%
Capital Outlay	$0	$0	$0	$0	$0	0.00%
Total	**$2,314,640**	**$2,303,707**	**$2,342,524**	**$2,937,989**	**$595,645**	**25.42%**



The increase in the General Operating cost center reflects the funding for the Termination Reserve Fund to make payments to employees for their accumulated vacation and sick leave upon retirement and the contribution to the Health Insurance Reserve Fund to cover post employment benefits for retirees. The Town will be issuing and RFP for TRUST Services to comply with GASB 43 requirements and, as such, it is important to continue to fund the accrued liability as calculated by our actuarial study. The funding as proposed does not reflect the recommendations of the study, however, it attempts to continue to fund the obligations of the Town.

A survey of retirement-eligible employees indicates that six Police Officers and three Municipal employees are anticipating retirement in fiscal year 2011. Twenty-nine Firefighters are eligible to retire and nineteen firefighters indicated they would retire in fiscal year 2011. The estimated balance available in the Retirement Allowance Reserve Fund as of June 30, 2009 is $592,000 and $100,000 has been requested for addition in fiscal year 2011 but is being decreased to $50,000 by the Town Manager due to budget constraints. For fiscal year 2011, the employees who have indicated that they will retire are estimated to cost to approximately $1,320,000.

ZERO BASED BUDGET
GENERAL OPERATING

Account Number	**Description**	**Adopted**
00107010 510206	TERMINATION PAY - UPON RETIREMENT	50,000.00
00107010 510207	INSURANCE RESERVE	358,005.00
00107010 524304	HEALTH INSURANCE	1,150,080.00
	Includes 30K for new potential retirees	
00107020 524303	UNEMPLOYMENT	10,000.00
00107020 530406	GENERAL INSURANCE	430,944.00
	Worker's Comp Premium Prop & Liabi Exces Liab Additional Exc Pollution, Bond, Comm Police Flood Insurance	
00107030 530101	TELEPHONE	180,000.00
	3 yr avg $150,000 exp cap	
00107030 530301	ELECTRICITY	141,975.00
	3 yr avg $135,000 +exp cap	
00107030 530302	GAS	42,500.00
00107030 530303	FUEL OIL	96,500.00
	Approximate 6.5% increase based on average usage	
00107030 530304	SEWAGE	700.00
00107030 530306	WATER AND ISDS EXPENSES	12,800.00
00107030 530307	HYDRANTS	80,235.00
	Town's agreement w/QDC to keep the hydrants maintained. This cost is based on 154 of hydrants	
00107030 531201	STREET LIGHTING	310,000.00
00107040 524404	CONFERENCES/MEETINGS & TRAVEL	6,000.00
	Conferences and Training Seminars Town Manager, Town Clerk, Finance, Assessor, Planning, and Senior Services. @$2,000 ea Group Training, Meetings & Seminars $2,000	
00107040 530103	POSTAGE	25,000.00
	3 yr. ave + exp cap	
00107040 530703	OFFICE EQUIPMENT	7,500.00
	Copier Town Wide Service And Overage $8400 Printer Maintenance Manager $800	
00107040 530801	EMPLOYMENT ADS	3,000.00
	Advertising For Employment Account	
00107040 530924	DAVISVILLE LIBRARY	9,000.00
00107040 530925	WILLETT LIBRARY	9,000.00
00107040 531001	MOTOR VEHICLE MAINTENANCE & EX	750.00

ZERO BASED BUDGET
GENERAL OPERATING

Account Number	Description	Adopted
	Repairs to Town vehicles assigned to Town Hall and Annex	
00107040 531206	CONTRACTUAL SERVICES NOT OTHER	5,000.00
	Paying Agent Fees Est. $3,000 Other misc services Town wide (i.e. Personnel research, flu shots, surveillance for work related, background IACP) misc contract services (Town wide) Chamber of Commerce funding of Tourist Center $1750	
00107040 540101	OFFICE SUPPLIES	9,000.00
	Copy Paper and Supplies Town Stationery (letterhead/envelopes) Employment forms Central Supply Items for Manager's Office	
	TOTAL GENERAL OPERATING	**2,937,989.00**

FIRE DEPARTMENT
Patrick Campion, Fire Chief

Mission Statement- The mission of the North Kingstown Fire Department is to provide for the protection of life and property, through the efficient and effective delivery of emergency and non-emergency services.

The North Kingstown Fire Department provides fire protection and emergency medical care for approximately 27,000 residents of the Town. The Fire Department is comprised of four staffed fire stations. The Department staffs five Fire Engines, two Advanced Life Support(Transport Rescues), one Command Vehicle(Deputy Chief) and one Fire Alarm Operator. Seventy-two line personnel are assigned to four platoons to cover this mission.

The Fire Department administrative staff is comprised of the Chief, Fire Inspector and the Department Secretary. In addition, the Department operates an emergency-vehicle maintenance facility that services and repairs 27 motor vehicles, staffed by a Fire Mechanic and an Assistant Mechanic.

20010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Respond to all calls for service effectively and efficiently. (Goal 1)	Quality of Life Infrastructure	FY11
Continuation of the in service/on shift, training programs in Haz-Mat, Decon, Confined Space, Rope Rescue, RIT training, Marine Ops., IFSTA, EMS delivery and updates. (Goal 2)	Quality of Life Infrastructure	FY 11
Continue with the implementation of structural modernization that assures that all facilities are code compliant, energy efficient, safe and accessible to the public. (Goal 3)	Infrastructure Quality of Life	FY 11
Correct deficiencies identified in the Insurance Services Office (ISO) report. (Goal 4)	Quality of Life Fiscal / Infrastructure	FY 11
Continue with the State Wide Haz-Mat/Decon Team, training and response program. (Goal 5)	Quality of Life Environment Infrastructure	FY 11
Continuation of the Apparatus and Equipment Replacement Program. (Goal 6)	Infrastructure	FY 11-15
Maintain and improve Department programs, systems and equipment. (Goal 7)	Infrastructure	FY 11
Plan for a new Fire Station /Maintenance facility in the Quonset Point/Davisville Industrial Park. (Goal 8)	Infrastructure Economic Development Quality of Life	FY 11
Identify and implement many of the recommendations in the Matrix report (Goal 9)	Fiscal/Infrastructure	FY 11
Make improvements in programs of Public Education in North Kingstown school. (Goal 10)	Quality of Life	FY 11
Continue ICS and NIMS Training (Goal 11)	Quality of Life	FY 11

WORK PROGRAM

S	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Planning (Goal 1,2,3,4,6,7,8,9,10,11), Implementation (Goal 1,2,4,5,7,9,10,11), Training (ICS, NIMS, IFSTA, Haz-Mat, Decon, Confined Space, Rope Rescue, RIT, Marine Ops.) (Goal 1,2,4,5,9), EMS continuing education program (Goal 1,2,7), CAD data entry (Goal 1,2,7,9), School facilities inspections (Goal 1,2,4,9,),Senior Citizen Fire Safety Program (Goal 7), Quarterly fire alarm system testing (Goal 1,3,7), Continuation of the Radio Box replacement program (Goal 1,3,7), Radio system maintenance (Goal 1,7), Update Department Rules and Regulations (Goal 1,2,7,9), Quarterly hose change (Goal 1,7), District Inspections (Goal 1,2,4,9), Apparatus Preventive Maintenance and Testing program (Goal 2)
SECOND QUARTER (10/1/10to 12/31/10)	Planning (Goal 1,2,3,4,6,7,8,9,10), Implementation (Goal 1,2,4,5,7,9,10), Training (IFSTA, Haz-Mat, Decon, Confined Space, Rope Rescue, Drafting Cisterns) (Goal 1,2,4,5,7,9), Annual hose testing (Goal 1,2,4,7), CAD data entry (Goal 1,3,7,9), Inspections and Pre Planning (Goal 1,3,4,9), Fire Prevention Education in the Schools (Goal 3,7,10), Quarterly fire alarm system testing (Goal 1,3,7), Fire Alarm systems maintenance (Goal 7), Radio Box Replacement program (Goal 1,3,7), Winterization of Marine 1 & 3 (Goal 7), Apparatus Preventive Maintenance program (Goal 1,4,7,9), EMS continuing education program (Goal 1,2).
THIRD QUARTER (1/1/11to 3/31/11)	Planning (Goal 1,2,3,4,6,7,8,9,10,11), Implementation (Goal 1,2,4,5,7,9,10,11), Training (ICS, NIMS, IFSTA, Haz-Mat, Decon, Confined Space, Rope Rescue, Ice Rescue Training, SCBA Testing) (Goal 1,2,4,5,7,9), EMS continuing education program (Goal 1,2), Quarterly hose change (Goal 1,4,7), CAD data entry (Goal 1,3,7,9), Inspection of Commercial Facilities (Goal 1,4,7), Quarterly fire alarm systems testing (Goal 1,3,7), Radio system maintenance (Goal 7), Radio Box Replacement program (Goal 1,3,7), Apparatus Preventive Maintenance program (Goal 1,4,7,10), Seasonal operation Marine 1 & 3 (Goal 1,2,7)
FOURTH QUARTER (4/1/11 to 6/30/11)	Planning (Goal 1,2,3,4,6,7,8,9,10), Implementation (Goal 1,2,4,5,7,9,10), Training (IFSTA, Haz-Mat, Decon, Confined Space, Rope Rescue, Marine Ops. (Goal 1,2,4,5,7,9), EMS continuing education program (Goal 1,2), District Inspections (Goal 1,2,), Quarterly hose change (Goal 1,4,7), SCBA Bench Testing (Goal 1,4,7), CAD data entry (Goal 1,3,7,9), Inspection of places of assembly and Town License holders (Goal 3), Annual Ladder Testing (Goal 4,7), Quarterly fire alarm system testing (Goal 1,3,7), Fire Alarm System Maintenance (Goal 4,7), Radio System Maintenance (Goal 1,7), Radio Box Replacement program (Goal 1,3,7), Seasonal Operation Marine 1 & 3 (Goal 1,2,7), Apparatus Preventive Maintenance program (Goal 1,4,7,9), Fire Prevention Public Education in the Schools (Goal 3,7,10)

PERFORMANCE MEASURES

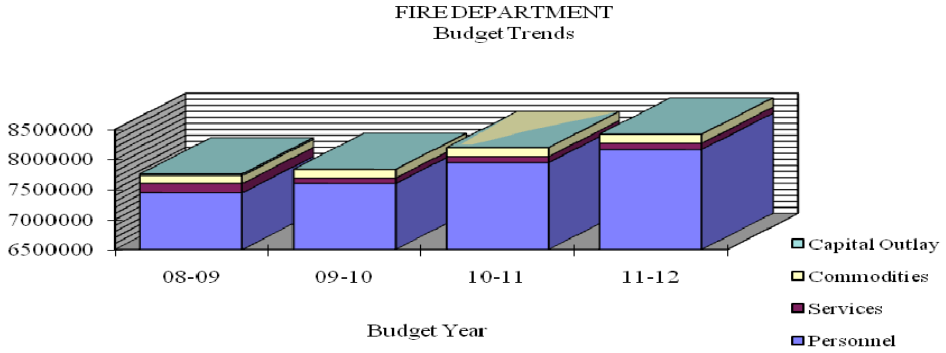
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 20010/11*
Structure Fires	1,2	40	50	60	60
Brush Fires	1,2	17	40	40	40
Vehicle Fires	1,2,	16	30	30	30
Other Fires	1,2	22	40	40	40
System Malfunction	1,2,3	225	300	310	330
Malicious/Accidental	1,2,3	293	350	360	380
Hazardous Condition	1,2	138	180	200	200
Service/Good Intent	1,2	1584	1450	1475	1490
Other	1,2	301	350	360	370
Mutual Aid Given	1,2	72	80	90	100
Mutual Aid Received	1	207	60	60	75

Medical Calls	1,2	2366	2450	2500	2525
MVA	1,2	275	300	350	365
Total Incidents	**1,2**	**5277**	**5680**	**5875**	**6005**
Residential Inspections	3	385	400	410	415
Commercial Inspections	3,9	352	380	420	425
Plans Review	3	358	370	380	390
Total Inspections	**3,9**	**1095**	**1150**	**1210**	**1230**

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 09/10*	*BUDGET 10/11*	*PROJECTED 10/11*
Fire Chief	1	1	1
Deputy Fire Chief	4	4	4
Fire Captain	4	5	5
Rescue Captain	4	4	4
Fire Lieutenant	12	15	15
Rescue Lieutenant	4	4	4
Private/EMTC	48	4	40
Fire Inspector	1	1	1
Training Officer	0	0	0
Fire Mechanic	1	1	1
Assistant Mechanic	1	1	1
Secretary	1	1	1
Assistant fire inspector	0	0	0
Total	81	77	77

Fire Department	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**	Projected Budget Following Year 11-12
Personnel	$7,447,396	$7,770,637	$7,599,376	$7,948,906	$349,530	4.60%	$8,167,501
Services	$153,336	$91,237	$92,230	$100,110	$7,880	8.54%	$102,112
Commodities	$133,043	$127,989	$144,250	$148,750	$4,500	3.12%	$151,725
Capital Outlay	$26,653	$1,500	$0	$0	$0	n/a	$0
Total	**$7,760,428**	**$7,991,363**	**$7,835,856**	**$8,197,766**	**$361,910**	**4.62%**	**$8,421,338**



FIRE DEPARTMENT
ZERO BASED BUDGET

Account Number	Description	Adopted
00108030 510101	CLASSIFIED FULL TIME	4,267,112.00
00108030 510103	UNCLASSIFIED FULL TIME	76,934.00
00108030 510106	OUT OF RANK	24,975.00
	This account pays out of rank pay per section 3.25(d) of the Union Contract. This account works in direct proportion with the overtime and callback accounts. History accounts for the amount.	
00108030 510107	OVERTIME AND CALLBACK	875,000.00
	Combined Callback and Overtime wages per the Union Contract.	
00108030 510110	PAID TRAINING TIME	20,000.00
	This account pays the wages for part time training personnel for a new recruit class, IFSTA, Rope Rescue, Confined Space, Haz-Mat/Decon, 7,500 and EMTC recertification training, 7,500.	
00108030 510111	COLLATERAL PAY	25,000.00
	This account pays for part time personnel who work in Fire Prevention, Line Work, Radio Repair, Radio Box disconnects and other part time employment who use to receive time and one half and now receive straight pay as per section 4.1 of the Union Contract.	
00108030 510202	HOLIDAY PAY	346,468.00
	This account budget request is based on the contract with Local 1651 section 3.14	
00108030 524001	FICA	431,618.00
00108030 524302	RETIREMENT	654,428.00
00108030 524304	HEALTH INSURANCE	1,042,469.00
00108030 524305	DENTAL INSURANCE	66,718.00
00108030 524306	LIFE INSURANCE	14,399.00
00108030 524307	UNIFORM ALLOWANCE	85,100.00
	Section 3.9 of the Union Contract 76 members at $1,150 each	
00108030 524401	TUITION & FEES	10,000.00
	Section 3.23 of the Union Contract requires for Union members to be reimbursed for College Credits $5,000 Continuation of project management training and Fire Apparatus Maintenance Certification Training as recommended by Matrix 5,000.	
108030 524403	ASSOCIATION DUES	1,185.00
	Membership and association dues to: NFPA 150.00 X 3 (chief, fire Marshall, training) IAFC 200.00 (chief) Secretary of State (Notary) 80.00 IAAI 20.00 X 2 (Fire Marshall) FCOA 25.00 X 2 (D.C. Marshall) RIAFC 30.00 X 4 (Deputies) 75.00 (Chief) FCORI 25.00 x 2 (Fire Marshall, Deputy Chief) RIAFM 20.00 X 6 (Marshall, Chief, Assistants)	
00108030 524406	TRAINING EQUIPMENT	3,500.00
	Instructional media-books-manuals 1,800, Study Materials Promotional Tests 1,700.	
00108030 524408	TRAINING	4,000.00
	Updated Training for new dispatch center and other outside Training and associated equipment 4,000.00	
00108030 530101	TELEPHONE	9,380.00
	Cellular phone service for the department's cell phones 8,880.00 monthly charges, 500.00 repair/replacement costs	

00108030 530103	POSTAGE	1,500.00
00108030 530104	RADIO SYSTEM	10,000.00
	Physio Control service contract for life packs 6,500.00 radio repair technician expenses 2,500.00 purchases of replacement radios. 1,000.00	
00108030 530106	ALARM SYSTEMS	500.00
	Material and equipment to maintain and repair the municipal fire alarm system as needed 500.	
00108030 530305	SOLID WASTE	7,960.00
	Rubbish removal for Stations 1, 2, 3, 5, Repair Shop.and Training contract with DPW 5,460.00 medical waste and oil disposal 2,500.00	
00108030 530602	PERSONNEL	2,610.00
	Employee Assistance Program 1800.00 Annual TB Testing. 810.00	
00108030 530604	MEDICAL SERVICES	1,000.00
	This account will cover the costs of physical exams for new employees 4 @ 350.00	
00108030 531001	MOTOR VEHICLES MAINTENANCE & EQUIPMENT	40,000.00
	Maintenance and repair expenses associated with Fire Department vehicles. Service 7,500 commodities 30,000	
00108030 531002	CONSTRUCTION & OPERATING EQUIP	500.00
	Costs for repairs to department appliances as needed 500.00	
00108030 531003	COMMUNICATIONS MAINTENANCE	11,660.00
	All communications systems including intercoms, inter station telephones, alerting devices, sirens, etc. 1,000.00 sub-contracting of repairs 3,000.00 Purvis maintenance contract 3,500.00 wireless air cards 2,160, Electronic Permitting Service 2,000	
00108030 531006	MAINTENANCE SAFETY EQUIPMENT	15,000.00
	Mandatory bench testing of all breathing apparatus. 5000.00 Annual testing of ground ladders, aerial. 1500.00 Annual testing of the bucket truck. 300.00 Test the air and air compressor for the SCBAs. 2000.00 Testing of CO2 air monitors 2000.00 Testing of Oxygen Bottles 1000.00 Testing of Fire Extinguishers 1000.00 Testing of Hurst Jaws 1500.00 Inspection of technical rescue gear 700.00	
00108030 540101	OFFICE SUPPLIES	2,500.00
	Supplies for computers, server, printers, general office supplies 3,500	
00108030 540102	PRINTED FORMS	1,500.00
	Department record keeping requirements mandated by RI Dept. of Labor, RI Dept of Health, Fire Marshall's Office $800.00 Department forms and stationary $1,200.	

00108030 540105	MINOR OFFICE EQUIPMENT	500.00
	Small office equipment for administrative offices 1,000.	
00108030 540108	BOOKS & PUBLICATION	4,500.00
	The Contract calls for outside promotional testing this will require the purchasing of new books and study materials for promotional examinations as well as the tests 4,500 Books and materials for the Fire Marshals programs 500.00	
00108030 540202	SAFETY EQUIPMENT	4,600.00
	Repair to firefighting protective equipment (coats, pants, helmets etc). 1100.00 repairs to SCBA equipment 2500.00 replacement of minor safety equipment 1000.00	
00108030 540203	BADGES & EMBLEMS	1,000.00
	Badges, collar pins and all insignias of rank 1,000.	
00108030 540205	PERSONAL EQUIPMENT - TOWN ISSUE	15,000.00
	Replacement of firefighting gear as per Union Contract 15,000.00	
00108030 540309	FIRE SUPPRESSION CHEMICALS	2,000.00
	Firefighting foams, wetting agents and other extinguishing agents 2,000.00.	
00108030 540312	RESCUE SUPPLIES	28,000.00
	Medicines 4,500.00 Supplies 18,000.00 Oxygen 3,000.00 Miscellaneous Expenses 2,500.00	
00108030 540401	GASOLINE & DIESEL FUEL	66,650.00
	20,000 Gallons diesel at 2.75 per gallon 4,500 Gallons gas at 2.50 per gallon	
00108030 540402	LUBRICANTS	2,500.00
	Oil, grease and fluids for department vehicles 2,500.00.	
00108030 540403	TIRES	6,000.00
	Replacement tires for department vehicles 12 tires for Fire Engines 3,600.00, 8 tires for Rescues 1,200.00, Tires for cars and other tire repairs 1,200.00.	
00108030 540404	BATTERIES	2,500.00
	All batteries including. Vehicle, portable radios, lifepacks SCBA, confined space equipment and thermal imaging camera 6 batteries for Engines 900.00 8 batteries for Rescues 800.00 portable radio batteries 500.00 miscellaneous batteries 300.00	
00108030 540406	REPAIR PARTS	500.00
	Parts to repair department tools, and minor equipment 500.00.	
00108030 540501	BUILDING REPAIR MATERIALS	4,000.00
	Minor costs for building maintenance for all Fire Department buildings 4,000.00	
00108030 540509	JANITORIAL SUPPLIES	5,000.00
	Janitorial supplies for all stations and maintenance 5,000.00	
00108030 540701	HAND TOOLS	2,000.00
	Purchases of tools and equipment for department apparatus, fire nozzles, fittings, hand lights, other fire or rescue tools 2,000.00	
	TOTAL FIRE	**8,197,766.00**
	FINAL BUDGET	**8,197,766.00**

POLICE DEPARTMENT
Edward A. Charboneau, Chief of Police

Mission Statement - The mission of the North Kingstown Police Department is to ensure that police services are delivered in an effective and efficient manner – providing a quality of life for all residents and visitors that are free from the threat or fear of crime impacting their lives. Our goal is to accomplish this mission by employing contemporary methods and techniques, while remaining ever vigilant of the need to operate with the utmost regard for customer service.

Department Description

Fifty sworn personnel currently staff the North Kingstown Police Department: the Chief of Police and forty-nine officers of various ranks. Two of these officers are School Resource Officer's, one for the North Kingstown High School and the other working between the Town's two middle schools. Civilian support staff includes three full-time dispatchers, three part-time dispatchers (16 hrs wk), three secretaries, one clerk, one custodian and one mechanic. Animal Control and Harbormaster staff include: one Animal Warden, one assistant Animal Warden, a full-time Harbormaster and two part-time Assistant Harbormasters. The Police Department operates from the police and fire headquarters building located at 8166 Post Road; the Animal Control Division operates from the Animal Shelter building located at 395 Hamilton Allenton Road, and the Harbormaster maintains a patrol boat berthed at the Town Dock located at the end of Main Street with an office located at police headquarters. The Police Department maintains a fleet of twenty-four vehicles. Vehicle configuration consists of twelve marked patrol vehicles equipped with moving radar units, and mobile data terminals, as well as nine unmarked vehicles. Included in the vehicle assignments are two vans for use by Animal Control and a utility pick-up for Harbormaster, in addition to one patrol boat.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
G1. Respond effective and efficiently to calls for service.	Quality of Life Financial	Evaluate Quarterly
G2. Respond proactively to identify community public safety needs.	Quality of Life Org. Development	Evaluate Quarterly
G3. Maintain and improve upon programs and services, including DARE, Bicycle Patrol, Senior Citizen Advocate.	Quality of Life Org. Development	Evaluate Semi-Annually
G4. Emphasize employee development through critical evaluation, education, training and discipline.	Organizational Development	Evaluate Semi-Annually
G5. Improve department equipment, systems and facilities.	Organizational Development	Continuous Evaluation
G6. Maintain and improve customer service initiatives.	Quality of Life Org. Development	Evaluate Quarterly
G7. Respond proactively to traffic enforcement needs and traffic management issues in the community.	Quality of Life Org. Development	Evaluate Semi-Annually
G8. Effective and efficiently investigate and prosecute all reported or known criminal offenses.	Quality of Life Org. Development	Evaluate Semi-Annually
G9. Offer Education programs to citizens that foster crime prevention awareness.	Org. Development	Evaluate Semi-Annually
G10. Effectively and efficiently plan and organize to meet the public needs of the various community events and do so in a manner which preserves the quality of life for the residents in the effected area.	Quality of Life	Evaluate Quarterly

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	G1: Respond to calls for service. Assign directed patrols to identified areas of concern. G2: Proactive response to public safety needs. Review of bus stops in preparation for new school year. Patrol coastlines, harbor, mooring fields, and marinas, inspect mooring fields. Preparation and organization of DARE (*) and School Resource Officer (*) for upcoming school year. Bike Patrols to identified and designated areas – generally densely populated housing developments or apartment complexes. G4: In-service Training, RIMPA, Roger Williams University, Roll-Call Training. G5: Preparation and review of bid specification for any purchases – continuous review. G6: Review of customer service practices. G7: Assignment of traffic posts to designated areas of concern. Commercial Enforcement Unit deployment to Quonset Davisville area (403). Party Patrol to assignments (Wellness Community Service Grant). Juvenile Hearing Board – maintain contact for summer months, preparation for new school year and or potential changes. G8: Investigation and prosecution of crimes. Review of open and or pending investigations. Municipal Court as directed and assigned. G9: Seatbelt Awareness Program, Click-it or Ticket, Citizens Police Academy (Grant). G10: Finalization of 4th of July events, Wickford Art Festival Planning and review, Quonset Air Show / RI Air National Guard – planning and review, Richard Smith's Castle events, Road Races within community – 5k's, Triathlons, bicycling events.
SECOND QUARTER (10/1/10 to 12/31/10)	G1: Response to calls for service. Assignment of directed patrols to identified areas of concern. Prepare for the conclusion of Harbor Division season – winterization of patrol boat, equipment and supplies. G2: Proactive response to public safety needs. Capital Improvement Plans and Operating Budgets – work and preparations Police / Harbor / Animal. Business and Commercial Districts – assignments of extra patrols and police attention. G4: Personnel training ongoing – Police Department Handgun recertification. G5: Department equipment, systems and facility – prepare specifications for the replacement of department vehicles. Mooring Inspections – document, replace as needed. G6: Maintenance of customer services and initiatives. G7: Traffic Enforcement continues – special attention Holiday Seasons. G8: Investigation / Prosecution crime and criminal offenses continue. G10: Planning and Organizing community events – Festival of Lights, Smith's Castle – holiday patrols to business districts, buildings, pedestrian traffic.
THIRD QUARTER (1/1/2011 to 3/31/2011)	G1: Respond to calls for service. Animal Control services to community. G2: Alcohol / Tobacco Compliance checks. Directed patrols continue – frequency of patrols – weather dependent. Budget preparations continue finalization – all departments. G3: DARE graduations to be scheduled. Preparations for new school spring semester / programs. G4: Employee Development – employee evaluations. In-service training and Roll Call Training- continuous. Breathalyzer recertification, RI Harbor Master recertification course – HM and assistants. G5: Police vehicle specifications finalized – RFP processed. Maintenance and inspection of mooring services. Mooring permits issued, accounts reviewed, lists updated and rotated as necessary. G6: Maintenance of customer services initiatives. Annual review of customer service complaints, Internal Affairs Complains – Rhode Island Justice Commission report completed. G7: Traffic Enforcement – development, review of upcoming programs such as – Seat Belt Safety, Click-it or Ticket – preparation for spring and summer season. G8: Investigate and prosecute criminal activity as necessary. Review of Municipal Court activity – preparation for spring and summer months, potential increase in activity. G9: Planning and organizing of Community events – refresh

QUARTER	ACTIVITY
	neighborhood contacts for Neighborhood Watch Groups. Permits for summer events to be received – Air Show / Art Festival.
FOURTH QUARTER (4/1/11 to 6/30/11)	G1: Response to calls for service. Assignment of directed patrols to identified areas within community. Patrol Boat preparations – cleaning, painting and launching for new season. G2: IMC review of reports for patrols to various portions of community – preparation for Spring. Budget Review continues for closeout of fiscal year. G3: Bike Patrol / Commercial Enforcement / Traffic Enforcement Programs to be deployed in specified areas. Senior Advocate and outreach work continues. DARE and SRO Programs assist in closing out school year. Potential summer programs to be initiated; otherwise personnel to supplement patrol activity. G4: Employee Development and training – Firearms Qualifications at Arcadia facilities (RI/DEM). G5: Equipment and facility review for end of fiscal year. Review of budget to identify account activity – ongoing process. RADAR units – receive annual testing and recalibration for proper operation (Court). G6: Customer Service review continues. G7: Traffic Enforcement – Click-it or Ticket, Seatbelt Safety, Blue Rip-Tide, Party Patrols – in cooperation with Bike Patrols in full service within the community – mid June – moving in new fiscal year. G9: Community Watch Programs – contacts developed with C Platoon personnel. Citizens Police Academy – (Grant funding) to begin for summer months. G10: Planning and organizing community events. Preparation for later summer, fall events within community. Permits to begin being received for winter season – review as received.

PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
POLICE					
Calls for Service		32,092	40,000	30,386	32,000
Incident Reports	G1,2,8	2,860	2,970	2,972	3,000
Arrests	G1,2,7,8	878	990	830	875
Prosecutions	G1,2,7,8	4,909	7000	5,225	5,230
Traffic Accidents	G1,7	1,031	900	1120	1100
Citations	G1,2,7	4,910	7000	5000	5000
Miles Patrolled	G1,2,7	437,612	425,000	430,000	430,000
Education	G4	1833	1000	1,000	1,000
ANIMAL CONTROL					
Impounded	G1,2	194	300	200	200
PTS –Inj./Sick	G1,2	4	10	10	10
PTS-Euthanized	G1,2	0	9	5	5
DOA (Domestic)	G1	16	45	15	15
DOA (Wildlife)	G1	29	50	25	25
Calls for Service	G1,2	792	790	800	820
HARBOR					
Moorings Billed	G10	693	761	725	725
Com. Dock Billed	G10	35	35	35	35
Boat Patrol Hours	G1,2,7	793	800	800	800

PTS=	Put to sleep
Source=	North Kingstown Police Department Record Management System. Animal Control database and record books. Harbormaster database and miscellaneous records.
(*)	Police Department records system – Information Management Corporation (IMC) records citations and arrests in one field, causing disparity in numbers.

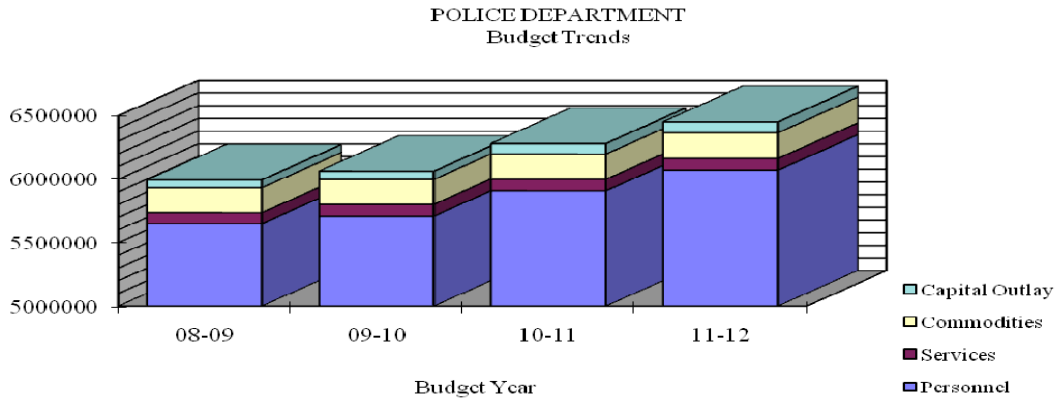
PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*BUDGET 10/11*
Chief of Police	1	1	1
Secretary	3	2	3
Clerks-Record .Div @PG-14	2	2	1
Mechanic	1	1	1
Custodians	1	1	1
Training Officer-Sergeant	1	1	1
Training Officer-Patrol Officer	0	0	0
DARE Program Officer	1	1	1
Captain – Administrative Div.	1	1	1
Captain – Operations Div	1	1	1
Captain – Prosecutions Bureau	1	1	1
Computer Services Sergeant	0	0	0
Detective Lieutenant	1	1	1
Detective - Juvenile Officer	1	1	1
Detective – Investigations	4	4	4
Lieutenants – Operations Div	3	3	3
Sergeants – Operations Div.	4	4	4
Patrol Officers	29	28	28
School Resource Officers	2	2	2
Dispatchers (Police)	1	1	1
Dispatchers (Municipal)	2	2	2
Animal Warden	1	1	1
Assistant Animal Warden	1	1	1
Harbormaster	1	1	1
Total	**63**	**61**	**61**

POSITION TITLE (Part Time)	*ACTUAL 07/08*	*BUDGET 08/09*	*ADOPTED 09/10*
Clerical Assistant/Part-time	1	0	0
Dispatchers (Municipal) part-time	3	3	3
Assistant Harbormaster	2	2	2
Total	6	5	5

Police

	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next	Projected Budget Following Year 11-12
Personnel	$5,650,409	$5,701,417	$5,709,755	$5,909,007	$199,252	3.49%	$6,071,505
Services	$85,913	$89,563	$93,013	$90,807	($2,206)	-2.37%	$92,623
Commodities	$196,557	$189,650	$196,550	$198,450	$1,900	0.97%	$202,419
Capital Outlay	$61,795	$63,000	$63,000	$82,995	$19,995	31.74%	$84,655
Total	**$5,994,674**	**$6,043,630**	**$6,062,318**	**$6,281,259**	**$218,941**	**3.61%**	**$6,451,202**



ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
00108040 510101	CLASSIFIED FULL TIME	82,541.00
	Salary for two (2) department employees Animal Warden (1), Assistant Animal Warden (1)	
00108040 510107	OVERTIME	5,500.00
	Overtime wages for emergencies, callback for cleaning the building and feeding animals on holidays and while staff is on vacation, days off or sick leave. The department runs with two employees. The feeding and cleaning of the animals and building are a daily requirement resulting in the need for overtime.	
00108040 524001	FICA	6,735.00
00108040 524302	RETIREMENT	9,451.00
00108040 524304	HEALTH INSURANCE	16,253.00
00108040 524305	DENTAL INSURANCE	2,387.00
00108040 524306	LIFE INSURANCE	321.00
00108040 524307	UNIFORM ALLOWANCE	700.00
	Uniform allowance for the Animal Warden and one Assistant Animal Wardens. Each employee receives $350 per the CBA for a total of $700.	
00108040 530103	POSTAGE	100.00

ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
	Postage for animal control correspondence. Animal control personnel have to send letters out periodically to people who have animals locked up or who may be involved in hearings for things such as a vicious dog.	
00108040 530203	VEHICLE REGISTRATION	11.00
	Registration of Animal Control vehicles.	
00108040 530305	SOLID WASTE	1,911.00
	Trash pickup at pound - bid contract negotiated within the Department of Public Works. The amount is determined per the contract.	
00108040 530604	MEDICAL SERVICES	300.00
	Medical coverage for employees pre-exposure vaccinations not covered by Medical insurances. These vaccinations are primarily for rabies. The cost to have the series of shots for rabies for one employee is $175 and a booster is approximately $50.00	
00108040 531001	MOTOR VEHICLES MAINTENANCE & E	1,200.00
	Routine maintenance and repair for two (2) division vehicles. Both animal control vans are in excess of 80,000 miles (95,704 / 85,387). Account provides for the police department mechanic to have sufficient funds to keep the vehicles in good working condition and to pay for any necessary repairs during the year. This account would pay for any parts that need to be replaced such as batteries, generators, alternators, transmissions etc.	
00108040 531206	CONTRACTUAL SERVICES NOT OTHER	4,800.00
	Veterinary services for impounded animals. This account pays for veterinary care at the North Kingstown Animal Hospital. Increased veterinary costs, and a historical review of expenditures were used to formulate requested amount. 12 months of animal care at an average of $500. per month. Note: Due to some payments to NKAH provided by Friends of the Pound account expenditures may vary.	
00108040 540101	OFFICE SUPPLIES	100.00
	Office and computer supplies for the pound. These supplies are purchased at the beginning of the fiscal year from central supply. Additional supplies have been supplemented from Police Department.	
00108040 540204	UNIFORM REPLACEMENT	100.00
	Replacement of uniform items damaged on duty. Animal Control employees are handling animals on a daily basis, including clean-ups. Funds required to replace uniforms damaged during course of duty.	
00108040 540302	ANIMAL FOOD	3,500.00
	Funding for this account is utilized for cat litter, dog and cat food for impounded animals. No increase.	
00108040 540401	GASOLINE & DIESEL FUEL	3,000.00
	Fuel for two (2) division vehicles, which in total travel approximately 25,000 miles per year.	
00108040 540403	TIRES	600.00
	Tires for two (2) division vehicles. Amount budgeted is based upon 100. cost for each tire. Tires are replaced as needed, to include snow tires.	
00108040 540509	JANITORIAL SUPPLIES	1,000.00
	Pound cleaning supplies and toilet paper and paper towel supplies. Cleaning supplies necessary for sanitary purposes with having to maintain a clean building and animal cages. These supplies are purchased from central supply at the beginning of the fiscal year.	
00108040 540801	COMMODITIES NOT OTHERWISE CLASS	400.00
	Rabies clinic expenses, specialized equipment, water bowls, miscellaneous items. Account may be used for unexpected costs related to shelter.	
TOTAL ANIMAL CONTROL DIVISION		**140,910.00**
00108060 510103	UNCLASSIFIED FULL TIME	49,182.00
00108060 510104	UNCLASSIFIED PART TIME	8,773.00

ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
00108060 510107	OVERTIME	0.00
	No funding requested.	
00108060 524001	FICA	4,435.00
00108060 524302	RETIREMENT	5,631.00
00108060 524304	HEALTH INSURANCE	4,606.00
00108060 524305	DENTAL INSURANCE	302.00
00108060 524306	LIFE INSURANCE	160.00
00108060 530103	POSTAGE	800.00
	Harbor Division correspondence and billing. Harbor Division is expected to send out the following correspondence during FY11; Moring bills 800; Stickers 800; Commercial fishing notifications 100; monthly Harbor Management packages (7-10) at 15. per month; follow-up letter 200; Waiting list 200 pieces (some certified mail); various pieces mail, notices and correspondence 200 pieces.	
00108060 531003	COMMUNICATIONS MAINTENANCE	810.00
	Radio equipment maintenance and repair, cellular telephones.	
00108060 531005	BOATS & EQUIPMENT MAINTENANCE	2,300.00
	Maintenance and repair of division boat & equipment. Costs associated with maintenance schedule to insure longevity of equipment. For FY 11: Oil changes $900, Motor Service $800, Replacement costs $600.	
00108060 531206	CONTRACTUAL SERVICES NOT OTHER	2,950.00
	Miscellaneous services from local boat yards including removal of abandoned boats, maintenance of five (5) transient moorings and seven (7) speed buoys. Annual training for Division staff including part-time employees. FY 11: Mooring / Speed buoy services 1,500 (12); miscellaneous services (dive services – two (2) person crew) include annual removal, inspection and replacement of related tackle for all moorings; costs associated with replacement / moving of shifted moorings due to weather storms.	
00108060 540102	PRINTED FORMS	450.00
	Printing of mooring stickers, boarding forms, mooring inspection forms, violation notices and informational brochures. For FY 11: Printing Mooring stickers $350 Other printing $100.	
00108060 540204	UNIFORM REPLACEMENT	300.00
	Replacement and issue of uniforms for personnel (3) may include rain gear and related equipment.	
00108060 540401	GASOLINE & DIESEL FUEL	4,000.00
	Fuel and oil injection additive for patrol boat. Based upon history of account, patrol hours and anticipated increase of fuel costs the following is submitted for FY11: 1000.00 Fuel / Oil per month – four months of operation, Total $4000.00	
00108060 540406	REPAIR PARTS	300.00
	This account pays for tools, dock repairs and life rings for a total for FY11 of $300. No increase sought for this account.	
00108060 540407	PAINT & EMBLEMS	200.00
	This account is used to power wash and paint the patrol boat and replace markings prior to putting the boat back in the water.	
00108060 540505	SIGNS & MARKERS	0.00
	FY11 Signs and Markers not required. To be reviewed at the end of FY 11 for replacement. No funding requested this fiscal year.	
00108060 540801	COMMODITIES NOT OTHERWISE CLASSIFIED	150.00
	Batteries, flashlight, hand tools and miscellaneous supplies needed such as rope.	
00108060 550701	OTHER CAPITAL OUTLAY	0.00
	No funding requested in this account. Replacement plan will include potential replacement of boat and boat motor (five year plan) in FY2013.	
TOTAL HARBORMASTER DIVISION		**85,349.00**

ZERO BASED BUDGET
POLICE DEPARTMENT

Account Number	Description	Adopted
00108120 510101	CLASSIFIED FULL TIME	3,233,958.00
	Salaries for all police department employees, excluding Chief of Police and part-time personnel.	
00108120 510102	CLASSIFIED PART TIME	50,904.00
	Wages for (3) part-time dispatcher positions, which were previously categorized as non-classified. Part-time dispatchers work (16) hours per week.	
00108120 510103	UNCLASSIFIED FULL TIME	80,267.00
	Salary for the Chief of Police	
00108120 510104	UNCLASSIFIED PART TIME	1,500.00
	Wages for part-time Community Service Officers. CSO's are civilian traffic officers who are normally paid by the companies who hire them for traffic safety. This account is used when a CSO is paid for a civic (Town) detail, such as fireworks.	
00108120 510107	OVERTIME	308,805.00
	This account pays overtime wages for all employees. The patrol division of the police department has a minimum manning requirement for each shift. 1st and 3rd shifts are required to maintain a minimum of four patrol officers and one supervisor at all times. 2nd shift is required to have a minimum of five patrol officers and one supervisor at all times. Anytime a vacancy is created which drops the manning below the indicated level, an overtime position is created. This account is also used to cover the over-time associated with training hours and back fill (OT vacancies created as a result of training or schools.) Other over-time in this account include deployment of Bike Patrol, Honor Guard, Holiday Traffic detail, Election Polls, security details related to a dignitary, TEAR program. Deployment of programs dependent on available OT funds.	
00108120 510201	COURT FEES	21,000.00
	When police officers are required to be present as witnesses in any of the following courts-Federal, Superior, District, Family or R.I. Traffic Tribunal they are paid overtime (Contractual 4 hour minimum) for their appearance unless they are already scheduled to work.	
00108120 510202	HOLIDAY PAY	176,688.00
	Holiday wages for police personnel per collective bargaining agreement. FY11 includes a three percent (3%) increase.	
00108120 524001	FICA	296,293.00
	FICA Base: Holiday OT (FICA): Overtime (FICA)	
00108120 524302	RETIREMENT	607,405.00
00108120 524304	HEALTH INSURANCE	754,846.00
00108120 524305	DENTAL INSURANCE	47,411.00
00108120 524306	LIFE INSURANCE	10,903.00
00108120 524307	UNIFORM ALLOWANCE	75,700.00
	Contract required Uniform Allowance for 49 current police officers, Chief of Police, and 2 support staff (mechanic and custodian). Police $1500., other $350.	
00108120 524401	TUITION & FEES	35,000.00
	Payment for tuition, books, supplies and fees for police offices enrolled in college law enforcement degree programs as provided for in RIGL 42-28.1 State mandate and collective bargaining agreement. Amount requested is based on estimates submitted by 13 officers indicating their intentions to continue their education. The total number of potential classes (Undergraduate / Graduate) is 42 at an estimated 1500. per class. The potential cost is 63,000.; however only $35,000. is budgeted as actual attendance has historically been less than intentions.	
00108120 524403	ASSOCIATION DUES	850.00

ZERO BASED BUDGET
POLICE DEPARTMENT

Account Number	Description	Adopted
	Professional association dues for Chief of Police, Training Officer, Firearms Instructors, Detectives (Fraud Investigator Assoc.), FBI National Academy. Historically this account has been in access of 1000. – department has reduced fees to the following (continually being reviewed) – Police Chief and (IACP) 200; Chief Assoc (Sec) 20; RAD (4) 200; RI Crime Lab (2) 30; Bike Patrol 50; NESPIN 100; IACP Net 200; FBINA 50.	
00108120 524404	CONFERENCES/MEETINGS	0.00
	Attendance at professional meetings and conferences by Chief of Police and other administrative staff. (Chief of Police Conference) FY11 Expenses eliminated for this year only.	
00108120 524405	TRAVEL AND EXPENSES	1,000.00
	Mileage reimbursement for court appearances, training and other necessary use of personal vehicles – EZ Pass, and parking fees. Mileage rate .485, Wakefield (Court) $9., Providence (Court) $13. – computed as a set rate for round trip.	
00108120 524408	TRAINING	9,500.00
	Funding for in-service training for all department employees. The funding in this account pays for those administrative fees directly related to the various training institutions. May include boarding and meals, if required. Officers are trained as trainers and return to department to instruct fellow officers in a particular subject, such as handcuffing, weapons qualifications, EVOC – emergency vehicle operation course, tactical training. Costs in this account also reflect re-certification and maintenance in the specific areas of training – maintaining proficiency level. Account does not cover an officers' rate of pay – regular or overtime.	
00108120 530103	POSTAGE	2,750.00
	Postage fees for department correspondence, to include postage machine and maintenance. Includes all certified mailings related to criminal case.	
00108120 530203	VEHICLE REGISTRATION	25.00
	The department pays $5 to the registry for transfers but there is no charge for new cars and they have lifetime registrations.	
00108120 530305	SOLID WASTE	6,000.00
	Trash pickup at headquarters. The trash pickup is awarded via a bid contract handled by Public Works. FY11 No additional funding is being requested based on FY10 usage.	
00108120 530604	MEDICAL SERVICES	2,000.00
	Annual physicals for dept employees - physical exams for department applicants and new hires. This account is also used to pay for any job related counseling or fitness for duty evaluations that may be necessary during the course of the year. This account also pays a yearly recurring fee of approximately $100 for an officer who retired with a job related eye injury.	
00108120 530605	RECORD MAINT DATA PROCESSING	31,000.00
	Repair and replacement of computer equipment, non-staff technical and diagnostic support as needed. Computer supplies such as paper, printer cartridges, ribbons, service fees, licensing fees, and maintenance costs for Records Management System (IMC), mobile data message switch software. FY11 anticipated WB mason – toner cartridges, repair kits 4,500; battery back-ups 1,500; IMC Maintenance contract 13,155; Hardware support (MDT's 13 and Laptops 4, Facility Security Cameras) 7,500; RMS systems (retired)and licensing agreements 1200.	
00108120 530704	OTHER RENTALS	3,000.00

ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
	This account is used to pay for a promotion exam for Sergeant, Lieutenant and Caption. Additional fees include stenographers, transcripts for Internal Affairs investigations. FY11 will include Sergeants examination (McCann Associates) largest number of potential candidates (16 past exam). Costs Exam development 1,050; test booklets 50. per candidate, tees associated with local question development.	
00108120 531002	CONSTRUCTION & OPERATING EQUIP	100.00
	Maintenance and repairs for department equipment, vacuum cleaners, etc.	
00108120 531003	COMMUNICATIONS MAINTENANCE	23,000.00
	Maintenance and repair of radio system, to include two dispatch consoles, two (2) off-site receivers, approximately 65 police radios (portables and mobile units) to be maintained – to include battery, antenna, parts replacement and technical support 4,000 Account includes 12 cell phones – Detective / Command staff 5,500;. CODE RED – 2500 – Emergency Notification System. ACCURINT, IKON Office Service contract 300; Verizon mobile air cards 750(12) – 11,250.	
00108120 531004	OFFICE EQUIPMENT MAINTENANCE	750.00
	Maintain Pitney Bowes automatic postage machine $125. Typewriter replacement (parts / maintenance) $500; Detective Division equipment maintenance (breathalyzer, Livescan – fingerprints), copy machine (records), records shredder.	
00108120 531206	CONTRACTUAL SERVICES NOT OTHER	7,000.00
	Arbitration expenses, notary public renewals, Department of Health evidence processing fees, fingerprint processing fees (State Mandate). It is anticipated, based upon previous history that the Police Department will incur fees for fingerprints related to: childcare, nursery school employment, DCYF adoption and foster care, group home and residential care (Prospective Corp), home day-care agencies, RI Training School. This procedure, mandated by law, is at a cost of $30 per fingerprint card (person) at no cost to the individual applicant. Approximately 300 persons will be processed at a cost of $9,000.	
00108120 540101	OFFICE SUPPLIES	4,000.00
	General office supplies and materials. Central Supply order o f $600.; WB Mason office supplies – toner cartridges, pens, pencils, file folders, ink cartridges, typewriter ribbons, and miscellaneous office supplies, minor office furniture products $3000. Detective / Patrol Division photograph supplies, batteries, CD, memory cards. Office Equipment and Furniture account eliminated.	
00108120 540102	PRINTED FORMS	1,500.00
	Printing of department envelopes, stationary, manuals, forms and community notification(s). During FY 09 we will purchase police department stationary, letterhead, accident reports, walk in lobby complaints, no parking signs, and other forms used during the year. Printed forms also include training manuals for all personnel – as needed. The account is also utilized to fund State mandated ads in our local papers for Level III Sex Offenders.	
00108120 540106	PRINTING & DUPLICATING SUPPLIES	1,000.00
	Police Department photography supplies, video supplies and processing related to Prosecutions/ Detectives. Payment for transcribed video tape, recorded interviews of defendants, victims, witnesses involved in major cases. Account also utilized to duplicate above materials or like materials for legal defense council as part of criminal discovery process.	
00108120 540108	BOOKS & PUBLICATIONS	2,750.00
	Annual Rhode Island General Law supplements, recent court decision bulletins, physician's desk reference, and professional publications. Lexis Nexis $1,700.; Providence Journal $125.; SRT News / Independent $60.; MYRON / Misc. $400.; NKHS $60.; New England Blue Book / LE Directory $55.; Physicians Desk Ref / Drug manuals $225.; Detective references and publications $300.	
00108120 540205	PERSONAL EQUIPMENT-TOWN ISSUE	10,000.00

ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
	This account is used to outfit recruits (new employee – approximately 3,500.) for police academy uniforms, initial issue uniforms, Initial issue gear include: uniforms, jackets (winter and summer), ties, rain jacket, gun belts, shoes and hats, bullet proof vest, badge, handcuffs, and name tags, insignias. This account is also used to pay for any equipment damaged in the line of duty. Replacement of Bullet Proof Vests (contractual agreement), at approximately $600.	
00108120 540301	PRISONER FOOD	1,000.00
	Food for prisoners being held at headquarters, advance for meals for employees traveling on duty assignments and training assignments.	
00108120 540307	AMMUNITION	8,500.00
	Ammunition and supplies for firearms training and qualifications as required by RIGL 11-47-17.1. This account is used to purchase all of the departments' ammunition for handguns, shotguns, patrol rifles and TASER. Each police officer is issued approximately 50 rounds of duty ammo, in addition to duty ammo being supplied within each police vehicle. Each police department is required to supply a new Police Academy Recruit with 2000 rounds. Police Department qualifications occur twice a year – 50 personnel, approximately 100 rounds each time. Costs: 40 cal Win Ammo (500 per case) $132; 223 (Ball Ammo / 1000case) $399; 40 cal Win Duty Ammo $169; targets $40 per case; shot gun slugs (50 per case) $137.95; 223 (Duty Ammo) $179.95; TASER cartridges 60 ct @ 18.97 for total $1138. FY11 increase of $1000. to reflect increase in costs.	
00108120 540310	MEDICINES & DRUGS	200.00
	Emergency medical equipment, Gunshot wound kits (2), HIV protective equipment biohazard protection and cleanup – maintained within police vehicles. Equipment evaluated and checked for expiration, replaced as needed. (12 police vehicles at cost of $20)	
00108120 540312	MEDICAL SUPPLIES	500.00
	Biohazard materials and equipment from North Kingstown Central Supply – first aid kits for patrol vehicles (12), rubber gloves for prisoner handling and processing of crime scenes.	
00108120 540401	GASOLINE & DIESEL FUEL	102,000.00
	Gasoline for departments' fleet of vehicles. Review of expenditures. FY08 gasoline usage of 40,763.93. FY09 gallon usage 38,480.03. FY10 YTD 19,214. Based on usage, no increase in budged amount for FY11	
00108120 540402	LUBRICANTS	1,200.00
	We purchase motor oil for our fleet of 23 vehicles. We order approximately 240 gallons of oil at $5 per gallon for a budget of $1200	
00108120 540403	TIRES	9,000.00
	Regular tires and snow tires for department fleet, disposal fees. Annual replacement of approximately 94 tires. The price is approximately $100 per tire – pursuit rated tires.	
00108120 540406	REPAIR PARTS	34,000.00
	Repair and replacement parts and glass for 23 police department vehicles. The marked fleet of police vehicles operate 24 hours a day and driven under emergency conditions in emergency response situations. Repairs include wiper blades, brake pads, rotors, starters, alternators, batteries, tie rod ends, steering shafts, rear axles, front cross frames, transmissions, engines, wheels (rims). Yearly replacement has been reduced to 3 vehicles, mileage at time of replacement approximately 120K. Account also covers repairs to other support equipment – two speed trailers, Harbor Master pickup, Detective UC vehicles (2).	
00108120 540505	SIGNS & MARKERS	1,650.00
	Reflective marking tape and lettering for department vehicles. This will be a cost of $550 for each vehicle. It is anticipated that three marked police vehicles will need such service.	
00108120 540508	ELECTRICAL SUPPLIES	0.00
00108120 540509	JANITORIAL SUPPLIES	3,700.00

ZERO BASED BUDGET

POLICE DEPARTMENT

Account Number	Description	Adopted
	Cleaning supplies for headquarters and vehicles, paper towels and toilet tissue, cleaning of cell blankets, small maintenance repairs. The custodian is responsible for the cleanliness of the police station and police vehicles. This account is used to purchase the tools necessary for he./she to complete those tasks. Initial purchases made via Central Supply. Replacement / cleaning prisoner blankets – 600.	
00108120 540703	FIREARMS	2,000.00
	Repairs, as needed, for department firearms and equipment purchase of replacement weapons. Account will reflect repair and maintenance of department TASERS. TASER: $814. per unit; duty cartridges $998.50 case of 50.	
00108120 540801	COMMODITIES NOT OTHERWISE CLASS	1,350.00
	Flares, evidence tags, evidence bags and containers and envelops, fire extinguishers and recharges (facility and vehicles), and radar units recalibrated $900. each year. This account is used for other accounts that have run over and or become under funded due to unanticipated changes in costs. Other expenses have included video equipment repairs (facility), patrol cameras – replacement/repairs.	
00108120 550301	OFFICE EQUIPMENT AND FURNITURE	7,995.00
	FY11 Replace copy machine. Price based on remanufactured Toshiba EStudio 520 – actual cost may very (Nov 09 quote)	
00108120 550401	VEHICULAR EQUIPMENT	75,000.00
	Three (3) patrol vehicles @ $25,000 each	
	TOTAL POLICE	**6,281,259.00**

PLANNING AND DEVELOPMENT
Jonathan J. Reiner, Director

Mission Statement- The overall mission of the Department of Planning and Development is to facilitate change within the vision of the community; to assist the community in developing its vision; and to insure the protection and balance of land use regulations and quality of life.

The Department of Planning and Development is the Town's primary center for short and long range planning. The Department's staff provides planning, administrative and technical support to the Planning Commission, Zoning Board of Review, Historic District Commission, Community Development Program Advisory Committee, and Conservation Commission. In addition, the Department provides assistance to other Town boards such as the Harbor Management Commission, the Affordable Housing Task Force, and the Wickford Plan Committee. Staff support to these various boards and commissions typically includes providing staff reports, project summary's, project recommendations, drafting meeting agendas, meeting minutes, decisions, scheduling, and record keeping. The Department of Planning and Development has an important day-to-day role in providing information to the public concerning land use, zoning and other Town regulations, flood hazard areas, demographics, and open space.

The Planning Department is responsible for reviewing land development plans and new commercial and residential subdivisions. During the past fiscal year the Planning Commission and Planning Department granted approvals for 172,750 square feet of commercial and industrial space, granted final approval for no new affordable housing units, 16 conventional lots, and 5 Administrative Subdivisions. Six of the conventional lots are not buildable and were donated to the Narrow River Land Trust for conservation purposes. Of the commercial development, approximately 65,950 square feet was located in the Quonset Business Park. This does not include parcels that are leased by the State in the Quonset Business Park.

The Department of Planning and Development prepares the Town's application for the Community Development Block Grant Program and Certified Local Government (CLG) funds. The Department prepares all applications for open space preservation, many recreation improvement projects, as well as other environmental preservation measures for the Town. This year the Department's work on grant applications has awarded the Town with a $70,000 State Planning Challenge Grant to build upon the work of the newly adopted Transfer of Development Rights Program. The Town also received $43,050 targeted for the Community Development Block Grant. The Department is also serving as the fiscal agent for Grow Smart Rhode Island for an $85,415 State Planning Challenge Grant, as well as a Planning Challenge Grant for the Washington County Regional Planning Council in the amount of $51,000 to work on a county wide transfer of development rights assessment. The Planning Department has also completed an analysis of our current fee structure, and adopted a new fee schedule which reflects more of the cost of the Planning Department.

During FY10, the Department completed a wastewater facility plan for establishing a sewer district for the Post Road Corridor which is currently pending approval from the Rhode Island Department of Environmental Management. In November of 2009, the Town approved a $10,000,000 bond for the first phase of the Post Road sewer project. This bond will allow the Town to install sewers for the first phase of the southern portion of Post Road. The Department has also been involved with improvements to Davisville neighborhood and is working to implement the Davisville Neighborhood Revitalization Plan. As part of the Davisville Revitalization the Department completed a preliminary report on improving water quality in Saw Mill Pond and additional improvements to Yorktown Park. The Department also assisted with several special projects such as the development and implementation of plans for Wickford sidewalks and the reconstruction of Main Street, as well as the review of several development plans within the Quonset Business Park and the Quonset Gateway project. The Department is also responsible for monitoring the number of affordable housing units in the Town. As of March 12, 2010, there were 908 low and moderate-income housing units in North Kingstown, constituting 8.67 percent of the total housing units.

The Department of Planning and Development, working in collaboration with the Town Manager's office, the Water Department and the Land Conservancy of North Kingstown on open space protection for over 100 acres of land, including some key active farms throughout the Town through the purchase of development rights.

The Planning Department assists the Planning Commission and Town Council with the implementation of the North Kingstown Comprehensive Plan. The Town Council and Town Manager are also provided with direct staff assistance on selected matters related to land use.

2010/2011 DEPARTMENT GOALS

Goals	**Vision reference**	**Timeframe**
Goal 1. Administer and Update Town Regulations	Vision	July-June
Goal 2. Comprehensive Plan implementation including Affordable Housing, Wickford, Harbor Management Plan, Hazard Mitigation Plan and Davisville Plans	Vision, Quality of Life, Environment, Economic Development	July-June
Goal 3. Farmland and Open Space Preservation	Vision, Economic Development	July-June
Goal 4. Post Road Corridor Plan Implementation	Vision, Environment, Economic Development	July-June
Goal 5. Implement Sewer Plan	Vision, Economic Development	July-June

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Goal 1 –Review current regulations for updates; Goal 2 –Analyze and identify implementation goals for Comprehensive Plan 5-year update; Goal 2 – Continue to implement affordable housing strategies; develop Hazard Mitigation brochure; Calf Pasture Point trail improvements; Implement Saw Mill Pond preliminary study; Goal 3 – Finalize priority listing for open space preservation; Goal 4 – Continue public outreach and workshops for implementing Post Road Corridor Plan; Goal 5 - continue with facilities planning efforts for Post Road sewer infrastructure.
SECOND QUARTER (10/1/10 to 12/31/10)	Goal 1 - Ordinance review and redrafting; Adopt storm water management regulations; Goal 2 – Review and implement Hazard Mitigation Plan; Goal 2 – Initiate CDBG process; Implement Saw Mill Pond preliminary study; Goal 3 – Farmland and open space development rights acquisition ongoing; Goal 5 – Prepare a business marketing brochure for the Town and target Post Road Corridor redevelopment; Begin design of infrastructure for sewer district to handle the wastewater needs of the Post Road Corridor.
THIRD QUARTER (1/1/11 to 3/31/11)	Goal 1 - Consider the adoption of environmental and energy efficiency standards, such as the LEED program; Amend the Zoning Map so that it is consistent with all recommendations of the Land Use Element; Goal 2 – Implement Hazard Mitigation Plan; Goal 2 –Complete CDBG and Revitalization Plan application; Prepare inventory of affordable housing, subsidized and non-subsidized; Goal 3 – Farmland and Open Space Preservation ongoing; Goal 4 – Identify target sites for redevelopment along Post Road; Produce planning and site design recommendations for the identified sites.
FOURTH QUARTER (4/1/11 to 6/30/11)	Goal 1 - Develop regulations to protect the Town's river corridors, surface waters, wetlands, freshwater and saltwater features by establishing undisturbed setbacks; Goal 2 – Continue implementation of Hazard Mitigation Plan; Design improvements for water quality restoration for Saw Mill Pond; Review goals and implementation schedule of Comprehensive Plan with Planning Commission, select priority projects; Goal 3 – Farmland and Open Space Preservation ongoing; Goal 4 – Begin next phase of Post Road Corridor implementation.

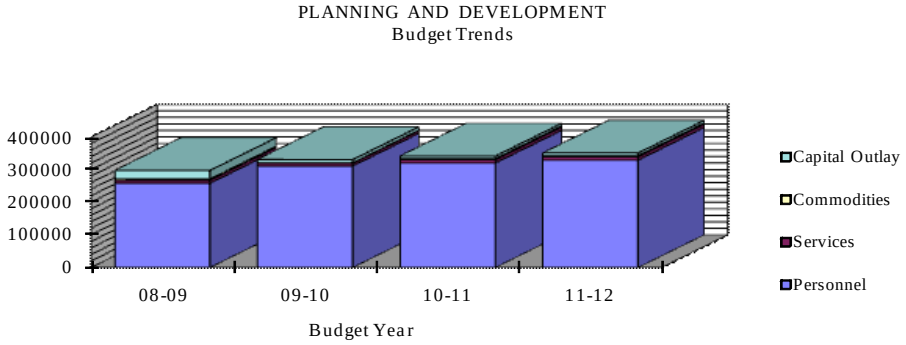
PERFORMANCE MEASURES

PRODUCTIVITY MEASURE *Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Admin Subdivisions	4	8	4	4
Minor Subdivisions/Land Development Projects				
Pre-application	5	2	4	4
Preliminary	2	2	2	0
Final	0	2	0	2
Major Subdivisions/Land Development Projects				
Pre-application	6	2	3	3
Master Plan	3	2	3	1
Preliminary	0	2	1	3
Final	1	1	0	1
Comprehensive Permits				
Pre-application	0	2	1	1
Master Plan	1	2	1	1
Preliminary	2	2	1	1
Final Plan	2	3	2	1
Transfer of Development Rights				
Pre-application	1	0	0	1
Master Plan	0	0	1	1
Comprehensive Plan Amend	2	2	0	1
Zone amendments	2	3	3	3
Development Plan Review	17	10	10	10
ZBR variances	20	14	12	12
ZBR special use	18	18	10	10
ZBR appeals	7	4	3	3
Zoning Modification	0	0	0	0
Zoning certificate	10	10	10	10
Historic District Commission		35	30	30

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Director of Planning & Development	1	1	1
Principal Planner (One is funded 50% by water)	2	1.5	1.5
IT Director	.20	.20	.20
Clerk II	1	1	1
TOTAL PLANNING	**4.20**	**3.7**	**3.7**

Planning & Economic Development	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next	Projected Budget Following Year 11-12
Personnel	$258,005	$306,251	$310,797	$319,881	$9,084	2.92%	$328,678
Services	$9,238	$7,747	$8,049	$10,165	$2,116	26.29%	$10,368
Commodities	$4,424	$1,400	$1,770	$3,770	$2,000	112.99%	$3,845
Capital Outlay	$25,650	$10,000	$10,000	$7,500	($2,500)		$7,650
Total	**$297,317**	**$325,398**	**$330,616**	**$341,316**	**$10,700**	**3.24%**	**$350,541**



ZERO BASED BUDGET
PLANNING DEPARTMENT

Account Number	Description	Adopted
00109010 510101 -	CLASSIFIED FULL TIME	$42,954
	Secretarial Staff for the Planning Department and Boards and Commissions	
00109010 510103 -	UNCLASSIFIED FULL TIME	$181,717
	Salary for 2 principal planner and 1 planning director	
00109010 524001 -	FICA	$17,187
00109010 524302 -	RETIREMENT	$25,725
00109010 524304 -	HEALTH INSURANCE	$34,166
00109010 524305 -	DENTAL INSURANCE	$2,804
00109010 524306 -	LIFE INSURANCE	$673
00109010 524403 -	ASSOCIATION DUES	$1636
	Membership in NIDA at $100 per Membership. Membership and professional certification in the American Planning Association for three professional members of the Planning Department staff. Dues are $325 for two Principal Planners, $425 for the Planning Director. Membership for rails to trails $15. Membership for Congress for New Urbanism for one planner $225. Membership for ICMA for one planner at $220.	
00109010 524404 -	CONFERENCES/MEETINGS	$2,000
	To pay for the cost of professional development conferences. Approx. 10 conferences at $40 per one day conferences equals $400 total. $2100 for three planners attending APA national conference in Boston @$700 per person for the multi-day conference.	

ZERO BASED BUDGET
PLANNING DEPARTMENT

00109010 524405 -	TRAVEL & EXPENSES	$2,667
	The amount requested is based upon a roundtrip to Providence at 44 miles per trip, estimating 2.5 trips per month per employee, 4, multiplied by the mileage rate, $.505, for the Town multiplied by twelve months equals $2667.	
00109010 530103 -	POSTAGE	$2,100
	Postage for the Planning Commission, Zoning Board of Review, Conservation Commission, Historic District Commission and various other mailings.	
00109010 530801-	LEGAL ADS	$618.
	Funds required for Comprehensive Plan public hearing updates as well as changes to the Subdivision Regulations and the Zoning Ordinance based upon an average publication rate. Ads for two months totaled $102.96 multiplied by 6 months equals $618. Additional advertising will be required for Transfer of Development Rights zoning changes.	
00109010 530804 -	OTHER ADS	$297
	Ads for items such as: other non-legal ads based last year's rates of the CDBG yearly ads at $150 yearly flood insurance ads at $132 and $15	
00109010 530805 -	REPORTS	$1,200
	20 copies of Comprehensive Plan @$50 per copy. 10 copies of facilities report at $20 per copy.	
00109010 531004	OFFICE EQUIPMENT MAINTENANCE	$4,900
	Building and permit tracking software, at $3,200. Maintenance agreement for two ArcView software licenses at $1,000 and $700	
00109010 531203 -	SUBSCRIPTIONS	$400
	Subscriptions including: North East Independent at $25 per year, Providence Business News at $89, New Urban News at $85 per year, Providence Journal at $126 per year, and Zoning Practice Reports $75.	
00109010 540101 -	OFFICE SUPPLIES	$3,440
	Additional memory for printer at $700 and printer imagining unit for $740. New computer and an oversized monitor for viewing digital maps.	
00109010 540108	BOOKS & PUBLICATIONS	$150.00
	Purchase of new APA publications	
00109010 550301	OFFICE EQUIPMENT AND FURNITURE	
00109010 550801	SPECIAL PROJECTS	7,500.00
	$10,000 is being requested for continuation of the study for sewers in the Post road Corridor and zoning amendments for the same area.	
00109020 510107	OVERTIME	3,450.00
	Overtime for secretarial staff for Planning Commission based upon an overtime hourly rate of $35.40 multiplied by an estimated 28 meetings, times 3 hours/meeting.	
00109020 524001 -	FICA for Planning Commission secretary	$264
00109020 530801 -	LEGAL ADS	$50
	Legal ads for Planning Commission public hearings Expected 2 legal ads at approximately $25 each.	
00109020 540101 -	OFFICE SUPPLIES	$100
	Tapes for meetings $86. Blank CD's for reports, 2 packages @ $7.96 per package equals $15.92.	
00109030 510107 -	OVERTIME	$2,500
	Overtime for Zoning Board secretary at approximately $35.40 per overtime hour for 3 hours per meeting for approx 26 meetings.	
00109030 524001 -	FICA for Zoning Board secretary	$200
00109030 531206 -	CONTRACTUAL SERVICES NOT OTHER	$600
	Town will now begin requiring applicants to pay fees for	

	Stenographer for zoning board meetings at $300 per meeting Town will keep a reserve for 2 meetings in case of special meetings for the Town requirements.	
00109030 540101 -	OFFICE SUPPLIES	$80
	Tapes for meetings $80.	
00109040 510107 -	OVERTIME	$1,800
	Secretary for Historic District commission at approximately $30 per hour for 12 meetings per year, with approximately 5 hours needed for meeting attendance and preparation of meeting minutes	
00109040 524001 -	FICA for Historic District Commission secretary	$138
	TOTAL PLANNING & DEVELOPMENT	**341,316.00**

PUBLIC WORKS
Phil Bergeron, Director

Mission Statement- Maintain and improve town infrastructure, including Town roads, buildings, recreational facilities and other public assets through responsible fiscal measures, efficient asset management and priority based programming. Provide responsive public service through improved inter-department communication and cooperation. Provide an affordable and reliable solid waste disposal option, and a curbside recycling collection program that promotes recycling, reduces household waste and diverts solid waste from the State Central Landfill. Continue to support the development of public services consolidation with schools and other communities. Improve and promote job safety and job ethics with all Department employees.

ADMINISTRATION

This Division is made up of the Department Director, Facilities Project Engineer and a Public Works Program Coordinator. The Division is responsible for the overall operation of the Public Works Department including policy and personnel decisions, purchasing, budgeting, research, supervision, record keeping, resident inquiries, and public notifications. In addition, the Facilities Project Manager is responsible for the design, bidding and project oversight on all Town and School capital improvement projects.

HIGHWAY

This Division is responsible for maintaining and improving the Town's infrastructure (roads, dams, drainage and bridges), responding to resident's inquiries, street sweeping, snow plowing, tree trimming and brush cutting, catch basin cleaning, sign making, vector control, equipment and vehicle maintenance and other responsibilities which involve heavy and light equipment operations. This division is comprised of 16 employees.

ENGINEERING

This Division is headed by the Town Engineer and staffed by two engineering assistants. Responsibilities of this division include subdivision review, highway and drainage improvement design, flood zone determination, responding to resident inquiries, plat map updates, ACAD computer mapping, preparation of bid specification, project supervision and management, deed and title research, road excavation permit tracking, and staff support to the Planning Department, Water Department and the DPW Director. Other Division responsibilities include construction inspection of new subdivisions and related public improvements, bridge inspections, overseeing contract work of professional consulting engineers and surveyors, updating and prioritizing road projects through a pavement management program, and managing the Town's Tree Ordinance by coordination with the Town's Tree Warden as well as tracking all removal and trimming of Town trees.

SOLID WASTE/RECYCLING/TRANSFER STATION

The Transfer Station operates with a staff of two full-time employees, a Transfer Station Foreman and one clerical employee. Staff employees from other DPW Divisions are also used during working hours and on Saturdays. The Public Works Department is in its eleventh year of a "pay-as-you-throw" solid waste collection and disposal program. The Town continues to provide a maximum recycling curbside program, recycling containers and a composting operation at the Transfer Station. The pay-as-you-throw program resulted in a significant increase in the Town's recycling tonnage and a significant decrease in household tonnage sent to the State Central Landfill. As a result of this program, the Town of North Kingstown still maintains one of the highest landfill diversion rate (overall solid waste not placed in the Central Landfill) and recycling rates in the state (currently at 32%. The Town's Transfer Station continues to be used by a majority of Town residents. The Town continues to look into new recycling options and began an e-waste disposal option this year. The facility continues to accept household waste, leaves, brush, demolition material, white metals, used oil, cardboard, newspaper, magazines, books, tires, batteries, refrigeration units, propane tanks, mattresses and Christmas trees. The Transfer Station operates under a "Pay-As-You-Throw" program. Commodities delivered to the Transfer Station are charged a unit-based disposal fee. Residents are required to place Town tags on each bag of household garbage disposed of at the Transfer Station. The price of the tags covers operational costs associated with the collection, transportation and disposal of all material collected at this facility. The cost of disposing other household items such as wood waste, brush, scrap metal and bulky items is covered by a per pound scale charge. The Transfer Station continues to operate a compost facility that returns a considerable percentage of the final back to the public. The curbside collection program is a weekly pickup. The Town continues to explore other curbside collection options such as bi-monthly pickup, fully automated pickup and a privately run "Zero Waste" bag/recycling program

FACILITIES AND GROUNDS

This Division is responsible for the maintenance and improvements to all Town buildings, grounds, athletic facilities and parks. Six full-time employees staff this Division. The employees are utilized in snow plowing operations during the winter. This Division is also involved with Town festivals and tournaments. One full-time employee provides custodial coverage for the Senior Center and the Community Center. This Division also employs college students during the summer that help with seasonal maintenance needs.

2010/2011 DEPARTMENT GOALS

Goal	**Vision reference**	**Timeframe**
Solid Waste Operations and Landfill Closure (Goal 1)	Infrastructure	2011
Storm Water Program and Ordinances (Goal 2)	Environmental	On-Going
Allen Harbor/Calf Pasture Improvements (Goal 3)	Infrastructure(Quality of Life)	2011
School Facilities Projects (goal 4)	Infrastructure/Quality of Life	On-going
Road / Infrastructure Maintenance (RI-LEAP) (Goal 5)	Infrastructure	On-Going
Emergency Action Plans (EAP) for Dams (Goal 6)	Infrastructure/Quality of Life	2011-2012
Facilities & Grounds Improvement (Goal 7)	Infrastructure	On-Going
Town Mapping / GIS/ FEMA (Goal 8)	Quality of Life / Vision	On-Going
Sewer Project (Goal 9)	Infrastructure/Environment	2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Road Paving with Federal Grant (RI LEAP) in accordance with Pavement Management Program (goal 5); Upgrades to Town Parks and facilities (goal 7); Road/Drainage maintenance (brush, trees, drainage) (goals 5 & 2); Landfill testing and closure requirements (goal 1); Subdivision inspection (goal 5); Calf Pasture and Allen Harbor improvements (goal 3); School projects (goal 4); Asset Management CIP Development (goals 5 & 7); Begin sewer construction phase I (goal 9); Complete EAP submission to State (goal 6)
SECOND QUARTER (10/1/10 to 12/31/10)	Assessor Map Updates (goal 8); Leaf and yard waste processing (goal 1); Continue with infrastructure projects (goals 1, 5, 9); Snow removal (goal 5); Begin School projects design (goal 4);
THIRD QUARTER (1/1/11 to 3/31/11)	In-house engineering design for upcoming construction season (goal 5 & 7); Annual storm water permit plan report (goal 2); On-going winter storm operations (goal 5); Begin park and ball field preparation (goal 7); Begin road and infrastructure construction projects (goal 5);
FOURTH QUARTER (4/1/11 to 6/30/11)	Road striping and pavement markings (goal 5); Streets and Town/School facilities winter sand removal (goal 5); Catch basin cleaning (goals 2 & 5); Road sign replacement (goal 5); Brush cutting (goal 5); School construction projects (goal 4); Begin road paving and surface treatment programs (goal 5)

PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Town road miles	5,8	159.0	159.0	159.6	159.6
Plowed miles	5	161.0	161.0	161.6	161.6
Paved miles	5	157.0	157.0	157.6	157.6

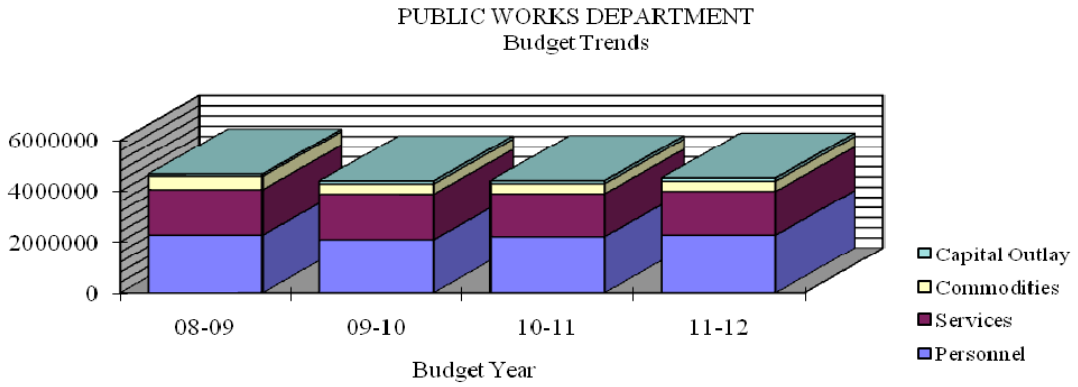
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Miles resurfaced	5	0	2	2	2
Multi use parks	7	4	4	4	4
Playgrounds	7	6	6	6	6
Baseball/softball	7	16	16	16	16
Soccer	7	9	9	9	9
Facilities	7	40	39	40	40
Acres Maintained	7	492	490	492	492
Football	7	1	1	1	1
Basketball	7	9	9	9	9
Tennis	7	6	5	6	6
Roller Hockey	7	0	1	0	0

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*BUDGET 10/11*
Director of Public Works	1	1	1
DPW office secretary	0	0	0
DPW Programs Coordinator	1	1	1
Facilities project manager	1	1	1
Highway superintendent	1	1	1
Highway secretary	1	0	0
Streets foreman	1	1	1
Labor foreman	1	1	1
Equipment maintenance foreman	1	1	1
Mechanic	2	2	2
Equipment Operator II A	3	3	3
Equipment Operator / Mason	1	1	1
Equipment Operator II B (High)	7	6	6
Heavy equipment operator	0	0	0
Equipment Operator I (High)	0	0	0
Town Engineer (35% Water)	.65	.65	.65
Engineer secretary	1	0	0
Engineering inspector	2	2	2
Clerk I (Transfer Station)	1	0	0
Facilities ground foreman	1	1	1
Equipment Operator / Carpenter	1	1	1
Facilities maintenance person	0	0	0
Equipment Operator II B (Fac)	3	3	3
Equipment Operator I (Fac)	0	0	0
Building custodian	1	1	1
Total	**31.65**	**27.65**	**27.65**

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*BUDGET 10/11*
Clerical (21 hrs/wk – High. & TS)	2	2	2
Building custodian (30 hours/wk)	1	1	1
Summer seasonal (40 hrs per wk)	8	8	8
Total	**11**	**11**	**11**

Public Works	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next	Projected Budget Following Year 11-12
Personnel	$2,273,709	$2,164,492	$2,087,226	$2,211,141	$123,915	5.94%	$2,271,947
Services	$1,790,541	$1,730,490	$1,798,035	$1,688,890	($109,145)	-6.07%	$1,722,668
Commodities	$531,452	$430,819	$401,400	$397,550	($3,850)	-0.96%	$405,501
Capital Outlay	$88,369	$110,000	$125,000	$125,000	$0	0.00%	$127,500
Total	**$4,684,071**	**$4,435,801**	**$4,411,661**	**$4,422,581**	**$10,920**	**0.25%**	**$4,527,616**



ZERO BASED BUDGET
PUBLIC WORKS DEPARTMENT

Account Number	Description	Adopted
00110010 510103	UNCLASSIFIED FULL TIME	144,603.00
00110010 510107	OVERTIME	1,800.00
	Overtime for office secretary, including recycling, solid waste and earth day events. Additional OT funds needed to compensate for the loss of one and a half positions last year.	
00110010 524001	FICA	11,200.00
00110010 524302	RETIREMENT	16,557.00
00110010 524304	HEALTH INSURANCE	16,269.00
00110010 524305	DENTAL INSURANCE	1,507.00
00110010 524306	LIFE INSURANCE	321.00
00110010 524403	ASSOCIATION DUES	25.00
	Civil Engineering, Public Works Association dues	
00110010 524404	CONFERENCES/MEETINGS	150.00
	Public Works conferences and training, for all divisions. Funding will provide one seminar for the year for two employees. (Lorman Education Services)	
00110010 524405	TRAVEL & EXPENSES	100.00
	Travel expenses for all Divisions, including AutoCAD, Arcview, Engineering and Public Works related programs and seminars. Parking and mileage reimbursement. Estimated for 5-6 events.	

ZERO BASED BUDGET
PUBLIC WORKS DEPARTMENT

Account Number	Description	Adopted
00110010 530501	LICENSE FEE	250.00
	Professional Engineering licensing fees for two engineers. $250 licensing fee is good for two-year period. (Kim Wiegnd and Phil Bergeron)	
00110010 530604	MEDICAL SERVICES	400.00
	Random CDL testing, inoculations for hepatitis and others, pre-employment physicals, misc. medical expenses. Account covers return-to-duty, pre-employment and other misc. drug & alcohol testing required for CDL.	
00110010 530801	LEGAL ADS	450.00
	Legal Ads for all divisions, except Transfer Station. Includes legal and public information ads for road construction, recycling collections, snow plowing, Storm water Phase 2 notice requirements and public education. Covers 4-6 ads per year.	
00110010 531206	CONTRACTUAL SERVICES NOT OTHER	125.00
	(Equipment service contracts, software service and upgrades. Printer and plotter service is approx. $125 per year.	
00110010 540101	OFFICE SUPPLIES	200.00
	(Office supplies for administration: DPW, office sec, Annual cost for fax cartridges, misc. office supplies is approximately $200 per year.)	
00110010 540106	PRINTING & DUPLICATING SUPPLIES	150.00
	Office printing and graphics from outside. Annual cost approximately $150 per year.	
00110010 540108	BOOKS & PUBLICATIONS	125.00
	Publications, code revisions, subscriptions, for all divisions. Construction publications from McGraw Hill and Reed Construction Data. Annual costs for publications for both engineering offices are approximately $125 per year.)	
TOTAL PUBLIC WORKS ADMIN		**194,232.00**
00110020	**HIGHWAY & EQUIPMENT**	
00110020 510101	CLASSIFIED FULL TIME	701,773.00
00110020 510103	UNCLASSIFIED FULL TIME	64,964.00
00110020 510107	OVERTIME	45,000.00
	Highway Division overtime as required for snow plowing, festivals, emergency callouts, and construction projects. Average for previous three years is $68,000. Average Weekend storm with Saturday callout costs approx. $12,000. Average weekday storm with early 2AM callout costs approx. $4,000. The majority of this line item is used for winter storms and is therefore dependent upon severity of the winter.)	
00110020 524001	FICA	62,098.00
00110020 524302	RETIREMENT	87,791.00
00110020 524304	HEALTH INSURANCE	179,145.00
00110020 524305	DENTAL INSURANCE	15,619.00
00110020 524306	LIFE INSURANCE	2,566.00
00110020 524307	UNIFORM ALLOWANCE	5,600.00
	Uniform allowance, 15 at $350 each	
00110020 524403	ASSOCIATION DUES	50.00
	Rhode Island Public Works Association dues. Two members at $25.	
00110020 530203	VEHICLE REGISTRATION	250.00
	Vehicle registration for all vehicles in Public Works, except Transfer Station. Annual cost for vehicle Registration renewal is $250 per year.	
00110020 530504	LICENSE FEES	575.00
	Operating license renewals, CDL, Hoisting Engineer, tractor-trailer. $30 annual renewal fee for Highway Hoisting Engineers totaling $540. $200 annually for CDL renewals; $125 for both licenses with new employees.	
00110020 530704	OTHER RENTALS	3,000.00

ZERO BASED BUDGET
PUBLIC WORKS DEPARTMENT

Account Number	Description	Adopted
	Construction equipment rental as needed, including large chipper, screener, welding tanks, cylinders and milling machine, brush cutter and road excavator. Large equipment such as excavators are needed on Town projects to supplement project efforts and Town equipment. Budget provides for 2 or 3 one week rentals.	
00110020 531001	MOTOR VEHICLES MAINTENANCE & E	7,500.00
	Outside repair or maintenance of town vehicles, equip; body work, fire extinguishers, glass, inspection stickers, and seating and other specialty vehicle repairs. $14,000 is avg. spent over last three fiscal years. The cost for specialty repairs is increasing as an average age of most of our equipment increases.)	
00110020 531002	CONSTRUCTION & OPERATING EQUIP	3,000.00
	Specialized construction equipment; Pole pruners, chainsaws, roller, infrared heater, rakes, shovels, tools. Replacement for broken equipment. Anticipate replacement of concrete & asphalt cutting blades is $1,500 chain saws, rakes and hand equipment is $1500.)	
00110020 531003	COMMUNICATIONS MAINTENANCE	3,000.00
	Radio maintenance for all Divisions; mobile truck unit replacement and portable unit replacement needed for snow operations. Annual servicing cost of radios has averaged about $3,000 per year. New wide band regulation changes will require adjustments to all radios. One replacement radio is approximately $350.)	
00110020 531107	HIGHWAYS & DRAINS MAINTENANCE	25,000.00
	Repair and maintenance of drainage systems, materials for highway projects; precast, frames and blocks for catch basins and manholes; bagged cement and concrete delivered; Contract work for misc. road and drainage projects. This is also the item first used to help fund winter snow removal budget deficit when necessary.	
00110020 531111	OVERLAYING SERVICES	100,000.00
	Collector road program completed in 2001; Paving of secondary and subdivision roads began in 2002. An independent pavement management survey, completed in 2003, has established a road priority list. $500,000 annual road paving budget needed to maintain a (15/20)-year life cycle maintenance program. This line item was over $350,000 several years ago. There are still many roads rated as "poor". $100,000 will complete approximately 2 miles of secondary road paving.	
00110020 531202	SNOW PLOWING	25,000.00
	Funds for contract snow removal and sanding services, contractors hired to supplement Town forces. Six-inch storm requires an average of 12 hours of contractor support at a cost of $7,000. Average overnight support for sanding and plowing costs $2,000. The 10" storm of February 2006 required 16 hours of contractor time at a cost of over $12,000.	
00110020 531206	CONTRACTUAL SERVICES NOT OTHER	50,000.00
	Contracted construction services for maintenance of Town infrastructure, including sidewalks, dams, drainage and other misc. repairs. This fund has been primarily used for sidewalk improvements. $50,000 from this fund was moved to DPW Road Overlay to more appropriately fund that program. Repairs to town sidewalks are a priority based on recent insurance requirements.	
00110020 531208	LINE PAINTING	24,000.00
	Contract services for line painting. This item covers our annual striping of Town roads with waterborne and epoxy paints. This is done thru a regional contract with five other Towns in the South County area. This contract also covers the painting of crosswalks and stop bars. Town's use of epoxy line striping material has provided safer roads with longer lasting striping material. Anticipated cost for upcoming road striping program is $24,000. Original epoxy roads have reached the end of a 7-year striping life cycle.	
00110020 540101	OFFICE SUPPLIES	350.00

ZERO BASED BUDGET
PUBLIC WORKS DEPARTMENT

Account Number	Description	Adopted
	Office supplies highway division, and includes support and upgrades to fleet maintenance program. Printer ribbons, printer supplies, office supplies are estimated to cost $350.	
00110020 540202	SAFETY EQUIPMENT	1,000.00
	Safety equipment; cones, traffic control devices, hard hats, safety vests, eyeglasses. Average cost for various field safety equipment exceeds $1,000 annually. Purchase is often on an as-needed basis.	
00110020 540301	FOOD	100.00
	Food purchased for storm events	
00110020 540306	ROAD SALT	95,000.00
	Road salt and other deicing materials for winter storms. This funding represents salt needed for an average winter. Average cost for salt and deicing material for previous three years is $116,000.The price of salt increased this year from $49 two years ago to $75 per ton today..	
00110020 540401	GASOLINE & DIESEL FUEL	44,000.00
	Fuel for Highway, Administration and Engineering. Also includes fuel for winter storm operations. Diesel prices were $2.25 per gallon in July 2009 and $2.53 per gallon in November. Gasoline prices ranged from a low of $2.20 per gallon in July 2009 to a high of $2.40 in November. The severity of the winter has the most significant affect on this line item.)	
00110020 540402	LUBRICANTS	10,000.00
	Oil, grease, hydraulic fluid, anti freeze, etc. Average annual cost for the past three years is $13,000.	
00110020 540403	TIRES	7,000.00
	Replacement tires for all Public Works vehicles, except Transfer Station and Facilities light equipment. 60-540403, 70-540403. Average annual cost for replacement tires for the previous three years was $7,600.)	
00110020 540404	BATTERIES	400.00
	Replacement batteries for all public works vehicles, except Transfer Station and Facilities light equipment, 60-540404 and 70-540404	
00110020 540406	REPAIR PARTS	75,000.00
	Repair parts for all DPW vehicles and equipment, except Facilities light equipment (70-540406) and Transfer Station vehicles and equipment (60-540406). Average annual repair cost for previous three years is $93,000.	
00110020 540407	PAINT & EMBLEMS	150.00
	Paint for plows and equipment and new vehicle emblems. Anticipated cost for next fiscal year, based on new vehicle deliveries is $150.	
00110020 540502	SOIL SAND & GRAVEL	37,000.00
	The majority of this line item is spent on winter sand. The remainder is spent on process gravel, stone, topsoil and riprap. Average annual cost for previous three years is $52,000.)	
00110020 540504	ASPHALT PRODUCTS	22,000.00
	Bituminous concrete asphalt, winter cold patch, tack coat, and misc. asphalt products. Average cost for these projects over previous three years is $21,000.	
00110020 540505	SIGNS & MARKERS	7,000.00
	Street and traffic sign material for all divisions. Includes regulatory, warning and street signs. Average budget for previous three years was $8,700.00. New Federal guidelines for sign reflectivity will require the replacement of all town signs over the next 4 to 5 years, at a significant cost.	
00110020 540506	SEEDS & PLANTS	400.00
	Seed and plantings for Town right-of-way maintenance; road overlay projects, snowplow damage, drainage erosion. Average annual cost for previous three years was $500.	
00110020 540601	CONSTRUCTION MATR & SUP.	1,500.00
	Construction material for misc. Highway projects; lumber, forms, hardware, and retaining walls. Average annual cost for previous three years was $1,800.	

ZERO BASED BUDGET
PUBLIC WORKS DEPARTMENT

Account Number	Description	Adopted
00110020 540701	HAND TOOLS	2,000.00
	New and replacement hand tools; drills, ratchets, mechanic shop tools. Average annual cost for previous three years is $2,8001.	
00110020 540702	POWER TOOLS	700.00
	New and replacement power tools for highway and mechanic shop.	
00110020 540801	COMMODITIES NOT OTHERWISE CLAS	2,000.00
	Misc. division items; degreasers, film, first aid, keys mailboxes, posts and hardware, graffiti remover, misc. supplies.	
00110020 550501	CAPITAL OUTLAY	90,000.00
	Continue to replace aging snowplow fleet, including large dumps with sanders, medium dumps and pickups. There are 12 gravel roads that require quarterly maintenance which will require the replacement of the Town' 1964 Road Grader in the near future. Proposed vehicle purchase in FY 11 is a large dump to replace a 1992 Ford dump truck (#83) with snowplow package. The average cost for a new dump truck is approximately $90,000.	
TOTAL HIGHWAY & EQUIPMENT		**1,801,531.00**
00110030	**TREE WARDEN**	
00110030 510109	SPECIAL EMPLOYEE	5,000.00
	Tree warden at $30/hr – 3.5 hours per week. More services are required to keep up with demand of this position.	
00110030 524001	FICA	383.00
00110030 531206	CONTRACT SERVICES N/OTH CLASS	10,000.00
	Contract service for roadside tree cutting and Town tree maintenance. DPW administers a Tree Permit, to track and prioritize tree removals and resident requests for tree maintenance. Town Ordinance and recommendations in order to meet the requirements of the Town's Tree Ordinance and the recommendations from the Conservation Commission and previously completed tree surveys, additional funds will be required for proper pruning and tree maintenance. It is estimated that an annual tree maintenance program will cost in excess of $25,000. Our current program does not prune or remove stumps, but only removes damaged or diseased trees or tree limbs.	
TOTAL TREES		**15,383.00**
00110040	**SOLID WASTE LANDFILL**	
00110040 530608	LAB & TESTING	7,000.00
	DEM monitoring and testing at the Hamilton-Allenton and Oak Hill (Ryan Park) Landfill sites. SIWP (site investigation work plans) were previously approved by DEM and defined additional site testing. That testing is on going and will be used to define required landfill closure measures. Anticipated closure requirements will include methane extraction, wetland and stream diversion, selective cover replacement, and long-term water quality assurances. This line item covers ground water, soil gas and landfill cover testing and analysis for both landfills. An average annual cost for previous three years is $7,200. This will increase with the new closure testing requirements.	
00110040 531206	CONTRACTUAL SERVICES NOT OTHER	15,000.00
	Contractual services needed to obtain Landfill Closure Certificates for Hamilton-Allenton and Oak Hill Landfills. Contracts to include both professional design and construction related services. A SIWP (site investigation work plan) for each landfill has been approved by DEM. The SIWP defines the additional testing and monitoring requirements needed to prepare a final closure plan. Anticipated closure requirements include methane gas extraction, wetland and stream relocation, and cover replacement. Construction of final closure will be bid for construction, and will close out both landfills. Funding from Engineering Consulting and Capital Reserve will supplement design and construction costs. This item will fund the installation of the additional wells and test pits. This fund will be moved to Capital Reserve, if needed, to save for final closure project. Estimated closure is expected to exceed $1 million.).	
	TOTAL SOLID WASTE LANDFILL	**22,000.00**

00110050	**ENGINEERING**	
00110050 510101	CLASSIFIED FULL TIME	40,092.00
00110050 510103	UNCLASSIFIED FULL TIME	144,354,00
00110050 524001	FICA	14,110.00
00110050 524302	RETIREMENT	21,119.00
00110050 524304	HEALTH INSURANCE	26,199.00
00110050 524305	DENTAL INSURANCE	2,100.00
00110050 524306	LIFE INSURANCE	545.00
00110050 524307	UNIFORM ALLOWANCE	700.00
	Uniform allowance, 2 at $350 each	
00110050 524401	TUITION & FEES	450.00
	Classes for AutoCAD, Arcview, misc. computer classes. Classes average $150 each)	
00110050 530501	LICENSE FEES	100.00
	ISDS repair license; (Town Engineer PE under Admin.)	
00110050 530602	CONSULTING SERVICES	75,000.00
	Consultant fees for road, drainage and facility projects. Upcoming and ongoing projects include Allen Harbor Bulkhead, Landfill closure projects, Wickford Elementary, Misc. Dam projects, Facilities mechanical, fire code, roofs and ADA.	
00110050 530608	LAB & TESTING	1,500.00
	Material testing as required for various construction projects. Testing for asbestos, lead, soil contamination and others as relates to Town projects.	
00110050 531004	OFFICE EQUIPMENT MAINTENANCE	2,000.00
	Service contracts for plotter & blueprint copier are approximately $900. Support for ACAD is $550 annually, CAD2007Lt support is $520, Micro Paver support is $520.	
00110050 531206	CONTRACTUAL SERVICES NOT OTHER	200.00
	Printing and reproduction for projects, title search fees. Varies with type of projects	
00110050 540101	OFFICE SUPPLIES	250.00
	General office supplies	
00110050 540106	PRINTING & DUPLICATING SUPPLIES	1,600.00
	Supplies for copier, digitizer, plotter and printer. Toner cartridges and print heads are $800/year, paper for blueprint copier is $1,100/year, discs and other misc. items are approx. $100/year	
00110050 540704	ENGINEERING & TEST EQUIPMENT	1,000.00
	AutoCAD upgrades, GIS software, survey levels, COGO software, additional software licenses, field survey equipment, pavement management software, soil and material testing equipment.	
00110050 550301	Office Equipment	
TOTAL ENGINEERING		**331,319.00**
00110060	**SOLID WASTE**	
00110060 510101	CLASSIFIED FULL TIME	69,051.00
	Funding represents 2 full-time positions at the Transfer Station, 1 Transfer Station Foreman and one clerical position.	
00106060 510102	CLASSIFIED PART TIME	21,195.00
00110060 510107	OVERTIME	20,000.00
	Overtime for weekend coverage at Transfer Station and to supplement in-house hauling to Central Landfill. Average cost for previous three years is $27,600. Additional OT needed in summer to assist with volume and to spot-check for compliance. This line item increased following the elimination of one TS clerical position three years ago.	
00110060 524001	FICA	8,434.00
00110060 524302	RETIREMENT	10,333.00
00110060 524304	HEALTH INSURANCE	29,837.00
00110060 524305	DENTAL INSURANCE	2,685.00

00110060 524306	LIFE INSURANCE	361.00
00110060 524307	UNIFORM ALLOWANCE	350.00
	Uniform allowance 1 @ 350 each	
00110060 530203	VEHICLE REGISTRATION	40.00
	Vehicle registration for Transfer Station Equipment	
00110060 530305	SOLID WASTE	255,000.00
	Budget projects over 7970 tons of municipal solid waste transported to the Central Landfill at an estimated $32 per ton tipping fee for FY11. Transportation and disposal costs for materials collected at the Town's Transfer Station are covered by tag and scale charges. Costs for solid waste collected curbside by private haulers are covered by annual charges to those companies. Other tonnage costs include $25/ton for tires, $42/ton for construction demo. $300/ton for mattresses and box springs.	
00110060 530501	LICENSE FEES	1,500.00
	License fees for operators and facility operation; CDL, hoisters, UIC, DEM Transfer Station, composting facility.	
00110060 530608	LAB & TESTING	300.00
	Composting testing and environmental testing associated with Transfer Station.	
00110060 530610	RECYCLING PICKUP SERVICES	665,000.00
	Contract services for curbside recycling collection. A contract was awarded to Waste Management in Dec 05. In Oct. 07 the TC awarded optional years 3 and 4 to the original Waste Management original contract. Contract year 4 runs from 12/08 to 12/09 for $663,104. Waste Management's contract has been extended to the end of FY 2010, without a price increase, in order to provide the Town Council with time to make more serious budget and program decisions. Elimination of curbside recycling program is one option. Continuation of this program will require a bid this spring. Going to a twice a month pickup option may reduce this line item by 20%.	
00110060 530801	LEGAL ADS	500.00
	Annual ad describing program changes to fee schedule and holiday schedule. Anticipated cost for FY 11 is $500.	
00110060 531002	CONSTRUCTION & OPERATING EQUIP	8,000.00
	Building repair; overhead doors, fire code and elec., equipment repair and maintenance (roll-offs) construction site maintenance (paving, gravel, fencing), the majority of this line item is used to cover the cost of tub grinding the leaves, several times per year. This cost is expected to exceed $7,500 next year. The tub grinding operation is critical to the compost process and our ability to move the product back to the consumer.	
00110060 531206	CONTRACTUAL SERVICES NOT OTHER	149,000.00
	Cost for trash/recycling trailer and roll-off hauls to Central Landfill, Freon removal, purchasing of recycling containers, scale repair, servicing and calibration. Average for previous three years is $149,000	
00110060 540101	OFFICE SUPPLIES	200.00
	General office supplies. Printing and receipt paper approx. $200. Other misc. office supplies over $50.	
00110060 540202	SAFETY EQUIPMENT	100.00
	Gloves, respirator, safety glasses, vests.	
00110060 540401	GASOLINE & DIESEL FUEL	4,500.00
	Fuel for Transfer Station equipment and trucks. Covers transportation to Central Landfill (trailer and roll offs) when necessary. Anticipated reduction in fuel expense with reduction in Transfer Station hours.	
00110060 540402	LUBRICANTS	350.00
	Oil, grease, anti freeze for loader and TS Equip.	
00110060 540403	TIRES	2,000.00

	Replacement tires for transfer station vehicles	
00110060 540404	BATTERIES	150.00
	Replacement batteries for all equipment	
00110060 540406	REPAIR PARTS	4,000.00
	Repair parts for transfer station equipment. Majority of repairs required for facility loader. This heavy piece of equipment is approximately 11 years old and maintenance costs are increasing each year. Average cost for past three years is $3,700.	
00110060 540509	JANITORIAL SUPPLIES	50.00
	Office and restroom cleaning supplies	
00110060 540801	COMMODITIES NOT OTHERWISE CLAS	275.00
	Radio maintenance, first aid supplies, signs, striping	
00110060 540802	CURB SIDE COLLECTION BAGS	4,000.00
	Special North Kingstown tags for pay-as-you-throw solid waste program at the Transfer Station. Price proposals are anticipated at $4,000.	
TOTAL	**SOLID WASTE**	**1,257,211.00**
00110070	**PUBLIC FACILITIES**	
00110070 510101	CLASSIFIED FULL TIME	268,019.00
00110070 510102	CLASSIFIED PART TIME	
00110070 510104	UNCLASSIFIED PART TIME	35,000.00
	8 summer part time employees at $10.00/hr and 40 hours per week for 10 to 12 weeks. Summer help intended for North Kingstown residents enrolled in post high school programs and are over the age of 18. Program supplements Facilities Personnel during peak growing season and peak use of fields. Program also helps Highway Division with the summer roadside brush-cutting program. College students usually start mid May.	
00110070 510107	OVERTIME	27,000.00
	Overtime to cover custodial vacancies, special town events, festivals, weekend emergencies, tournaments, and special maintenance activities. DPW Facilities now covers all carpet cleaning on OT. Custodial coverage when contracted services are not available due to contract issues. Average overtime cost for previous three years is approximately $37,000.	
00110070 524001	FICA	25,246.00
00110070 524302	RETIREMENT	30,688.00
00110070 524304	HEALTH INSURANCE	44,228.00
00110070 524305	DENTAL INSURANCE	3,360.00
00110070 524306	LIFE INSURANCE	994.00
00110070 524307	UNIFORM ALLOWANCE	2,170.00
	Uniform allowance, 6 @ $350 each	
00110070 530305	SOLID WASTE	15,000.00
	Town Facility collection of trash and recycling (dumpsters). Contract with Waste Management awarded in Dec. 2005. Contract shared with other Town departments. DPW share for next fiscal year is estimated at $15,000.	
00110070 530504	LICENSE FEES	300.00
	Licensing for CDL, hoisting, insect and rodent control anticipated to be approximately $300 for FY 11	
00110070 530610	OUTSIDE CLEANING SERVICES	30,000.00
	Outside contract cleaning of public restrooms; Wilson Park, McGinn Park, Sig Rock, Ryan Park, Oak hill, Transfer Station, new public works garage, community Center.. Contract was re-bid in the summer of 2009. Contract costs will decrease this year with the return of a part time custodian that will take on both Town Hall and the Annex.	
00110070 530704	OTHER RENTALS	1,200.00
	Misc equipment rental for facility maintenance division include portable restrooms for Town Wharf, McGinn, Wilson. Annual rental of portable toilets is approximately $1,200.	
00110070 531002	CONSTRUCTION & OPERATING EQUIP	1,000.00
	Misc. construction equipment rental for projects requiring specialty equipment.	

00110070 531101	TOWN CAPITAL RESERVE APPROPRIA	140,000.00

Town Facilities Improvement/Maintenance Projects: Public Safety Building Project, Wickford Elementary School (Town Maintained) which must be stabilized and brought up to code. Mechanical improvements and fire code on various town facilities. Landfills-Construction activities required for final closure Misc. Dam Repairs-Improvements to dams and spillways. Road and sidewalk projects must now be covered under this line item, with the reduction of road and sidewalk maintenance line items.

00110070 531102	ELECTRICAL SYSTEMS MAINTENANCE	6,000.00

Routine electrical maintenance and emergency repairs to Town buildings and facilities by private contractors. Average for past for years is $7,300. Required conversion to radio alarm boxes will increase this line $5,000 per year (over next few years) to implement.

00110070 531103	PLUMBING SYSTEMS MAINTENANCE	5,000.00

Routine plumbing maintenance and emergency repairs to Town facilities and buildings by private contractors. Also includes installation of backflow devices per Water Dept. requirements, ongoing to include all town buildings. Installation of backflows will be phased, as there is insufficient funding to cover all buildings.

00110070 531104	HVAC SYSTEMS MAINTENANCE	15,000.00

Routine HVAC maintenance and emergency repairs to Town buildings and facilities by private contractors. The average annual cost for these repairs over the past three years was $21,700. With the improvements to the Police station and upgrades to the Town's boilers, are annual maintenance cost are expected to decrease.

00110070 531105	STRUCTURAL SYSTEMS MAINTENANCE	25,000.00

This item covers small building and structural projects. Many projects are unforeseen maintenance or code upgrades. Projects include Fire Marshall code compliance and radio boxes, overhead door repairs, roofs, radio systems upgrades, septic system repairs, electrical/mechanical upgrades, dock repairs, chimney repairs and other unanticipated facility needs. An average annual cost for these projects over the past three years is $25,000.)

00110070 531106	LANDSCAPING MAINTENANCE	700.00

Landscaping materials and supplies; mulch, wood chips.

00110070 531108	SEWAGE DISPOSAL MAINTENANCE	2,000.00

Pumping septic systems at Town buildings and facilities. Average cost
for last three years is $4,000. `

00110070 531206	CONTRACTUAL SERVICES NOT OTHER	15,000.00

Funding for misc. and unanticipated outside services, including servicing of fire extinguisher, moving and storage, pest control, gas pump servicing, generator servicing, lettering, overhead doors, fire alarm testing and maintenance, and special facilities service calls. Annual fire alarm contract is $10,100. This item remains insufficient to fund all the fire code requirements. Annual cost to maintain new septic systems at the Town Beach is $5,000

00110070 540101	OFFICE SUPPLIES	50.00

Office supplies for Facilities Personnel.

00110070 540202	SAFETY EQUIPMENT	700.00

Gloves, safety belts, respirators, vests, safety glasses, goggles, hard hats

00110070 540304	FERTILIZERS	4,000.00

Fertilizers for landscaping at Town facilities, parks and athletic fields. Average cost for last three years has been $4,100. Costs continue to increase as Town assumes responsibility for more parks and fields.

00110070 540305	PEST CONTROL CHEMICALS	100.00

Pest control chemicals for in-house insect and rodent control. This item includes rat baiting along sea walls and mosquito abatement.

00110070 540401	GASOLINE & DIESEL FUEL	14,000.00

For Facilities operations, mowers, tractors and all light equipment. This line item also accounts for fuel costs associated with Facilities vehicles used during winter storm operations. Average cost for past three years is $14,700.

00110070 540402	LUBRICANTS	300.00

For Facilities light equipment, tractors and mowers

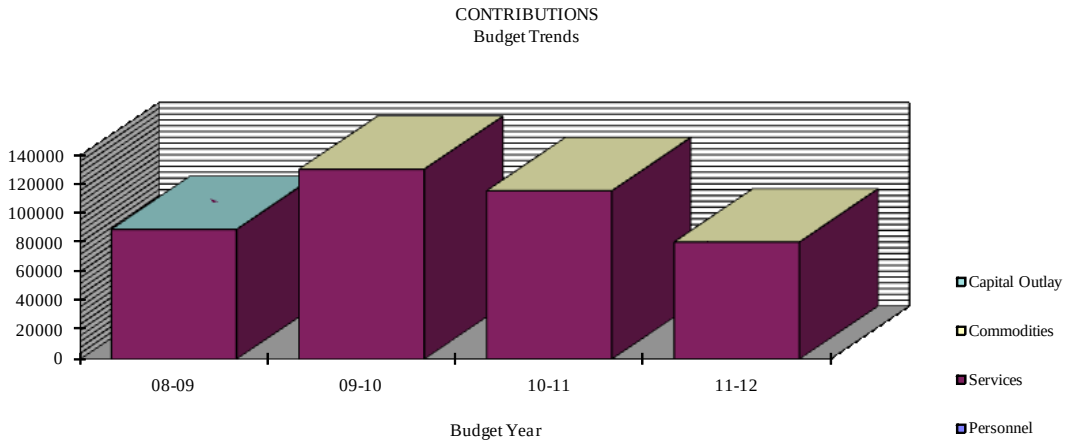
00110070 540403	TIRES	1,000.00
	For Facilities light equipment, tractors and mowers	
00110070 540404	BATTERIES	50.00
	For Facilities light equipment, tractors and mowers	
00110070 540406	REPAIR PARTS	9,000.00
	Repair parts and maintenance for Facilities light equipment, tractors and mowers; All fleet vehicle repairs covered under Highway repair parts. Average cost for past three years is $10,300.	
00110070 540501	BUILDING REPAIR MATERIALS	13,000.00
	Materials used in the routine in-house maintenance and emergency repairs to Town facilities Materials cost only for lumber door, windows, concrete, paint, roofing, preservatives, sheathing, tiling. An average cost for the last three years is $17,000. This should decrease with completion of upcoming capital improvement projects.	
00110070 540502	SOIL SAND & GRAVEL	2,500.00
	Materials used in playgrounds, parks and athletic fields; sand, gravel, stone, loam, special field mixes.	
00110070 540506	SEEDS & PLANTS	3,000.00
	Plantings and other materials for landscaping facilities, buildings, playgrounds, parks and ball fields	
00110070 540507	PLUMBING SUPPLIES	1,500.00
	Supplies for in-house plumbing maintenance and repairs	
00110070 540508	ELECTRICAL SUPPLIES	4,000.00
	Supplies for in-house electrical maintenance and repairs	
00110070 540509	JANITORIAL SUPPLIES	13,000.00
	Janitorial supplies for all divisions. An average custodial expense for previous three years is $13,000.	
00110070 540511	HVAC SUPPLIES	300.00
	Supplies for in-house HVAC maintenance and repairs	
00110070 540701	HAND TOOLS	500.00
	New and replacement hand tools for carpenter and field maintenance	
00110070 540702	POWER TOOLS	1,000.00
	New and replacement power tools for carpenter and facilities maintenance	
00110070 540801	COMMODITIES NOT OTHERWISE CLAS	5,000.00
	Misc. and unexpected Facilities items; flags, holiday wreaths and decorations, fencing, turf and maintenance classes, athletic field items, ladders, staging, generator, misc. construction and operating equipment, office equipment and furniture. Also includes maintenance of field irrigation systems. Average cost for previous three years was $5,500.	
00110070 550501	CAPITAL OUTLAY	35,000.00
	New and replacement equipment: see 5-Year Equipment Replacement List. Proposed equipment purchase in FY 11 to replace a 1971 turf tractor with bucket.	
	TOTAL PUBLIC WORKS	**4,422,581.00**

DEPARTMENT OF SENIOR AND HUMAN SERVICES

CONTRIBUTIONS COMPONENT
Kathy Carland, Director

All agencies making requests for funding are required to file an application with information as to the numbers of North Kingstown residents served and the total numbers of clients, and provide an explanation on how the funds are to be utilized. The application also provides a comparison of the level of support requested and received from other communities. Allocations of funds are made from the limited dollars available within the general fund for contributions and are divided among agencies whose services most meet our citizens' needs.

Contributions to Agencies	**FY 2010 Adopted**	**FY 2011 Adopted**	**$ Increase**	**% Increase**
USS Saratoga Museum Foundation	1,250.00	0.00	-1,250	-100.00%
Washington County Regional Planning Council	3,000.00	6,000.00	3,000	100.00%
South County Community Action	7,628.00	0.00	-7,628	-100.00%
Phoenix House (Sympatico)	0.00	0.00	0	0.00%
South Shore Mental Health Ctr.	9,556.00	9,556.00	0	0.00%
Bayside Family Healthcare	19,668.00	20,000.00	332	1.69%
Women's Resource Center	0.00	0.00	0	0.00%
VNS Homecare	17,500.00	17,500.00	0	0.00%
Samaritans	0.00	0.00	0	0.00%
Seniors Helping Others	0.00	0.00	0	0.00%
Thundermist Health Center of South County	2,500.00	0.00	-2,500	-100.00%
Washington County Adult Learning	0.00	0.00	0	0.00%
Art Festival	0.00	0.00	0	0.00%
Arts Council	19,447.00	20,000.00	553	2.84%
Veterans & Memorial Parade	0.00	0.00	0	0.00%
Donation to Animal Shelter	0.00	0.00	0	0.00%
South Kingstown Senior Center	50,000.00	42,696.00	-7,304	0.00%
Totals	**130,549.00**	**115,752.00**	**-14,797**	**-11.33%**



HUMAN SERVICES COMPONENT

Kathy Carland, Director

Mission Statement- Provide professional, efficient and confidential support and relief to North Kingstown residents who are in an emergency situation.

The responsibilities of the Director of Public Welfare were transferred to the Director of Senior Services in October 2006 when the Director of Public Welfare retired. The new title of the position is now Director of Senior and Human Services and assumes by law the obligation of supplying relief and support to all persons lawfully residing in the Town of North Kingstown who are in an emergency situation. This means acting as a liaison between the Town and State administrations in matters relating to food stamps, social services, assistance payments, medical assistance and community support systems. The department provides an essential link between this community and the multitude of Federal/State social service programs with a strict degree of confidentiality. The Director administers the Public Assistance Account and the Indigent Aid Escrow Account that are Town Funds used to assist the clients who come in seeking emergency assistance who do not qualify for any State programs, or who are pending eligibility for a State program.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Continue to provide emergency assistance to North Kingstown Residents in crisis situations (Goals 1, 2, 5)	Vision Quality of Life	Ongoing through FY2011
Educate community on resources/programs provided by local social service agencies to those in need (Goals 1,2 5)	Vision Quality of Life	Ongoing throughFY2011
Determine all possible financial resources available (Goals 2,5)	Quality of Life Fiscal	Ongoing through FY 2011
Continue staff development, training and collaboration with other human service providers (Goals 1,2)	Vision Quality of Life	Ongoing through FY2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Monthly Meetings (Directors and Dept. of Human Services and Salvation Army Bi –Annual Meeting (Goals 1,2,5); Plan for holiday giving and Press Releases (Goals 1,2,5)
SECOND QUARTER (10/1/10 to 12/31/10)	Collect names of people in need of Thanksgiving and Christmas holiday baskets and gifts (Goals 1,2,5); Planning meetings with community partners (Goals 1,2,5); Administer Good Neighbor Fund for Salvation Army (Heating Season) (Goals 1,2,5)
THIRD QUARTER (1/1/11 to 3/30/11)	Monthly Meetings (Directors and Dept. of Human Services and Salvation Army (Goals 1,2,5); Administer Good Neighbor Fund for Salvation Army (Heating Season) (Goals 1,2,5); Community Development Review Board (Goals 1,2,5)
FOURTH QUARTER (4/1/11 to 6/30/11)	Budget Preparation (Goal 1,2, 5); Monthly Meetings (Directors and Dept. of Human Services and Salvation Army (Goals 1,2,5);

PERFORMANCE MEASURES

*PRODUCTIVITY MEASURE**	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Electric Shutoff	Goals 1,2,5	36	27	10	10
Electric – Amount	Goals 1,2,5	$4,211	$5,200	$3,500	$3,500
Heat Cases	Goals 1,2,5	38	30	35	35
Heat – Amount	Goals 1,2,5	$4,719	$4,000	$3,500	$3,500
Rent Cases	Goals 1,2,5	13	10	20	20
Rent – Amount	Goals 1,2,5	$1,000	$1,800	$2,900	$2,900
Medical Cases	Goals 1,2,5	1	5	2	2
Medical– Amount	Goals 1,2,5	$70	$600	$100	$100

*Rhode Island Foundation Grant $5,000 2008-2009 supplemented town funds

ZERO BASED BUDGET
CONTRIBUTIONS

Account Number	**Description**	**Adopted**
00113010 530901 -	SOUTH COUNTY COMM. ACTION	0.00
00113010 530902 -	PHOENIX HOUSE (SYMPATICO)	0.00
00113010 530903 -	SOUTH SHORE MENTAL HEALTH CTR.	9,556.00
00113010 530904 -	BAYSIDE FAMILY HEALTHCARE (NK R	20,000.00
00113010 530907 -	DOMESTIC VIOLENCE RESOURCE CEN	0.00
00113010 530908 -	VNS HOME HEATH SERVICES	17,500.00
00113010 530935 -	SENIORS HELPING OTHERS	0.00
00113010 530939 -	THUNDERMIST HEALTH CENTER	0.00
00113010 530940-	SOUTH KINGSTOWN ADULT DAYCARE	42,696.00
00113010 530943 -	WASHINGTON COUNTY REG PLANNIN	6,000.00
00113010 530945 -	ARTS COUNCIL	20,000.00
	Arts Council Program for 2008 Tuesday Night Concerts 2/3 cost for performers from General Fund shown 1/3 cost from Grants and Donation Avg Cost/band = 8 performances @ $400/performance = $3,200.00 Advertising $300.00 8 Police Details @ $160 each =$1,280.00 Thursday Night Concerts 2/3 cost for performers from General Fund 1/3 cost from Grants and Donation Avg Cost/band = 8 performances = $2,664.00, Advertising $300.00, Tuba Christmas/Military Salute =$2,000.00, Amateur Take an Arts Break Classes - Classes for enrichment in subjects such as painting, calligraphy, etc Artists/performers $1,964.00, Creative Dramatics - Children learn acting skills and finish with play at the high school 2/3 cost for performers from General Fund shown 1/3 cost from Grants and Donation Production Costs (general fund only) $2,340.00 Entertainment provided for the Senior Center $667.00 ASCAP License Fee $285.00 Total $15,000.00 Other Programs funded by Grants and Donations Family Concerts - Smith's Castle - Strawberry Festival, Market Fair, Model of Wickford Light at Gay Rock Light House, Rhode Island Voices, Sunday Musicales, Walking Lafayette	
00113010 539999 -	REQUESTS FROM NEW AGENCIES	0.00
	Wash Cty Coalition Children $1000 Wildlife Rehabilitators Assoc $1736	
	TOTAL CONTRIBUTIONS	**115,752.00**

SENIOR SERVICES

Kathleen M. Carland, Director

Senior Services Mission Statement- To promote, enhance, and maintain the well-being, dignity and independence of senior citizens age 55 and older by providing programs, services, and resources to meet their present and future needs.

Belief Statement – We Believe That:

- Older adults have unique needs, characteristics, talents and interests.
- Older adults are valuable assets to the community.
- The increasing number of older adults will require more and varied services.
- Enjoyment is a vital part of the aging process.
- Older adults should have ongoing opportunities for active participation that includes civic engagement and lifelong learning.
- Social interactions and opportunities to develop friendships are important components of successful aging.

The newly constructed senior center became operational as of December 12, 2009. The new name is Beechwood, A Center for Life Enrichment and is located at 44 Beach Street. All services are based at in this location right on the town beach.

Senior Services

The senior center serves as a "community focal point" for senior programs and services and provides senior nutrition and transportation programs, social and recreational activities, health promotion and screenings, case management, senior associations, volunteer services, educational programming and information and referral services.

A nationally accredited senior center, the North Kingstown Senior Services Department offers a variety of services and programs for residents age 55 and over (U.S. Census 2000 5,631), provided on site, in homes or at cooperating agency locations. In 2008-2009 this department assisted 1,647 unduplicated older adults, 468 individuals (under 55) with emergency assistance and 1,645 individuals and children were provided holiday assistance with food and/or gifts.

Programming at the Senior Center is divided into Recreational/Educational and Health Wellness Programs. General programming includes over twenty ongoing activities including day trips to points of interest. Internet access and computer education is available and taught by volunteer instructors. A comprehensive Health Wellness Program offers health education and exercise programs for varied fitness levels and interests, in order to maximize the well-being and independence of older adults in the community. A Wellness Center offers a variety of health services on site including Podiatry services and health testing/screenings provided by South County Hospital, University of Rhode Island Pharmacy Outreach and Visiting Nurses Services and Rhode Island College School of Nursing. A partnership with the North Kingstown Arts Council supports many Arts program at Beechwood. In addition, the new center will host many of the Arts Council Programs for the community. A total of 1,371 older adults participated in programs.

Our transportation program provides rides to and from the senior center, to in-town medical appointments, shopping, lab visits, errands, hairdressing/barber appointments, banking, pharmacies, and library visits etc. Senior center staff can assist elders in accessing state and volunteer transportation services for out of town appointments. Transportation is an essential service to elders who do not driver so that they can remain in the community. A total of 130 unduplicated riders used transportation services during this period.

The Social and Human Services component of the department assists older adults in areas of financial, health insurance, housing, legal, Social Security, and prescription drugs, etc. The Social and Human Service department operates the day to day functions of the emergency human services program to needy persons of all ages, and their families, as well as the Holiday Giving Program.

Other programs include the Alzheimer Alert Project, in cooperation with the North Kingstown Police Department, which provides for registration of persons so that they can be located if lost. The Senior Companion component serves clients with in-home assistance and the Friendly Visitors visit homebound clients in homes and nursing centers. As the Center is part of the Department of Elderly Affairs Elderly Abuse Monitoring System, cases from North Kingstown are tracked. Social service staff assists elders and their families with eligibility guidelines and referrals and access to home and community care programs. Case management and advocacy are primary components of our Social Services Department. Monthly support groups and educational programs assist families with the challenges of care giving. Trained staff is available to obtain current information on all heath care plans, including Medicare D counseling.

The Senior Nutrition Program provides nutritionally balanced hot meals both through Seabreeze Dining, on site at Beechwood House, and in the community through Meals on Wheels. Meals on Wheels provides meals to homebound, frail elders and handicapped individuals. Such assistance helps to maintain the health status of the participants, allowing individuals to remain living in the community for as long as possible and prevents premature institutionalization. These programs operate five days per week and are supported with funds from the Older Americans Act, Title III, the State of Rhode Island and local communities. In addition to the hot meal at noon, a flexible dining program, Beechwood Café, will being February 2010 and will operate between 11:30 am -1:30 pm. This program is offered in collaboration with North Kingstown High School Dining Services.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Oversee completion of Phase II –Beach Campus (Goal 1)	Infrastructure	2010-2011
Promote the well-being and independence of North Kingstown's Adult community over 55 years. (Goal 2)	Quality of Life	2010-2011
Provide programs and services to meet present and future needs (Goal 3)	Vision	2010-2011
Provide for the changing needs of the Older Adult Community (Goal 4)	Quality of Life	2010-2011
Promote the senior center as a community asset (Goal 5)	Quality of Life	2010-2011
Maintain Health and Wellness Programming to improve Quality of Life, overall health and well-being of older adults in North Kingstown (Goal 6)	Quality of Life	2010-2011
Provide opportunities for older adults and youth to interact in meaningful activities (Goal 7)	Quality of Life	2010-2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Work with Town officials and NKSA Board on issues related to the new senior center and beach enhancements (Goal 1); Evaluate current programs/conduct Outcome Measurement (Goals 3, 4, 6, 7); Prepare Annual Calendar (Goals 1-7);Implement Marketing Plan (Goal 1, 2, 4, 5); Annual Picnic (Goals 1,3,5); Prepare Annual Report/Statistics (Goals 1-7); Provide staff support to NKSA on Capital Campaign (Goal 1); Plan programs for September, Senior Center Month (Goals 2-7) .
SECOND QUARTER (10/1/10 to 12/31/10)	Holiday Programs (Goals 3,7); Provide staff support to NKSA on Capital Campaign (Goal 1); Preparation of Budget (Goals 1-7); Intergenerational Programs begin (Goals 3,5,7); Quarterly Statistics DEA/Town (Goal 2-7).
THIRD QUARTER (1/1/11 to 3/31/11)	Provide staff support to NKSA on Capital Campaign (Goal 1); Plan and complete mailings for Health and Information Fair (Goals 2-6). Organize annual fundraiser beginning in March (Goals 2-6); Work on Volunteer Recognition for April (Goals 2-7)

QUARTER	ACTIVITY
FOURTH QUARTER (4/1/11 to 6/30/11)	Provide staff support to NKSA on Capital Campaign (Goal 1); Health Fair (Goal 2,3,6); Implement spring programs, including programs for Older American's Month (Goals 2-7);

PERFORMANCE MEASURES

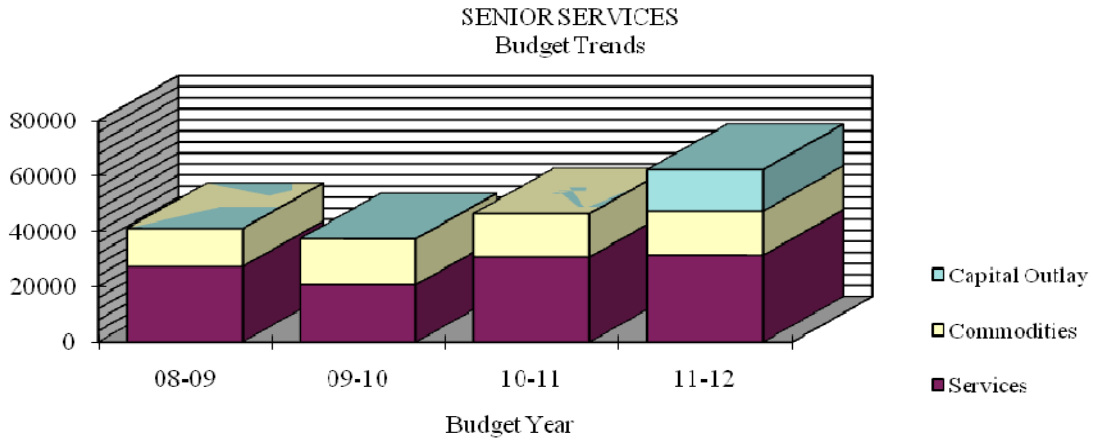
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Total # of Calls	2,3,4,5,6	12,146	12,250	12, 500	12,600
Bank, Library, Post Office	2,3,4,5,6	1,118	1,200	1,250	1,300
Doctors/ Medications	2,3,4,5,6	354	375	380	385
Shopping	2,3,4,5,6	1,944	1,950	1,975	1,985
To Center	2,3,4,5,6	3,602	3,625	3,630	3,640
Unduplicated Riders	2,3,4,5,6	130	135	140	145
Social Services:	2,3,4,5,6				
Individuals-Seniors	2,3,4,5,6	562	570	575	585
Individuals-Human Svc	2,3,4,5,6	468	470	475	480
Service Units*	2,3,4,5,6	1,944	1,950	1,975	1,985
Holiday Giving	2,3,4,5,6	1,675	1,700	1,710	1,720
Meals on Wheels # meals delivered	2,3,4,5,6	5,888	5,890	6,000	6,025
Meals on Wheels by individual	2,3,4,5,6	57	60	62	65
Meal Site # Meals Served	2,3,4,5,6	8,575	9,000	9,025	9,050
Meal Site by Individuals	2,3,4,5,6	343	375	400	425
By Individual-Programming	2-7	1,371	1,500	1,650	1,750
Service Units	2-7	24,947	25,000	26,000	27,000
Individual Unduplicated - All	2-7	2,115	2,150	2,175	2,200

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Director of Senior & Human Services	1	1	1
Secretary	1	1	1
Assistant Director	1	1	1
Total	**3**	**3**	**3**

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Coordinator Social Services 25 hrs	1	1	1
Meal Site Manager 19.5 hrs	1	1	1
Social Services Specialist 25 hrs	1	1	1
Bus Driver (2) 17.5 hrs (1) 19.5	3	3	3
Kitchen Supervisor 19.5	1	1	1
Total	**7**	**7**	**7**

Senior & Human Services	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next	Projected Budget Following Year 11-12
Personnel	$330,157	$334,938	$330,766	$375,923	$45,157	13.65%	$386,261
Services	$27,359	$21,538	$20,791	$30,817	$10,026	48.22%	$31,433
Commodities	$13,715	$16,378	$16,600	$15,680	($920)	-5.54%	$15,994
Capital Outlay	$0	$0	$0	$0	$0	#DIV/0!	$15,000
Total	**$371,231**	**$372,854**	**$368,157**	**$422,420**	**$54,263**	**14.74%**	**$448,688**



ZERO BASED BUDGET
SENIOR SERVICES DEPARTMENT

Account Number	Description	Adopted
00113050 510101	CLASSIFIED FULL TIME	$75,080.00
00113050 510102	CLASSIFIED PART TIME - Six Part-Time Personnel	$80,975.66
00113050 510103	UNCLASSIFIED FULL TIME	$95,086.00
00113050 510104	UNCLASSIFIED PART TIME	$28,592.46
	This line item covers proposed 20 hours per week (of 25 hour position) for Social Service Coordinator. Town 20 hours, balance of 5 hours for this position would be paid from DEA grant; Bus Drivers for Nite Owls 120 hours hours/year=$1,460.40. Seasonal temp staff for Holiday Giving =$1,728 for assistance for 12 weeks. General Subs for office, kitchen and drivers=$804.00.	
00113050 510107	OVERTIME	
00113050 524001	FICA	$21,401.00
00113050 524302	RETIREMENT	$22,116.00
00113050 524304	HEALTH INSURANCE	$47,195.00
00113050 524305	DENTAL INSURANCE	$4,558.00
00113050 524306	LIFE INSURANCE	609.00
00113050 524403	ASSOCIATION DUES	$310.00
	RI Directors Association $ 25.00 NCOA Membership at $ 145.00 Chamber of Commerce membership $ 140.00	

ZERO BASED BUDGET
SENIOR SERVICES DEPARTMENT

Account Number	Description	Adopted
00113050 530103	POSTAGE	$2,600.00
00113050 530203	VEHICLE REGISTRATION	$10.00
	This account is used for registration fee for buses	
00113050 530405	TRAVEL & EXPENSES	$2,700.00
	Covers staff mileage for the following: Home Visits for Social Services - 1,650 miles annually; Out of Town Meetings, Trainings -1,100 miles annually; Support Staff, Off-Site Programs, Post Office. -2,195 miles.	
00113050 530604	MEDICAL SERVICES	75.00
	Replacement personnel physicals	
00113050 531001	MOTOR VEHICLES MAINTENANCE & E	$3,800.00
	Routine maintenance -$1,000 (oil change/lube/filters) Balance is for non-routine repairs/parts $2,800.	
00113050 531203	SUBSCRIPTIONS	$230.00
	This amount reflects the amount spent each year on subscription to NE Independent $35.00, Providence Journal. $195.00 Independent $25. Total $230.00	
00113050 531206	CONTRACTUAL SERVICES NOT OTHER	$11,255.00
	To help with costs associated with: special events (annual picnic, holidays, Older American Month activities) - 10 holidays x $100.00 = $1,000 + 6 Nite Owls= $600.00 Volunteer & Senior Center Week Activities = $1,000.00 Cox Internet for Seniors $69 x 12 months= $828 Sprint cell phones for bus drivers 100 x 12= $1,200. Piano Tuning = $150; Xavus $990; Perspectives Dishwashing Services $7.40/hr x7.5 hrs/wk=$2,897.10; Kitchen/Dishwasher Supplies & Chemicals - $1,800; Elevator Service Contract $315/mo x 6 months=$1,890	
00113050 531211	PUBLIC ASSISTANCE	$10,000.00
	Emergency assistance for those who do not qualify for state programs.	
00113050 540101	OFFICE SUPPLIES	$3,500.00
	Supplies- paper and letterhead - $2,000 $1,000.00 WB Mason: Printer and Fax Ink, Paper ;Brochures $500	
00113050 540310	MEDICINES & DRUGS	$110.00
00113050 540401	GASOLINE & DIESEL FUEL	$6,270.00
	First four months of FY 2008-2009 average was $715/month	
00113050 540403	TIRES	$1,500.00
00113050 540801	COMMODITIES NOT OTHERWISE CLAS	$4,300.00
	Total is based on the following projected expenses: Annual Food/Supply acct.-holidays/Events $800.00 Wickford Lumber $ 100.00 Volunteer Calendars/Sympathy Cards $300.00. Perkins $2,000 Kitchen Supplies/Dishwasher Chemicals; Program Supplies & Special Events $700; Flags $100	
00113050 550701	OTHER CAPITAL OUTLAY	0
	This line item usually sets aside $10,000-$15,000 annually for purchase of replacement vehicle.	
	TOTAL SENIOR SERVICES	**422,420.00**

CODE ENFORCEMENT

Gary T Tedeschi, Building Official

Mission Statement- To safeguard the health, welfare and quality of life within our community through the administration and enforcement of codes and regulations. To create a friendly, non-intimidating atmosphere, and to provide customers with guidance for the resolution of problems and assistance through a process that at times may appear complicated and confusing.

The Code Enforcement Department's clerical staff is comprised of one full time and one part time employees. Until recently the department had two part time positions created to allow for the complete electronic recording of all office documents however as the office became increasingly busier the clerks were necessary to maintain a balance of data entry and permit transactions. The loss of one part time position has left us no choice but to try and maintain the day to day activity of enforcement of the building code. We are no longer able to expand the capabilities of the department. Any future reduction of staff may result in the original lawsuit regarding permit fees to be revisited. The enforcement and plan review staff consists of a Building Official and an Assistant Building Official. Three contracted, licensed inspectors provide mechanical, plumbing and electrical inspection services.

The Department reviews plans and specifications for all construction relative to new and existing structures in town. In addition, we issue building permits, conduct inspections of permitted projects, and respond to complaints. This department is responsible for compliance and enforcement of the State Building Code, the State Housing Maintenance and Occupancy Code and various local ordinances. We conduct inspections with regard to compliance for licensing of mobile home parks, pubic and private schools, day care facilities, laundries, purveyors of alcoholic beverages, bed & breakfasts, hotels, motels, rooming houses and second hand furniture dealers. The staff also provides assistance and information to the public concerning permit applications, inspection requirements, appeals, and the interpretation of flood maps, codes, regulations and ordinances. This department is “self funded” thru the permit fee process.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Continue to effectively enforce the State Building Code and the State Housing Maintenance and Occupancy Code to insure the Health, Safety and Welfare to the public in North Kingstown. (Goal 1)	Organizational Development	FY 2010-11
Continue to build public confidence and trust in our staff and local government;(Goal 2)	Organizational Development	Daily
Provide a more effective means for the distribution of information regarding permit records and building code through the expansion of our electronic library and data base; (Goal 3)	Organizational Development	Daily
Continue to improve electronic, telephonic, written and verbal communication with co-worker, other departments and the general public; (Goal 4)	Organizational Development	FY 2010-11
Develop an interdepartmental electronic permit review process in order to expedite the permitting process; (Goal 5)	Organizational Development	FY 2010-11
Expand upon ability to electronically track scheduled inspections, completed inspections and violation; (Goal 6)	Organizational Development	FY 2010-11

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Provide the best service possible to the public. Review the development of an interdepartmental electronic permit review process in order to expedite the permitting process. Continuing to consolidate and organize the filing system. (Goals 3)
SECOND QUARTER (10/1/10 to 12/31/10)	Provide the best service possible to the public. Expand upon our ability to electronically track scheduled inspections and violations. Continuing to consolidate and organize the filing system and continue to scan all files. (Goals 3)
THIRD QUARTER (1/1/11 to 3/31/11)	Provide the best service possible to the public. Provide public access and a more effective means for the distribution of information regarding permit records and building codes through the expansion of our electronic library and database. Continuing to consolidate and organize the filing system .
FOURTH QUARTER (4/1/11 to 6/30/11)	Provide the best service possible to the public. Continuing to consolidate and organize the filing system. (Goals 1/3)

PERFORMANCE MEASURES

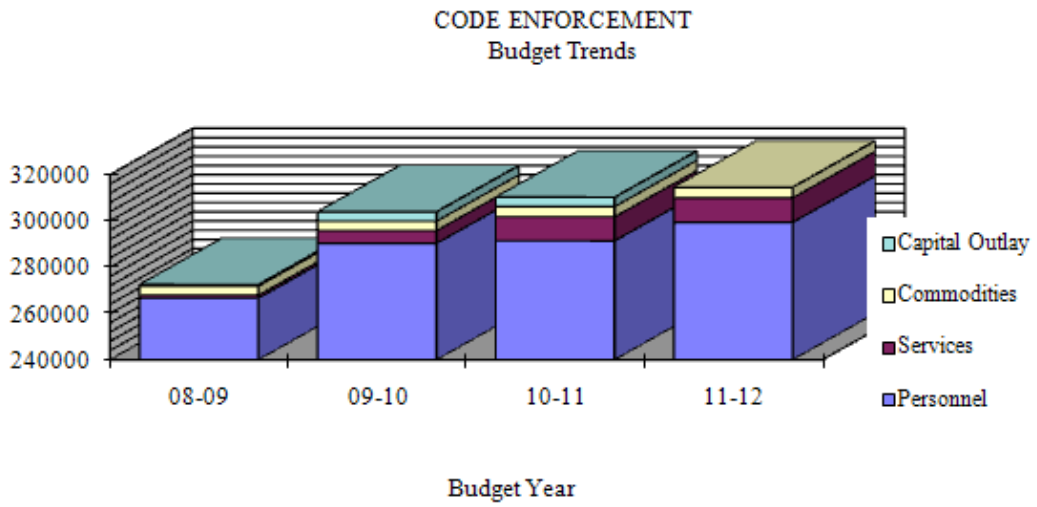
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Const.Value: New Residential					
Additions/alterations, Residential					
Const. Value All Residential:					
Const. Value: New Non-Residential					
Additions/alterations, Non-Residential					
Const. Value All Non-Residential					
Total Const. Value, Residential & Non-Residential			$37,111,396	$45,670,470	$47,497,288
Permits Issued: Building			850	662	729
Electrical			625	442	486
Plumbing			250	285	314
Mechanical			580	239	263
Demolition			15	12	14
Total # Permits Issued			2320	1640	1806

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Building Official	1	1	1
Assistant Building Official	1	1	1
Office Supervisor	1	1	1
Clerical Assistant	0	0	0
Total	**3**	**3**	**3**

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Clerical Assistant (Pt+28Hrs 52 Weeks)	2	2	1
Contracted Inspectors	3	3	3
Total	**5**	**5**	**4**

Code Enforcement	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$266,732	$271,645	$290,387	$291,492	$1,105	0.38%
Services	$1,262	$5,500	$5,500	$10,345	$4,845	88.09%
Commodities	$3,939	$3,780	$4,100	$4,450	$350	8.54%
Capital Outlay	$564	$4,000	$4,000	$4,000	$0	0.00%
Total	**$272,497**	**$284,925**	**$303,987**	**$310,287**	**$6,300**	**2.07%**



ZERO BASED BUDGET
CODE ENFORCEMENT DEPARTMENT

Account Number	**Description**	**Adopted**
00115010 510101	CLASSIFIED FULL TIME	88,380.00
00115010 510102	CLASSIFIED PART TIME	25,753.00
00115010 510103	UNCLASSIFIED FULL TIME	67,384.00
00115010 510107	OVERTIME	800.00
	Funds to cover the cost of emergency call backs and board meetings for the Building Inspector	
00115010 510109	SPECIAL EMPLOYEE	42,700.00

ZERO BASED BUDGET
CODE ENFORCEMENT DEPARTMENT

Account Number	Description	Adopted
	This account is necessary for the three contracted, licensed inspectors that provide mechanical, plumbing and electrical inspection services in accordance with state building code The amount also reflects the costs incurred by each inspector for the mandatory education credits that must be maintained. Inspectors have been paid $17.00 per inspection. Due to increases in fuel costs I have budgeted 18.50 per inspection.	
00115010 524001	FICA	17,566.00
00115010 524302	RETIREMENT	20,784.00
00115010 524304	HEALTH INSURANCE	20,965.00
00115010 524305	DENTAL INSURANCE	1,193.00
00115010 524306	LIFE INSURANCE	481.00
00115010 524308	MILEAGE ALLOWANCE	900.00
	This would be a new line item that is just an offset of the line item for fuel. There is no additional impact to the budget when you take into account the reduction in fuel costs. The vehicle is over 11 years old and may still have a resale value. I would recommend the sale of the vehicle and eliminate the costs associated with an older vehicle.	
00115010 524403	ASSOCIATION DUES	175.00
	This account covers Rhode Island Building Official Association dues for Gary Tedeschi & Rhett Bishop @ $25 each. Also includes membership in the International Code Council @ $100.00. Membership of the New England Building Officials Assoc. @ $50.00. Membership has reduced rates for code books and other documentation, plus on line support for code officials.	
00115010 524404	CONFERENCES / MEETINGS	3,000.00
	ICC Code Hearings & Annual Conference $1500.00, New England Building Officials Seminar $1000.00 each.	
00115010 524405	TRAVEL & EXPENSES	500.00
	Funds necessary to cover the cost of the mandatory education requirements for code officials.	
00115010 531001	MOTOR VEHICLES MAINTENANCE	600.00
	This department has two vehicles; this account is to reflect the maintenance of one of the two vehicles. See the description of the line item for mileage allowance vehicles.	
00115010 531206	CONTRACTUAL SERVICES NOT OTHER	8,500.00
	This line is necessary to cover the annual charges for 2 cellular phones @$1000.00, 2 air cards for the laptops that are used for the permitting system, and $4000.00 for the BFG software support.	
00115010 540101	OFFICE SUPPLIES	1,800.00
	Funds are necessary to cover the costs of supplies to the office. Supplies included but not limited to: labels for files, markers, highlighters, push pins, adding machine tape, envelopes three sizes, index tabs, binders, storage boxes, vertical organize typewriter correction tape, laser printer cartridge photo developing, fax cartridge, calendar book, wall files, providence journal, standard times, inspections stickers, labels for files, markers, printer cartridges, pens, pencils, etc.	
00115010 540102	PRINTED FORMS	400.00
	This account is necessary to cover all printed forms, building permit application, C/O & Building permit cards and business cards.	
00115010 540108	BOOKS & PUBLICATIONS	1,650.00
	This account covers the cost of RI State codes, NFPA 53 new electrical code $250.00, Arch Graphics Standards $250.00, ICC 2006 codes CD $250.00, periodicals/journals $150.00. This is a code change year.	

ZERO BASED BUDGET
CODE ENFORCEMENT DEPARTMENT

Account Number	Description	Adopted
00115010 540401	GASOLINE & DIESEL FUEL	600.00
	Funds are necessary to cover the cost of gas for one vehicle for inspections. The balance of this line item was moved to mileage reimbursement.	
00115010 540403	TIRES	
00115010 550301	OFFICE EQUIPMENT & FURNITURE	4,000.00
	Funds necessary to cover the cost of portable laptops to utilize the internet based software that is being used.	
BUILDING CODE of	**APPEALS**	
00115020 510107	OVERTIME	400.00
00115020 524001	FICA	31.00
00115020 530103	POSTAGE	150.00
TOTAL CODE ENFORCEMENT		**310,287.00**

THE NORTH KINGSTOWN FREE LIBRARY
Susan Alyward, Library Director

The North Kingstown Free Library—the town's municipal public library—has been a service of local government for 111 years. Fulfilling its role as the "symbolic center of the community," the library serves every age group; every neighborhood; every income level; and every educational level. The North Kingstown Free Library is the one integrated municipal service that everyone can come to six days a week for information, education, culture, and recreation.

For more than a decade, the NKFL has been the sixth busiest public library in the state, behind only the four major urban libraries and the Barrington Public Library. In FY 08-09, the library staff checked out an average of 100 items an hour to North Kingstown library users.

How North Kingstown Residents Use the Library

- They visit the library 62 hours a week including 4 nights and every Saturday year-round.
- They borrow books, movies, audiobooks, and other materials to learn, to grow, and to be entertained.
- They borrow materials from all 49 public libraries in Rhode Island at no direct cost to the taxpayers. The state Office of Library and Information Services funds the cost of the daily deliveries through federal grants.
- They use the library computers and fast Internet connection as well as Wi-Fi access to get information; do research; or stay in touch with family and friends.
- They visit the library's web page to access many of the library's services 24/7 and to search, either from home or in the library, the online databases to which the library provides access.
- They get answers to questions, which they ask the library staff in-person, over the phone, or via e-mail. Librarians are still a vital link in the information chain, helping people find the best path for the answers to their questions and teaching them how to use the library's many resources.
- They come together at the library to enjoy the arts, culture, be entertained, and learn about their world and the unique historical heritage of the town.

Measures of Library Use	Actual FY 08-09	Jul-Dec 2009	Projected FY 09-10	Adopted FY 10-11
Number of users visiting the library	183,803	83,448	200,275	202,278
Number of books, movies, talking books and other items borrowed by library card holders	342,834	182,766	365,532	380,208
Number of items NKFL library card holders requested from other libraries	38,020	21,070	41,000	42,000
Number of people using the library's 19 Internet computers	25,207	15,180	30,360	31,271
Number of connections to the web page and databases	80,482	42,378	84,756	85,000
Number of questions library users asked the staff	29,681	14,239	28,478	29,333
Number of adults, teens, and children attending events at the library	12,235	6,203	12,406	12,406

Thumbnail Facts and Statistics

- The number of users visiting the library is up almost 9% over the last fiscal year.
- In the first six months of FY 09-10, we've served an average of 63 users an hour.
- If North Kingstown residents individually purchased each of the books and movies they borrowed from the library in FY 08-09, at an average price of $15.00, it would have cost the townspeople $2,399,838. The whole library budget for all of our services, not just borrowing materials, cost only $1.3 million dollars in FY 08-09.
- In the first six months of FY 09-10, we've checked out an average of 113 items an hour to NKFL users.
- In FY 09-10, we shared our own collection with other library patrons statewide loaning over 46,000 of our books, movies, and audiobooks across the state.

- Our technology librarian has taught 73 one-on-one tutorials on a variety of self-directed topics since beginning the appointments in July ’09.
- Computer use is up 20% over the last fiscal year.
- Particularly in times of economic difficulty, access to opportunities for lifelong learning, access to information, and access to the technological tools to get that information is vital.
- North Kingstown has very tech-savvy residents—our library users are third-highest in the state for online self-renewals of items they have checked out. So far, this year our users have renewed 10,459 items online.
- The library has 27 online databases, 8 of which the NKFL subscribes to directly and 19 of which are paid for through our OSL membership fees.
- Though our e-mail and phone reference service is popular, it has not eclipsed the direct interaction of library users and the staff at our four public service desks.
- In FY 09-10, we have begun regular service to our fiction collection, one of the largest and most popular collections in the library, with regular staff hours and online services.
- In FY 08-09, we completed the scanning of the first four volumes of Tim Cranston’s Swamptown Gazettes, so that they are now available online via the library website and are searchable by names and subjects.
- We created 4 slide shows on topics of local history that are available—in the library and beyond via the library’s web page—to bring the town’s rich cultural and historical past to as wide an audience as possible.

Goals for 2010-11

- To maintain the library’s consistent and convenient 62-hour-a-week, year-round business schedule including four nights and every Saturday.
- To purchase the books, movies, audiobooks that are in demand by our users and to increase the number of formats available, including more downloadable content as well as Blu-ray DVDs.
- To provide the technology resources our users need to search for jobs and develop a resume, surf the Internet, read and send e-mail, consult the electronic databases for research and information and to teach all ages how to use and make the most of these resources.
- To increase the number of library services that are available online via the web page and to highlight the value of information that can be found using the library’s databases.
- To continue to employ well-trained staff members to help people find and use information from reliable sources as efficiently as possible.
- To continue to provide arts & cultural opportunities at little or no direct cost to the taxpayers, by seeking funding from the Friends of the Library and the NK Arts Council.
- To add more digital images and content from the local history collection to the library web page.
- To continue membership in the Ocean State Libraries network that gives our users access to 4.6 million items statewide.
- To ensure that the library building is efficient and well-maintained, a vibrant, attractive place for reading, research, recreation, community interaction, and quiet reflection.

The Budget for FY 2010-11—What It Will Fund

- In order to maintain the current level of service we offer the taxpayers and to meet all of our goals for FY 10-11, the library budget would need to increase by $33,339 to $1,409,445. This is a modest 2.42% spending increase with a 1.39% tax increase (far below the 4.5% tax levy cap imposed by the General Assembly).
- At the request of the Town Manager, the North Kingstown Free Library Trustees have submitted a budget with a 0% tax increase. This $1,393,794 budget represents a $17,688 or 1.29% spending increase to allow for increases in contractual obligations over which the library has no control and to keep the book budget level-funded. This budget can support all of the library’s goals; staffing at current levels; and our existing 62-hour-a-week schedule of six days, four nights, and Saturdays.
- The $1,393,794 budget request cannot fund library service on Sunday afternoons. It would cost $12,467 to be open on Sunday afternoons from November thru mid-May. The Trustees recognize the convenience of Sunday hours for our users and whenever funds are available in any given year, it is the library’s ongoing goal to offer Sunday hours. With the lack of available funding in the upcoming fiscal year, Sunday hours have been suspended for the following reasons:
    - Sundays, at time-and-a-half pay for the employees, are the most expensive hours we offer.

- Sundays have the lowest per-hour attendance of any of the library's service days. In FY 08-09, an average of 52 users an hour visited the library on Sundays, while all other days of the week saw much higher hourly attendance rates with Saturdays being the highest at 69 users an hour.
- Two months into the Sunday calendar for FY 09-10 (Nov & Dec), an average of 45 users an hour have visited the library on Sunday afternoons, while other service days have averaged 63 users per hour.
- Sunday hours, since they are staffed above and beyond the regular 35-hour weekly schedules of the library staff and are thus not a part of union contractual obligations, are the only discretionary personnel costs in the budget.
- The only other discretionary area in the library budget is funding for books, movies, talking books, and electronic resources for the library collection. The library collection has been level-funded for three fiscal years, despite cost increases and new formats that we have had to purchase to meet user demand. Since the collection is our very reason for being, the Trustees feel this account cannot sustain the 10% cut that would be required to fund Sunday hours.

Consolidation and Cost Savings Already Implemented

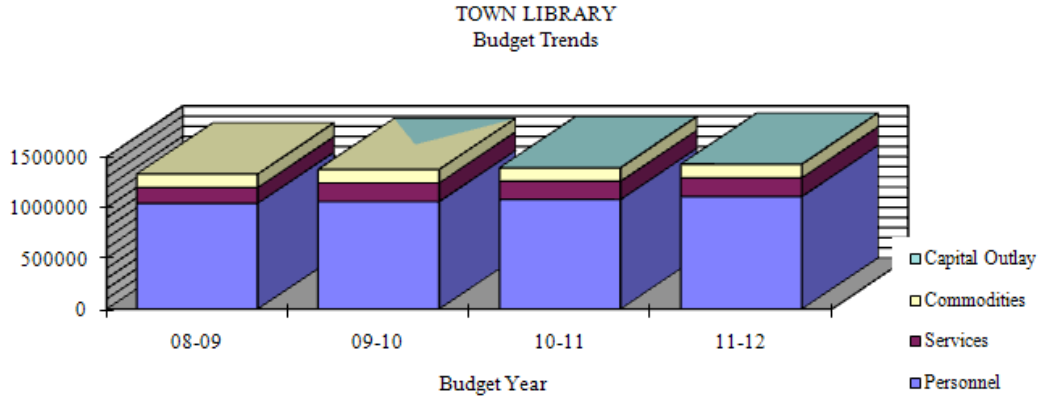
- Elimination of two administrative positions
- One vacant full-time position remains unfilled
- IT maintenance services through Town IT Department
- Telecommunications costs paid through OSL membership
- Cost savings on equipment & supplies through OSL group purchases
- Discounts on supplies & furniture for OSL members

The Budget for FY 2010-11—How It is Funded

- Town tax appropriations. 0% increase. $1,124,589.
- Departmental revenue: overdue fines and payments for pages printed on public computer printers. 0% increase. $42,000.
- Prior year fund balance. 0% increase. $10,000.
- Miscellaneous income: income from the NKFL Corporation Second Century Endowment Fund, which will be contributed to the municipal budget to maintain level-funding of the library collection. This income has use restrictions and will be used to purchase books, movies, and audiobooks for the children's collection. $5,761.
- State grant-in-aid for public libraries. Tax-based: $210,200; Endowment-based: $1,334. Total: $211,534.
    - State grant-in-aid for public libraries is disbursed to cities and towns based on the tax dollars that municipalities invest in public libraries. The percentage is established by state law at 25%; but has declined over the past three fiscal years to just over 21% because of level-funding of the program in each of those years by the state. The program has been level-funded once again in the Governor's FY 2011 budget. However, because the figures are re-calculated every year based on municipal support, libraries that have received increases in municipal support usually receive increases in grant-in-aid.
    - Because the town invests tax dollars not only in the North Kingstown Free Library, the town's municipal library, so designated in 1898, but also in the town's two private libraries: the Willett Free Library and the Davisville Free Library, these two private libraries are entitled to receive a share of the state grant-in-aid for public libraries that comes to the Town.
    - In distributing grant-in-aid to the two private libraries, the Town has never adhered to the distribution prescribed by the General Laws—25% of municipal appropriations. The distribution has fluctuated over the course of forty years. The current reimbursement rate for Willett and Davisville—194% ($17,545) of their municipal appropriations ($9,000)—has been in place for a decade.
    - The total tax-based grant-in-aid for public libraries scheduled to be paid to the Town of North Kingstown in FY 10-11 is $245,290. Of that amount, the Willett and Davisville libraries each will receive $17,545 for a total of $35,090 (194% reimbursement) and the North Kingstown Free Library will receive $210,200 (18.69% reimbursement).

- The State also has an endowment-based grant-in-aid program which reimburses libraries for the use of endowment income to support operating expenditures. The North Kingstown Free Library used some funds remaining from the 1998 capital campaign and some income from its modest endowment for projects in 2008-09 that supported operations ($14,276). Endowment-based grant-in-aid is based on expenditures on those projects and is scheduled to be $1,334 for FY 10-11. This is not shared with the Willett and Davisville libraries.

Library	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	$1,043,808	$1,019,726	$1,060,999	$1,081,718	$20,719	1.95%
Services	$154,216	$179,168	$182,757	$179,562	($3,195)	-1.75%
Commodities	$134,259	$132,550	$132,350	$132,514	$164	0.12%
Capital Outlay	$0	$0	$0	$0	$0	
BOTTOM LINE ADJ	$0	$0	$0	$0	$0	
Total	**$1,332,284**	**$1,331,444**	**$1,376,106**	**$1,393,794**	**$17,688**	**1.29%**



NORTH KINGSTOWN FREE LIBRARY ZERO BASED BUDGET FY 10-11
1.29% budget increase; 0.00% tax appropriation increase
Cuts to get to a 0% increase: reduction in termination reserve contribution ($1,984); reduction in postage ($200); reduction in facilities maintenance expenditures ($1,000); suspend Sunday service ($12,467). Add miscellaneous income—contribution from the NKFL Corporation to keep the book budget amount intact ($5,671).

LIBRARY DEPARTMENT
ZERO BASED BUDGETED TABLE

ACCOUNT DESCRIPTION	**DESCRIPTION**	**Adopted**
Classified Full-Time	7 librarians and 5 paraprofessionals provide 62 hours of public service each week. Increase due to union contract COLAs; merit raises for positions upgraded in 2010; longevity increases for 3 staff members; and 5 additional payroll days at year-end.	$508,691
Classified Part-Time	2 custodians; 1 library clerk; and 1 substitute library aide.	$72,700

	Increase due to union contract COLAs; merit raise for library clerk; longevity increase for one custodian; and 5 additional payroll days at year-end.	
Unclassified Full-Time	1 director and 1 deputy director. Increase due to COLAs to mirror those of union employees; and 5 additional payroll days at year-end.	$141,468
Unclassified Part-Time	3 GSLIS (URI library school) temporary student interns; 1 contract librarian to assist with programming; 1 high school student shelver. Increase due to the addition of the student shelver.	$33,959
Termination Pay	Planned contribution to library termination reserve. Decrease due to lack of available funding.	$3,477
FICA	.0765% of payroll.	$57,868
Retirement	11.45% of selected payroll accounts. Employees in unclassified part-time category do not receive retirement benefits.	$82,430
Health Benefits for Active Employees	17% rate increase estimated. Benefit for 14 full-time employees. Employees are enrolled in various plans and have varying co-pays depending on dates of hire.	$114,409
Health Benefits for Retired Employees	17% rate increase estimated. Benefit for 6 retired employees, three of whom have coverage for their spouses as well. Employees are enrolled in various plans depending on their age and date of retirement. None of these employees co-pay for these benefits. This is a new account, set up mid-year in FY 2010 in order to break these costs out of the general health benefits account.	$50,709
Dental Benefits	3% rate increase estimated. Benefit for 14 employees—all full-time and classified part-time. Two employees have coverage through their spouses. Decrease due to one less full-time employee in FY 2011.	$12,567
Life Insurance	2% rate increase estimated. Benefit for 14 full-time employees. Decrease due to one less full-time employee in FY 2011.	$2,245
Tuition & Fees	Occasional fees for conferences, workshops, and continuing education opportunities for staff. No increase.	$250
Travel & Expenses	Librarians participate on a number of statewide committees which meet on varying schedules at libraries across the state. Estimating 57 trips of 30 miles @ .55/mile. No increase.	$945
Dues & Memberships	Memberships in the R.I. Library Association, the New England Library Association, the Public Library Association, and the American Library Association. No increase	$300
Telephone	Two incoming phone lines, one fax line, and long distance charges. Decrease due to new telephone system that is a part of the town's system.	$4,500
Postage	First-class postage for overdue and other notices to patrons. Postage for general correspondence. Out-of-state ILL returns. Decrease due to moving many patrons to e-mail notification of holds and overdues.	$1,200
Data Processing	The library's share of town data processing costs. Increase due to anticipated fee to be charged by IT department for maintaining the library's LAN servers.	$1,500
Auditing	The library's share of the town's auditing contract. Rate determined by Finance Dept.	$2,695
Office Equipment Rental	Lease of the postage meter. No increase.	$836

Stationery	Printing of letterhead paper and envelopes. No increase.	$150
Office Equipment Maintenance	Maintenance on the library's share of the town telephone system ($500), office copier (town-wide contract-estimated library share $854), software license renewals for administrative functions, including e-mail scanning for spam ($3,146). Plus an estimated $500 for service on microfilm machines. Decrease due to Town's IT director handling the maintenance on our LAN servers.	$5,000
Supplies	Office supplies such as paper, toner, pencils, pens, etc. and library supplies such as book jackets, labels, circulation cases for videos and talking books, etc. We take advantage of state contracts on office supplies and receive OSL discounts on library supplies. Slight increase to account for additional computer equipment (printers and receipt printers) that require toner and special printer paper.	$7,964
OSL Membership Fees	1.04% increase in membership fees. Membership fees provide: three T-1 telecommunication lines that connect us to the Internet and OSL central equipment; a fully integrated library automation system for lending and cataloging our library materials; an online catalog shared by the 49 public libraries in RI; direct inter-library loan access for our patrons to all of those collections; subscriptions to 26 informational databases; annual licenses for anti-virus software and MS-Office upgrades; Overdrive downloadable audiobooks annual contract; training, cataloging, technology planning & development consultants at no additional cost to the library budget.	$49,967
Books & Other Publications for the Library Collection	Books, talking books—on CD; in Playaway format; and in downloadable format; videos—primarily in DVD format; magazines, newspapers, microfilm subscriptions to the Standard-Times, the Providence Journal, and Newsweek magazine; electronic databases. No increase.	$119,000
Electricity	Based on average monthly costs over the previous two fiscal years. No increase.	$57,000
Fuel Oil	Based on average costs for the past two heating seasons. FY 07-08 costs were $23,604 (line overspent by almost $8,000); FY 08-09 costs were $9,513 (line underspent by $6,835).	$21,000
Solid waste	The library's share of the town-wide contract. 5% increase estimated.	$2,179
Water	Based on average water usage and new rates. No increase.	$1,025
General Insurance	Property, liability, and workers' compensation insurance. 3% increase anticipated.	$13,710
Exteriors	Maintenance of building exterior—doors and windows—as well as regular pumping of septic system. No increase.	$1,000
Interiors	Maintenance of the HVAC system including repairs and modest replacement of some equipment. Actual costs vary depending on what work needs to be done. Increase due to anticipating compensating the Public Works Dept. for an increasing role in systems maintenance at the library. Decreases expected in repair costs with new boiler and new chiller.	$11,000
Landscaping	We do not anticipate any significant landscaping projects in FY 10-11. Zero funding.	$0
Contractual Services	Contracts for elevator maintenance, fire alarm system maintenance, chemicals for the water treatment in the	$6,500

	cooling tower and closed loop HVAC system, security alarm monitoring contract. No increase.	
Electrical Supplies	Light bulbs and ballasts for the sixteen different light fixtures inside and outside the building. No increase.	$1,550
Janitorial Supplies	Supplies for regular maintenance of the facility—toilet tissue, facial tissue, hand soap, cleaners for floors, windows, and fixtures, trash bags, ice melt for walkways, and occasional janitorial equipment. Purchasing some custodial supplies through the School Dept. central supply; utilizing state bid prices for most other purchases. No increase.	$4,000
Sunday Staff Classified Full-Time	No funds available to offer Sunday hours. Sundays are proportionately the most expensive hours we offer; they are not year-round (so they do not count toward meeting state standards for public libraries which require us to be open 60 hours a week for a library our size); and they are the most difficult hours to staff because of union issues.	$0
Sunday Staff Classified Part-Time		$0
Sunday Staff Unclassified Part-Time		$0
Sunday FICA		$0
	REVENUES	
Account Description	Justification	Amount
Current Year Taxes	0% increase in tax support.	$1,124,589
State Grant-In-Aid	The state grant-in-aid amount for FY 10-11 will not be appropriated by the RI General Assembly until the state budget is approved. The Governor's FY 2011 budget includes the amounts recommended by the Library Board of R.I. For the North Kingstown Free Library, the scheduled amounts of state grant-in-aid to public libraries will be: tax-based grant-in-aid $210,200; endowment-based grant-in-aid @$1,334 for a total to the North Kingstown Free Library of $211,534. The total amount of tax-based grant-in-aid for public libraries coming to the Town of NK will be $245,290. If the Willett and Davisville libraries receive tax-based appropriations from the Town, they are entitled to receive a portion of the state grant-in-aid coming to the Town. For FY 10-11 the Willett and Davisville libraries each will receive $17,545 for a total of $35,090 of the town's state grant-in-aid to public libraries.	$211,534
Departmental Revenue	Overdue fines and payment for pages printed on public-use printers (@.10 per page.	$42,000
Prior Year Surplus	No change.	$10,000
Miscellaneous Revenue	The North Kingstown Free Library Corporation will contribute $5,671, which represents the income from its Second Century Endowment fund. The income from this fund has restricted uses, one of which is to improve service to children. These funds will be used to purchase books, audiobooks, and movies for the children's collection. This contribution will allow the NKFL to accommodate the level-funding of tax support for the library without compromising the integrity of the library collection, which is our highest service priority.	$5,671

MUNICIPAL COURT

James D. Marques

Mission Statement: to provide for the just determination of every civil violation proceeding. They shall be construed to secure simplicity in procedure, fairness in administration and the elimination of unjustifiable expense and delay.

The Municipal Court is the judicial branch of the Town of North Kingstown government and is also a part of the State of Rhode Island court system. The types of offenses that are heard in the Municipal Court courtrooms include civil traffic, parking, zoning and ordinance charges.

2010/2011 DEPARTMENT GOALS

Goal	Vision Reference	Timeframe
Add a Municipal Court Office Clerk	Fiscal	2011

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Docket Municipal Court Cases conduct Municipal Court weekly sessions
SECOND QUARTER (10/1/10 to 12/31/10)	Docket Municipal Court Cases conduct Municipal Court weekly sessions
THIRD QUARTER (1/1/11 to 3/31/11)	Docket Municipal Court Cases conduct Municipal Court weekly sessions
FOURTH QUARTER (4/1/11 to 6/30/11)	Docket Municipal Court Cases conduct Municipal Court weekly sessions

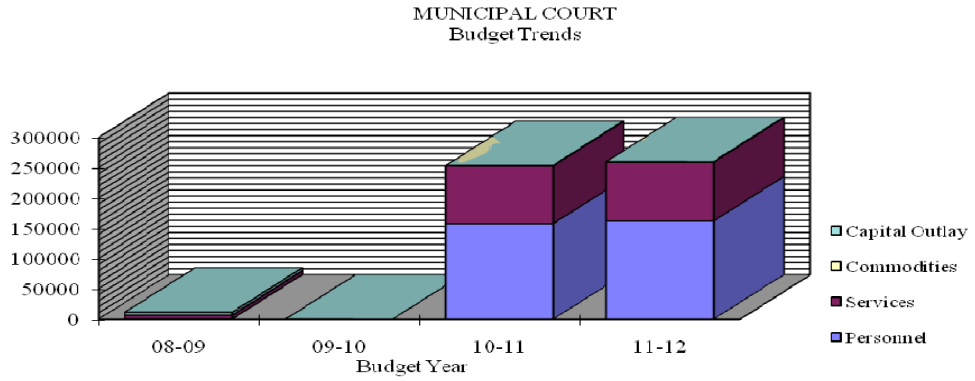
PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Municipal Court Session		4	36	38	38
Municipal Court Cases		477	3600	3600	3600

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Clerk I	NA	0	1
TOTAL MUNICIPAL	NA	0	1

Municipal Court	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next
Personnel	$807	$25,300	$0	$158,061	$158,061	n/a
Services	$5,834	$34,778	$0	$95,289	$95,289	n/a
Commodities	$723	$400	$0	$750	$750	n/a
Capital Outlay	$4,174	$750	$0	$0	$0	n/a
Total	**$11,538**	**$61,228**	**$0**	**$254,100**	**$254,100**	n/a



ZERO BASED BUDGET
MUNICIPAL COURT

Account Number	Description	Adopted
13003020 510101	CLASSIFIED FULL TIME 1 fulltime person	$25,780.00
13003020 510103	UNCLASSIFIED FULL	68,635.00
13003020 510104	UNCLASSIFIED PART TIME Municipal Court Judge payment $250/session, Town Sergeant deliver and pick up at RITT/Operator Control	10,000.00
13003020 510107	OVERTIME Police Detail for Court Sessions and Appearances for Trials	16,000.00
13003020 524001	SOCIAL SECURITY	9,212.00
13003020 524302	RETIREMENT	10,811.00
13003020 524304	HEALTH INSURANCE	16,589.00
13003020 524305	DELTA DENTAL	1,741.00
13003020 524306	LIFE INSURANCE	321.00
13003020 524404	CONFERENCES & MEETINGS – Municipal Court Judge Association Meetings	200.00
13003020 524405	TRAVEL & EXPENSES Mileage for Town Sergeant to deliver and pick up materials at RITT/Operator Control	200.00
13003020 530103	POSTAGE	500.00
13003020 530525	RITT FINES portions of fines (pass through money from penalties collected)	70,000.00

ZERO BASED BUDGET
MUNICIPAL COURT

Account Number		Description	Adopted
13003020	530526	RITT VIOLATIONS	12,000.00
		portion of each violation (pass through money from penalties collected)	
13003020	530801	LEGAL ADS	200.00
13003020	530807	PRINTING - Printing of Court Forms and Tickets	2,000.00
13003020	531004	OFFICE EQUIP/MAINT	4,600.00
		Maintenance fee for Municipal Court Software	
13003020	540101	OFFICE SUPPLIES	250.00
13003020	540108	BOOKS & PUBLICATIONS	500.00
		Annual Subscription of Municipal Court Law Books	
13003020	550301	OFFICE EQUIP & FURNITURE	0.00
TOTAL MUNICIPAL COURT			**$249,539**
TOWN MANAGER'S RECOMMENDATIONS			**4,561**
FINAL PROPOSED BUDGET			**$254,100**

LEISURE ACTIVITIES

Al Southwick, Recreation Director

Mission Statement- Maintain and improve quality leisure activities and services at the Municipal Golf Course and Allen Harbor Marina. Continue to assist the Arts Council in their goal to provide diverse and quality programs for the residents of North Kingstown

The Leisure Activities Department, under the supervision of the Town Manager, works with the Arts Council and the Leisure Services Advisory Committee to maximize the Recreational opportunities for the community. The Municipal Golf Course and the Allen Harbor Marina form the Quonset/Davisville Enterprise Fund. The Enterprise Fund, whose revenues are derived from the operation of the Golf Course and the Allen Harbor Marina, is the sole source of funding for the Town's Recreational Programs as well as the operation of the Municipal Golf Course and the Allen Harbor Marina. The Leisure Activities Director is responsible for supervising personnel administration, budgeting, and policy implementation and work activities supported by the Enterprise fund. The goal of the Leisure Activities Department is to provide a pleasant atmosphere for everyone who wishes to take advantage of the recreational opportunities the Town has to offer.

Municipal Golf Course

The Municipal Golf Course is the premier Public Golf Course in the State and hosts over 43,000 rounds of golf a year. The upkeep and maintenance of the golf course is the top priority. The Superintendent manages the staff responsible for care of the turf grass, applications of pesticides and fertilizers, irrigation systems, equipment purchases and maintenance of equipment. In addition he formulates and implements grounds maintenance plans for construction needs related to drainage, bunker and tee rehabilitation, tree programs and cart path enhancement. The Operations Manager supervises the pro shop services and oversees the seasonal golf staff responsible for providing customer services for golfers. Additionally, he schedules league play, tournaments, outings and tee times. The Operations Manager is responsible for purchasing consumable items for resale, collection of revenues and record keeping. Golf lessons for the recreational public are also provided. The Superintendent and the Operations Manager along with their staffs work as a team to provide a well-groomed golf course with pleasant conditions in which to play golf.

Allen Harbor Marina

In the northeast corner of the former Quonset-Davisville Naval Base is the Allen Harbor Marina, located in a natural sheltered harbor with excellent access to Narragansett Bay. Acquired from the Navy, the Town owns and operates the Marina that includes 84 moorings and over 100 slips. In addition, a boat ramp is available for public use. The seasonal staff is responsible for the daily operation and maintenance of the marina facilities including capital improvements and supervision of a busy boat ramp. The Marina is open from April to December. Their goal is to provide well-maintained facilities for the community to enjoy the recreational opportunities of the area.

Recreation

To offer quality recreational programs and services to children, adults and families during their leisure time in a safe, rewarding and affordable manner that will allow all of our residents to participate. To provide youth sports activities, summer camps, and art and drama programs. To maintain and provide services at our extensive parks and playground network.

The Recreation Director works with the Leisure Services Advisory Committee and the Town Manager to provide a wide range of recreation activities in the community. The Director handles personnel administration, budgeting, policy implementation, and supervision. The Director works with all others departments to provide coordination for recreational services, including special events. The Director provides grants work, facility development and relationships with the various youth sports groups. The Recreation Department Secretary position provides for the clerical needs of the Department with activities including permit issuing, scheduling of the Cold Spring Community Center, and general office duties. The Director also supervises the part-time recreation employees for activities such

as basketball, softball, and field trips. The Director obtains necessary equipment to provide for the children's activities and sets up tournaments and inter-community activities in various locations.

The Recreation Department also oversees providing recreation services to thousands of North Kingstown residents. The activities range from summer camp, basketball, gymnastics, track and softball leagues to special arts, band and theater activities for children as well as field trips, a teen extreme program, interstate tournaments and musical presentations.

North Kingstown Arts Council

The North Kingstown Arts Council continues to provide quality Arts programming for the community. The Tuesday Evening Adult Summer Concerts, the Thursday Evening Children Entertainment Series and the annual Shakespeare at the Beach Series headline an impressive list of programs that provides entertainment and artistic opportunities for all ages.

2010/2011 DEPARTMENT GOALS

Goals		**Vision reference**	**Timeframe**
Maintain quality of life by providing excellent recreation opportunities for our North Kingstown Residents.	Goal 1	Vision	7/1/10-6/30/11
Arts Council to provide quality Arts Programming.	Goal 2	Quality of Life	Ongoing
Operate and maintain Allen Harbor Marina Facilities.	Goal 3	Infrastructure	7/1/10-6/30/11
Continue improvements at Calf Pasture Point.	Goal 4	Infrastructure	7/1/10-6/30/11
Insure that the Golf Course is in excellent playing Condition and provide a pleasant atmosphere.	Goal 5	Quality of Life	Ongoing
Make use of a newly reopened well to reduce the Golf Course Dependence from the Narrow River Aquifer.	Goal 6	Infrastructure	7/1/10-6/30/11
Upgrade fleet of golf carts.	Goal 7	Infrastructure	Ongoing
Use Preventative Maintenance System for Golf Course Operation.	Goal 8	Infrastructure	Ongoing
Encourage Low Income Children to participate in our programs Through transportation access and affordability.	Goal 9	Vision	2010-11
Implement Recreation Improvement Grants	Goal 10	Vision	2010-11
Coordinate with Public Works and various youth and adult Organizations to schedule use of fields and, at the same time, Insure that the playing surfaces remain safe for the participants That may require areas to be taken off line for a period of time.	Goal 11	Infrastructure	2010-11
Identify the need and benefit to all of our residents for an Indoor Recreation Facility to include athletic, social and meeting space.	Goal 12	Infrastructure	Ongoing

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Goals 1, 3, 4…Allen Harbor…Continue to implement Allen Harbor Master Plan. Continue Calf Pasture Point Improvements. Review rates for 2011 season. Update waiting lists. Goals 1, 5, 6, 7, 8…Golf Course…Continue our high level of maintenance, schedule tournaments, leagues, Jr. Golf School and the Women's Golf Program. Fertilize and spray greens, tees and fairways. Aerate and seed fairways and greens. Review rates for 2011 season. Goals 1, 2…Arts Council…Tuesday Night Concerts, Thursday Family Entertainment Series, Children's Play. Coordinate Art Festival with the Art

QUARTER	ACTIVITY
	Association, Police, Fire and Public Works. Send bill to Art Association. Goals 1, 9, 10, 11…Recreation…Summer Camp Administration, Theatre and Arts for Children, outdoor and indoor sporting events, planning for fall and winter, evaluate field conditions.
SECOND QUARTER (10/1/10 to 12/31/10)	Goals 3, 4…Allen Harbor…Winterize Equipment. Inspect 1/3 Moorings and install winter mooring markers. Obtain Town Council approval of rates for the 2012 season. Prepare and mail 2011 Winter Contracts to our Tenants. Goals 5, 7, 8…Golf Course…Schedule season ending tournaments and special events programming. Clean course, winter fertilization, drain irrigation system for the season and prepare equipment for the winter overhaul in accordance with the Preventative Maintenance System. Obtain Town Council approval for the 2011 rates. End of season sale in Pro Shop. Goals 1, 2…Arts Council…Tuba Christmas, Fall Arts Program. Goals 1, 9, 10, 11, 12…Recreation…Continue Fall Activities outside and begin Indoor Activities, coordinate Special Events and trips with schools and vendors. Begin the budget process. Meet with Asset Management to discuss current conditions and future needs to include a Recreation Center and Sports Turf.
THIRD QUARTER (1/1/11 to 3/31/11)	Goal 3…Allen Harbor…Fill vacancies from waiting lists for the Summer Season, post Tenant Payments for slips and moorings, supervise Winter Tenants, continue Master Plan implementation. Advertise the seasonal positions. Goals 5, 8…Golf Course…Repair and service all Golf Course Equipment; prepare and mail league and outing contracts. Advertise for seasonal positions and fill as needed, complete overhaul of Golf Carts and other rolling stock. Begin pruning and removal of trees. Manage 7 day Pass Holder turnover. Prepare specifications and did for 25 Golf Carts and update manual policy. Open Golf Course for the season. Goals 1, 2…Arts Council Master Classes. Goals 1, 9, 10, 11…Recreation…Apply for CDBG Funding for Summer Camp Programming. Plan for spring and summer activities including the Easter Egg Hunt, special events, trips, athletic and cultural activities. Maintain and evaluate field conditions.

QUARTER	ACTIVITY
FOURTH QUARTER (4/1/11 to 6/30/11)	Goals 3…Allen Harbor…Open May 1, order construction materials, open bathrooms and pump out, open concession, install mooring balls. Goals 5, 8…Golf Course…Activate irrigation system, apply spring chemicals and fertilizers, aerate greens, tees and fairways, top dress greens, begin outing and league schedules. Continue to book outings. Continue tree pruning and removal. Goals 1,2…Arts Council…Sunday Musicales and RI Voices at the Library, TUBAphonia, Strawberry Festival at Smith's Castle. Kick off Tuesday and Thursday Concert Season. Prepare for the Art Festival. Goals 1, 9, 10, 11…Recreation…Begin spring activities including the Easter Egg Hunt, Track and Softball. Hire and train Summer Playground Staff in program safety and skills. Maintain and evaluate field conditions.

PERFORMANCE MEASURES

PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Moorings	3	82	82	82	82
Slips	3	116	116	116	116
Ramp Pass – Daily	3	900	900	900	900
Ramp Pass - Annual	3	120	120	120	120
Gals. Sewage	3	6000	6000	6000	6000
Season pass	5	95	100	90	100
Pass holder rounds	5	5,550	6200	5600	6200
Outings	5	90	92	90	96
Leagues	5	32	32	32	32
Pro shop sales	5	42000	48000	40000	40000
Golf carts replaced	7	25	25	25	25
Basketball	1, 9	900	900	900	900
Gymnastics/Dance	1, 9	300	350	300	300
Softball	1, 9, 11	500	500	500	500
Special Events	1, 9	5,000	5,000	5,000	5,000
Art	1, 9, 10	200	200	200	200
Cross Country	1, 9, 11	30	30	30	30
Girls Field Hockey	1, 9, 11	70	70	80	80
Wrestling	1, 9	70	70	60	70
Adult Volleyball	1, 9	30	30	35	35
Alton Jones	1, 2	25	25	18	25
Hershey Track & Field Meet	1, 9	120	120	120	120
Jr. Olympics track	1, 9	70	80	90	95
Playgrounds	1, 9, 10	250	250	300	300
Swimming Lessons					
Summer Sports	1, 9, 10	500	500	500	500
Youth tennis	1, 9	200	200	150	150
Creative Drama	1, 9, 10	130	130	130	130

Arts & Crafts (6-9)	1, 2, 5	140	140	140	140
Missoula Theatre	65	65	65	65	65
Bussing ages 6-13	6,000	6,000	6,000	6,500	6,500
Teen Extreme	1, 2	150	150	160	160

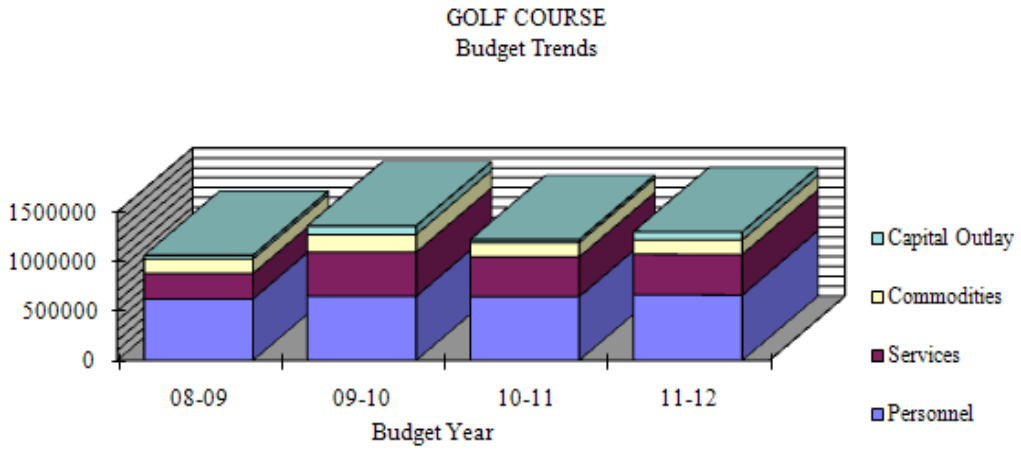
PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Leisure Activities Director	0	0	0
Recreation Director	1	1	1
Custodian	1	1	1
Secretary	1	1	1
Superintendent golf course	1	1	1
Mechanic golf course	1	1	1
Asst. Superintendent golf course	1	1	1
Operations Manager golf course	1	1	1
Assistant Op. Mgr. Golf course	1	1	1
Total	8	8	8

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Seasonal Semi-skilled Laborer	7	7	7
Seasonal Cart Staff	8	8	8
Seasonal Starter/Ranger/Cashier	9	9	9
Operations Manager Allen Harbor	1	1	1
Assistant Operations Manager Allen Harbor	2	2	2
Temporary Semi-Skilled Laborer Allen Harbor	7	7	7
Beach Staff Part Time	13	13	13
Gymnastics Part Time	8	8	8
Art Part Time	3	3	3
Field Hockey Part Time	3	3	3
Summer Program Part Time	25	25	25
Special Education Part Time	0	0	0
Softball Part Time	4	4	4
Volleyball Part Time	2	2	2
Basketball Part Time	18	18	18
Other Indoor Activities	10	10	10
Track Part Time	3	3	3
Total	123	123	123

Quonset / Davisville Recreation Fund
Golf Course

	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Proposed Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next
Personnel	$624,406	$622,318	$650,556	$646,424	($4,132)	-0.64%
Services	$257,583	$435,857	$446,352	$403,869	($42,483)	-9.52%
Commodities	$147,414	$180,000	$180,150	$144,250	($35,900)	-19.93%
Capital Outlay	$34,958	$86,500	$86,500	$30,000	($56,500)	-65.32%
Total	**$1,064,361**	**$1,324,675**	**$1,363,558**	**$1,224,543**	**($139,015)**	**-10.20%**



ZERO BASED BUDGET
GOLF COURSE

Account Number	Description	Adopted
43021010 510101	CLASSIFIED FULL TIME	$116,087
	Mechanic, Assist. Super, 1/3 building & grounds custodian	
43021010 510103	UNCLASSIFIED FULL TIME	$74,460
	Golf Course Superintendent	
43021010 510104	UNCLASSIFIED PART TIME	$55,100
	Seasonal laborers for maintaining golf course do not expect high turn-over 3 @ $10.50/hr - $358/wk x 30 wk x 2 emp = $22,000, $263/wk x 30 wk x 1 emp = $7,900, 1@ $10.00/hr - $350/wk x 30 wk x 1 emp = $11,000, 2@ $9.50/hr - $285/wk x 20 wk x 2 emp = $11,400	
	2@ $9.00/hr - $270/wk x 20 wk x 2 emp = $10,800	
43021010 510107	OVERTIME	$7,000
	Union employees - $5400, PT - $1500, Secretary - $100	
43021010 524001	FICA	$19,940
43021010 524302	RETIREMENT	$21,818
43021010 524303	UNEMPLOYMENT	$5,000
	Season worker's project	
43021010 524304	HEALTH INSURANCE	$42,157
43021010 524305	DENTAL INSURANCE	$3,985
43021010 524306	LIFE INSURANCE	$535
43021010 524307	UNIFORM ALLOWANCE	$1,200
	Uniform allowance for 4 employees per union contract $300 x 4 = $1200	

ZERO BASED BUDGET
GOLF COURSE

Account Number	Description	Adopted
43021010 524308	MILEAGE ALLOWANCE	$234
	Staff use of personal vehicles 400 Mi @ $0.585 = $234	
43021010 524403	ASSOCIATION DUES	$550
	Association dues for GCSAA $310, RIGCSA $150, Pesticide License $45, USGA $45	
43021010 524404	CONFERENCES/MEETINGS	$500
	Regional Conference in March 2 Attendees @$200ea, Local Seminars (education Credits) 2 @$50=$100, RIGCSA Meetings 3@$50=$150, Golf Course Superintendent to attend Ntnl Conf $1400	
43021010 530101	TELEPHONE	$2,600
	56k line plus 2 existing phone lines Avg Monthly Bill = $75 X 12 = $900, Internet Service @ $140/Month= $1,680	
43021010 530105	DATA PROCESSING	$12,951
	IT Support - $12,951	
43021010 530203	VEHICLE REGISTRATION	$12
	Registration for pick-up, dump truck @ $4 + $8	
43021010 530301	ELECTRICITY	$5,500
	Electricity for maintenance buildings - Avg monthly bills = $456 x 12 = $5,472, Use $5,500	
43021010 530302	GAS (LP)	$15,000
	GC OpsHeat for maintenance building - Avg 4300 gal/yr jan 2009 price/gal $3.50 = $15,050	
43021010 530304	SEWERAGE	$800
	QDC Sewer use charge FY 2009 Avg bill $62.50 x 12 = $750	
43021010 530305	SOLID WASTE	$4,000
	Waste Management contract -$5125	
	Additional TRANSFER STATION FEES estimated $775	
43021010 530306	WATER	$26,000
	EDC imposed user fees. Golf course irrigation FY 2009, Avg usage/year $33,000 Price #1.87/1,000 Gals. FY 2009 Six Month Actual = $26,000, Six Month Projected = $15,000; FY 2011 Activate Well to Supply ½ Water Needs.	
43021010 530606	PAYING AGENT	$65
43021010 530704	OTHER RENTALS	$2,300
	Rental of equipment as needed Taylor Rental - compressors, trenchers, slice seeder $650	
	Other pieces of equipment as needed $300 Advance Liquid Recycling -parts cleaner $300	
	Port-a-john Contract $1,050/y	
43021010 530804	ADVERTISING	$1,200
	Advertisements for bids In Prov Journal and SRI Newspapers: Pesticides, fertilizers, Top Dressing $350 Annual advertising for season positions $75 Triplex Rough Mower $350 Tree Removal $125 Seeds $125 Lime - $125	
43021010 531001	MOTOR VEHICLES MAINTENANCE	$17,000
	Maintenance of aging vehicle fleet including tractors, mowers, utility vehicles, etc. winter maintenance of 75 golf carts Willand - sole source for parts and equipment for 20 vehicles including tractors, utility carts Mowers Estimate $9500 RF Morse - sole source for parts and equipment for 8 vehicles including tractors, utility carts Mowers Estimate $4000 Car Parts - Miscellaneous small parts and supplies including oil, antifreeze, grease, spark plugs filters Estimate $2000, RI Tire - replacement tires for golf carts, Trucks, etc. Estimate $500, Allen Seed Parts for trimmers, chain saws rotary hand mowers, New England Golf Cars - Parts and supplies for 80 carts and supplies Estimate $2500, Turf Products Parts and supplies for 2 large Mowers Estimate $1000	
43021010 531003	ALARMS SYSTEMS MAINT	$225

ZERO BASED BUDGET
GOLF COURSE

Account Number	Description	Adopted
	American alarm system monitoring - 2009	
43021010 531004	OFFICE EQUIPMENT MAINT.	$500
	Service contract copier Maintenance for fax machine and computer equipment 2010	
43021010 531103	PLUMBING SYSTEMS MAINTENANCE	$1,000
	Club House Area Sprinklers & Valves from old system Estimate: $1000	
43021010 531106	LANDSCAPING MAINTENANCE	$5,000
	Removal and pruning of trees $5,000, increase due to tree damage from winter storms	
43021010 531200	REIMB G/F FOR IRRIGATION	$150,000
	To reimburse General Fund for $1.5M Reservation	
43021010 531206	CONT SVCS NOT OTHERWISE CLASSI	$10,500
	Deep tine aeration of fairways $3500, liming of fairways $2300, Meteor Logics Weather system $1200, Backflow preventer Maintenance $1000, Cisco equip service contract $300, Fire protection system maintenance $1000, Soil Testing $1000, Overhead Door Maintenance $200, Emergency Equipment Repair $5,000	
43021010 540108	BOOKS & PUBLICATIONS	$150
	Purchase of New Publications "Tree Care for Golf Courses" and Superintendent's Guide for Green Speed" Estimate $150	
43021010 540205	PERSONAL EQUIPMENT - TOWN ISSUE	$400
	Work shirts for Seasonal employees 25 shirts @ $16 = $400	
43021010 540304	FERTILIZERS	$18,000
	Lime for greens and tees $2,000, Fairway fertilizer $7,500, Merit Pluss fertilizer $4,500, Greens Fertilizer 18-3-18 $1,400, Greens Fertilizer 15-3-8 $1,400, Greens Fertilizer 21-3-16 $1,500, Dimension + Fertilizer $1,200, Tee Fertilizer $2,500. 2010 increase is additional fertilizer for roughs.	
43021010 540305	PEST CONTROL CHEMICALS	$35,000
	Daconil $5,000, Subdue $7,000, Chipco GT $8,500, Bayleton $8,000, Aliette $2,000, merald $6,000, Lescoflow $3,000, Bubigan $3,000, Fertilizer plus Iron $2,500, Snow Mold $2,000	
43021010 540401	GASOLINE OIL & ANTIFREEZE	$20,000
	Gasoline 9500 gal x $1.70/gal = $16,000, Diesel 2000 gal x $1.85/gal = $3,700	
43021010 540501	BUILDING & GROUNDS MAINT.	$2,000
	Miscellaneous tools, lumber and materials needed for repairs Wickford Lumber Blanket	
43021010 540502	SAND SOIL AND GRAVEL	$5,500
	Top Dressing $6,000, Sand for traps $1,500 Loam, Stonedust & Pea stone $2,000	
43021010 540506	SEEDS & PLANTS	$7,250
	Perennial Ryegrass $6,000, Seed Mix for Rough $1,500, Bent grass $1,000 Flowers & Misc Plants $750	
43021010 540701	HAND TOOLS	$900
	Replace Trimmer $300, Replace Rotary hand mower $600	
43021010 540801	COMMO NOT OTHERWISE CLASSIFIED	$6,000
	Flags, poles, towels, marking paint, additional trap rakes, benches, ball washers, cups, rope, etc, replacement signs Additional flags to designate the position of pin on the green	
43021010 550401	VEHICULAR EQUIPMENT	$30,000
	Trap Rake - $20,000, Aerifier - $20,000	
	TOTAL GOLF COURSE OPERATIONS	**$728,419**
43021020 510101	CLASSIFIED FULL TIME	$39,026
	2/3 salary – building & grounds custodian and 25% secretary	
43021020 510103	UNCLASSIFIED FULL TIME	$122,962
	Operations manager, Asst. Operations Mgr., Operation Mgr	

ZERO BASED BUDGET
GOLF COURSE

Account Number	Description	Adopted
43021020 510104	UNCLASSIFIED PART TIME	$63,000
	Temporary positions for cashier, starters, rangers and carts Avg Hourly Wage = $9/hr. Cart/Range 1,472 hrs x $9.00/hr= $13,248, Starter/Ranger 4,515 hrs x $9.00 = $40,635, Clerk 992 hrs x /$9.00hr = $8,928. Total = $62,811	
43021020 510107	OVERTIME	$200
43021020 524001	FICA	$17,227
43021020 524302	RETIREMENT	$18,550
43021020 524304	HEALTH INSURANCE	$29,658
43021020 524305	DENTAL INSURANCE	$2,535
43021020 524306	LIFE INSURANCE	$525
43021020 524308	MILEAGE ALLOWANCE	$500
	Reimbursement for staff use of personal vehicle for Town use. 850 mi @0.585 = $500	
43021020 524403	ASSOCIATION DUES	$1,800
	Staff memberships in Professional organizations: PGA $1,400, RIGA $200, NGF $100, USGA $100	
43021020 524404	CONFERENCES/MEETINGS	$1,600
	Attendance at yearly PGA Vendor Show in Florida To stock Pro Shop. Professional education Program PGA Merchandise Show $800.00 PGA LEVEL 2 CERT $800.00	
43021020 524405	TRAVEL & EXPENSES	$275
	Travel and expenses for national, regional and local meetings include and meals 215 Miles @ $0.585 = $125 5 meals @ $20/meal = $100 Misc expenses (parking) $50	
43021020 530101	TELEPHONE	$10,750
	Cost Includes The Lease Payments For The Norstar Equipment Line Charges For Six Telephone Lines And Monthly Local And Long Distance Charges And Cox Cable Yellow Pages $1,700.00 /Yr , Equip Lease/Lines $3,500.00/Yr, Cox Internet $1,530.00 /Yr, Verizon $7,500.00 /Yr, Qwest Long Dist $250.00 /Yr, Anticipate 5% Increase	
43021020 530103	POSTAGE	$200
	Mail yearly contracts to Passholders $100 mail contracts for Outings $100	
43021020 530106	ALARM SYSTEMS	$725
	Monitoring services for clubhouse alarm systems $225, maintenance contract fire alarm and sprinkler system $500	
43021020 530301	ELECTRICITY	$14,500
	Town share 1/3 clubhouse electricity FY 2009: Avg $1208/mon x 12 mon = $14,500	
43021020 530302	GAS	$8,500
	Town share 1/3 clubhouse gas FY 2009 $8,500	
43021020 530304	SEWAGE	$600
	1/3 Town share Clubhouse Sewer use Avg 2009: $50/month x 12 mon = $600.00	
43021020 530306	WATER	$1,200
	Town 1/3 share of water use at the clubhouse Avg 2009: $94/month x 12 mon = $1128.00	
43021020 530406	INSURANCE	$47,000
43021020 530607	AUDITING	$4,116
	8% of annual audit – FY10 $49,000 + 5%	
43021020 530804	OTHER ADS	$5,000
	Newspaper Ads $500, Internet Ads $2150, Brochures $1,000, Bid Notification $200, NK Chamber $400, Promotional items $250, Tourism Mag Ads $500	
43021020 531004	OFFICE EQUIPMENT MAINTENANCE	$450
	IKON Maintenance Contract for Copier $250/year, Network Maint $200/yr	
43021020 531102	ELECTRICAL SYSTEMS MAINTENANCE	$2,500

ZERO BASED BUDGET
GOLF COURSE

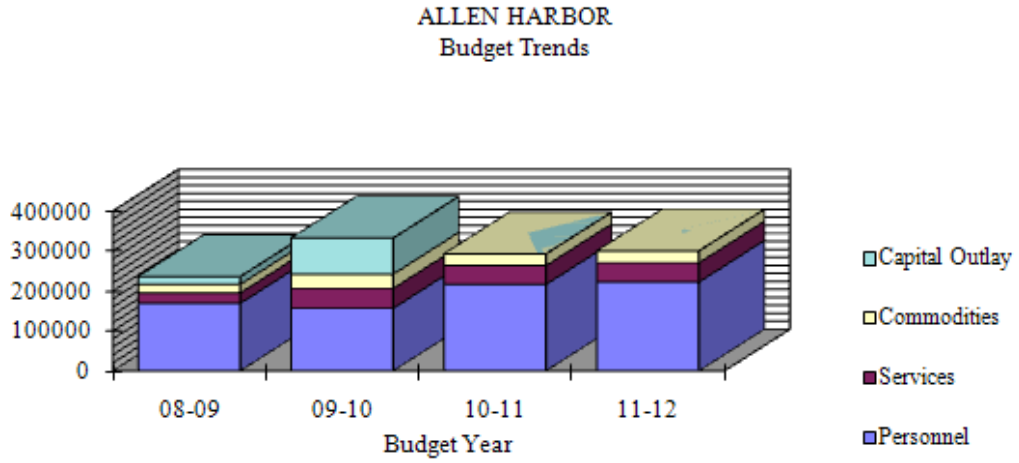
Account Number	Description	Adopted
	Maintenance of Town Share for lights in CLB Restaurant and parking lot	
43021020 531204	DEBT PRINCIPAL	$33,306
43021020 531205	DEBT INTEREST	$7,369
43021020 531206	CONT SVCS NOT OTHERWISE CLASS	$13,000
	Software licenses for POS Tee Time reservation System $2000 miscellaneous maintenance contracts – HVAC - Regan $2450, Internet Security System – INET $1500, Atrion Networking $300, Vet bills for Mulligan $450, Miscellaneous repairs under Maintenance Contracts $2,800 RIGA, Handicap $3,500	
43021020 540101	OFFICE SUPPLIES	$1,000
	Golf Pencils $450 , Printer Cartridges $200, Misc Paper Supplies $350	
43021020 540102	PRINTED FORMS	$2,500
	Scorecards $1,500, Gift Certificates $150, Business Cards $250, Long Drive Markers $400, Letterhead/Envelopes $200	
43021020 540104	OPER SUPPLIES FOR OFFICE EQUIP	$100
	Tape for cash register, calculator $100	
43021020 540203	BADGES AND EMBLEMS	$150
	Trophies for tournaments $150	
43021020 540205	PERSONAL EQUIPMENT - TOWN ISSUE	$500
	Shirts for Seasonal employees 36 shirts @ $13.75 = $500	
43021020 540310	MEDICINES & DRUGS	$100
	First aid kit supplies $100	
43021020 540501	BUILDING REPAIR MATERIALS	$2,000
	Small building repair problems $500, HVAC equipment – parts & labor - $1500 Kitchen maintenance - $2000	
43021020 540509	JANITORIAL SUPPLIES	$2,000
	Town Share of Paper Goods, cleaners, floor detergents, cleaning supplies, etc $1650, Town share replacement lights in Clubhouse $350	
43021020 540512	PAPER PRODUCTS	$800
	Various supplies including drinking cups for the Golf Course from Central Supply at School Dept $800	
43021020 540513	EQUIPMENT REPAIRS	$300
	Office equipment repairs not covered under contract $300	
43021020 540801	COMMO NOT OTHERWISE CLASSIFIED	$17,000
	Range Equipment $7,000, Medicine For Mulligan $500, Misc Course Supplies $9,500	
43021020 540803	COMMODITIES - MERCHANDISE	$18,500
	Accessories $4,000, Bags $1,200, Irons $2,000, Junior Clubs $600, Putters $600, Woods $3,000, Gloves $3,700, Balls $8,500, Shoes $3,500, Hand Carts $400	
43021020 540804	COMMODITIES - CLOTHING	$4,100
	Men's Hats $2,000, Outerwear $1,600, Shirts $2,700, Socks $300, Sweatshirts $1,200, Women Outerwear $500, Shirts $600, Socks $100, Sweatshirts $1,000	
43021020 550401	CAPITAL OUTLAY VEHICULAR EQUIP	$0
	Continue 3 year cart replacement program (25 carts/yr) Estimate includes trade-in of 25 carts x $1,860 each	
TOTAL CLUB HOUSE OPERATIONS		**$496,124**

ALLEN HARBOR DIVISION

Allen Harbor Marina

In the northeast corner of the former Quonset-Davisville Naval Base is the Allen Harbor Marina, located in a natural sheltered harbor with excellent access to Narragansett Bay. Acquired from the Navy, the Town owns and operates the Marina that includes 84 moorings and over 100 slips. In addition, a boat ramp is available for public use. The seasonal staff is responsible for the daily operation and maintenance of the marina facilities including capital improvements and supervision of a busy boat ramp. The Marina is open from April to December. Their goal is to provide well-maintained facilities for the community to enjoy the recreational opportunities of the area.

Allen Harbor	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next
Personnel	$169,247	$182,078	$156,870	$216,624	$59,754	38.09%
Services	$25,898	$48,642	$49,642	$47,142	($2,500)	-5.04%
Commodities	$21,757	$35,787	$35,787	$29,084	($6,703)	-18.73%
Capital Outlay	$19,031	$90,000	$90,000	$0	($90,000)	-100.00%
Total	**$235,933**	**$356,507**	**$332,299**	**$292,850**	**($39,449)**	**-11.87%**



ZERO BASED BUDGET
ALLEN HARBOR

Account Number	Description	Requested
43021040 510101 -	CLASSIFIED FULL TIME	$7,291
43021040 510103 -	UNCLASSIFIED FULL TIME	$14,892
43021040 510104 -	UNCLASSIFIED PART TIME	$172,409
	2010 Rate Avg Hr/wk # Weeks / Salary: Ops Mang $19.47x 35 x35=$25,213, A Ops .00g/$13.25x40x35= $18,550, Maint/ A Ops Man $13.25x 20x28= $7,560, Dock Ops/6 Semi-Skilled Laborers $11.50x40x35= $96,600, 1 Semi-Skilled $10.50x40x34=$14,280, 1 Semi-Skilled $10.50x8x34=$28.56, 1 Semi-Skilled $10.50x20x35=$7,350	

ZERO BASED BUDGET
ALLEN HARBOR

43021040 510107 -	OVERTIME	$500
	Overtime for unclassified Seasonal Employees Storm Repairs	
43021040 524001 -	FICA	$15,040
43021040 524302 -	RETIREMENT	$2,540
43021040 524304 -	HEALTH INSURANCE	$3,574
43021040 524305 -	DENTAL INSURANCE	$314
43021040 524306 -	LIFE INSURANCE	$64
43021040 524404 -	CONFERENCES/MEETINGS	$0
	Staff use of personal Vehicle to attend Meetings 8500 mi @ 0.585/mi	
43021040 530101 -	TELEPHONE	$1,500
	Ave Monthly Bill for 2010 $63/month x 12 months = $756, Anticipated Fees for Credit Cards $65/month x 12 months = $780	
43021040 530103 -	POSTAGE	$300
	Postage for mailing contracts, invoices and special meeting notices to 200 Tenants.	
43021040 530203 -	VEHICLE REGISTRATION	$12
	Registration for 2 trucks and crane @ $4 ea = $12	
43021040 530301 -	ELECTRICITY	$4,000
	Average Bill for 2010 = $333/month x 12 months = $4,000	
43021040 530303 -	FUEL OIL	$1,500
	500 gals @ $3/gal = $1,500	
43021040 530305 -	SOLID WASTE	$3,800
	Trash Removal $3,600 Transfer Station Fees $700	
43021040 530306 -	WATER	$2,000
43021040 530406 -	INSURANCE	$13,230
	Insure two boats work barge and fleet. Marina insurance coverage - $5,800, W/C - $4,400 Flood Insurance-bathrooms $2,400 Possible 5% increase = $13,230	
43021040 530601 -	A & E STUDIES-MUNICIPAL FACILI	
	Bulkhead Design and Build	
43021040 530603 -	LEGAL SERVICES	$100
	Legal services for Marina $100	
43021040 530604 -	MEDICAL SERVICES	$200
	Re-fill first aid kit $200	
43021040 530804 -	OTHER ADS	$500
	Advertising for bids for materials $300, Advertising for bids for Construction/ design Projects $500, Advertising for personnel $50, Advertising for public Meetings $ 150	
43021040 531001 -	MOTOR VEHICLES MAINTENANCE	$3,750
	Parts and supplies for 2 trucks, 1 7-ton crane, 1 motorboat, 1 motorized barge 12 pieces of miscellaneous motorized equipment (Mowers, utility carts etc), Car Parts $2,000, Don's Mower $ 200, Johnson's Boat Yard $800, Miscellaneous suppliers $750	
43021040 531102 -	ELECTRICAL SYSTEMS MAINTENANCE	$1,500
	Miscellaneous electrical system Maintenance $2,000	
43021040 531103 -	BOAT PUMP OUT STATION	$2,000
	4 Pump-outs (1000 gal) x $500 = $2,000	
43021040 531106 -	LANDSCAPING MAINTENANCE	$500
	Plantings around facility	
43021040 531206 -	CONT SVCS NOT OTHERWISE CLASS	$12,250
	Miscellaneous small contracts for Marina $1,050, Mooring permit fee per ordinance 82 @ $50 = $4100, Port-a-john rental H-dock 2@ $225ea x 8 Mon = $1,800, Contingency for rental of pile-driver should piles be damage or pulled by Ice in winter $5,000, Furnace Maintenance $300	

ZERO BASED BUDGET
ALLEN HARBOR

43021040 540101 -	OFFICE SUPPLIES	$700
	Miscellaneous paper supplies $300, Toner for copier $100, Cartridges for color laser printer $400, Decals for Season Passes $400	
43021040 540102 -	PRINTED FORMS	$700
	Forms for Pavilion Permits, Wait List Applications Tenant Contracts etc.	
43021040 540205 -	PERSONAL EQUIPMENT - TOWN ISSUE	$0
	Work shirts for seasonal employees 25 shirts @ $20.00	
43021040 540401 -	GASOLINE & DIESEL FUEL	$500
	Fuel for boats, trucks, outboard motors 500 gal x $2.50/gal= $1,250 Diesel fuel for crane 100 gal x $2.50/gal= $250	
43021040 540502 -	SOIL SAND AND GRAVEL	$250
	Sand and Gravel for general maintenance of dirt roads and fill washed-out material behind bulkhead $1000	
43021040 540506 -	SEEDS & PLANTS	$750
	Over seeding of grass areas $100, Replace dead perennials and shrubs $350, New flower boxes $200, Annual plants $350	
43021040 540509 -	JANITORIAL SUPPLIES	$1,000
	Paper and cleaning supplies for new Bathroom	
43021040 540510 -	PAINT & PRESERVATIVES	$550
	Anti-fouling bottom paint for boats and lower mooring balls $300, Paint for upper mooring balls, office, Maintenance building $150, Wood Preservatives for pavilion and picnic tables $100	
43021040 540601 -	CONSTRUCTION MATR & SUP.	$15,750
	Pressure Treated Lumber (State Bid List) $3,500, Other lumber (State Bid List) $4,000, Floatation $7,000, Miscellaneous Dock Hardware $1,000, Other miscellaneous supplies $500, Replacement Mushroom mooring $1,000, Replacement mooring chain $1,000	
43021040 540801 -	COMMO NOT OTHERWISE CLASSIFIED	$8,884
	Lubricants $500, Indust work gear (gloves, coveralls, work boots) $1,500, Non-dock const Materials for repairs $2,000, Mechanical Parts & Supplies $1,100, Electrical Parts & Supplies $600, Miscellaneous Parts & supplies $2,000, Snacks for resale in Marina store $1,000, Bags and Cubes of ice for resale $1,200, Drinks for resale $100, Marine Parts & Supplies for repairs $800	
43021040 550201 -	CAPITAL – IMPROVEMENT OTHER THAN	
	Bulkhead	
43021040 550401 -	CAPITAL OUTLAY VEHICULAR EQUIP	
	Purchase 4 x 4 diesel truck	
43021040 550601 -	CAPITAL OUTLAY – OTHER	$0
	Electrical Services to A Dock South $40,000	

TOTAL ALLEN HARBOR OPERATIONS **$292,850**

RECREATION DIVISION

Recreation

To offer quality recreational programs and services to children, adults and families during their leisure time in a safe, rewarding and affordable manner that will allow all of our residents to participate. To provide youth sports activities, summer camp, and art and drama programs. To maintain and provide services at our extensive parks and playground network.

Recreation	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Proposed Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next
Personnel	7.92	133,305.00	123,272.00	126,008.00	$2,736	n/a
Services	-	158,896.00	158,892.00	157,370.00	($1,522)	n/a
Commodities	-	25,147.00	25,147.00	19,399.00	($5,748)	n/a
Capital Outlay	$0	$0	$0	$0	$0	n/a
Total	**$8**	**$317,348**	**$307,311**	**$302,777**	**($4,534)**	**n/a**

ZERO BASED BUDGET
RECREATION DEPARTMENT

Account Number	Description	Adopted
00116010 510101 -	CLASSIFIED FULL TIME	$18,228
00116010 510103 -	UNCLASSIFIED FULL TIME	$37,230
00116010 510104 -	UNCLASSIFIED PART TIME	$42,700
	Portion of summer and activities staff	
00116010 510107	OVERTIME	$1,450
00116010 524001 -	FICA	$7,620
00116010 524302 -	RETIREMENT	$6,350
00116010 524303 -	UNEMPLOYMENT	$200
00116010 524304 -	HEALTH INSURANCE	$8,934
00116010 524305 -	DENTAL INSURANCE	$786
00116010 524306 -	LIFE INSURANCE	$160
	Classes & seminars	
00116010 524308	MILEAGE ALLOWANCE	$200
00116010 524404 -	CONFERENCES/MEETINGS	$100
	Amount for RI and NE conferences.	
00116010 524405 -	TRAVEL & EXPENSES	$2,050
	Mileage of private autos used for recreation purposes.3500 miles @ .585/mile	
00116010 530203 -	VEHICLE REGISTRATION	$20
	Four buses and one truck @ $4 each	
00116010 530301 -	ELECTRICITY - BALL FIELDS	$12,000
	Lights And Other Electric Requirements At Ball fields Wilson Park = $1,835 McGinn Park = $5,100 Wilson Park = $5,065	
00116010 530302 -	GAS	$1,100
	For heating the former fire station at Lischio Field.	
00116010 530306 -	WATER - BALL FIELDS	$33,828
	Reflects anticipated cost for the year. Flat meter charge $53.96 x 18 meters = $971.28 Turn on/off charge $50.00 x 18 meters = $900.00 Water usage $2.40/1000 gallons = $34,000	
00116010 530501 -	DUES & MEMBERSHIPS	$358

ZERO BASED BUDGET
RECREATION DEPARTMENT

Account Number	Description	Adopted
	RI and national recreation association dues. Various memberships and publications National Parks And Recreation Association = $ 215.00 Rhode Island Parks & Recreation Assc = $50.00 Scholastic Coach Publication = $18.00 USA Track Membership = $75	
00116010 530604 -	MEDICAL SERVICES	$350
	Bus Driver Physicals And Red Cross CPR/First Aid Classes For Playground Leaders And Lifeguards Physical = $150.00 First Aid/CPR Materials = $200	
00116010 530610 -	OUTSIDE CLEANING SERVICES	$1,700
	Cleaning Of Town Beach Restrooms Increase Reflects Anticipated Bid Amount 100 Days At $17/Day = $1,700	
00116010 530701 -	LAND AND BUILDINGS	$18,000
	Rental Of School Buildings For Recreation Programming. 1500 Hours At $12/Hr = $18,000	
00116010 530704 -	OTHER RENTALS	$4,460
	Portable Sanitary Facilities. Ryan Park, Yorktown Park, Fuerer Park, McGinn Park, Town Beach, Intrepid Drive And Wickford Middle School. Increase Due To budgeting for 4th Of July Fire Works Display ($1,750). Monthly Charge Per Unit Is Anticipated To Be $54.16 McGinn Park For 12 Months = $650.00 Yorktown Park For 2 Months = $111.90 Wickford Middle For 8 Months = $436.92 Fuerer Park For 5 Months = $250.50 Ryan Park For 1.5 Months = $79.09 Intrepid Drive For 6 Months = $286.87 Town Beach For 12 Months = $650.00	
00116010 530804 -	OTHER ADS	$294
	Ads For Part Time Help And Programs 26 Ads At $11.25/Ad = $292.50	
00116010 530922 -	LAFAYETTE BAND	$1,500
00116010 531001 -	MOTOR VEHICLES MAINTENANCE & E	$4,000
	Bus And Truck Repairs.	
00116010 531206 -	CONTRACTUAL SERVICES NOT OTHER	$79,760
	Bus Rentals $1,590, Cellular Phones For Buses & Program Leaders 15 Phones: Summer Months $2,070.00 Rest Of Year $2,100.00 Bus Rental Depends On Need. 4th of July Fireworks budgeted for $14,000, $60,000 to the YMCA for Town Beach Staffing.	
00116010 540101 -	OFFICE SUPPLIES	$7250
	Office Supplies, Labels, Ink For Printers, Copy Paper Color Printer Cartridges	
00116010 540310 -	MEDICINES & DRUGS	$670
	Ice Packs, Special Sun Screen For Life Guards And Other Medical Supplies.	
00116010 540401 -	GASOLINE & DIESEL FUEL	$3,675
	Bus And Truck Fuel. Diesel- 1400 Gallons X $2.75/Gal = $3,850 Gas - 300 Gals X $2.75/Gal= $825	
00116010 540513 -	EQUIPMENT REPAIRS	$500
	Repair Scoreboards And Other Equipment At Ball fields And Portable Equipment; I.E. Generators	
00116010 540801 -	COMMODITIES NOT OTHERWISE CLAS	$13,804
	Beach And Playground Supplies = $4,000 Fall And Winter Equipment Replacement = $3,000, Easter Egg Hunt = $2,000, Activity Equipment: Softballs, Basketballs, Art = $5,000, Recreation Share Toward Purchase Of Office Equipment For Secretary and Director Purchases. $1,000. Replace Women's Shed at Ryan Park = $2,500	
TOTAL RECREATION DIVISION		**$302,777**
GRAND TOTAL QD REC FUND		**$1,820,170**

DEPARTMENT OF WATER SUPPLY

Susan Licardi, Director of Water Supply

Mission Statement- It is the duty of the Department of Water Supply to provide water of adequate quality and quantity to our customers and to ensure that the Town water supply meets water quality standards as defined by the Safe Drinking Water Act.

The Water Department supplies domestic water and fire protection to North Kingstown. Currently there are 9,288 active accounts. North Kingstown has an average demand of 3.1 MGD (million gallons/day). Summer peak demand has been as high as 8 MGD.

All Water Department staff (with the exception of clerical staff) must maintain a Rhode Island Drinking Water Operators License in both Distribution and Treatment. License renewal requires that the operator be actively working in distribution and treatment and that the operator complete a number of training contact hours.

The North Kingstown Department of Water Supply is an Enterprise Fund. All water department expenditures are from the Water Fund. Revenues are generated by water customers through water rates and fees.

Water Supply, Distribution and Storage

North Kingstown's drinking water source is groundwater. Water is withdrawn from eleven supply wells located in the Hunt, Annaquatucket, and Pettaquamscutt (HAP) Sole Source Aquifer. The water distribution system includes five storage tanks, two booster stations, 1042 hydrants, and 176 miles of distribution piping. North Kingstown also augments the water supply for Narragansett and has emergency connections to Warwick Water, Jamestown Water, the Quonset Development Corporation Water system and the Kent County Water Authority.

Water Quality

Protection of water quality, both at the source and in the distribution system is of paramount concern. The Town has for many years used groundwater overlay zoning as a means of protecting source water from potentially harmful development. In addition, the Town has prioritized the purchase of development rights in the watershed areas. Annual distribution system maintenance including hydrant flushing, well inspections, well redevelopment and routine storage tank cleaning is a necessary ingredient to meeting the ever-increasing requirements of the Safe Drinking Water Act. In addition, on-site inspections of commercial and industrial facilities, and the installation and testing of backflow prevention devices continues to be a department priority to reduce risks of accidental contamination to the water supply system.

Sustainability of the Water Supply

Over the past 10 years North Kingstown has struggled with increasing seasonal water demand. In the summer of 2005 summer peak demand exceeded the water supply system capacity. Water demand at this level jeopardizes public safety by reducing pressure and fire flow. Reduced pressure also creates the potential for distribution system contamination. The effect of water withdrawal for public supply on streamflow, and thus aquatic habitat, in particular, the Hunt River has become a focus of state regulatory agencies. These agencies are currently looking at options to regulate public well withdrawals to mitigate stream impacts. While it has become apparent that regulatory authorities are not looking favorably on the development of new sources of water supply, the Water Department believes that the acquisition and protection of potential future well sites is a high priority. The Water Department continues to look for mechanisms to reduce seasonal peaks in water demand, while maintaining adequate revenue to operate, maintain and improve the water system.

Infrastructure Replacement and Maintenance

The importance of maintaining water system infrastructure cannot be over emphasized. The Water Department prepares a Clean Water Infrastructure Replacement Plan which is updated every five years. The plan provides an evaluation of the life expectancy of water system components and the estimated replacement costs. Construction of a new elevated storage tank to replace the Wickford (Juniper Hill) standpipe is currently underway and plans for improvements to the North End (Forge Road) and Saunderstown standpipe, including interior and exterior recoating, safety improvements and a mixing system for improved tank water quality are being finalized. The Department

continues in our effort to replace water meters to improve the efficiency of meter reading and reduce the amount of water wasted through service leaks.

Other Services

The Water Department administers the Town's Wastewater Management District Ordinance. The ordinance requires that property owners maintain their individual sewage disposal systems through routine inspection and pumping. Properly maintained onsite wastewater treatment systems help protect drinking water quality and the quality of other water resources in North Kingstown.

2010/2011 DEPARTMENT GOALS

Goal	Vision reference	Timeframe
Maintain/improve water quality and comply with standards	Environment	Ongoing
Maintain/improve water system infrastructure	Infrastructure	Ongoing
Develop a more comprehensive education program; incorporate customer specific information/data		Ongoing
Improve system mapping and use of GPS/GIS		2010/2011
Expand leak detection program		2010
Well redevelopment and maintenance		Annual
Implement residential backflow program		2010

WORK PROGRAM

QUARTER	ACTIVITY
FIRST QUARTER (7/1/10 to 9/30/10)	Maintain/improve water quality and comply with standards Maintain/improve water system infrastructure Develop a more comprehensive education program; incorporate customer specific information/data Improve system mapping and use of GPS/GIS Expand leak detection program
SECOND QUARTER (10/1/10 to 12/31/10)	Maintain/improve water quality and comply with standards Implement a more comprehensive system flushing program Develop and implement an all-inclusive well redevelopment /maintenance program Evaluate rate structure to ensure adequate revenue stream
THIRD QUARTER (1/1/11 to 3/31/11)	Maintain/improve water quality and comply with standards Develop educational materials and conservation programs Improve system mapping and use of GPS/GIS
FOURTH QUARTER (4/1/11 to 6/30/11)	Maintain/improve water quality and comply with standards Implement a more comprehensive system flushing program Implement a more aggressive leak detection program

PERFORMANCE MEASURES

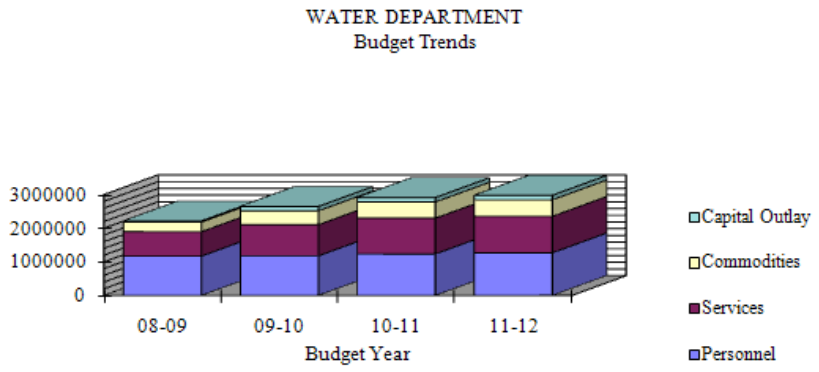
PRODUCTIVITY MEASURE	*Goal*	*ACTUAL 2008/09*	*BUDGET 2009/10*	*PROJECTED 2009/10*	*PROJECTED 2010/11*
Annual Well Production In Million Gallons	Well production should not exceed billed sales by more than 10%	959,062,700	1,119,679,033	926,240,439	1,049,236,633
Billed Water Sales In Million Gallons	Within 10% of pumping	827,277,240	850,000,000	805,829,182	923,328,237
Compliance with Water Quality Standards	100% compliance	One reporting violation	Na	Exceedance of lead action level	
Compliance with Cross connection control ordinance	Backflows on all water services and high % functional when tested			97% (testable devices)	99% (testable devices)
Water Meter Replacement (upgrade to radio read meters)	# radio read meters	2,023		2,621	6,821
Compliance with wastewater management ordinance	% compliance	-	-	92%	95%
New Water Main (miles)		.4	1	0	.32
Well Pumping Stations		11	11	11	11
Water Towers		5	5	5	5
Hydrants		1,044	1,049	1,050	1,052
Metered Services		9,274	9,368	9,314	9,325

PERSONNEL LIST

POSITION TITLE (Full Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Director Water Supply	1	1	1
Water Quality Specialist	1	1	1
Water General Foreman	1	1	1
Distribution Lead man	1	1	1
Distribution Serviceman	4	4	4
Pump Station Lead man	1	1	1
Pump Station Operator	2	2	2
Meter Reader	1	1	1
Light Equipment Operator	1	1	1
Administrative Assistant	1	1	1
Receivable Mgr. (50%Finance)	.5	.5	.5
Senior Planner (50% Planning)	1	.5	.5
Town Engineer (65% Pub Works)	.35	.35	.35
Total	**15.85**	**15.35**	**15.35**

POSITION TITLE (Part Time)	*ACTUAL 08/09*	*BUDGET 09/10*	*PROJECTED 10/11*
Clerk	.5	.5	.5
Total	.5	.5	.5

Water	**Expenditures Last Year 08-09**	**Projected Expenditures through 6/30/10**	**Adopted Budget Current Year 09-10**	**Adopted Budget Next Year 10-11**	**Budget Increase Decrease**	**Percent Changed Current/ Next**
Personnel	1,172,587.08	1,083,401.00	1,180,154.00	1,237,106.00	$56,952	4.83%
Services	725,257.63	1,052,016.55	925,830.00	1,063,858.00	$138,028	14.91%
Commodities	285,989.71	430,515.06	414,200.00	482,740.00	$68,540	16.55%
Capital Outlay	$32,215	$128,500	$128,500	$129,500	$1,000	0.78%
Total	**$2,216,049**	**$2,694,433**	**$2,648,684**	**$2,913,204**	**$264,520**	**9.99%**



ZERO BASED BUDGET
WATER DEPARTMENT

Account Number	**Description**	**Adopted**
44040000 530302 -	LP GAS	26,000.00
	Gas Heat Ps1 Lp Gas For Emrg Power Gas Heat For Ps 10 Increases In Energy Cost Increase For Potential Generators	
44040010 510101 -	CLASSIFIED FULL TIME	146,107.00
44040010 510107 -	OVERTIME	34,000.00
	3 Pso @ Vac + Holiday + 3 Pdays	
44040010 524001 -	FICA	13,778.00
44040010 524302 -	RETIREMENT	16,729.00
44040010 524304 -	HEALTH INSURANCE	39,062.00
44040010 524305 -	DENTAL INSURANCE	3,580.00
44040010 524306 -	LIFE INSURANCE	481.00
44040010 524307 -	UNIFORM ALLOWANCE	1,050.00
	3 Pump Operators @ 350 Ea = 1,050	
44040010 530301 -	ELECTRICITY	200,000.00

ZERO BASED BUDGET
WATER DEPARTMENT

Account Number	Description	Adopted
	Well Pump & Bldg Power	
44040010 530702 -	OPERATING EQUIPMENT	40,000.00
	Telemetry & Instrument Maintenance Instrument Calibration Unanticipated Instrumentation	
44040010 531106 -	LANDSCAPING	300.00
	Mower Repairs As Needed Landscape Equipment & Supplies	
44040010 531206 -	CONTRACTUAL SERVICES NOT OTHER	26,000.00
	Port A John Services 1 At $750 WELL ANNUAL PM @ 450.00 Per Well $Unanticipated Pump/Motor And Electrical Work Minor Contract Work I.e.: Fire Ext Inspections, Etc	
44040010 540501 -	CONSTRUCTION MATERIALS & SUPPL	3,000.00
	Maintenance Supplies Usa Blue Book Materials	
44040020 530608 -	LAB TESTING	85,000.00
	Weekly Coliform And Check Samples, Annual Voc Testing Wells 3, 8, 9 And 10, Well And Tower Qrtly Test, Lead And Copper Testing, Well 11 Compliance Testing (4 Consecutive Quarters), Other Ridoh Mandatory Testing (Nitrate, Sodium, Bac T) Quarterly Voc Well 6, Disinfection By Products And Chlorine Residuals	
44040020 540308 -	WATER SUPPLY CHEMICALS	220,400.00
	Water Treatment Chemicals - Caustic - 72000 Gallons/Yr @ $2.45 = $176,400 Chlorine - 7000 Gallons/Yr @ 1.60/Gal= $12,000 Seaquest - 16,000 Lbs/Yr @ 2.00/Lb = $32,000	
44040030 510101 -	CLASSIFIED FULL TIME	337,710.00
44040030 510107 -	OVERTIME	24,000.00
	Overtime For Street Crew Anticipate Additional Overtime For Summer Usage, Leak Repair	
44040030 524001 -	FICA	27,670.00
		38,668.00
44040030 524302 -	RETIREMENT	
44040030 524304 -	HEALTH INSURANCE	77,956.00
44040030 524305 -	DENTAL INSURANCE	6,028.00
44040030 524306 -	LIFE INSURANCE	1,122.00
44040030 524307 -	UNIFORM ALLOWANCE	2,450.00
	Street Crew 7 @ 350 Ea	
4040030 530101 -	TELEPHONE/LEASED LINES	36,000.00
	Phone Service, Equip & Telemetry New Lines For Well 10 And Scada Voice Line For Scada Laptop Lines For Computer Connections	
44040030530106 -	ALARM SYSTEMS	3,600.00
	Pump station intrusion alarms	
44040030 530504 -	LICENSE FEES	14,200.00
	9400 Services @ $1.50 Each Payable To Ridoh Backhoe License Renewal - 2 @ $30.00	
44040030 531001 -	MOTOR VEHICLES MAINTENANCE	20,000.00
	Vehicle Maintenance	
44040030 531002 -	CONSTRUCTION & OPERATING EQUIP	11,000.00
	General Maintenance Supplies Wickford Lumber, Etc.	
44040030 531109 -	WATER SYSTEM REPAIR - EXCAVATI	300.00
	Excavator Rental As Needed	
44040030 540202 -	SAFETY EQUIPMENT	1,000.00
	Replacement Signs & Cones Hard Hats And Other Safety Equipment	
44040030 540403 -	TIRES	2,500.00
	Tires For Vehicles & Backhoe	
44040030 540503 -	CEMENT PRODUCTS	2,000.00
	Stone & Gravel As Needed Pre-Cast Items	
44040030 540507 -	WATER MAIN REPAIR	60,000.00
	Service Line Consumables Utility Trench Repair Work	

ZERO BASED BUDGET
WATER DEPARTMENT

Account Number	Description	Adopted
44040030 540513 -	WATER REPAIR SUPPLIES	24,000.00
	Water Main Consumables Pipe, Valves, Boxes, Etc. Increased For Copper Pipe Leaks	
44040030 540701 -	HAND TOOLS	1,000.00
	Consumable Hand Tools	
44040030 540702 -	POWER TOOLS	2,000.00
	Small Pumps, Generator, Jackhammer Etc Saw Blades Compressor Repair/Replacement	
44040040 510101 -	CLASSIFIED FULL TIME	24,505.00
44040040 524001 -	FICA	1,875.00
44040040 524302 -	RETIREMENT	2,806.00
44040040 524304 -	HEALTH INSURANCE	3,137.00
44040040 524305 -	DENTAL INSURANCE	187.00
44040040 524306 -	GROUP LIFE	80.00
44040040 530607 -	AUDITING	6,174.00
44040050 510101 -	CLASSIFIED FULL TIME	49,010.00
44040050 510102 -	CLASSIFIED PART TIME	22,993.00
44040050 510103 -	UNCLASSIFIED FULL TIME	201,494.00
44040050 510104 -	UNCLASSIFIED PART TIME	
44040050 510107 -	OVERTIME	6,000.00
	Enforcement and Police details, Admin. overtime	
44040050 524001 -	FICA	20,925.00
44040050 524302 -	RETIREMENT	31,315.00
44040050 524304 -	HEALTH INSURANCE	33,087.00
44040050 524305 -	DENTAL INSURANCE	2,687.00
44040050 524306 -	LIFE INSURANCE	697.00
44040050 524401 -	TUITION & FEES	3,500.00
	Employee Training Certification, GIS Training Training	
44040050 524403 -	ASSOCIATION DUES	2,300.00
	AWWA, RIWWA, NEWWA, Backflow Association Annual Dues	
	Groundwater Foundation	
44040050 524404 -	CONFERENCES/MEETINGS	1,200.00
	Conferences And Employee Training	
44040050 524405 -	TRAVEL & EXPENSES	500.00
	Travel And Mileage Exp	
44040050 530103 -	POSTAGE	16,500.00
	4 Billings Plus 1 Notice @ 1st Class, Wastewater Mgt Mailing Other Educational Mailing	
44040050 530105 -	IS, GIS, BILLING & ACCTING SVC	95,605.00
	Payable To Gen Fund Is Dept. - Gis Work Payment For 4 Quarterly Water Billings	
44040050 530203 -	VEHICLE REGISTRATION	175.00
	Service Vehicle Registration	
44040050 530305 -	TRANSFER STATION (SOLID WASTE	350.00
	Solid Waste Disposal	
44040050 530406 -	INSURANCE	80,000.00
44040050 530407 -	REAL ESTATE TAX PAYABLE TO OTH	27,000.00
	Re Taxes Wells 9 & 10 $20,000 Payable To Gen Fund	
44040050 530601 -	A & E SERVICES	25,000.00
	Design & engineering	
44040050 530602 -	CONSULTANTS	50,000.00
	Water System Gis Mapping Unanticipated Projects Rate Study	
44040050 530604 -	MEDICAL SERVICES	300.00

ZERO BASED BUDGET
WATER DEPARTMENT

Account Number	Description	Adopted
	Physicals For New Employees	
44040050 530804 -	ADVERTISEMENTS	2,800.00
	Advertisements & Public Notices Other Regulatory Notices	
44040050 531003 -	COMMUNICATIONS MAINTENANCE	6,700.00
	Radio Repair Cell Phone Bills Code Red System	
44040050 531206 -	CONT SVCS NOT OTHERWISE CLASS	16,000.00
	Fire Hydrant Rental KCWA, Water Billing cost	
44040050 540101 -	OFFICE SUPPLIES	1,000.00
	Gen Of Consumables	
44040050 540102 -	PRINTED FORMS	2,000.00
	Printed Forms & Charts	
44040050 540104 -	OPERATING SUPPLIES - OFFICE EQ	2,000.00
	Computer Consumables & Software	
44040050 540108 -	BOOKS & PUBLICATIONS	300.00
	Conservation Literature Awwa Publications	
44040050 540401 -	GASOLINE & DIESEL FUEL	32,240.00
	Vehicle Fuel Anticipate Increased Fuel Cost	
44040050 550301 -	OFFICE EQUIPMENT & FURNITURE	1,000.00
	New & Replacement Fixed Assets Other Office Equipment	
44040050 550701 -	OTHER CAPITAL OUTLAY	15,000.00
	Office Capital Contingency	
44040060 510101 -	CLASSIFIED FULL TIME	38,024.00
		1,200.00
44040060 510107 -	OVERTIME	
	Overtime for laborer position	
44040060 524001 -	FICA	2,909.00
44040060 524302 -	RETIREMENT	4,354.00
44040060 524304 -	HEALTH INSURANCE	10,465.00
44040060 524305 -	DENTAL INSURANCE	955.00
44040060 524306 -	LIFE INSURANCE	160.00
44040060 524307 -	UNIFORM ALLOWANCE	350.00
	Light Equipment Oper Allowance	
44040060 530702 -	RENTALS OPERATING EQUIPMENT	
	Taylor Rental As Needed	
44040060 531206 -	CONTRACTUAL SERVICES	50,000.00
	Unanticipated Engineering Groundwater Protection Nitrate Loading Review As Needed Hardware And Software Support For Meter Reading Equipment	
44040060 540504 -	ASPHALT PRODUCTS	35,000.00
	Trench Repairs Anticipate Bidding Out Permanent Trench Repair	
44040070 530602 -	CONSULTANTS	10,000.00
	Digitizing And Mapping Needs Misc Consulting Needs	
44040070 530603 -	LEGAL SERVICES	8,000.00
44040070 530933 -	SO R.I.CONSERVATION DIST	1,350.00
44040070 530934 -	NARROW RIVER PRESERVATION	2,700.00
44040070 530936 -	WOOD PAWCATUCK WATERSHED ASSOC	250.00
44040070 531206 -	CONT SVCS NOT OTHERWISE CLASS	8,000.00
	Consumer Confidence Report Printing Contribution To Uri Watershed Watch Professional Services As Needed Or Educational Material Support Of Groundwater Protection Software Support For Tokay, RIWWIS, Itron, Versaprobe	

ZERO BASED BUDGET
WATER DEPARTMENT

Account Number	Description	Adopted
44040070 540704 -	ENGINEERING & TEST EQUIPMENT	1,800.00
	Wtr Quality Specialist Ph Meters, Temp Probes Etc. Replacement Reagents, Spectrophotometer Calibration Chlorine Test Kits Other In House Testing Equipment	
44040080 531204 -	DEBT PRINCIPAL	770.00
44040080 531205 -	DEBT INTEREST	105,984.00
44040090 550404	VEHICULAR EQUIPMENT	35,000.00
44040090 550703 -	A R B SYSTEM	2,000.00
	Additional Meter Reading Equipment Radio Read Work Maintenance, Repair, Replacement and programming changes	
44040090 551006 -	OTHER CAPITAL	30,000.00
	Engineering Contingency Funds	
44040091 531101 -	BUILDING MAINTENANCE	25,000.00
	Bldg Repair Contingency Funds/Heater Replacements Safety Improvements Per Va Roof Replacement At Water Garage Road Repairs At Station 3	
44040091 540514 -	HYDRANTS	2,500.00
	Hydrant Replacement & Repair Parts	
44040091 540601 -	PUMPING EQUIPMENT	20,000.00
	Misc Well Maintenance And Repair	
44040091 540604 -	CONST. METER & VALVES	70,000.00
	Water Meters contribution to ARRA meter replacement project Parts for downsizing	
44040091 550702 -	ELECTRIC MOTORS REPLACEMENTS	2,000.00
	Replacement Motors For Well And Chem Pumps	
44040091 551001 -	WELL REHABILITATION	40,000.00
	Funding For Well Redevelopment	
44040091 551002 -	TANK REHAB	3,500.00
	General Tank Maintenance (Cleaning, Disinfecting)	
44040100 530301 -	ELECTRICITY	1,800.00
	Electricity For Sewage Pump Stations Wickford Pt And Mark Drive	
44040100 530303 -	SEWAGE TREATMENT FLAT FEE	47,000.00
	94 UNITS At 114.00 Per Quarter For 2 Quarters 94 Units At 123.36 Per Quarter For 2 Quarters Includes 12,000 Gallons Usage Per Quarter -Usage Over 12,000 Gallons @3.41 Per 1,000 Gal $1,704 Payable To QDC	
44040100 531108 -	EQUIPMENT REPAIR & MAINTENANCE	8,000.00
	Minor Maint 2 Swr Ps Contract Service @ $70/Hr	
44040100 531206 -	CONTRACTUAL SERVICES NOT CLASS	6,000.00
	Contract Service 2 Swr Ps 2 Maint Checks/Mo/Ps $250 PER MONTH = $3000/YR Carmody wastewater tracking program	
44040100 550101 -	WASTEWATER MANAGEMENT ADMINIST	1,000.00
	ISDS Wastewater Mgmt Admin Services Participation As Partner In Statewide Web-Based Information System For Community Wastewater Management	
	TOTAL WATER FUND	**2,913,204**

SCHOOL DEPARTMENT

School Committee:
Larry Ceresi, Chairperson
April Brunelle, Vice Chairperson
Melvoid J. Benson
April Brunelle
Kimberly Page
Douglas Roth
Richard Welch
Julia Held – Jamestown Representative

Dr. Philip Thornton, Superintendent of Schools

Mission Statement:

Our mission is to educate our students to become intellectually active adults, to inspire them to reach individual excellence, and to challenge them to become responsible members of society.

CORE VALUES

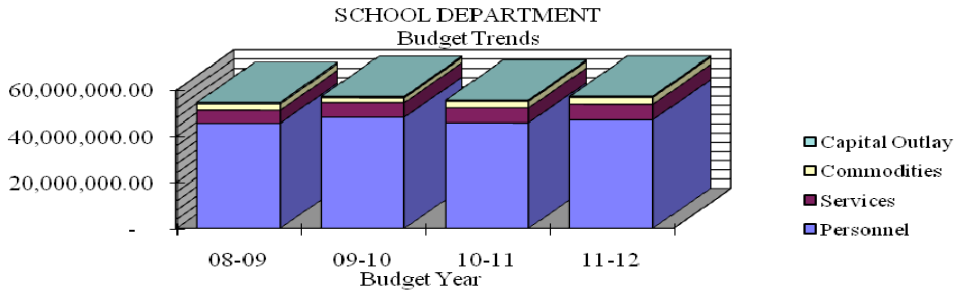
1. Foster and strengthen an educational environment based on trust, decency, courtesy, and mutual respect through work with families, students, school personnel, and elected officials.

2. Support all employees in their efforts to improve teaching and learning.

3. Instill in students a strong work ethic so they learn the value of preparation, timeliness, and the importance of being involved in their community.

4. Adhere to sound fiscal management, responsible planning, and an equitable use of all resources.

School Department	Expenditures Last Year 08-09	Projected Expenditures through 6/30/10	Adopted Budget Current Year 09-10	Adopted Budget Next Year 10-11	Budget Increase Decrease	Percent Changed Current/ Next	Projected Budget Following Year 11-12
Personnel	45,646,880	47,402,864	48,208,563	45,827,645	($2,380,918)	-4.94%	47,087,905
Services	5,571,356	6,353,756	6,304,007	6,369,495	$65,488	1.04%	$6,687,970
Commodities	2,699,863	2,909,144	2,132,621	2,865,411	$732,790	34.36%	$3,008,682
Capital Outlay	703,303	447,976	554,000	508,800	($45,200)	-8.16%	518,976
Bot Line Reduct	$0	$0	$0	($0)	($0)	0.00%	
Total	**54,621,402**	**57,113,740**	**57,199,191**	**55,571,351**	**(1,627,840)**	**-2.85%**	**$57,303,533**



CAPITAL, DEBT SERVICE and MAJOR PROJECTS

This section of the budget summarizes all major and minor capital improvements and equipment proposed for funding and/or implementation as part of the proposed budget. All major capital improvement projects (non recurring projects with a total cost of over $100,000) are included in the Town's six-year capital improvement program recommended to the Town Council by the Asset Management Commission which will be amended and adopted by the Council as part of the budget adoption. Equipment and minor capital improvements (recurring projects over $100,000 and capital projects with a total cost of less than $100,000) are proposed during the operating budget process. A total of $1.75 million is proposed in the operating budget for funding of capital projects and for funding to various capital reserve accounts, down from $2.05 in FY2010. The following tables detail the capital expenditures and their source of funding and impact on the operating costs of the Town. Projects recommended by the Asset Management Commission in the Capital Improvement Program for Fiscal Year 2011 have been included in Chart A or Chart C. Some recommended projects could not be funded in Fiscal Year 2011 and can only be accomplished if funding is available from other sources.

Capital Projects funded in Operating Budget

Chart A below and continued on the next page summarizes all projects and equipment funded in the operating budget. They are listed by department and categorized by funding source (general, water i.e.) and type (equipment, facility or capital improvement). There is a total of $567,495 for projects in the General Fund budget, a decrease of $29,505 over the current year. The largest decrease is related to a reduction in Town Capital Reserve appropriation of $35,000 from the prior year which is budgeted in the Public Works Department. The Police Department is requesting an increase of $12,000 to fund the vehicle replacement program of police cruisers. The completion of the construction for the Main Street Improvement contract allowed for the reduction of $15,000 in Road Overlay, Drainage, and Sidewalks in the Public Work, Highway Division. The Quonset Davisville enterprise fund (Leisure Services) decreases by $134,034 due to less funding being available for capital projects caused by increases in operating expenses. The Golf Car Replacement will not be funded this year as well as there no contribution to the enterprise fund's capital reserve. The Water Fund is proposed to decrease by approximately $132,000 due to less funding being available for capital projects caused by increases in operating expenses. The grand total decrease in capital projects funded from the operating budgets for FY 2011 $294,517. Ongoing capital improvements and replacements have been appropriated in the 2010 Capital Improvement Plan.

Chart A

Fund/Dept.	Project Description	Account		Funding Type		Amount
General Fund						
	To Town Capital Reserve for Pay-as-we-go capital improvements			G	TCR	140,000
Highway	Large Dump w/snow plow (Repl #83-92)	00110020	550501	G	EQR	90,000
Facilities	Turf Tractor w/bucket (Repl#73-'94)	00110070	550501	G	EQR	35,000
Information Systems	PC Replac-Various - fall out of warranty	00105050	550301	G	EQR	18,000
Police	Copy Machine	00108120	550301	G	EQR	7,995
Police	3 Patrol Vehicle Replacements	00108120	550401	G	EQR	75,000
Planning	Post Road Corridor Sewer/Water Study	00109010	550801	G	CI	7,500
Code Enfor	Copier	00115010	550301	G	EQR	4,000
Highway	Road Overlay, Drainage	00110020	531107, 531111	G	F	125,000
Highway	Sidewalks, dams, drainage, other	00110020	531206	G	F	50,000
Solid Waste Landfill	Hamilton-Allenton and Oak Hill Landfill closure certificates	00110040	531206	G	F	15,000
		Total General Fund				**567,495**

Q/D Recreation Fund						
	To Golf Course Capital Reserve for Pay-as-we-go capital improvements			EQ	QCR	-
Golf Course	Trap Rake	43021010	550401	EQ	EQR	20,000
Golf Course	Aerifier	43021010	550401	EQ	EQR	20,000
Golf Course	Hand Carts	43021020	540803	EQ	EQR	18,500
Allen Harbor	**To Allen Harbor Capital Reserve for Pay-as-we-go capital improvements**			EQ	QCR	-
Allen Harbor	Electrical Service to A Dock South	43021040	550601	EQ	CI	15,750
		Total Q/D Recreation Fund				**74,250**
Water Fund						
	To Water Capital Reserve for Pay-as-we-go capital improvements			EW	WCR	871,740
Water Fund	Trench Repairs	44040060	540504	EW	CI	35,000
Water	New Service Vehicle	44040090	550404	EW	EQN	35,000
Water	Meter Reader/Water Quality vehicles	44040090	550404	EW	EQR	25,000
Water	Well & Station Repairs, SCADA maint.	44040090	551006	EW	F	30,000
Water	Meter Reader Replacement Project	44040091	540604	EW	CI	70,000
Water	Well Redevelopment	44040091	551001	EW	F	40,000
Water	Tank Cleaning & Disinfection	44040091	551002	EW	F	3,500
		Total Water Fund				**1,110,240**
School Fund	**To School Capital Reserve for Pay-as-we-go capital improvements**			SCR	SCR	-
		Total School Fund				**-**
		Total All Budgeted Funds				**1,751,985**

FUNDING: (Source of Funds): G=General Fund Operating Budget

EQ= Quonset Davisville Recreation Enterprise Fund EW= Water Enterprise Fund

TCR= Town Capital Reserve SCR= School Capital Reserve

QCR= Quonset/Davisville Capital Reserve WCR= Water Capital Reserve

TYPE CODE:

F= Facility Maintenance or Improvement CI= Capital Improvement

EQR= Equipment Replacement EQN= Equipment Addition

Future Capital Equipment

Included in Chart B, below, is FY 2011 requested equipment replacements for various Departments for a total of $1,010,595 of which, only $567,495 has been recommended for funding in Chart A, above, for FY2011. Due to budget constraints, there has been a diversion from capital spending for replacement rescues/engines to personnel costs over the past few years in the Fire Department's budget. Also included below are planned equipment requirements over the next four years. Due to budget constraints, reductions are apparent when comparing the prior year's requests and without annual funding for replacement equipment in a particular year, the next year's needs are increased possibly causing a funding problem in the subsequent fiscal year's budget.

Chart B
Next Five Years' Equipment Replacement Program

Department	FY to Purchase	Description	Estimated Cost
Fire	2011	Fire Engine Repl 1982 Engine Continental Compact	420,000
Fire	2011	Fire/Rescue replaces 2006 Ford (Rescue #1)	200,000
Fire	2011	Marine #3 repower with 2 new Outboards (225 HP)	55,000
Police	2011	Replace 3 Vehicles - 1 unmarked/2 marked	75,000
Police	2011	4 Computers	4,000
Police	2011	5 Bullet Proof Vests	3,500
Police	2011	Copy Machine	7,995
Planning	2011	New Fax Machine	100
Planning	2011	New Copy Machine	16,000
Highway	2011	Large Dump w/snow plow (Repl #83 '92 Ford)	90,000
Facilities	2011	Turf Tractor w/bucket (Repl '71 International)	35,000
Code Enforc	2011	New Copy Machine	4,000
Golf Course	2011	Trap Rake	20,000
Golf Course	2011	Aerifier	20,000
Water	2011	Water Quality Specialist Vehicle	35,000
Water	2011	Meter Reader Vehicle	25,000
		Total Fiscal Year 2011	**1,010,595**
Fire	2012	Fire/Rescue Boat replaces a Surplus USCG Boat	260,000
Fire	2012	Brush Truck repl 1969 Dodge Power Wagon	90,000
Fire	2012	Fire Prevention Vehicle (cut from 07 budget) 1994 Dodge	37,000
Police	2012	3 marked police vehicles	75,000
Animal Control	2012	1 Utility Vehicle	28,000
Highway	2012	Large Dump w/snow plow (Repl '94 Dump - #73)	90,000
Facilities	2012	Equipment/painting van (Repl '85 1/2 ton van)	35,000
Senior Center	2012	Senior Bus	75,000
Code Enforc	2012	Printer	750
Golf Course	2012	Fairway Mower	40,000
Water	2012	Pump Operator Vehicle	32,000
Water	2012	Generators for Stations #3, 7 & 8	96,000
		Total Fiscal Year 2012	**858,750**
Fire	2013	Fire Engine replaces 1986 Hahn Fire Engine	460,000
Fire	2013	Rescue replaces 1999 Ford Rescue	215,000
Fire	2013	Chief's vehicle (Repl '03 Ford Explorer)	45,000
Police	2013	3 police vehicles	75,000
Police	2013	4 Computers	4,000
Police	2013	4 Radio System Repeaters	28,000
Harbormaster	2013	1 Patrol Boat w/motor	58,700
Highway	2013	Road Grader (Repl '64 CAT Grader)	120,000
Facilities	2013	Bobcat Skid Steer Loader (Repl '92 Bobcat)	42,000
Code Enforc	2013	Vehicle	2,000
Golf Course	2013	Greens Mower	25,000
Golf Course	2013	Rotary Mower	20,000
Water	2013	Pick up with dump body	35,000
Water	2013	Enclosed Trailer	12,000
Water	2013	Compressor	18,000
		Total Fiscal Year 2013	**1,159,700**

Department	FY to Purchase	Description	Estimated Cost
Fire	2014	Brush Truck (Repl '79 Chevy)	95,000
Fire	2014	Rescue (Repl '06 Ford Rescue)	230,000
Fire	2014	Fire Engine-Repl '96 KME Fire Engine	475,000
Police	2014	45 Bullet Proof Vests	31,500
Police	2014	4 marked police vehicles	100,000
Animal Ctrol	2014	1 Utility Vehicle	28,000
Highway	2014	Loader (Repl '92 JD Loader)	150,000
Facilities	2014	Full size Pickup w/snow equip (Repl '92 Chevy PU)	40,000
Code Enforc	2014	Vehicle	20,000
Golf Course	2014	Front End Loader	35,000
Water	2014	Service Vehicle	32,000
		Total Fiscal Year 2014	**1,236,500**
Fire	2015	Rescue (Repl '08 Ford Rescue)	240,000
Fire	2015	Fire Engine replaces a 1999 Internation	500,000
Police	2015	Replace 4 Vehicles - 4 marked	100,000
Police	2015	4 Computers	4,000
Police	2015	60-service weapons/handguns	30,000
Highway	2015	Pickup trucks w/snow plows (Repl #3-'92 Ford)	95,000
Facilities	2015	Full size pickup w/snow equip (Repl '92 Ford F350)	45,000
Code Enforc	2015	Printer	1,500
Golf Course	2015	Tractor	30,000
		Total Fiscal Year 2015	**1,045,500**

Capital Projects with Other Funding Sources

Chart C below summarizes those projects that will be funded by capital reserves, bond financing or grants. The impact on the FY11 operating budget for these projects, other than the debt service cost, if applicable, has been shown below. All amounts shown in the Impact Operating Budget column have been included in the operating budget where applicable. Debt service for the voter-approved Bond funded projects (Funding Source BA) is estimated to be $200,000 for the first year of the debt. Projects with a funding source of BU would only go forward if approved by the voters. Because the Town implements a conservative 20 year level principal payment schedule for most debt, this amount will decrease over the life of the projects. The actual debt service for each project currently bonded is shown in Chart H.

Chart C

Lead Dept	Project Description	Funding	Type	Amount FY11	Impact Operating Budget 11
Info Tech	Technology Systems and Hardware Lifecycle Program	TCR	CI	70,000	18,000
Info Tech	Data Center Project	OT3	F,CI	570,000	
Planning	Development Rights Acqu.	BA/OT2/OT3	CI	1,400,000	10,000
Planning	Post Road Sewers	BU	CI	300,000	
Planning/Recr.	McGinn Inline Skating Park	OT2/OT3	CI	110,000	40,000
	North End Recreational Fields	OT2/OT3	CI	600,000	300,000
Public Safety	Fire Dept Maintenance Facility (Quonset/Davisville)	BU/OT3	F,CI	192,000	
	Fire Station/Fire Apparatus Maint Fac (Quonset Dav)	BU/OT3	F,CI	376,000	
	Fire Dept (Quonset Davisville)	BU/OT3	F,CI	184,000	

Lead Dept	Project Description	Funding	Type	Amount FY11	Impact Operating Budget 11
Public Works	Road Maintenance Projects	BU/OT3	CI	1,200,000	100,000
	Misc Dam Repair Projects	TCR	F	125,000	
	Landfill Closure - Hamilton Allenton/Oak Hill	BU/TCR	F	140,000	22,000
	Roofing Projects	TCR	F	60,000	
	Sidewalk MaintenanceProgram	TCR	CI	60,000	
	Wickford El School Roof Repairs	BA/OT3	F	150,000	
Recreation	Golf Course Improvements	QCR	F	50,000	
	McGinn Park	BU	CI	450,000	
Recr/Planning	Calf Pasture Point Improvements	OT3	CI	5,000	
	Townwide Playing Fields	OT2/OT3	CI	41,200	
	Yorktown Park	OT3	CI	15,000	
School	Admin/CD/Mtc Install & repairs	SCR/BU	F	236,626	
	DMS Capital upgrades due to age	SCR/BU	F	989,888	
	Dist Wide - various equipment needs	SCR/BU	F	298,000	
	Fishing Cove El Gym Add & repairs	BA	F	375,000	
	Forest Park El asbestos removal & repair	BA	F	50,000	
	Hamilton Ele HVAC, life safety & rep	SCR/BU	F	498,876	
	NKHS Capital Upgrades due to age	BU	F	90,000	
	Quid Henseler HVAC, life safety & rep	SCR/BU	F	299,625	
	Stony Lane El - repairs	SCR/BU	F	251,375	
	Wickford MS - deferred maintenance	BA	F	500,000	
Water	Emergency Generators	WCR	CI	96,000	96,000
	Lead Contaminated Soil Remediation	WCR	CI	1,023,535	775,740
	Water Main Replacement Program	WCR	CI	50,000	
	Standpipe Maintenance and Painting	WCR	CI	560,000	
	PRV with Chlorination	WCR	CI	250,000	-
Water/Planning	Land Acq for New Supply Source Dev & Watershed	WCR	CI	750,000	
Grand Total Ongoing & Proposed Projects				**11,417,125**	**1,361,740**

FUNDING (Source of Funds): BA=Bond Authorized BU=Bond Unauthorized SCR=School Capital Reserve TCR=Town Capital Reserve WCR=Water Capital Reserve QCR= Quonset/Davisville Recreation Fund Capital Reserve OT2=State Grant OT3=Other Contributions
TYPE CODE: F=Facility Maintenance or Improvement CI=Capital Improvement

Capital Reserves (Pay-as-we-go Projects)

Included above are $395,000 in projects that are to be funded from the Town Capital Reserve, $1,468,563 from the School Capital Reserve, $2,729,535 from the Water Capital Reserve and $50,000 from the Quonset/Davisville Recreation Reserve for the Golf Course Improvements. Drainage Improvements, Tee Rehabilitation, Tree Removal, Additional Car Paths, Tee and Sand Bunker Rehabilitation projects have been identified by the recent USGA Greens Section Course Evaluation and are recommended to be completed over the next 5 to 6 years. Below in Charts D, E, F and G are funding and spending projections and updates of the anticipated balances available from these four capital reserve funds after completion of the FY 2011 projects. Due to insufficient funding for the Town Capital Reserve appropriation, the approved capital projects may have to be pushed off to future years.

Chart D

Town Capital Reserve (TCR)		10/11
Estimated Balance 6/30/10		735,739
Proposed Funding FY 2011		140,000
Less CIP Projects Funded by Capital Reserve		
Misc. Dam Repair Projects		(125,000)
Technology Systems and Hardware Program		(70,000)
Landfill Closure – Hamilton Allenton & Oakhill		(140,000)
Roofing Projects		(60,000)
	CIP Projects Totals	(395,000)
Estimated Year End Balance in Fund		**484,739**

Chart E

School Capital Reserve (SCR)		10/11
Estimated Balance 6/30/10		1,422,800
Proposed Funding FY 2011		63,914
Less CIP Projects Funded by Capital Reserve		
Admin and CD Maint – installation & repairs		(30,000)
Davisville MS – Capital Upgrades due to age/usage		(400,000)
Dist Wide – Various District Equipment		(75,000)
Hamilton El – HVAC/Life Safety & Repairs		(483,563)
Quidnessett Henseler HVAC/Life Safety & Repairs		(240,000)
Stony Lane El – repairs		(240,000)
	CIP Projects Totals	**(1,468,563)**
Estimated Year End Balance in Fund		**18,151**

Chart F

Water Capital Reserve (WCR)		10/11
Estimated Balance 6/30/10		1,973,695
Proposed Funding FY11 Revenues		871,470
Less CIP Projects Funded by Capital Reserve		
Lead Contaminated Soil Redmediation		(1,023,535)
Emergency Generators		(96,000)
Standpipe Maintenance and Painting		(560,000)
PRV with Cholorination		(250,000)
Water Main Replacement Program		(50,000)
Land Acq for New Supply Source Dev & Watershed Pro		(750,000)
	CIP Projects Totals	**(2,729,535)**
Estimated Year End Balance in Fund		**115,630**

Chart G

Quonset/Davisville Recreation Capital Reserve (QCR)		10/11
Estimated Balance 6/30/10 – Golf Course		75,218
Estimated Balance 6/30/10 – Allen Harbor		8,581
Proposed Funding FY11 Golf Course Revenues		-
Proposed Funding FY11 Allen Harbor Revenues		-
Less CIP Projects Funded by Capital Reserve		
Golf Course Improvements		(50,000)
	CIP Projects Totals	**(50,000)**
Estimated Year End Balance in Fund		**33,799**

Outstanding Debt

The following table, Chart H, shows the status of all outstanding debt for the Town. The bonds are general obligations of the town and are secured by an unlimited property tax pledge. The Town issued advance refunding/refinancing bond issue in December, 2009 and realized significant future interest cost savings with a slight increase in principal. The actual present value savings on the refunded bonds is $465,578, a 7.3% savings, significantly higher than an anticipated 3% targeted savings with no extension to the maturity schedule. The only outstanding unissued bond authority is the $2M School Improvements bond, the Town expects to issue the outstanding balance in FY 2011 to cover projects as outlined in the 2011 Capital Improvement Plan. The combined grand total net debt will be reduced by $3.4 million over FY 2010 with no new debt issued since January, 2009 as well as the savings recognized from our refunded debt.

Despite the state aid reductions, the Town has maintained a healthy financial position which has been bolstered by formal policies. The Town maintained a Aa3 rating from Moody's and an AA- from S&P which is based on town's strong financial performance, historically conservative budgeting practices, stable tax base and favorable debt position. This is a great accomplishment and should not go unspoken. The adopted policies can be found in the PREFACE of the budget.

Chart H (Amounts in millions)

Statement of Municipal Debt for Fiscal Year Ending June 30, 2011

Interest Rate	Maturity Date	Issue Date and Purpose of Issue	Total Principal Payment	Total Interest Payment	Total Payment	Net Debt 6/30/11
Municipal Debt						
3.0-3.125%	12/15/19	$2.003M Ref of $3.6 Farm & $.235 O/S	43,000	55,425	98,425	1,960,000
3.0-3.125%	12/15/18	$1.505M Refunding of $ 1.025 Dec-98 Farmland & $2.250 Roads	177,205	39,206	216,411	1,325,925
3-3.125%	12/15/18	$.459M Ref of $ 1.0 Dec-98 Library	54,229	11,998	66,227	405,765
2-4.0%	1/15/29	$9.79M - $4.5 Pub Saf, $4.0 Sr. Ctr, $1.29 Pub Fac	50,000	320,810	370,810	9,740,000
4.125-6.5%	7/15/27	$4.0 Open Space	135,000	162,803	297,803	3,610,000
3.0-3.5%	6/30/12	$.328M Refunding of $0.79 Open Space	53,000	2,713	55,713	51,000
3.0-3.5%	6/30/12	$.232M Refunding of $0.56 Public Fac	37,000	1,838	38,838	34,000
4.42%	12/31/19	$ 1.025 Dec-98 Farmland & $2.250 Roads	-	-	-	-
4.42%	12/31/19	$ 1.0 Dec-98 Library	-	-	-	-
5.08%	9/15/20	$3.6 Farmland & $.235 Open Space	190,000	4,513	194,513	-
4.32%	6/15/16	Jun-01 $1.56 Farmland, $1.9 Public Facilities, $.385 Asset Protection	250,000	66,515	316,515	1,245,000
4.0-5.25%	5/1/26	$2.84 M Issue Open Space Dev Rights	190,000	84,788	274,788	1,900,000
		Total Municipal Debt	**1,179,434**	**750,607**	**1,930,041**	**20,271,690**
School Debt						
3.0-3.125%	12/15/18	$1.3756M Refunding of $ 0.795 Dec-98 Athletics & $2.2 Tech	162,260	35,900	198,160	1,214,100
3.0-3.125%	12/15/18	$.96M Refunding of $1.505 June-99 School Athletics	100,000	25,383	125,383	860,000
4.25-5.0%	4/1/27	$7.0 School	265,000	303,513	568,513	6,235,000
3.0-3.5%	6/30/12	$1.915M Refunding $4.6M ElemAdditions	305,000	16,013	321,013	305,000
3.0-5.0%	6/30/26	$27.885M Refunding $33M High School	1,475,000	919,575	2,394,575	19,990,000
3.5-4.35%	12/15/11	Dec-01 $1.9 School Additions	200,000	8,600	208,600	100,000
		Total School Debt	**2,507,260**	**1,308,982**	**3,816,242**	**28,704,100**
Total Debt Combined School & Municipal			**3,686,694**	**2,059,589**	**5,746,283**	**48,975,790**
Enterprise Funds Debt						
3.0-3.125%	12/15/19	$.2825M Refunding of $ 0.615 Dec-98 Golf Course Club House	33,306	7,369	40,675	249,210
		Total Enterprise Debt	**33,306**	**7,369**	**40,675**	**249,210**
		Combined Grand Total Debt	**3,720,000**	**2,066,958**	**5,786,958**	**49,225,000**

Town Debt Limit
Except as provided below, under Rhode Island law, the Town may not, without special statutory authorization, incur any debt which would increase its aggregate indebtedness, not otherwise excepted by law, to an amount greater than 3% of the taxable property of the Town. Deducted from the computation of aggregate indebtedness is the amount of any borrowing in anticipation of taxes authorized by law and the amount of any sinking funds maintained by the Town. As of June 30, 2009 the Town has only one debt issue outstanding under the Maximum Aggregate Indebtedness provision (3% Debt Limit). This issue is for the Golf Course Club House which has a remaining balance of $306,916 subject to the debt limit. The current 3% debt limit of the Town is $133,218,390 on the net assessed valuation as of December 31, 2007 of $4,440,612,995.

The State Legislature may by special legislation permit the Town to incur indebtedness outside the limitations imposed by the 3% debt limit. Special legislation adopted by the legislature authorizing the Town to incur debt is subject to referendum by the electors of the Town. On June 30, 2009, the total outstanding debt of the Town issued pursuant to special legislation outside the 3% debt limit was $56,659,833.

In addition to debt authorized within the 3% debt limit and debt authorized by special legislation of the legislature, Rhode Island General Laws 45-12-11 authorizes the Rhode Island State Director of Administration, upon petition by a municipality, to authorize such municipality to incur indebtedness in excess of the 3% debt limit whenever the Director shall determine that the sums appropriated by the municipality or its funds available are insufficient to pay the necessary expenses of the municipality. The Town has never petitioned the State Director of Administration to authorize indebtedness of the Town under Section 45-12-11.

Outstanding Bonding Authority
The following table summarizes the debt authorizations that are either to be used for projects this next year or that will have an outstanding authorization at the end of this coming fiscal year. Both the voters of North Kingstown and the State Legislature have approved all of these debt authorizations. It is important that the Town keep track of this outstanding bonding authority since unused authority can be viewed unfavorably by the rating agency. This would be an indication that there is an unmet capital need. At the end of the year it is anticipated that the Town will have $3,425,000 of unused authority.

Chart I – Bonding Authority

Bonding Authority Description	Date Authorized	Amount Authorized	Balance Remaining	Proposed Projects	Year End Balance
School Improvements	Nov-09	$9,000,000	$2,000,000	$925,000	$1,075,000
Library	Jun-97	$1,350,000	$350,000	$0	$350,000
Community Septic Loan Program	Nov-09	$2,000,000	$2,000,000	$0	$2,000,000
Total		**$12,350,000**	**$4,350,000**	**$925,000**	**$3,425,000**

Effect of Current and Future Debt on Tax Rate
In 1997 the Town established the debt service fund to combine all school and municipal tax-supported debt. Besides tax dollars, revenues to this fund include State Housing Aid for School and Library related debt and impact fees for certain projects. In Chart J, below, the impact of the existing debt from the Capital Improvement Program on the Fund Balance and tax rate needs for the Debt Service fund is shown. Past practice of ramping up the tax rate to lessen the one time impact of financing for new long-term debt has proven successful in that the Debt Service fund has maintained a healthy fund balance to reserve revenues to offset expenditures and balance the budget during economic challenges such as FY 2011 as we feel the impact of decreased state and local revenues. For estimating purposes it is assumed that any new debt will have an interest rate of 5.0% and a bond life of 20 years.

The $9.79M bond which was issued in June, 2009, had a deferral of the first two year's principal thus a balloon principal payment in 2013 to smooth out the spikes that could have occurred in the tax rate to fund the new debt.

This method of deferring the principal is acceptable in order to keep within the limits of the debt burden which the rating agencies consider when going to the market. Bonds can be issued for any term between five to thirty years.

Chart J - Analysis of Existing and Authorized Debt ONLY with Tax Rate Projections

Tax Rate Impact (without proposed new debt)	FY10 Projected	FY11	FY12	FY13	FY14	FY15
Existing Long Term Debt Principal & Int.	5,732,115	5,946,284	5,688,087	5,524,343	5,417,305	5,274,043
Deduct for Housing/Library Aid	-1,263,917	-1,242,876	-1,177,806	-1,026,486	-999,302	-970,664
Deduct for (Impact Fees)/Misc.	-86,070	-50,000	-50,000	-50,000	-25,000	-25,000
Total Net Existing Long Term Debt	4,382,128	4,653,408	4,460,280	4,447,857	4,393,002	4,278,379
Authorized New Long Term Debt						
$2,000,000 School Improvements	-	200,000	195,000	190,000	185,000	180,000
Total New Debt	0	200,000	195,000	190,000	185,000	180,000
Net Total Existing & New Debt Payments	**4,382,128**	**4,853,408**	**4,655,280**	**4,637,857**	**4,578,002**	**4,458,379**
Calculation of Tax rate Increase Available for Existing and New Debt						
Deduct drawn from/add to reserve*	(85,635)	185,645	0	0	(0)	(290,344)
Net amount required from tax dollars	4,467,763	4,667,763	4,655,280	4,637,857	4,578,002	4,748,723
Would generate an estimated tax rate as follows:	$ 1.01	$ 1.17	$ 1.16	$ 1.15	$ 1.12	$ 1.15
Estimated Tax rate increase/decrease for existing and new authorized debt		**$ .16**	**$ (0.01)**	**$ (0.01)**	**$ (0.03)**	**$ 0.03**
***Estimated Reserve Balance**	***681,237***	***495,592***	***495,592***	***495,592***	***495,592***	***205,248***

In Chart K, below, the impact of the existing debt combined with unauthorized debt from the Capital Improvement Program on the tax rate for support of the Debt Service fund is shown. This new unauthorized, proposed debt is designated for McGinn Park, $2.15M for School Projects, $8M for Fire Department Facility projects, and the $1.34M Landfill Closure Project. Bond authority for these projects has not yet been authorized. However, if and when approval is granted, the estimated tax rate increase will be $0.23 in FY 13 to $1.44 and will continue to increase by $.04 per thousand per year through FY15.

Chart K - Analysis of ALL Existing and Authorized and Unauthorized Debt with Tax Rate Projections

Tax Rate Impact Including Proposed Debt	FY10 Projected	FY11	FY12	FY13	FY14	FY15
Existing Long Term Debt Principal & Int.	5,732,115	5,746,284	5,493,087	5,334,343	5,232,305	5,094,043
Deduct for Housing Aid & Library Aid	-1,263,918	-1,242,876	-1,120,043	-1,026,486	-999,302	-1,035,421
Deduct for (Impact Fees)/Misc.	-86,070	-50,000	-50,000	-50,000	-45,000	-45,000
Total Net Existing Long Term Debt	**4,382,127**	**4,453,408**	**4,323,043**	**4,257,857**	**4,188,002**	**4,013,622**
Authorized New Long Term Debt						
$2,000,000 School Improvements	-	200,000	195,000	190,000	185,000	180,000
Total New Debt	0	200,000	195,000	190,000	185,000	180,000
Net Total Existing & New Debt Payments	**4,382,127**	**4,653,408**	**4,518,043**	**4,447,857**	**4,373,002**	**4,193,622**
Unauthorized New Long Term Debt						
$640K Data Center Project			$ 60,800	$ 59,360	$ 57,920	$ 56,480
$450K McGinn Park			$ 42,750	$ 41,738	$ 40,725	$ 39,713
$1.12M Road Maintenance Projects			$ 104,500	$ 102,025	$ 99,550	$ 97,075
$2.016M Fire Dept Maint. Facility				$ 191,520	$ 186,984	$ 182,448
$5M Wickford El School Repairs				$ 475,000	$ 463,750	$ 452,500

$3.99M Fire Station/Fire Apparatus				$ 379,050	$ 370,073	$ 361,095
$1.994M Fire Station (Quonset Davis.)				$ 189,430	$ 184,944	$ 180,457
$1.34 M Landfill Closure						$ 127,300
$125K Fishing Cove Gym Addtn						$ 13,125
$503K Various School Equipment						$ 47,785
$506K Admin/CD/Maintenance						$ 48,129
$315K Hamilton, HVAC, Life Safety						$ 33,108
$328K Quid Henseler-HVAC, Life Safet						$ 34,401
$374K Stoney Lane El - Repairs						$ 39,309
Total Unauthorized Long Term Debt	0	0	208,050	1,438,123	1,403,946	1,712,925
Net Total All Existing and New Debt	**4,382,127**	**4,653,408**	**4,726,093**	**5,885,980**	**5,776,948**	**5,906,547**
Calculation of Tax rate Increase Available for Existing and New Debt						
Deduct drawn from/add to reserve *	(85,636)	185,644	68,450	292,031	(40,759)	(143,869)
Net amount required from tax dollars	**4,467,763**	**4,467,763**	**4,657,643**	**5,593,949**	**5,817,707**	**6,050,415**
Would generate an estimated tax rate as follows:	$ 1.02	$ 1.17	$ 1.21	$ 1.44	$ 1.48	$ 1.53
Estimated Tax rate increase/decrease for existing and new authorized debt		**$ 0.15**	**$ 0.04**	**$ 0.23**	**$ 0.04**	**$ 0.04**
** Estimated Reserve Balance*	*680,698*	*495,054*	*426,604*	*134,573*	*175,332*	*319,201*

Comparison of Total Debt Service to Future Budgets

As shown in Chart L, below, Debt Service as a portion of General, School, Debt and Library Fund expenditures is 6.77%. This is below the accepted standard of 10% from the debt rating agencies. This favorable comparison would increase to 7.62% in fiscal year 2013 should the unauthorized bonds earn the approval of the citizens of North Kingstown.

CHART L	FY11	FY12	FY13	FY14	FY15
Existing Debt Principal and Interest					
$6.585 Ref 09 ($1M Dec 1998 Library Ren)	$ 66,227	$ 64,350	$ 62,305	$ 60,235	$ 57,547
$6.585 Ref 09 ($3.275M Dec 1998 Roads & Open Space (Farmland))	$ 216,411	$ 210,277	$ 203,596	$ 196,829	$ 188,047
$232K Ref Bond 05 ($560K May 1996 Public Fac)	$ 38,838	$ 34,595			
$328K Ref Bond 05 ($790K May 1996 Rec/O Sp)	$ 55,713	$ 51,893			
$6.585 Ref Bond 09 ($3.835M Sept. 2000 O/S&Farmland)	$ 98,425	$ 286,255	$ 275,168	$ 264,009	$ 252,931
$6.585 Refunding 2009 ($3,835,000 Sept. 2000 Open space & farmland)-$190K not refunded	$ 194,513	$ -	$ -	$ -	$ -
$3.845 June 2001 Farmland, Facilities Asset Protection	$ 316,515	$ 306,015	$ 295,265	$ 284,265	$ 273,015
$2.84 May 2006 Development Rights	$ 274,788	$ 267,188	$ 259,588	$ 251,988	$ 244,150
$4.0 July 2007 Open Space Bond	$ 297,803	$ 294,553	$ 296,978	$ 295,348	$ 298,628
$9.79 Jan 2008 ($4M Sr. Ctr, $4.5M Pub Saf, $1.29M Pub Fac)	$ 370,810	$ 369,810	$ 828,810	$ 848,610	$ 835,110
$6.585 Ref 09 ($2.995M Dec 98 School Athl& Tech)	$ 198,160	$ 192,543	$ 186,425	$ 180,229	$ 172,188
$6.585 Ref 09 ($1,505,000 June 1999 School Athl)	$ 125,383	$ 117,458	$ 119,883	$ 122,041	$ 119,175
$1.915 Ref Bond 05 ($4.6M May 1996 Ele Add)	$ 321,013	$ 310,338			
$1.9 December 2001 School Addition	$ 208,600	$ 102,175			
$27.885 Ref Bond 05 ($33.0M Dec 1999 High School)	$2,394,575	$2,318,388	$2,235,763	$2,160,513	$2,087,763
$7.M April 2007 School (RIHBEC) Bond	$ 568,513	$ 567,250	$ 570,563	$ 568,238	$ 565,488
TOTAL EXISTING DEBT SERVICE	**$5,746,284**	**$5,493,087**	**$5,334,343**	**$5,232,305**	**$5,094,043**
Authorized and Unauthorized New Debt Principal and Interest					
$2,000,000 School Improvements	$ 200,000	$ 195,000	$ 190,000	$ 185,000	$ 180,000
$640K Data Center Project		$ 60,800	$ 59,360	$ 57,920	$ 56,480
$450K McGinn Park		$ 42,750	$ 41,738	$ 40,725	$ 39,713
$1.12M Road Maintenance Projects		$ 104,500	$ 102,025	$ 99,550	$ 97,075

$2.016M Fire Dept Maint. Facility			$ 191,520	$ 186,984	$ 182,448
$5M Wickford El School Repairs			$ 475,000	$ 463,750	$ 452,500
$3.99M Fire Station/Fire Apparatus			$ 379,050	$ 370,073	$ 361,095
$1.994M Fire Station (Quonset Davis.)			$ 189,430	$ 184,944	$ 180,457
$1.34 M Landfill Closure					$ 127,300
$125K Fishing Cove Gym Addtn					$ 13,125
$503K Various School Equipment					$ 47,785
$506K Admin/CD/Maintenance					$ 48,129
$315K Hamilton, HVAC, Life Safety					$ 33,108
$328K Quid Henseler - HVAC, Life Safety					$ 34,401
$374K Stoney Lane El - Repairs					$ 39,309
TOTAL NEW DEBT	**200,000**	**403,050**	**1,628,123**	**1,588,946**	**1,892,925**
GRAND TOTAL DEBT SERVICE-EXISTING & NEW	**$5,946,284**	**$5,896,137**	**$6,962,466**	**$6,821,251**	**$6,986,968**
TOTAL BUDGET (Est. 2% incr each year)	**$87,848,435**	**$89,605,404**	**$91,397,512**	**$93,225,462**	**$95,089,971**
% OF DEBT PRINCIPAL AND INTEREST TO TOTAL BUDGET	**6.77%**	**6.58%**	**7.62%**	**7.32%**	**7.35%**

Net Debt Per Capita

A calculation of the impact of the current and proposed future borrowing on the Town's net bonded debt per capita has been computed in Chart M. In fiscal year 2000, when the permanent financing was incurred for the High School, the ratio rose to 2.93%. Rating agencies focus on this measure when evaluating the Town's financial strength. Since the net taxable assessed value of the Town is increased in FY 2005 due to the revaluation, the percentage of Net Bonded Debt to Assessed Value dropped to 1.28% but is expected to increase to 1.49% should the proposed/unauthorized bonds earn the approval of the citizens of North Kingstown.

Chart M - Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capital

Fiscal year	Population	Assessed Value	Net Bonded Debt	Ratio of Net Bonded Debt to Assessed Value	Per Capita
2000	23,786	$1,709,592,473	$50,010,000	2.93%	$2,102
2001	26,326	$1,759,230,918	$55,761,616	3.17%	$2,118
2002	26,326	$2,173,955,239	$54,532,424	2.51%	$2,071
2003	26,326	$2,199,172,497	$51,213,233	2.33%	$1,945
2004	26,326	$2,189,162,245	$47,904,043	2.19%	$1,820
2005	26,326	$3,525,604,088	$46,837,263	1.31%	$1,754
2006	26,326	$3,568,483,661	$45,919,197	1.29%	$1,744
2007	26,326	$3,607,374,032	$42,364,998	1.17%	$1,609
2008	26,326	$4,389,979,441	$50,040,000	1.14%	$1,901
2009	26,326	$4,440,612,995	$56,659,833	1.28%	$2,152
Estimated based on Capital Improvement Program (Authorized Projects only):					
2010	26,326	4,464,023,663	$52,536,256	1.18%	$1,996
2011	26,589	3,844,999,939	$50,849,562	1.32%	$1,912
2012	26,589	3,883,449,938	$47,087,712	1.21%	$1,771
2013	26,589	3,922,284,438	$43,370,472	1.11%	$1,631
2014	26,589	3,961,507,282	$39,637,842	1.00%	$1,491
Estimated based on Capital Improvement Program (Authorized and Unauthorized Projects per CIP):					
2010	26,326	4,464,023,663	$52,536,256	1.18%	$1,996
2011	26,589	3,844,999,939	$53,059,915	1.38%	$1,996
2012	26,589	3,883,449,938	$62,090,015	1.60%	$2,335
2013	26,589	3,922,284,438	$60,646,965	1.55%	$2,281
2014	26,589	3,961,507,282	$59,203,915	1.49%	$2,227

APPENDICES

APPENDIX A - ALL FUNDS SUMMARY

TOWN OF NORTH KINGSTOWN, RHODE ISLAND

SUMMARY OF THE TOWN COUNCIL'S FINAL BUDGET FOR FISCAL YEAR 2011

	GRAND TOTAL	GENERAL FUND	LIBRARY FUND	QUON/DAVIS. RECREATION FUND	WATER FUND	MUNICIPAL COURT	SCHOOL FUND	SCHOOL CAPITAL RES. FUND	DEBT SERVICE FUND
ESTIMATED CURRENT REVENUE									
GENERAL PROPERTY TAX	63,545,347	14,532,158	1,124,589	-	-	-	43,420,838	-	4,467,762
STATE REVENUES	13,398,406	3,294,745	211,534	-	-	-	8,585,337	63,914	1,242,876
ALL OTHER REVENUES	15,431,325	7,110,104	47,671	1,820,170	2,913,204	254,100	3,490,176	-	50,000
TOTAL CURRENT REVENUES	92,375,078	24,937,007	1,383,794	1,820,170	2,913,204	254,100	55,496,351	63,914	5,760,638
PRIOR YEARS REVENUE	270,645	-	10,000	-	-	-	75,000	-	185,645
TOTAL ESTIMATED CURRENT REVENUE	92,899,823	24,937,007	1,393,794	1,820,170	2,913,204	254,100	55,571,351	63,914	5,946,283
ESTIMATED REQUIREMENTS									
PERSONNEL SERVICES	69,143,427	20,007,902	1,081,718	989,056	1,237,106	158,061	45,827,645	-	-
NON PERSONNEL SERVICES	16,399,877	4,545,858	312,076	760,439	1,546,598	96,039	9,234,906	-	-
TOTAL RECURRING REQUIREMENTS	85,543,304	24,553,760	1,393,794	1,749,495	2,783,704	254,100	55,062,551	-	-
MAJOR CAPITAL OUTLAY	999,709	267,495	-	30,000	129,500	-	508,800	63,914	-
DEBT SERVICE	5,986,958	-		40,675	-	-		-	5,946,283
CONTRIBUTIONS	115,752	115,752	-	-	-	-	-	-	-
BOTTOM LINE ADJUSTMENT	-		-				-		
FY 2011 ESTIMATED REQUIREMENTS	92,899,823	24,937,007	1,393,794	1,820,170	2,913,204	254,100	55,571,351	63,914	5,946,283
2009/10 TOTAL BUDGETS	**92,946,333**	**23,704,652**	**1,376,106**	**2,003,168**	**2,648,684**	-	**57,199,191**	**156,189**	**5,858,343**
INCREASE BUDGET	(46,510)	1,232,355	17,688	(182,998)	264,520	254,100	(1,627,840)	(92,275)	87,940
% INCREASE BUDGET	**-0.05%**	**5.20%**	**1.29%**	**-9.14%**	**9.99%**	**n/a**	**-2.85%**	**-59.08%**	**1.50%**
2009/10 TOTAL TAX DOLLARS	61,420,777	13,147,909	1,124,589	-	-	-	42,680,515	(0)	4,467,764
INCREASE TAX DOLLAR	2,124,570	1,384,249	-	-	-	-	740,323	0	(2)
% INCREASE TAX DOLLAR	**3.46%**	**10.53%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**1.73%**	**-100.00%**	**0.00%**

APPENDIX B - ZERO BASED BUDGET PERSONNEL EXPENSES

The tables on the following support the personnel lines in the zero based budgeting tables in the individual department budgets. They are organized by department and reflect the annual salary, Holiday Pay (Police and Fire Only) FICA/Medicare, Retirement, Health Insurance, Prescription Coverage (Local 1033 only), Life Insurance, and Uniform Costs for each title within the budget. Not allocated to individual employees are Overtime, Out of Rank and Call Back pay since that can vary per individual from year to year.

FY 2011 NONUNION & MUNICIPAL SALARIES AND BENEFITS

Dept	Object		Job Class	Grade	Step	Allocation & Notes	FY11 Steps	FY11 Annual Salary	FICA Medicare 524001	Retirement 0.1145 524302	Health 524304	Prescript 524304	Dental 524305	Life 524306	Uniform 524307	TOTAL Employee FY2011
0201	510103	Town Manager	TM01	59	1			113,536	8,686	13,000	11,663		964	160		148,009
0201	510103	Executive Secretary	TM10	52	5	0.90	-	39,342	3,010	4,505	4,146		272	144		51,419
								152,879	11,695	17,505	15,809	-	1,236	305	-	199,428
0301	510101	Clerk II	CL40	18	5			42,954	3,286	4,918	4,330	2,184	374	160		58,208
0301	510101	Clerk II	CL30	18	4		-	39,340	3,009	4,504	4,330	2,184	374	160		53,903
0301	510101	Clerk I	CL60	14	3		1,095.60	32,349	2,475	3,704	3,000	-	-	160		41,688
0301	510101	Clerk I	CL60	14	5			36,143	2,765	4,138	11,077	2,184	1,193	160		57,660
								150,785								
0301	510103	Deputy Town Clerk	CL02	55	5	0.40	-	23,935	1,831	2,741	4,665		482	64		33,718
0301	510103	Town Clerk	CL01	57	5	0.60		49,097	3,756	5,622	2,764		227	96		61,562
								73,033	17,122	25,627	30,167	6,552	2,651	802	-	306,739
0501	510101	Accts Rec Mgr	FI30	21	5	0.50		24,505	1,875	2,806	2,165	1,092	187	160		32,790
0501	510101	Clerk II	FI40	18	5		295.00	41,306	3,160	4,730	3,000	-	-	160		52,356
0501	510101	Clerk I	FI55	14	2		282.00	30,464	2,331	3,488	8,521	2,184	955	160		48,103
0501	510101	Clerk I	FI60	14	5		-	33,689	2,577	3,857	3,364	2,184	300	160		46,132
								129,965								
0501	510103	Executive Secretary	TM10	52	5	0.10		4,268	326	489	461		30	16		5,590
0501	510103	Controller	FI02	55	4		1,472.00	56,691	4,337	6,491	11,663		964	160		80,306
0501	510103	Finance Director	FI01	58	5		-	80,371	6,148	9,202	11,663		964	160		108,509
								141,329	20,754	31,063	40,836	5,460	3,400	978	-	373,785
0505	510103	IT Director	FI90	58	5	0.80	946.30	65,243	4,991	7,470	9,330		771	128		87,934
0505	510103	Tech Support Tech	FI94	51	2		1,400.00	37,093	2,838	4,247	4,606		302	160		49,247
0505	510103	Network Admin	FI92	52	2		1,477.00	39,544	3,025	4,528	11,663		964	160		59,884
								141,881	10,854	16,245	25,600	-	2,038	449	-	197,066
0601	510101	Clerk I	AS40	14	5		-	33,689	2,577	3,857	3,364	2,184	300	160		46,132
0601	510101	Clerk II	AS02	18	5			41,983	3,212	4,807	11,077	2,184	1,193	160		64,616
								75,672								
0601	510103	Assessor	AS01	56	5		-	71,090	5,438	8,140	4,606		378	160		89,814
								71,090	11,227	16,804	19,047	4,368	1,871	481	-	200,561
0804	510101	Asst Animal Warden	AN03	18	4			38,848	2,972	4,448	8,521	2,184	1,193	160	350	58,677
0804	510101	Animal Warden	AN02	63	5			43,693	3,343	5,003	3,364	2,184	1,193	160	350	59,290
								82,541	6,314	9,451	11,885	4,368	2,387	321	700	117,967
0806	510103	Harbormaster	HA01	53	5			49,182	3,762	5,631	4,606		302	160		63,645
0901	510101	Clerk II	PL20	18	5			42,954	3,286	4,918	11,077	2,184	1,193	160		65,773
0901	510103	IT Director	FI90	58	5	0.20	236.57	16,311	1,248	1,868	2,333		193	32		21,984
0901	510103	Principal Planner	PL11	55	4	0.50	735.80	28,345	2,168	3,246	2,303		151	160		36,374
0901	510103	Principal Planner	PL11	55	4		1,471.60	56,690	4,337	6,491	4,606		302	160		72,587
0901	510103	Planning Director	PL01	58	5			80,371	6,148	9,202	11,663		964	160		108,509
								181,717	17,187	25,725	31,982	2,184	2,804	673	-	305,227
1001	510103	Public Works Dir	PW01	58	5		-	84,791	6,487	9,709	11,663		1,205	160		114,015
1001	510103	Facilities Project Mgr	PW03	55	5		1,391.26	59,811	4,576	6,848	4,606		302	160		76,305
								144,603	11,062	16,557	16,269	-	1,507	321	-	190,319
1002	510101	Equip Operator	PH50	20	4		-	45,760	3,501	5,240	11,077	2,184	1,193	160	350	69,465
1002	510101	Secretary	PH21	15	5		-	37,846	2,895	4,333	4,330	2,184	374	160	350	52,473
1002	510101	Equip Oper - IIB	PH50	20	4		-	43,642	3,339	4,997	3,364	2,184	300	160	350	58,335
1002	510101	Equip Oper - IIB	PH50	20	4			46,820	3,582	5,361	4,330	2,184	374	160	350	63,161
1002	510101	Mechanic	PH80	22	4			47,623	3,643	5,453	8,521	2,184	955	160	350	68,889
1002	510101	Equip Oper - IIB	PH50	20	4		40.00	44,741	3,423	5,123	11,077	2,184	1,193	160	350	68,251
1002	510101	Equip Oper - IIB	PH47	20	4		-	45,760	3,501	5,240	11,077	2,184	1,193	160	350	69,465
1002	510101	Equip Oper - IIA	PH45	21	4			48,929	3,743	5,602	11,077	2,184	1,193	160	350	73,239
1002	510101	Equip Oper - IIB	PH50	20	4		-	43,642	3,339	4,997	8,521	2,184	955	160	350	64,147
1002	510101	Equipment Forman	PH40	24	4			55,687	4,260	6,376	11,077	2,184	1,193	160	350	81,288
1002	510101	Mechanic	PH81	22	4		-	47,623	3,643	5,453	8,521	2,184	955	160	350	68,889
1002	510101	Equip Oper - Mason	PH46	21	4		-	48,928	3,743	5,602	11,077	2,184	1,193	160	350	73,238
1002	510101	Equip Oper - IIB	PH50	20	4		-	42,371	3,241	4,851	8,521	2,184	955	160	350	62,633
1002	510101	Equip Oper - IIA	PH50	20	4		-	46,714	3,574	5,349	11,077	2,184	1,193	160	350	70,601
1002	510101	Labor Foreman	PH43	24	4			55,687	4,260	6,376	11,077	2,184	1,193	160	350	81,288
								701,773								

Dept	Object		Job Class	Grade	Step	Allocation & Notes	FY11 Steps	FY11 Annual Salary	FICA Medicare 524001	Retirement 0.1145 524302	Health 524304	Prescript 524304	Dental 524305	Life 524306	Uniform 524307	TOTAL Employee FY2011
1002	510103	Highway Supt	PH02	56	3		2,331.68	72,045	5,511	8,249	11,663	-	1,205	160	350	99,184
									59,197	88,602	146,385	32,760	15,619	2,566	5,600	1,124,546
1005	510101	DPW Program Coor	PE22	24	4	0.75	-	40,092	3,067	4,591	8,308	1,278	895	120		58,351
1005	510103	Engineer	PE04	57	4	0.65	-	48,135	3,682	5,511	1,950		-	104		59,383
1005	510103	Engineering Insp	PE08	53	5			52,763	4,036	6,041	11,663		1,205	160	350	76,218
1005	510103	Engineering Insp	PE08	53	5		-	50,375	3,854	5,768	3,000		-	160	350	63,507
								151,272	14,639	21,911	24,921	1,278	2,100	545	700	257,459
1006	510101	DPW Program Coor	PE22	24	4	0.25	-	13,364	1,022	1,530	2,769	546	298	40		19,570
1006	510101	Transfer Station Foreman	PT40	24	4			55,687	4,260	6,376	11,077	2,184	1,193	160	350	81,288
								69,051	5,282	7,906	13,846	2,730	1,492	200	350	100,858
1006	510101	Clerk I	PT25	14	5	21 hrs/wk	-	21,195	1,621	2,427	11,077	2,184	1,193	160		39,858
									6,904	10,333	24,923	4,914	2,685	361	350	140,716
1007	510101	Equip Opera/Carpenter	PF32	21	4		-	46,714	3,574	5,349	-		-	160	350	56,147
1007	510101	Equip Opera - IIB	PF60	20	1		710.00	39,558	3,026	4,529	3,364	2,184	300	160	350	53,472
1007	510101	Facilities Foreman	PF30	24	4			54,197	4,146	6,206	4,330	2,184	374	160	350	71,948
1007	510101	Equip Opera - IIB	PF65	20	4		-	45,760	3,501	5,240	11,077	2,184	1,193	160	350	69,465
1007	510101	Equip Opera I	PF60	18	2		125.00	37,359	2,858	4,278	8,521	2,184	955	160	350	56,664
1007	510101	Custodian	PF70	18	4	0.20	-	9,418	720	1,078	2,215	437	239	32	70	14,210
1007	510101	Custodian	PF70	18	4	35 hrs/wk		35,012	2,678	4,009	3,364	2,184	300	160	350	48,057
								268,019	20,503	30,688	32,871	11,357	3,360	994	2,170	369,962
1305	510101	Custodian	PF70	18	4	0.80	-	37,672	2,882	4,313	8,861	1,747	955	128	280	56,839
1305	510101	Secretary	EL60	15	5		418.99	37,408	2,862	4,283	11,077	2,184	1,193	160		59,168
								75,080								
1305	510102	Social Svc Spec	EL50	13	4	25 hrs/wk		22,993	1,759	2,633	-					27,385
1305	510103	Senior Service Dir	EL01	56	4		2,272.92	72,731	5,564	8,328	11,663		1,205	160		99,651
1305	510103	Asst Senior Service Dir	EL85	52	5			43,714	3,344	5,005	11,663		1,205	160		65,091
								116,445	16,411	24,562	43,264	3,931	4,558	609	280	308,135
1501	510101	Asst. Building Official	BO02	23	5		-	52,247	3,997	5,982	3,000	2,184	-	160		67,571
1501	510101	Secretary	BO30	15	5			36,133	2,764	4,137	11,077	2,184	1,193	160		57,649
								88,380								
1501	510102	Clerical Assist	BO40	13	5	28 hrs/wk	-	25,753	1,970	2,949	-					30,671
								25,753								
1501	510103	Building Official	BO01	56	3		-	67,384	5,155	7,716	3,000		-	160		83,415
									13,886	20,784	17,077	4,368	1,193	481	-	239,306
1300	510103	Deputy Town Clerk	CL02	55	5	0.60	-	35,903	2,747	4,111	6,998		723	96		50,577
1300	510103	Town Clerk	CL01	57	5	0.40		32,732	2,504	3,748	1,843		151	64		41,041
								68,634.47	5,250.54	7,858.65	8,840.38	-	874.17	160.34	-	91,618.55
2101	510101	Custodian	QD70	18	4	0.33		13,525	1,035	1,549	3,251	721	394	53	116	20,643
2101	510101	Golf Course Mech	QD30	24	4			55,687	4,260	6,376	11,077	2,184	1,193	160	350	81,288
2101	510101	Asst Super Golf Course	QD03	63	5			46,874	3,586	5,367	11,077	2,184	1,193	160	350	70,792
								116,087								
2101	510103	Golf Course Super	QD02	56	5			74,460	5,696	8,526	11,663		1,205	160	350	102,060
									14,577	21,818	37,068	5,089	3,985	534	1,166	274,783
2102	510101	Secretary	RE30	15	5	0.30	96.72	10,937	837	1,252	3,323	655	358	48		17,410
2102	510101	Custodian	QD70	18	4	0.67		28,089	2,149	3,216	6,571	1,457	796	107	233	42,618
								39,026								
2102	510103	Asst Golf Course Mgr	QC45	46	5		745.00	32,860	2,514	3,762	11,663		964	160		51,924
2102	510103	Golf Course Oper Mgr	QC40	51	1	+contract	17,627.00	67,764	5,184	7,759	4,606		302	160		85,776
2102	510103	Leisure Svc Director	RE01	56	5	0.30		22,338	1,709	2,558	1,382		113	48		28,148
								122,962	12,392	18,548	27,546	2,112	2,534	524	233	225,876
2104	510101	Secretary	RE30	15	5	0.20	64.48	7,291	558	835	2,215	437	239	32		11,607

Dept	Object		Job Class	Grade	Step	Allocation & Notes	FY11 Steps	FY11 Annual Salary	FICA Medicare 524001	Retirement 0.1145 524302	Health 524304	Prescript 524304	Dental 524305	Life 524306	Uniform 524307	TOTAL Employee FY2011
2104	510103	Leisure Svc Director	RE01	56	5	0.20		14,892	1,139	1,705	921		76	32		18,765
									1,697	2,540	3,137	437	314	64	-	30,372
2106	510101	Secretary	RE30	15	5	0.50	161.20	18,228	1,394	2,087	5,538	1,092	597	80		29,016
2106	510103	Leisure Svc Director	RE01	56	5	0.50		37,230	2,848	4,263	2,303		189	80		46,913
									4,243	6,350	7,842	1,092	786	160	-	75,930
4001	510101	Sr. Water Systems Operat	WA35	22	4			51,091	3,908	5,850	11,077	2,184	1,193	160	350	75,813
4001	510101	Water Pump Operator	WA46	21	4		1,587.45	47,195	3,610	5,404	11,077	2,184	1,193	160	350	71,174
4001	510101	Water Systems Operator	WA45	21	4		-	47,822	3,658	5,476	11,077	2,184	1,193	160	350	71,920
								146,107	11,177	16,729	33,230	6,552	3,580	481	1,050	218,907
4003	510101	Water Serviceman	WA49	21	4		-	48,929	3,743	5,602	11,077	2,184	1,193	160	350	73,239
4003	510101	Water Serviceman	WA49	21	4			48,929	3,743	5,602	11,077	2,184	1,193	160	350	73,239
4003	510101	Water Serviceman	WA55	20	4			43,642	3,339	4,997	8,521	2,184	300	160	350	63,492
4003	510101	Water Service/Meter Reac	WA49	21	4		-	45,608	3,489	5,222	8,521	2,184	955	160	350	66,488
4003	510101	Water Serviceman	WA50	20	2		885.43	41,447	3,171	4,746	3,000	2,184	-	160	350	55,057
4003	510101	Foreman	WA39	22	4			51,091	3,908	5,850	11,077	2,184	1,193	160	350	75,813
4003	510101	Foreman	WA06	25	4			58,066	4,442	6,649	11,077	2,184	1,193	160	350	84,121
								337,710	25,835	38,668	64,348	15,288	6,028	1,122	2,450	491,449
4004	510101	Accts Recei Mgr	FI30	21	5	0.50		24,505	1,875	2,806	2,165	1,092	187	80		32,710
4005	510101	Admin Assist/Acct Mr.	WA02	21	4			49,010	3,749	5,612	8,521	2,184	1,193	160		70,430
4005	510102	Clerical Assistant	WA20	13	5	25 hrs/wk	-	22,993	1,759	2,633	-					27,385
4005	510103	Principal Planner	PL11	55	4	0.50	735.80	28,345	2,168	3,246	2,303		151	160		36,374
4005	510103	Engineer	PE04	57	5	0.35		25,919	1,983	2,968	1,050		-	56		31,975
4005	510103	Water Quality Speci	WA05	55	5		-	58,420	4,469	6,689	11,663		964	160		82,366
4005	510103	Water Director	WA01	58	5		-	88,810	6,794	10,169	4,606		378	160		110,917
								201,494	20,923	31,315	28,143	2,184	2,687	697	-	359,447
4006	510101	Equip Opera I	WA56	18	2		790.27	38,024	2,909	4,354	8,521	2,184	955	160	350	57,456
									2,909	4,354	8,521	2,184	955	160	350	1,159,970

FY 2011 FIRE DEPARTMENT SALARIES AND BENEFITS

Dept	Object		Job Class	Grade	Step	Allocation & Notes	FY11 Steps	FY11 Annual Salary	FICA Medicare 524001	Retirement 0.1509 524302	Health 524304	Prescript 524304	Dental 524305	Life 524306	Uniform 524307	TOTAL Employee FY2011
0803	510101	Rescue Captain	FR04	24	2			66,750	5,106	10,073	15,638		1,031	192	1,150	100,840
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	7,612		324	192	1,150	71,967
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	7,612		324	192	1,150	75,101
0803	510101	Firefighter/EMTC	FR08	20	6		1,238.90	55,548	4,249	8,382	15,638		1,031	192	1,150	86,923
0803	510101	Rescue Captain	FR03	24	2			66,750	5,106	10,073	15,638		1,031	192	1,150	100,840
0803	510101	Fire Lieutenant	FR06	22	2		-	57,988	4,436	8,750	15,638		1,031	192	1,150	89,968
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Firefighter/EMTC	FR08	20	6		1,191.00	55,500	4,246	8,375	15,638		1,031	192	1,150	86,864
0803	510101	Firefighter/EMTC	FR08	20	6		1,238.90	55,548	4,249	8,382	15,638		1,031	192	1,150	86,923
0803	510101	Firefighter/EMTC	FR08	20	6			55,572	4,251	8,386	7,612		324	192	1,150	78,236
0803	510101	Deputy Fire Chief	FR02	28	2		-	74,682	5,713	-	15,638		1,031	192	1,150	99,413
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		324	192	1,150	83,128
0803	510101	Rescue Lieutenant	FR05	22	1		-	57,988	4,436	8,750	15,638		1,031	192	1,150	89,968
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Firefighter/EMTC	FR08	20	1		-	41,509	3,175	6,264	15,638		1,031	192	1,150	69,518
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Fire Lieutenant	FR06	22	2		-	58,809	4,499	8,874	15,638		1,031	192	1,150	90,986
0803	510101	Firefighter/Rescueman	FR09	19	6			50,871	3,892	7,676	15,638		1,031	192	1,150	81,136
0803	510101	Rescue Captain	FR03	24	2			66,750	5,106	10,073	15,638		1,031	192	1,150	100,840
0803	510101	Rescue Lieutenant	FR05	22	2		-	57,988	4,436	8,750	15,638		1,031	192	1,150	89,968
0803	510101	Fire Lieutenant	FR06	22	2			61,544	4,708	9,287	15,638		1,031	192	1,150	94,380
0803	510101	Deputy Fire Chief	FR02	28	2			74,682	5,713	11,269	15,638		1,031	192	1,150	110,682
0803	510101	Fire Lieutenant	FR08	22	1		1,290.25	60,099	4,598	9,069	15,638		1,031	192	1,150	92,570
0803	510101	Rescue Lieutenant	FR05	22	2		-	57,988	4,436	8,750	7,612		324	192	1,150	81,234
0803	510101	Rescue Captain	FR04	24	1		1,455.48	65,239	4,991	9,845	15,638		1,031	192	1,150	98,945
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Fire Lieutenant	FR06	22	2		-	57,988	4,436	8,750	1,823		1,031	192	1,150	76,154
0803	510101	Rescue Captain	FR06	24	1		1,455.48	65,239	4,991	9,845	7,612		324	192	1,150	90,211
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,551	4,097	8,081	7,612		324	192	1,150	75,728
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Deputy Fire Chief	FR04	28	1		-	74,682	5,713	11,269	15,638		1,031	192	1,150	110,682
0803	510101	Fire Captain	FR06	22	2		-	60,176	4,603	9,081	15,638		1,031	192	1,150	92,683
0803	510101	Firefighter/EMTC	FR08	20	6		-	50,520	3,865	7,623	7,612		324	192	1,150	71,967
0803	510101	Fire Lieutenant	FR06	22	2		1,341.86	60,151	4,602	9,077	15,638		1,031	192	1,150	92,633
0803	510101	Rescue Lieutenant	FR05	22	2		-	57,988	4,436	8,750	15,638		1,031	192	1,150	89,968
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Asst Fire Mechanic	FR12	19	5		-	51,355	3,929	7,750	15,638		1,031	192	1,150	81,737
0803	510101	Fire Lieutenant	FR06	22	2		-	58,809	4,499	8,874	15,638		1,031	192	1,150	90,986
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,551	4,097	8,081	1,823		-	192	1,150	69,616
0803	510101	Rescue Lieutenant	FR05	22	2		-	58,809	4,499	8,874	7,882		324	192	1,150	82,522
0803	510101	Fire Lieutenant	FR06	22	2			61,544	4,708	9,287	15,638		1,031	192	1,150	94,380
0803	510101	Rescue Captain	FR03	24	2		-	66,750	5,106	10,073	15,638		1,031	192	1,150	100,840
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Firefighter/EMTC	FR08	20	6		-	53,046	4,058	8,005	7,612		324	192	1,150	75,101
0803	510101	Rescue Captain	FR06	24	1		2,373.54	62,848	4,808	9,484	15,638		1,031	192	1,150	95,966
0803	510101	Fire Lieutenant	FR09	22	1		-	61,544	4,708	9,287	15,638		1,031	192	1,150	94,380
0803	510101	Rescue Captain	FR03	24	2		1,455.48	65,239	4,991	9,845	15,638		1,031	192	1,150	98,945
0803	510101	Firefighter/EMTC	FR08	20	6		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Firefighter/EMTC	FR08	20	6			53,551	4,097	8,081	15,638		1,031	192	1,150	84,462
0803	510101	Firefighter/EMTC	FR08	20	6		-	50,520	3,865	7,623	7,612		324	192	1,150	71,967
0803	510101	Firefighter/EMTC	FR08	20	6			54,309	4,155	8,195	15,638		1,031	192	1,150	85,403
0803	510101	Firefighter/EMTC	FR08	20	6		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	15,638		1,031	192	1,150	80,701
0803	510101	Deputy Fire Chief	FR04	28	1		-	74,682	5,713	11,269	15,638		1,031	192	1,150	110,682
0803	510101	Firefighter/EMTC	FR08	20	5		-	50,520	3,865	7,623	7,612		324	192	1,150	71,967
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	7,612		324	192	1,150	75,101
0803	510101	Rescue Lieutenant	FR05	22	2		1,290.25	60,099	4,598	9,069	14,299		1,031	192	1,150	91,231
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Fire Lieutenant	FR09	19	6		-	54,504	4,170	8,225	15,638		1,031	192	1,150	85,645
0803	510101	Fire Mechanic	FR11	25	5		-	69,584	5,323	10,500	15,638		1,031	192	1,150	104,356
0803	510101	Fire Prevention Officer	FR07	26	2			72,549	5,550	10,948	15,638		1,031	192	1,150	108,036
0803	510101	Firefighter/EMTC	FR08	20	3		953.16	49,530	3,789	7,474	15,638		1,031	192	1,150	79,459
0803	510101	Firefighter/EMTC	FR08	20	6		1,290.15	55,599	4,253	8,390	15,638		1,031	192	1,150	86,986
0803	510101	Firefighter/EMTC	FR08	20	3		953.16	49,530	3,789	7,474	15,638		1,031	192	1,150	79,459
0803	510101	Fire Lieutenant	FR06	22	2			61,544	4,708	9,287	15,638		1,031	192	1,150	94,380
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	15,638		1,031	192	1,150	83,835
0803	510101	Firefighter/EMTC	FR08	20	6			53,046	4,058	8,005	7,612		324	192	1,150	75,101
0803	510101	Firefighter/EMTC	FR08	20	6		1,143.84	56,716	4,339	8,558	15,638		1,031	192	1,150	88,373
							20,859.87	**4,305,862**	**329,398**	**649,755**						
0803	510101	Secretary	FR30	15	5		1,682.88	35,932	2,749	4,333	10,705	2,184	955	160		57,018
								4,341,794								
0803	510103	Fire Chief	FR01	58	5		-	88,810	6,794	13,401	15,638		1,082	192	1,150	127,067
								88,810								
									338,941	**667,489**	**1,058,107**	**2,184**	**67,749**	**14,783**	**87,400**	**6,713,737**

FY 2011 POLICE DEPARTMENT SALARIES AND BENEFITS

Dept	Object		Job Class	Grade	Step	Allocation & Notes	FY11 Steps	FY11 Annual Salary	FICA Medicare 524001	Retirement 0.1887 524302	Health 524304	Prescript 524304	Dental 524305	Life 524306	Uniform 524307	TOTAL Employee FY2011
0812	510101	Patrol Officer	PP07	03	4		1,843.36	57,149	4,372	10,784	6,852		309	192	1,500	81,158
0812	510101	Lieutenant	PP04	07	1			69,512	5,318	13,117	18,129		1,193	192	1,500	108,962
0812	510101	Det. Patrol Officer	PD06	04	1			58,298	4,460	11,001	14,503		955	192	1,500	90,909
0812	510101	Sergeant	PP05	05	1		1,438.32	63,017	4,821	11,891	6,852		309	192	1,500	88,583
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Patrol Officer	PP07	03	5			60,836	4,654	11,480	15,760		1,193	192	1,500	95,615
0812	510101	Patrol Officer	PP07	03	2		-	51,881	3,969	9,790	6,852		309	192	1,500	74,493
0812	510101	Det. Patrol Officer	PD06	04	1		-	59,720	4,569	11,269	14,503		955	192	1,500	92,708
0812	510101	Patrol Officer	PP07	03	5		-	56,688	4,337	10,697	13,214		955	192	1,500	87,583
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		309	192	1,500	88,226
0812	510101	Patrol Officer	PP07	03	1		1,843.36	47,424	3,628	8,949	14,503		1,193	192	1,500	77,390
0812	510101	Patrol Officer	PR07	03	5		-	60,836	4,654	11,480	18,129		1,193	192	1,500	97,984
0812	510101	Patrol Officer	PP07	03	2		1,960.64	50,595	3,870	9,547	6,852		309	192	1,500	72,865
0812	510101	Patrol Officer	PP07	03	5			60,836	4,654	11,480	18,129		1,193	192	1,500	97,984
0812	510101	Patrol Officer	PP07	03	3		-	55,305	4,231	10,436	6,852		309	192	1,500	78,826
0812	510101	Sergeant	PP05	05	1		442.64	63,487	4,857	11,980	18,129		1,193	192	1,500	101,339
0812	510101	Sergeant	PP05	05	1			60,113	4,599	11,343	6,852		309	192	1,500	84,908
0812	510101	Captain	PP02	09	1			78,468	6,003	14,807	18,129		1,193	192	1,500	120,293
0812	510101	Patrol Officer	PP07	03	5			58,071	4,442	10,958	14,503		955	192	1,500	90,621
0812	510101	Patrol Officer	PP07	03	4		-	55,305	4,231	10,436	6,852		309	192	1,500	78,826
0812	510101	Patrol Officer	PP07	03	5		-	56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Lieutenant	PP04	07	1		-	69,512	5,318	13,117	18,129		1,193	192	1,500	108,962
0812	510101	Det. Patrol Officer	PD06	04	1			61,142	4,677	11,538	18,129		1,193	192	1,500	98,372
0812	510101	Patrol Officer	PP07	03	5		-	56,688	4,337	10,697	14,503		309	192	1,500	88,226
0812	510101	Patrol Officer	PP07	03	5		-	58,071	4,442	10,958	14,503		-	192	1,500	89,667
0812	510101	Patrol Officer	PP07	03	1		1,843.36	47,424	3,628	8,949	14,503		955	192	1,500	77,152
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	6,852		309	192	1,500	80,575
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	6,339		309	192	1,500	80,062
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Patrol Officer	PP07	03	4		-	55,305	4,231	10,436	6,852		309	192	1,500	78,826
0812	510101	Patrol Officer	PP07	03	1		2,765.04	48,346	3,698	9,123	6,852		309	192	1,500	70,020
0812	510101	Patrol Officer	PP07	03	4		-	55,305	4,231	10,436	14,503		955	192	1,500	87,123
0812	510101	Det. Patrol Officer	PD06	04	1		-	59,720	4,569	11,269	14,503		955	192	1,500	92,708
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Captain	PO02	09	1			78,468	6,003	14,807	18,129		1,193	192	1,500	120,293
0812	510101	Lieutenant	PP04	07	1		-	69,512	5,318	13,117	18,129		1,193	192	1,500	108,962
0812	510101	Patrol Officer	PP07	03	2		1,960.64	50,595	3,870	9,547	14,503		955	192	1,500	81,163
0812	510101	Sergeant	PP05	05	1		-	64,511	4,935	12,173	18,129		1,193	192	1,500	102,634
0812	510101	Sergeant	PP05	05	1		1,217.04	62,796	4,804	11,850	14,503		955	192	1,500	96,600
0812	510101	Patrol Officer	PP07	03	5		1,199.91	57,888	4,428	10,923	14,503		955	192	1,500	90,390
0812	510101	Dispatcher	PP08	01	2		783.54	50,379	3,854	9,507	18,129		1,193	192	1,500	84,755
0812	510101	Patrol Officer	PP07	03	5		-	56,688	4,337	10,697	14,503		955	192	1,500	88,872
0812	510101	Det. Lieutenant	PD03	08	1			75,909	5,807	14,324	18,129		1,193	192	1,500	117,055
0812	510101	Det. Patrol Officer	PD06	04	1		1,180.52	62,323	4,768	11,760	18,129		1,193	192	1,500	99,866
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	6,852		309	192	1,500	80,575
0812	510101	Captain	PD02	09	1			78,468	6,003	14,807	18,129		1,193	192	1,500	120,293
0812	510101	Patrol Officer	PP07	03	4		-	55,305	4,231	10,436	6,852		309	192	1,500	78,826
0812	510101	Patrol Officer	PP07	03	5			56,688	4,337	10,697	14,503		955	192	1,500	88,872
							18,478.37	**2,908,776**	**222,521**	**548,886**						
0812	510101	Secretary	PO21	15	5		603.84	35,881	2,745	4,108	3,000		-	160		45,894
0812	510101	Clerk I	PO22	14	5		252.21	33,942	2,597	3,886	3,364	2,184	300	160		46,432
0812	510101	Dispatcher	PO15	63	5		1,680.63	45,374	3,471	5,195	11,077	2,184	1,193	160		68,654
0812	510101	Dispatcher	PO15	63	5		-	43,693	3,343	5,003	8,521	2,184	1,193	160		64,097
0812	510101	Auto Mechanic	PM30	22	4			51,091	3,908	5,850	11,077	2,184	1,193	160	350	75,813
0812	510101	Custodian	PJ40	18	4			42,927	3,284	4,915	11,077	2,184	1,193	160	350	66,091
0812	510101	Clerk I	PO22	14	5		-	36,143	2,765	4,138	11,077	2,184	1,193	160		57,660
0812	510101	Secretary	PO21	15	5			36,133	2,764	4,137	3,000	-	-	160		46,195
						510101		**325,182**	**247,398**	**586,119**	**723,613**	**13,104**	**46,217**	**10,711**	**74,200**	**4,935,321**
0812	510103	Police Chief	PO01	58	5			88,810	6,794	16,758	18,129		1,193	192	1,500	133,377
						510103		88,810	6,794	16,758	18,129	-	1,193	192	1,500	133,377

APPENDIX C - TOWN COUNCIL POLICY FOR ACCUMULATION and UTILIZATION OF FUND BALANCE

At the Special Meeting of the Town Council of the Town of North Kingstown, County of Washington, and State of Rhode Island, held in and for said Town, County, and State on the 23rd day of July, 2007 at the Beechwood House Senior Center, 10 Beach Street, at 7:30 pm

PRESENT WERE: Edward J. Cooney, President
Steven Campo
Anthony F. Miccolis, Jr.
John A. Patterson
Edward J. Whitaker

The following resolution was passed by unanimous voice vote of the members present.

Item No. 8. Undesignated Fund Balance Policy

WHEREAS, the Town Council wishes to address the comments of the Town's auditors regarding use of undesignated fund balance; and

WHEREAS, the Town Council recognizes the appropriateness and prudence of establishing benchmarks for the level of undesignated fund balance and the establishment of mechanisms for the use of those reserves.

NOW, THEREFORE, BE IT RESOLVED: That:

A) The unreserved undesignated fund balance for all funds shall be maintained at a level sufficient to provide for the required resources to:

1) Plan for contingencies; and
2) Maintain good standing with rating agencies; and
3) Avoid interest expense for operating budget needs and capital projects; and
4) Provide for investment income; and
5) Ensure short-term cash availability when anticipated revenue is available.

B) The unreserved undesignated fund balance does not include reservations of fund balance for the payment of encumbrances nor designations for purposes that are allowed under generally accepted accounting principles.

C) The Town shall maintain a minimum unreserved undesignated fund balance of 10% of the current period's total budgeted expenditures for all Town funds. The unreserved undesignated fund balance does not include reservations of fund balance for the payment of encumbrances nor designations for purposes that are allowed under generally accepted accounting principles.

D) Excess surpluses will be available for appropriation by the Town Council in a subsequent fiscal year to fund capital, non-recurring operating or debt service expenditures as determined by the Town Council during the budget for that subsequent fiscal year.

E) An unreserved undesignated fund balance equal to the greater of 10% or the highest one year projected debt service level in one five year period may be utilized for the purposes listed below:

1) Meeting future capital needs; or
2) Offsetting operating deficits in difficult economic times; or
3) Stabilizing fluctuations in cash flow requirements; or
4) Provisions for emergency situations.

F) If the unreserved undesignated fund balance falls below the above parameters, budgeted revenues will be greater than budgeted expenditures in subsequent years to bring the unreserved undesignated fund balance into compliance with this policy unless determined otherwise by the Town Council.

and be it

FURTHER RESOLVED: that a report be submitted annually by the Town Manager as to the state of the unreserved fund balance. The meeting to discuss the report will take place at the annual Town Council Work Session with the Town's auditors after the fiscal year end audit is complete; and be it

FURTHER RESOLVED: that the Town will set as a goal that the Town appropriate a minimum of $100,000 as a contingency for future General Fund Budgets.

APPENDIX D - FUND BALANCE UTILIZATION AND ACCUMULATION

As shown in Appendix C, in July 2007 the Town Council adopted a policy on the utilization and accumulation of Fund Balance. The table below summarizes the status of the General Fund, Fund Balance, in accordance with this policy. Since the adoption of the policy the Town has made significant progress in restoring the fund balance to healthy levels.

Revenues:	**2005**	**2006**	**2007**	**2008**	**2009**	**Estimated 2010**	**Adopted 2011**
Taxes	$53,653,354	$56,100,311	$58,892,935	$60,897,957	$63,993,612	$64,422,872	$67,361,496
Intergovernmental & Dept. Revenues	$6,007,777	$6,331,522	$6,305,233	$7,195,826	$6,590,699	$5,588,760	$5,248,420
Local Receipts	$1,215,046	$1,389,412	$1,841,523	$1,777,544	$1,224,048	$1,258,826	$1,242,780
Total	**$60,876,177**	**$63,821,245**	**$67,039,691**	**$69,871,327**	**$71,808,359**	**$71,270,458**	**$73,852,696**
Expenditure:							
General Government	$4,089,378	$4,610,761	$4,814,369	$5,138,026	$5,049,420	$4,869,982	$5,497,229
Public Safety	$11,537,311	$12,532,831	$13,014,335	$13,536,306	$13,755,102	$14,034,993	$14,479,025
Public Works	$4,238,446	$4,122,524	$3,825,235	$4,862,515	$4,684,071	$4,435,801	$4,422,581
Human Services & Other	$883,173	$785,156	$588,529	$737,438	$766,828	$509,001	$538,172
Total	**$20,748,308**	**$22,051,272**	**$22,242,468**	**$24,274,285**	**$24,255,421**	**$23,849,777**	**$24,937,007**
Excess (deficiency) of revenues over expenditures	$40,127,869	$41,769,973	$44,797,223	$45,597,041	$47,552,938	$47,420,681	$48,915,689
Other financing sources (uses)	($39,989,448)	($41,413,334)	($44,447,569)	($45,212,052)	($48,217,804)	($48,175,367)	($48,915,689)
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	$138,421	$356,639	$349,654	$384,990	($664,866)	($754,686)	($0)

	2005	**2006**	**2007**	**2008**	**2009**	**2010**	**2011**
Fund Balance July 1	$9,588,276	$9,726,697	$10,083,336	$10,432,990	$10,817,980	$10,153,114	$9,398,428
Excess/(Deficiency) of Revenues over Expenditures	$138,421	$356,639	$349,654	$384,990	($664,866)	($754,686)	($0)
Fund Balance*	$9,726,697	$10,083,336	$10,432,990	$10,817,980	$10,153,114	$9,398,428	$9,398,428
Fund Balance as a percent of Total Revenues	*15.98%*	*15.80%*	*15.56%*	*15.48%*	*14.14%*	*13.19%*	*12.73%*

*Represents **Total** General Fund Fund Balance, **Reserved** and Unreserved.

APPENDIX E – ASSESSED AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY

	REAL PROPERTY		PERSONAL PROPERTY		TOTAL		RATIO OF TOTAL
Fiscal Year	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed Value (1)	Estimated Actual Value	Assessed To Total Est Actual Value
1992/93	777,344,534	1,860,325,883	148,915,952	148,915,952	926,260,486	2,009,241,835	0.461
1993/94	790,026,434	2,066,040,658	156,980,638	156,980,638	947,007,072	2,223,021,296	0.426
1994/95	1,348,154,900	1,348,154,900	187,454,955	187,454,955	1,535,609,855	1,535,609,855	1.000
1995/96	1,378,485,000	1,443,273,795	188,068,180	188,068,180	1,566,553,180	1,723,338,580	0.909
1996/97	1,401,248,700	1,499,336,100	200,492,952	200,492,952	1,601,741,652	1,699,829,052	0.942
1997/98	1,433,174,000	1,508,604,210	211,230,520	211,230,520	1,644,404,520	1,719,834,730	0.956
1998/99	1,470,037,800	1,594,401,085	230,918,953	230,918,953	1,700,956,753	1,825,320,038	0.922
1999/00	1,500,902,170	1,658,455,436	230,541,395	230,541,395	1,765,207,767	1,888,996,831	0.920
2000/01	1,536,301,370	1,745,797,011	222,929,548	222,929,548	1,759,230,918	1,938,726,559	0.880
2001/02	1,954,112,590	2,014,549,061	219,842,649	219,842,649	2,173,955,239	2,234,391,710	0.973
2002/03	1,986,996,310	2,393,971,457	212,176,187	212,176,187	2,199,172,497	2,606,147,644	0.830
2003/04	2,011,507,975	2,793,761,076	216,786,796	216,786,796	2,228,294,771	3,010,547,872	0.720
2004/05	3,373,797,470	3,373,797,470	210,848,833	210,848,833	3,584,646,303	3,584,646,303	1.000
2005/06	3,401,172,700	4,097,798,433	230,316,263	230,316,263	3,631,488,963	4,328,114,696	0.830
2006/07	3,440,758,510	4,221,789,582	228,290,723	228,290,723	3,669,049,233	4,450,080,305	0.815
2007/08	4,238,884,090	4,557,939,881	225,551,685	225,551,685	4,464,435,775	4,783,491,556	0.930
2008/09	4,269,958,905	4,447,873,859	241,731,711	241,731,711	4,511,690,616	4,689,605,569	0.960
2009/10	4,298,501,545	4,133,174,562	235,820,586	235,820,586	4,534,322,131	4,368,995,148	1.04

(1) Gross amount is reflected without deduction for exemptions.

APPENDIX F - BUDGETING PRACTICES

BUDGET BASIS

The budgets of the general government type funds (for example, The General Fund, Library Fund, School Fund, and Debt Service Fund) are accounted for using the modified accrual basis of accounting. This means that obligations such as outstanding purchase orders at year-end are recognized when the purchase is made. Their revenues are recognized when they are received.

The enterprise funds, Water and Quonset/Davisville Recreation (golf course and marina operation) are budgeted on a full accrual basis. Expenditures are recorded when the commitment is made, such as when a purchase order is issued. Revenues are recognized when they are obligated to the Town, such as when a water bill is sent.

The Town's Comprehensive Annual Financial Report (CAFR) shows the status of the Town's finances on the basis of Generally Accepted Accounting Principles (GAAP). Revenues and expenditures are shown on both a GAAP basis and budget basis for comparison purposes.

BUDGETARY CONTROL and AMENDMENTS

In accordance with the North Kingstown Home Rule Charter, the Town has established budgetary control for its General Fund, Library Fund, three Enterprise Funds, School Unrestricted Fund which is a Special Revenue Fund, School Capital Reserve Fund and Debt Service Fund. The Town Council adopts an annual operating budget for the General Fund. The School Unrestricted Fund and the School Capital Reserve are subject to an annual budget approved by the School Committee and adopted by the Town Council. The Library Fund budget is submitted by the Library Board of Trustees and adopted by the Town Council. All annual operating budget's appropriation amounts are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. Appropriations which are not expended or encumbered lapse at year end.

The Town of North Kingstown makes use of an encumbrance system. Encumbrances are commitments related to unperformed contracts for goods or services. When a purchase order or commitment is placed, the Town reduces the amount of budgetary authority remaining in a budget category and records an encumbrance. When goods or services are received, the encumbrance balance is reduced and an expenditure and liability is recorded. The Town's outstanding encumbrances at year-end are carried forward as reservation of fund balance.

Under the Town Council's expenditure limitation, total expenditures cannot exceed the final appropriation within each budgeted fund, once the budget is adopted. Amendments to the operating budgets that do not result in additional appropriations may be made within departments by means of a transfer. The Town Manager has authority to make such transfers within departments. Any other transfers made outside the departmental level during the fiscal year require Town Council approval. The level at which all budgeted funds may not legally exceed appropriations is at the department level.

APPENDIX G – BUDGETED FUND DESCRIPTIONS

GOVERNMENTAL FUNDS

These are the funds through which governmental functions for budgeted funds are financed.

- **GENERAL FUND**

  GENERAL FUND - is used to account for resources devoted to financing the general services that the Town performs for its citizens. General tax revenues and other sources of revenues used to finance the fundamental operation of the Town are included in this fund. The fund is charged with all cost of operating the government for which a separate fund has not been established.

- **SCHOOL FUND**
- **LIBRARY FUND**

  SPECIAL REVENUE FUNDS - are used to account for the proceeds of specific revenue sources (other than expendable trust, or major capital projects) that are legally restricted to expenditures for specified purposes.

- **DEBT SERVICE FUND**

  DEBT SERVICE FUND – is used to account for the payment of interest and principal on all general long-term debt other than that payable from Enterprise Funds.

- **SCHOOL CAPITAL RESERVE**

  CAPITAL PROJECT FUND- is used to account for all resources used for the upgrades and improvements to School facilities.

  BUDGETED PROPRIETARY FUNDS-
  These funds account for operations that are organized to be self-supporting through user charges.

- **QUONSET DAVISVILLE RECREATION FUND**
- **WATER FUND**
- **MUNICIPAL COURT**

  ENTERPRISE FUNDS - are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

APPENDIX H – TOWN COUNCIL BUDGET RESOLUTION

AGENDA ITEM REPORT

MEETING DATE: **May 5, 2010**

ITEM: RESOLUTION FOR ADOPTION OF BUDGET FOR 2010-2011

MOTION: that the Town Council does hereby adopt the Budget for FY 2010/11 as follows:

	Preliminary	**Final Adopted**
GENERAL FUND	$ 24,485,239	$ 24,937,007
SCHOOL FUND	$ 55,816,911	$ 55,571,351
DEBT SERVICE FUND	$ 5,946,283	$ 5,946,283
LIBRARY FUND	$ 1,393,794	$ 1,393,794
MUNICIPAL COURT	$ 254,100	$ 254,100
SCHOOL CAPITAL RESERVE FUND	$ 63,914	$ 63,914
WATER FUND	$ 2,913,204	$ 2,913,204
QUONSET/DAVISVILLE RECREATION FUND	$ 1,820,170	$ 1,820,170
TOTAL	**$ 92,693,615**	**$ 92,899,823**

APPENDIX I - BUDGET PROCESS

The Town Charter requires the following process for adoption of the Town's annual budget. The preliminary preparation for the budget actually began in September when capital budgets were submitted to the Town Manager by the department heads. In December, the department heads began work on their proposed operating budgets, which were due to be submitted to the Town Manager in January. The Library Board of Trustees and the School Committee were required to submit their budget requests to the Manager no later than March 1, 2010. Appropriate sections of the Town Charter are copied on the next two pages.

Town of North Kingstown 2010-2011 Budget Calendar	
Sept. to Dec.	Proposed Capital Improvement Program to Asset Management Committee
October 2009	
Monday, **19th**	Town Council Meeting Adoption of Budget Policy
Friday, **30th**	Provide School Committee with a Three-Year Revenue Projection (RIGL 16-2-21.2)
November 2009	
Wednesday, 11th	Distribution of Operating Budget Forms to Department/Agency Heads
Tuesday, 17th	Joint Meeting with School Committee to discuss FY11 Budget (RIGL 12-2-21)
December 2009	
Friday, 11th	Deadline for submission of Operating Budget Requests to Manager by Department Heads
January 2010	
Friday, 29th	Deadline for Final Report of Capital Improvement Plan by Asset Management Committee
February 2010	
Monday, **22nd**	Town Council Meeting with Asset Management Committee regarding Capital Improvement Program
March 2010	
Monday,**1st**	Deadline for submission of School Committee & Library Board of Trustees Budgets to Manager
Monday, **15th**	Submission of Town Manager's Proposed Budget to Town Council
Monday, **29th**	Town Council Meeting to discuss Town Manager's Budget and Joint meeting with School Committee to discuss FY11 Budget and Preliminary Budget approved by the Town Council.
Tuesday, **30th**	Submission to State Department of Municipal Affairs "Notice of Tax Rate"
April 2010	
Thursday, **1st**	Advertise "Notice of Tax Rate," "Budget Summary" & "Council Preliminary Budget Hearing
Monday, **12th**	Town Council's Preliminary Budget Hearing (School only)
Monday,**19st**	Town Council's Preliminary Budget Hearing (all Budgets except School)
Monday, **26th**	Deadline for submission of Petitions to Town Council
May 2010	
Monday, **3rd**	Town Council Meeting to consider petitions and discussion of Preliminary Budget
Wednesday, **5th**	Deadline for Final Approval of Town Council's Adopted Budget by Town Council.
Thursday, **13th**	Advertise Town Council's Adopted Budget
Monday, **24th**	Deadline for submission of Final Petitions to Town Clerk
June 2010	
Wednesday, **2nd**	Deadline for verification of petition signatures by Board of Canvassers
Saturday, **5th**	School to balance appropriation (RIGL 16-2-21) (deadline, if no referendum is held) If Referendum is held – 7/2/10
Tuesday, **8th**	Budget Referendum, if requested by qualified elector petition.

APPENDIX J - TOWN CHARTER, ARTICLE IX and X. FINANCIAL PROVISIONS

Sec. 908. Budget.
Two weeks prior to the date on which the manager is required to submit the town budget to the council under the terms of section 1004 of article X, the school committee and the library board of trustees shall submit budget estimates to the manager in the same manner as other departments, for inclusion in that budget. The council shall consider appropriations for the school committee and for the library board in total only, and the allocation of moneys appropriated for the school and library purposes shall be determined by the school committee and the library board of trustees respectively.
(4-23-85; 11-8-88; 11-3-92)
Cross reference(s)--Budget schedule, Charter App. 1.

Sec. 1004. Proposed budget.
The schedule for the preparation, consideration, adoption and conduct of requested referenda on the annual town budget shall be followed each year as set forth in the various sections of this article, based upon the requirement that final action by the council thereon shall take place on or before the first Wednesday in May. Accordingly, the manager shall submit to the council on or before the fiftieth day preceding said first Wednesday in May, a proposed budget of receipts and expenditures and an explanatory budget message. For such purpose the manager shall obtain from the head of each department, board, commission and agency estimates of its revenues and expenditures and such supporting data as he or she may request. In preparing the proposed budget the manager shall review the estimates and may revise them as deemed advisable. The proposed budget as proposed by the manager shall show all anticipated revenue and all proposed expenditures, and the total of proposed expenditures shall not be greater than the total of anticipated revenues.
(4-23-85; 11-8-88; 11-3-92; reaffirmed 11-8-94)

Sec. 1005. Preliminary approval of budget.
The council shall have two (2) weeks to give preliminary approval to the budget submitted by the manager, and must do so on or before the thirty-sixth day prior to the first Wednesday in May. The council may revise said budget; provided, however, that if an increase is approved in the total of expenditures as proposed by the manager, the council also shall provide for increasing the total anticipated revenues and shall indicate the revenues necessary to maintain a balance between revenues and expenditures. No revenue from any source other than the tax levy shall be included in the budget as adopted by the council unless the facts clearly warrant the expectation that such amount actually will be realized in cash during the budget year.
(4-23-85; 11-8-88; 11-3-92)

Sec. 1006. Public hearings.
Following preliminary approval of the budget, the council shall schedule and hold two (2) public hearings, one (1) on the school portion of the budget at which the school committee shall be represented, and the other on the remainder of the budget. These hearings shall be scheduled to begin approximately three (3) weeks following preliminary approval of the budget and be completed on or before the thirteenth day preceding the first Wednesday in May. To inform the public prior to said hearings, the town clerk shall cause sufficient copies of the budget to be prepared for public distribution, and shall arrange for the publication thereof in a newspaper of general circulation in the town. At the hearings, all those desirous of being heard shall be heard.
(4-23-85; 11-3-92; reaffirmed 11-8-94)

Sec. 1007. Petitions to the council.
Following preliminary approval of the budget by the council, any qualified elector of the town may circulate a petition requesting the council to increase or decrease any item of expenditure in the said budget, or to insert a new item of expenditure. Such petition shall specify the budget item or insertion and amount thereof; must be approved by the town clerk as to form prior to circulation, and must be returned to the town clerk on or before the ninth day preceding the first Wednesday in May. Upon receipt of such petition, the town clerk shall cause the signatures thereon to be verified by the board of canvassers forthwith, and if it contains no less than fifty (50) valid signatures of qualified electors of the town, shall transmit the same to the council. The council, before final adoption of the budget, shall consider and vote upon each such petition proposal; provided, however, that the council may change the appropriation for the school committee or the library board of trustees in total only.
(4-23-85; 11-3-92; reaffirmed 11-8-94)

Sec. 1008. Final approval of budget.
The council shall, on or before the first Wednesday in May, complete its consideration of any petitions it shall have received pursuant to section 1007, make any final changes in the budget it may deem advisable, and give final approval to said budget by a vote of a majority of all the members of the council. Following such approval, the town clerk shall cause sufficient copies of the budget to be prepared for public distribution, and shall arrange for publication thereof in a newspaper of general circulation in the town. The budget so adopted shall be the budget for the town for the ensuing fiscal year subject only to change pursuant to sections 1009, 1010 or 1011 hereof.
(4-23-85; 11-3-92)

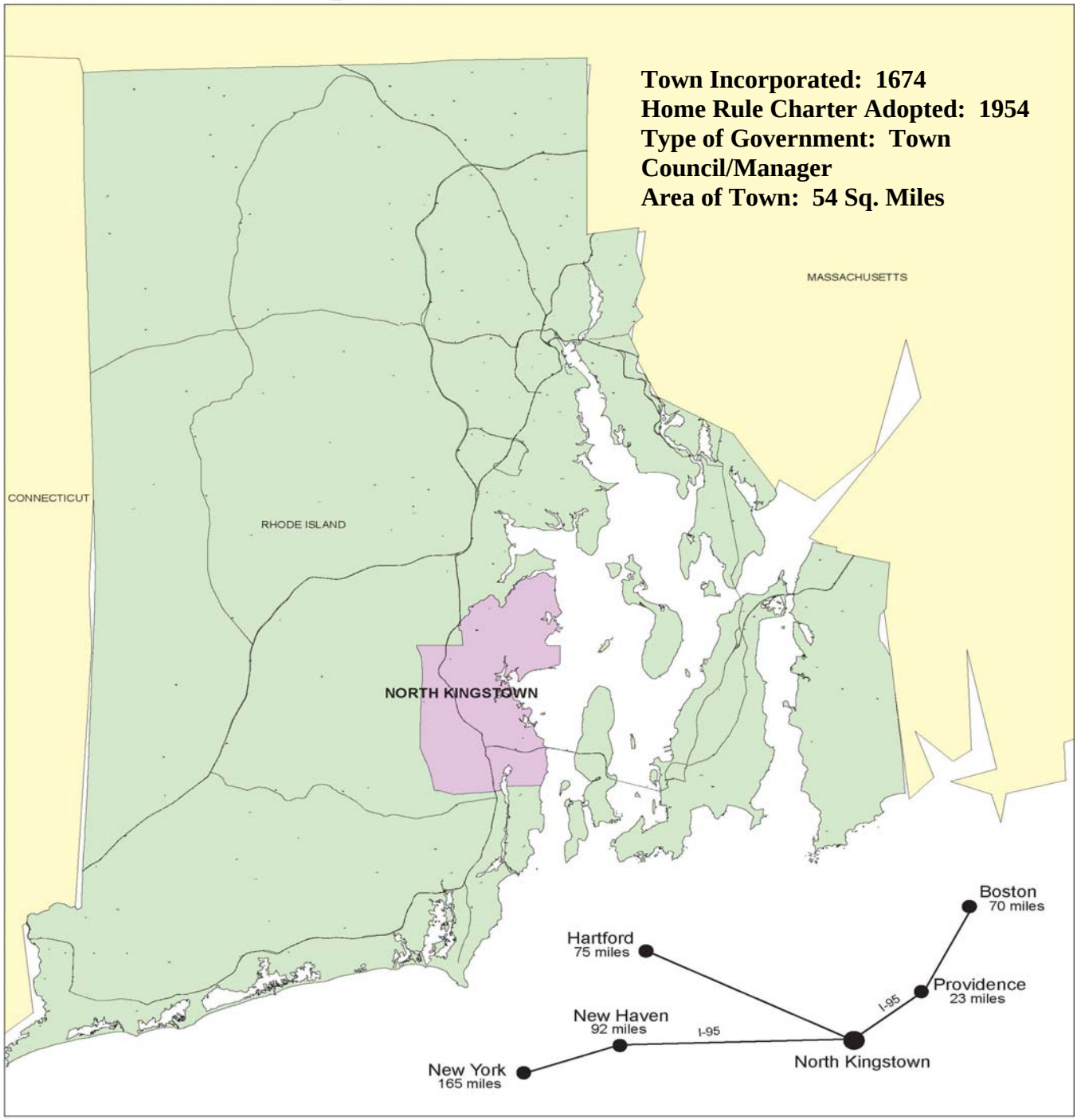
Sec. 1009. Referendum petitions.
Following final approval of the budget by the town council, any qualified elector of the town may circulate a petition requesting that a referendum be held on the appropriation for a specific fund in the budget as approved. Such petition may propose a reduction or increase in the total appropriation for said fund. In the event that a reduction or an increase as proposed in any such petition is approved by the electors of the town voting thereon, the council shall cause the total appropriation for said fund to be adjusted upward or downward accordingly. The council, the school committee, or the board or library trustees, whichever has jurisdiction over the fund affected by such action, shall make reductions or may make increases within said fund to match the new appropriation total; however, if the council shall determine that expenditure of an added appropriation to the general fund for a suggested purpose would not be fiscally responsible, it shall adopt a resolution to that effect and shall not be required to expend the funds for said purpose, provided however, such funds shall not be spent for another purpose and shall revert to the general surplus.
The town clerk shall cause petition forms to be printed with standard language and spaces for the insertion of dollar amounts, budget fund designations, whether an increase or decrease of expenditure is called for, and other necessary information. All petition forms shall be approved by the town clerk before circulation, and must be returned to the town clerk on or before the twentieth day following the first Wednesday in May. Any language added to a petition, or any alteration of the language thereof, subsequent to its approval by the town clerk, shall be of no force or effect. The town clerk, upon the return of petitions to his or her office, shall cause the signatures thereon to be verified by the board of canvassers, such verification to be completed on or before the twenty-eighth day following the first Wednesday in May. There shall be no limit to the number of separate petitions which an elector may sign.
(4-23-85; 11-8-88; 11-3-92)

Sec. 1010. Budget referendum.
The town clerk shall cause a referendum by ballot to be held on the first Tuesday following the first Saturday in June, on all budget changes requested on petitions submitted pursuant to section 1009 hereof, provided that each such petition shall contain signatures of no less than three hundred (300) qualified electors of the town. The ballot used at such referendum shall be prepared by the town clerk in such manner as to allow the qualified electors to vote either to "approve" or "disapprove" on each separate petition proposal for an increase in appropriation, and shall also be so arranged that all proposed reductions in the appropriation for a particular fund shall be listed together with the original approved fund total, and the electors shall be instructed to vote either for the original total or for one (1) of the proposed reductions thereof. Each proposal for an increase in appropriation which is approved by a majority of electors voting thereon shall be declared to have been adopted; and whichever among the proposed reductions in appropriation for a particular fund receives the most votes shall be declared to have been adopted unless the original fund total approved by the council shall have received the most votes. The polls at such referendum shall be open at 8:00 a.m. and shall remain open until 8:00 p.m. (4-23-85; 11-8-88; 11-3-92)

APPENDIX K - STATISTICAL SUMMARY

Town of North Kingstown

Regional Location



1:362,680

0 3.75 7.5 Miles

This map is for reference purposes only. The Planning Department utilizes this information as a reference tool for review. This map is not intended for use as a site plan.

Town of North Kingstown

Demographic Profile 2007

2000 Census, 2005—2007 American Community Survey 3-Year Estimates

Population	
2007 American Community Survey	28,786
2005 American Community Survey	27,005
2000 Census	26,326
1990 Census	23,786
Annual Growth 1990 - 2000	1.10%
Annual Growth 2000 - 2007	1.30%

Age Distribution 2007	
0 - 9 years	1.3%
10 - 19 years	14.4%
20 - 34 years	14.8%
35 - 54 years	34.0%
55 - 64 years	12.4%
65 - 84 years	9.3%
85 years and over	1.8%
Median Age	40.1

Race & Ethnicity	
White	95.1%
Black or African American	2.2%
American Indian & Alaska Native	1.4%
Asian	4.1%
Hispanic or Latino (of any race)	2.4%

Educational Attainment (age 25+)	
Less than 9th grade	2.7%
9th to 12th grade, no diploma	5.2%
High school graduate	25.1%
Some college, no degree	16.6%
Associate's degree	7.2%
Bachelor's degree	24.9%
Graduate or professional degree	18.4%
High school graduate or higher	92.1%
Bachelor's degree or higher	43.3%

Households	
Total households	10,829
Family households (families)	70.3%
Married-couple family	54.6%
Male householder, no wife present, family	4.0%
Female householder, no husband present, family	11.7%
Nonfamily households	29.7%
Average household size	2.55
Average family size	3.06

Source: American Community Survey 3-Year Estimates: 2005 -2007, North Kingstown, Rhode Island

Town of North Kingstown

Demographic Profile 2007

Income	
Median household income	$76,103
Per capita income	$38,059

Employment	
Population 16 years & over	21,570
In labor force	69.9%
Civilian labor force	69.5%
Employed	65.9%
Unemployed	3.6%
Armed Forces	0.4%
Not in labor force	30.1%
Civilian employed population 16 years and over	14,216
Management, professional, and related occupations	45.7%
Service occupations	14.6%
Sales and office occupations	19.9%
Farming, fishing, and forestry occupations	0.7%
Construction, extraction, maintenance and repair occupations	9.4%
Production, transportation, and material moving occupations	9.7%

Housing	
Total Housing Units	11,418
1-unit, detached	67.3%
1-unit, attached	9.1%
2 units	4.8%
3 or 4 units	7.6%
5 to 9 units	2.2%
10 to 19 units	3.9%
20 or more units	1.9%
Mobile home	3.1%
Boat, RV, van, etc.	0.0%
Vacant housing units	589
Occupied housing units	10,829
Owner-occupied	73.3%
Renter-occupied	26.7%
Year of Housing Unit	
Built 2005 or later	1.0%
Built 2000 to 2004	4.6%
Built 1990 to 1999	13.7%
Built 1980 to 1989	9.6%
Built 1970 to 1979	19.2%
Built 1960 to 1969	18.2%
Built 1950 to 1959	10.8%
Built 1940 to 1949	7.1%
Built 1939 or earlier	15.7%

Single Family Home Sales*	
2008 sales	221
2007 sales	237
Percent change	-6.8%
2008 median sales price	$344,000
2007 median sales price	$376,000
Percent change	-8.5%

*** Source Rhode Island State-Wide Mulitiple Listing Services, Inc.**

APPENDIX L - GLOSSARY

Apparatus	Fire vehicles with pumps, aerial ladder, or an ambulance
Appropriation	The process by which funds are allocated.
Aerial Ortho-photo	The digital computer photo that is produced from aerial photography and used to create accurate assessor and engineering maps.
ACAD	A computer software company that specializes in engineering mapping applications. The general term CAD refers to computer aided design and is used primarily in engineering maps, plans and detailing.
ARCVIEW	A computer software program used in geographic information systems applications by governments.
Backflow Prevention Device	A device used to prevent contamination of the public water supply
Basis of Accounting	All governmental funds are accounted for using the modified accrual basis of accounting.
Blue Cross/Blue Shield	The health care plan that is provided to the Town employees.
Budget Referendum	The opportunity for the citizens to vote on an alternative to the Town Council adopted budget, which is provided for in the Town Charter.
Business Personal Property	All equipment, furniture, fixtures, computers and supplies used in the operation of a business.
Callback Pay	The overtime pay paid to Fire Department personnel when they are called back to work after going off duty.
CAD - Computer Aided Dispatch	Computerized equipment and software utilized in dispatching to emergencies.
C.A.M.A- Computerized Assisted Mass Appraisal	The software package used by the Tax Assessor's office to value all the parcels of property for taxation purposes.
CIP –Capital Improvement Program	A Capital Improvement Program is the multiyear scheduling of physical improvement. The schedule is based on studies of fiscal resources available and the specific improvements to be constructed over a 5 or 6- year period.
Chip Seal	The process of protecting the Town roads, which is a part of the Town's road improvement program.
Classified Part Time	Refers to employees who are part of a bargaining unit who work thirty hours or less per week.
Classified Full Time	Refers to employees who are part of a bargaining unit who work thirty-five hours per week or more.
Commodities not Otherwise Classified	Goods or expendable items for which specific line item classifications do not exist and which are not purchased on a regular basis for a particular department.
C.D.B.G Community Development Block Grant Program	The Small Cities Community Development Block Grant Program is a federally (HUD) funded program created in 1974 by the Housing and Community Development Act for the purpose of developing "viable urban communities by providing decent housing, a suitable living environment and

	expanding economic opportunity; principally for persons of low to moderate income." In Rhode Island, 33 Cities and Towns compete annually for funding granted to the State by HUD.
C.L.A.N, Coordinating Libraries Automated Network	A statewide consortium the allows North Kingstown residents to borrow books from all the public libraries in Rhode Island
Comprehensive Plan	A comprehensive plan is a guide to the physical development of a community. It translates the community values that describes how, why, when, and where to build, rebuild or preserve the community. The North Kingstown Comprehensive Plan is a 20-year document that is required by the state law to be updated every five years.
Contractual services	Those services that are provided to the Town by outside firms or companies.
Contractual Services not Otherwise Classified	Those services that are provided to the Town by outside firms or companies and for which specific line item accounts would not be practical due to the infrequent nature of the expense.
Cooperative Libraries Automated Network (CLAN)	A shared network of participating libraries within Rhode Island which offers users access to information and services throughout the State.
D.A.R.E	Drug Abuse Resistance Education. A program taught to all fifth grade classes by a police officer with the goal of preventing drug involvement by children.
Delta Dental	The dental care program which is provided to Town employees.
Department	Identifies the unit of local government in which a specific activity or function is carried out.
Directed Patrol	Assigned tasks or patrol locations as opposed to random patrol
EMS Emergency Medical Services	Service provided by the Fire Department Rescue Division.
Enterprise Fund	An accounting fund in which services provided are financed and operated similarly to that of a private business. There are two enterprise funds: 1) Water fund and 2) Quonset/Davisville Recreation Fund. User fees support both.
Farm, Forest and Open Space	Statewide program which encourages property owners to keep their land undeveloped through tax incentives.
Field Work	Inspection and measuring of any new houses, additions, or work done because of building permits issued.
Forensic Equipment	Equipment used to gather and test evidence such that it will be admissible in court
Fringe benefits	The non-salary compensation paid by the Town for the benefit of the employee.
Fund	An accounting entity comprised of a group of self-balancing accounts.
Fund Balance	The difference between revenue and expenditures. A negative fund balance is sometimes called a deficit.
GIS Geographic Information System	Computer related term that describes both hardware and software for

	processing storage and integration of digital computer mapping and data. GIS for North Kingstown will bring information together for Water, Assessor and Building Departments as well as State level.
Haz-Mat	Hazardous materials
Inter-Community Activities	Towns' activities that afford the children the opportunity to view compete or enjoy at the same level.
ISDS	Individual Septic Disposal System
Looping Project	Water Department undertaking to eliminate dead-end water mains
Moving Radar Units	Car mounted radar units capable of determining the speed of approaching vehicles even though the police car is moving.
Non-Personnel Services	Category of expense, which include purchased services, commodities, and debt
Payments in lieu of taxes	Revenue received by the Town for municipal services from entities who are exempt from taxation by State law and who have entered into an agreement with the Town for services.
Personnel Services	Category of expense, which includes costs, associated with the employment of full and part time employees and their fringe benefits.
Prior year surplus	The funds created from revenue received over estimate or unexpended appropriations in the previous fiscal year.
Project DARE Drug Abuse Resistance Education	The Police Department conducts an educational program in the elementary school regarding drug abuse. An officer is assigned full time to this program.
Quonset/Davisville Recreation Fund	An enterprise fund established to account for the operations of the Municipal Golf Course and the Municipal Marina at Allen Harbor.
Retirement	The title of a line-item budget account found in most cost centers where there are full-time employees which is used for recording expenses for the employer share of the cost of retirement benefits for active employees.
Revaluation	Process of valuing all properties consistently. Currently state law requires a full revaluation (visiting of all properties every nine years) and statistical updates at (3) three and (6) six years. Statistical revaluation consists of analyzing sales and comparing existing values of properties with the sales.
Roll Call Training	Targeted brief training sessions at roll call meetings prior to each patrol shift of the Police Department.
Solid waste tipping fees	The fee per ton of trash charged by the Rhode Island Solid Waste Management Corporation for the trash generated by North Kingstown transported to the Johnston landfill by the Town.
Special Collections	Rare and valuable books, maps, photographs, art works, etc. Kept in secure climate controlled area. North Kingstown Library's are primarily local history, local writers and genealogy.
Substandard Lots	Parcels of land that are currently in existence but do not conform to existing zoning regulations.

Tangible Personal Property	Taxable property such as business inventory, trailers, appliances in rental property and certain business equipment.
Taxable Value	The value of real estate, tangible personal property and motor vehicles determined by the Tax Assessor after deducting exemptions.
Technical Review Committee (TRC)	A committee composed of Planning Staff, Building Official, Town Engineer, Public Works Director, Water Director, Fire Marshall and a representative of the Police Department. For projects at the Quonset Davisville Industrial Park the committee is expanded to include representatives of the Economic Development Corporation.
Termination Allowance	The amount due to an employee upon retirement as provided for by union contract and personnel rules and regulations for accumulated vacation and sick leave.
U.S.G.S - United States Geographical Services	Federal Government Agency performing a study of Hunt, Annaquatucket, and Pettaquamscutt acquifer.
Unclassified Part Time	Refers to employees who are not part of a bargaining unit who work less than thirty-five hours per week.
Unclassified Full Time	Refers to employees who are not part of a bargaining unit who work more than thirty-five hours per week.
Unrestricted Fund Balance	Funds remaining after all expenditures and revenues are recorded in a fiscal year that is not designated to a specific purpose.
Wickford Village Plan	A citizen's committee prepares the Wickford Village Plan for the Town. It articulates a vision for protecting, preserving, and enhancing the village of Wickford through design guidelines, infrastructure improvements, and management concepts.
Windows NT LAN	A Microsoft based operating system that creates a local area network so all the computers that are part of it can share information.