



**Please Print Clearly**

Mail to Town Clerk's Office, Attn: Vital Records, 100 Fairway Drive, North Kingstown, RI 02852

**Application for a Certified Copy of a Birth Record**

**Please complete ALL items 1-5 below:**

1. Fill in the information below for the person whose birth record you are requesting:

Full name at birth \_\_\_\_\_ Age now \_\_\_\_\_

New name if changed in court (**excluding marriage**) \_\_\_\_\_

Date of birth \_\_\_\_\_ City/town of birth \_\_\_\_\_ Hospital \_\_\_\_\_

Mother/Parent's full birth name \_\_\_\_\_

Father/Parent's full birth name \_\_\_\_\_

2. I am applying for the birth record of (complete one of the following):

- myself
- my mother/father/parent
- my child
- my grandchild (parent of mother)
- my grandchild (parent of father)
- my brother or sister
- my client. I'm an attorney representing: \_\_\_\_\_
- The name of the law firm is: \_\_\_\_\_
- another person (please specify): \_\_\_\_\_

3. Why do you need this record? (We ask this question so that we can supply you with a certified copy that will be

suitable for your needs.)

- school
- license
- veteran's benefits
- Social Security Administration
- passport
- foreign gov't
- work
- WIC
- welfare
- other use (please specify): \_\_\_\_\_

4. **Walk-In Copies cost \$22.00. Mail-In Copies cost \$25.00.**

**Any additional copies of this record purchased this same day cost \$18.00 each.**

How many copies do you want? \_\_\_\_\_ (Check/Money Order Payable to: Town of North Kingstown)

5. I hereby state that the information supplied in item #2 above is true and that I am not in violation of Section 23-3-28 of the General Laws of Rhode Island (printed on the reverse side of this form).

Please sign \_\_\_\_\_  
Signature of person completing this form \_\_\_\_\_ date signed \_\_\_\_\_

Print your name \_\_\_\_\_ (\_\_\_\_\_) \_\_\_\_\_  
phone # \_\_\_\_\_

Print your address \_\_\_\_\_  
street or mailing address \_\_\_\_\_ city/town \_\_\_\_\_ state \_\_\_\_\_ zip code \_\_\_\_\_

Type of Picture ID: \_\_\_\_\_ ID Number: \_\_\_\_\_ ID Issued by: \_\_\_\_\_

State/Local File # \_\_\_\_\_ Amt. rec'd \_\_\_\_\_ Rec't # \_\_\_\_\_ Date sent \_\_\_\_\_ Initials \_\_\_\_\_

Check   
Cash   
Change  \*\*\*\*\*

Number of first copies Walk-In / Mail-In \_\_\_\_\_ Birth \_\_\_\_\_ Death \_\_\_\_\_ Marriage \_\_\_\_\_ Civil Union \_\_\_\_\_

Number of additional copies \_\_\_\_\_ Birth \_\_\_\_\_ Death \_\_\_\_\_ Marriage \_\_\_\_\_ Civil Union \_\_\_\_\_

Number of searches \_\_\_\_\_

Additional years searched \_\_\_\_\_

FOR STATE USE ONLY: Delayed Filing \_\_\_\_\_ Correction \_\_\_\_\_ P/L \_\_\_\_\_ A \_\_\_\_\_

**Section 23-3-28 of the General Laws**

I understand that Section 23-3-28 of the General Laws of Rhode Island provides penalties for either of the following violations:

Any person who willfully and knowingly makes any false statement in a report, record, certificate or application for an amendment thereof, or who willfully and knowingly supplies false information intending that such information be used in the preparation of any of the such report, record, or certificate, or amendment thereof . . . shall be punished (if convicted) by a fine of not more than one thousand dollars (\$1,000) or imprisoned not more than one (1) year or both.