



**TOWN OF
NORTH KINGSTOWN, RHODE ISLAND**

**DEPARTMENT OF PUBLIC WORKS
2050 DAVISVILLE ROAD
NORTH KINGSTOWN, R.I. 02852
PHONE: (401) 294-3331
FAX: (401) 267-9036**

**AGENDA
ASSET MANAGEMENT COMMISSION**

**October 4, 2018
5:30 PM**

**David R Burnham Public Works Facility
2050 Davisville Road**

- I. Call to Order
- II. Approval of August 30, 2018 Meeting Minutes
- III. Discussion with Town Manager and Finance Director on various topics
- IV. Department Head presentations and meeting schedule
- V. Approval of Draft "Letter to Editor" to local newspapers in support of passage of Ballot Question Number 4
- VI. Old Business:
 1. Project Updates
 2. Sale of Town Properties
- VII. Public Comment
- VIII. Correspondence
- IX. Adjournment

THE TOWN OF NORTH KINGSTOWN WILL PROVIDE INTERPRETERS FOR THE HEARING IMPAIRED AT ANY MEETING PROVIDED A REQUEST IS RECEIVED THREE (3) DAYS PRIOR TO SAID MEETING BY CALLING 294-3331, EXT. 122.

Notice Posted on October 2, 2018

MINUTES
ASSET MANAGEMENT COMMISSION
August 30, 2018

Present: Dave Caldwell; Ed Cooney; James Grundy; Dianne Izzo; Jim McGwin; John Pyne; Agu Suvari; Theodore Walls;
Phil Bergeron, Public Works Director

Absent: Mary Brimer

I. Call to Order: Meeting called to order at 5:36 p.m.

Roll call of members present; each providing brief introduction as this is the first meeting for new recently appointed members.

II. Election of Chairman and Secretary: Mr. Bergeron handled this portion of meeting in his capacity as Staff Liaison, explaining the processes used in the past and left it up to the Commission as to how they wish to proceed. Members agreed to accept nominations and if more than one nominated, then have roll-call vote. Ms. Izzo suggested the Commission take the office of Secretary first as it would be the quicker of the two discussions; Commission agreed. Since Mr. Bergeron has held Secretary duties for some time, he was again voted in as Secretary by unanimous vote. Nominations for Chair entertained: Mr. Cooney nominated by Mr. Pyne and seconded by Ms. Izzo; Mr. McGwin nominated by Mr. Cooney and seconded by Mr. Suvari. Votes were as follows:

Mr. Cooney: Grundy, Izzo, Caldwell, Pyne, Cooney, Walls

Mr. McGwin: Suvari

Abstained: McGwin

Mr. Cooney elected Chair by vote of 6-1; 1 abstention; meeting continued with Mr. Cooney as Chair.

III. Approval of Prior Meeting Minutes: Chair asked for motion to approve May 24, 2018 meeting minutes. Ms. Izzo requested that motion be amended to include "as drafted by Mark Zaccarria" and was seconded by Mr. Caldwell. Motion approved 7-1; Mr. Grundy did not vote as he was not a member of the Commission at that time.

IV. Significant Updates: Mr. Grundy updated Commission on the School Department projects. He detailed the Fire Alarm project at Quidnessett Elementary, Mechanical Improvement project at the High School and the AC project on the 3rd Floor of the High School which started with 6 classrooms this past summer. Additional classrooms to be addressed as future funding permits. The classrooms addressed this year were the most problematic (excessive heat) on the 3rd floor. The High School's wastewater treatment plant also realized improvements. At Ms. Izzo's request, Mr. Grundy explained the role of the School Department Facilities Sub-Committee.

Mr. Bergeron provided update on projects that included: Playgrounds, sewers, historic buildings (Town Hall, Annex, Wickford Elementary and Old Town House), landfills and roads.

As part of the discussion of Procedure(s) for Sale of Public Property and Assets, Mr. Walls updated Commission on his efforts to more formalize a Town policy.

V. 2020-2025 CIP Tentative Schedule: The departments to be interviewed include DPW, School, Water and Recreation/Leisure Services. Commission would like to meet soon with the Finance Director and Town Manager to explore what information would be most helpful to have during the budget process. Department Head meetings should start in early November.

Commission members agreed to continue to meet on Thursday and to meet the first Thursday of each month. Commission unanimously voted to meet on September 20 with the Town Manager and Finance Director and on October 4 (the first Thursday of the month).

VI. Public Comment: No public comment.

VII. Correspondence: No correspondence.

VIII. Adjournment: Motion to adjourn was unanimously approved at 7:08 p.m.

Respectfully submitted,

Phil Bergeron

October 4, 2018

Gabrielle Falletta
Managing Editor
Southern RI Newspapers
187 Main St.
Wakefield, RI 02879
gfalletta@ricentral.com

Dear Ms. Falletta,

We, members of the Town of North Kingstown's Asset Management Commission, are writing to express our wholehearted support for the passage of the local ballot question number 4, the approval of bonds in the amount of \$27.0 million.

If approved, this funding will support both School and Town facilities with each receiving \$13.5 million to support their facility improvements. On the School side the largest components for these Bond proceeds are the renovation and installation of a synthetic turf playing surface at the High School's/Community Athletic Complex (\$3.0 million); air conditioning on the 2nd and 3rd Floors at the High School (\$2.8 million); new windows and doors at Davisville Middle School (\$2.6 million); and new floor coverings for other facilities throughout the District (\$2.4 million). On the Town side, \$5.0 million is allocated for renovations to the Historic Town Hall, \$750,000 will be appropriated annually for road works improvements, and \$1.5 million will be used for state-mandated closure of the two Town landfills located at Hamilton Allenton and Oakhill.

Normally the Town would not use bond proceeds to complete maintenance projects; however, the town and its properties have accrued a substantial amount of deferred maintenance and has an excess of unused properties that need repairs before determination of future use. It is important to note that the town is currently expected to retire a significant portion of its debt in the coming Fiscal Years. By doing so, this new debt will minimally impact taxpayers in terms of tax increases. However, we will be able to complete these vital projects in our community.

As a group, we believe that North Kingstown residents deserve first class facilities and for too long, our leaders have not recognized the importance of maintaining our Town's assets. The current leaders of our community agree with us and understand the importance of maintaining and supporting these assets. With this, we ask that you vote "Yes" on Local Bond Referendum number 4 on Tuesday, November 6th.

We also encourage you to attend the community information session on Tuesday, October 16th at 7:00 pm at the NKHS Auditorium, where both School and Town officials will be available to discuss any questions or concerns you may have.

Sincerely,

North Kingstown Asset Management Commission

October 4, 2018

Dan Kittredge
Publisher
Independent Newspapers
PO Box 5679
Wakefield, RI 02880
editorial@neindependent.com

Dear Mr. Kittredge,

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North Kingstown Asset Management Commission